

ICHABOD CRANE CENTRAL SCHOOL

MINUTES

BOARD OF EDUCATION MEETING

JANUARY 4, 2011

A regular meeting of the Ichabod Crane Board of Education was held on Tuesday, December 7, 2010 in the Middle School Library at 7:00 p.m.

Board Members Present:

John Antalek	John Chandler	Andrew Kramarchyk
Bruce Naramore	John Phillips	Regina Rose
Anthony Welcome		

Board Members Absent:

Thomas Neufeld	Edward Harsen
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School Officials Present:

Lee Bordick, Interim Superintendent, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Todd DiGrigoli, Food Service Director, Juan González, IT Coordinator, Paul Thompson, Athletic Director and Mindy Potts, District Clerk

Others present:

April Prestipino, Administrative Intern  
Tracy Farrell, Administrative Intern

The meeting was called to order by Board President Andrew Kramarchyk at 7:01 p.m.

Board President Andrew Kramarchyk announced the fire exits, conducted the Pledge of Allegiance and read the District Mission Statement:

*"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."*

MOTION ROSE 2<sup>ND</sup> NARAMORE

To approve the agenda with modifications as presented including adding a topic for Board Discussion and moving agenda item 7A, Contingency Budget Presentation, to item 4C

Carried, 7-0

MOTION ROSE 2<sup>ND</sup> ANTALEK

To approve the minutes of the 12/4/10 – Board Retreat

Carried, 7-0

MOTION ROSE 2<sup>ND</sup> ANTALEK

To approve the minutes of the 12/07/10 - Regular Meeting

Carried, 7-0

Presentations

- Devin Scherer- Mentoring Essay Award

Student Mentor Coordinator, Jen Rickert, introduced sixth grade student, Devin Scherer, who read his award-winning essay. On January 15, 2011 the school will be presented with a check for \$5,000 and Devin was awarded a \$500 savings bond.

- Permission to Plan: Senior Class Trip – Class of 2011

Members of the Class of 2011 and Class Advisor Maxine Muscatiello addressed the Board regarding permission to plan for a senior class trip. The Board gave its permission.

- Contingency Budget Information - Michelle Levings – Questar III

Michelle Levings of Questar III presented information and answered questions regarding the requirements and limitations of a contingency budget.

Meeting Open for Public Participation

Two members of the public addressed the Board on the following topics:

- Scholarships
- Public participation in regard to “personnel”

Board Discussion Items

The Board discussed the following items:

- Glynn Square Update: The village of Valatie has volunteered to do a title search on the property
- Community Forums on the development of the 2011-12 budget: The Board noted the dates and reviewed the topics for the forums:
  - January 11 and 25
  - February 8 and 15
  - March 15 and 29
- Superintendent Search Update: The Board discussed details for the Interview Committee
- Board Vice President, John Phillips announced he would not be running in the May election

Reports/Presentations/Updates

Board Member Regina Rose reported on her attendance of the NYSSBA Winter Law Conference, which dealt with teacher and principal evaluations.

Committee Meeting ReportsPolicy Committee Meeting

Reading of Board of Education Policies

The following policies are considered to have had one reading:

Second Reading:

- 6800-R Payroll Procedure Regulation (new)
- 4529 Home Tutoring (reviewed – no change)
- 4531 & R Field Trips and Excursions and Regulation (reviewed – no change)
- 4531.1 International and Other Long Distance Travel (reviewed – no change)
- 4532 School Volunteers (revised)
- 4532 R School Volunteers (reviewed – no change)
- 4532 E School Volunteers Exhibit (new)

Third Reading:

Adoption of the following policies for consideration under Consent Agenda:

- 4321 Programs for Students with Disabilities (revised)
- 4325 Compensatory Education / AIS (revised)
- 5420 &R Student Health Services and Regulation (revised)
- 6900 Disposal of District Property (revised)

Audit /Finance Committee

John Antalek reported and answered questions regarding the meeting of December 21, 2010 and set the next meeting date of Wednesday 1/19/11 at 5:00 p.m.

Communications Committee

Board Member Regina Rose reported and answered questions regarding the meeting of December 13, 2010

Superintendent's Report – Administrators' Comments

Interim Superintendent Lee A. Bordick reported to the board on the following topics:

- Budget Status Report
- Community Forum Presentations

Treasurer's Report and Acceptance of Warrants:

MOTION PHILLIPS 2<sup>ND</sup> ANTALEK

To accept the Treasurer's Report and Warrants as presented

Carried, 7-0

Consent Agenda

MOTION ROSE 2<sup>ND</sup> WELCOME

To approve the following items contained under the consent agenda:

## 11(A) CONSIDERATION FOR APPROVAL

To accept the CPSE and CSE Recommendations for the 2010-2011 school year as follows:  
Meeting Dates of: 12/09/10, 12/16/10, 12/20/10

## 11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, *additional* EXTRACLASSROOM ACTIVITY ADVISORS, for the 2010-2011 school year per the attached listing

## 11(C) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of Lee A. Bordick, Interim Superintendent, the following changes to the Annual Appointments

## 11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, the following *additions* to the teaching substitute listing for 2010-2011 school year:

Name	Position	Effective
Ashley Hughes	Certified Substitute TA	January 5, 2011
Rena Sweeney	Certified Substitute TA	November 30, 2010
Rena Sweeney	Tutor	January 5, 2011
Kathryn Bernarde	Tutor	January 5, 2011
Jennifer Welcome	Tutor	December 20, 2010
Julianne Mink	Certified Substitute Teacher and TA	January 5, 2011
Hannah Becker	Certified Substitute Teacher	January 5, 2011
Elwood Hacker	Certified Substitute TA	December 13, 2010
David Vona	Certified Substitute Teacher	January 5, 2011

## 11(E) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of Lee A. Bordick, Interim Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Christina Molnar	Kara Abatto	March 14 - May 6, 2011
Kathleen Stephenson	MaryAnn Gorke	March 14 - May 6, 2011
Katherine Morton	Lisa LaBrie	March 14 - May 6, 2011
Dorothy LaClair	Fran Franke	January 19 - March 11, 2011

## 11(F) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- o 4321 Programs for Students with Disabilities (revised)
- o 4325 Compensatory Education / AIS (revised)
- o 5420 &R Student Health Services and Regulation (revised)
- o 6900 Disposal of District Property (revised)

## 11(G) CONSIDERATION FOR APPROVAL

To approve an extension of child rearing leave for Karen Brink-Noonan through the end of the 2010-11 school year. *(original approval through January 28, 2011; 06-01-10 BOE mtg)*

## 11(H) CONSIDERATION FOR APPROVAL

To approve a request submitted by Erin Shull for a Child Rearing Leave beginning on or about December 20 and continuing through January 28, 2011

## 11(I) CONSIDERATION FOR AUTHORIZATION

To authorize the President of the Board of Education to execute the following document:

- FP-FI/03- Revision of Financial Information- (Phase 2 Capital Project)

## 11(J) CONSIDERATION FOR AUTHORIZATION

To authorize the President of the Board of Education to execute the following document:

- Agreement with Daytop Preparatory School

## 11(K) CONSIDERATION FOR AUTHORIZATION

To authorize the President of the Board of Education, Interim Superintendent and Business Administrator to execute the following document:

- Letter to NYS Dept. of State in support of grant applications for Central Business Office Consortium

## 11(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, *additional* Coaches for the 2010-2011 school

End of Consent Agenda

Carried, 7-0

MOTION ROSE 2<sup>ND</sup> CHANDLER

To authorize the Interim Superintendent to appropriate \$26,690 from the Tax Certiorari Reserve to budget code A1964.400-00-0000

Carried, 7-0

MOTION ROSE 2<sup>ND</sup> PHILLIPS

WHEREAS, Lansingburgh Central School District, has joined with four neighboring school districts to form the *Rensselaer-Columbia CBO Cooperative*; for the purpose of studying, planning and implementing shared Central Business Office services; and

WHEREAS, the New York State Department of State Local Government Efficiency Grant Program ("LGEGP") for 2010-11 presents an opportunity for the *Rensselaer-Columbia CBO Cooperative* to receive financial assistance in support of its initiative to develop a high quality, cost effective Central Business Office to reduce governmental cost by sharing resources and services; and

WHEREAS, the Lansingburgh Central School District, Ichabod Crane Central School District, Rensselaer City School District, Schodack Central School District and Troy City School District compose the *Rensselaer-Columbia CBO Cooperative*; and

WHEREAS, the *Rensselaer-Columbia CBO Cooperative*, upon authorization by each participant board of education, will apply for two grants under the LGEGP to be entitled the "*Rensselaer-Columbia CBO Cooperative – Planning Initiative*" grant application and the "*Rensselaer-Columbia CBO Cooperative – Implementation Initiative*", with Lansingburgh Central School District serving as the Lead Applicant for both grants; and

WHEREAS, the *Rensselaer-Columbia CBO Cooperative – Planning Initiative* will study the feasibility of implementing a collaborative Central Business Office operation and consider shared general ledger accounting, payroll, accounts payable, accounts receivable, purchasing and other business functions, for the purpose of reducing costs and improving operational efficiency for each of the participating school districts; and develop intermunicipal agreements leading to the implementation of such cost savings opportunities; and

WHEREAS, the *Rensselaer-Columbia CBO Cooperative – Planning Initiative* LGEGP application shall seek funding in the amount of **\$45,000** to support a Total Project Cost of **\$50,000**, and

WHEREAS, Lansingburgh Central School District and the four co-applicant school districts shall together provide a 10% local share or **\$5,000** of the Total Planning Project, divided equally among the five participating districts at **\$1,000** per district, with payment to the Lead Applicant, Lansingburgh Central School District; upon Department of State award of the planning grant and acceptance of the LGEGP planning grant by participating districts; and

WHEREAS, the *Rensselaer-Columbia CBO Cooperative – Implementation Initiative*, LGEGP application shall seek funding in the amount of **\$1,000,000** to support a 2-year Total Project Cost for the implementation of a Central Business Office to provide services to the five participating districts; and

WHEREAS, the *Rensselaer-Columbia CBO Cooperative – Implementation Initiative*, upon Department of State award of the grant and acceptance of the LGEGP implementation grant by all participating districts, will implement cost saving Central Business Office services as identified by the *Rensselaer-Columbia CBO Cooperative – Planning Initiative*; and

WHEREAS, the Lansingburgh Central School District and the four co-applicant school districts shall together provide a 10% local share or **\$100,000** of the Total Implementation Project, divided among the five participating districts based on a ratio of district enrollment to total enrollment of the five districts using 2010 BEDS data, with payment to the Lead

Applicant, Lansingburgh Central School District; upon Department of State award of the implementation grant and acceptance of the LGEPG implementation grant by participating districts; and

WHEREAS, the municipal co-applicants Ichabod Crane Central School District, Rensselaer City School District, Schodack Central School District and Troy City School District have agreed to enter into an intermunicipal agreement with the Lansingburgh Central School District, in which the shared business office services are listed in detail pending approval of the respective grant applications; now therefore, be it

RESOLVED, that the Board of Education of the Ichabod Crane Central School District expresses its support for the *Rensselaer-Columbia CBO Cooperative* initiatives and the respective grant applications; and be it further

RESOLVED, that the Board of Education of the Ichabod Crane Central School District authorizes the Lansingburgh Central School District to apply as the Lead Applicant for the Rensselaer-Columbia CBO Cooperative – Planning Initiative LGEPG and the Rensselaer-Columbia CBO Cooperative – Implementation Initiative LGEPG under the New York State Local Government Efficiency Grant Program for the 2010-11 program year; and

RESOLVED, that the Lansingburgh Central School District Superintendent of Schools, George Goodwin, be designated the Lead Contact Person (and his designee), to submit said applications, and to execute all financial and/or administrative processes relating to the grant program.

Carried, 7-0

#### Public Participation

No one wished to address the board.

#### Executive Session

MOTION ROSE 2<sup>ND</sup> PHILLIPS

To adjourn to Executive Session at 9:07 p.m. to discuss the employment history of particular individuals and to discuss proposed, pending or current litigation, to discuss specific students and personally identifiable information and to discuss collective negotiations pursuant to Article 14 of the Civil Service Law

Carried, 7-0

#### MOTION

To appoint Anthony Welcome as Clerk Pro Tem

Carried, 7-0

Others present at Executive Session:

Interim Superintendent Lee A. Bordick

Business Administrator Gregory Giammarco (*left 9:30 p.m.*)

The meeting was reconvened at 10:25 p.m.

MOTION NARAMORE 2<sup>ND</sup> ROSE

To adjourn the meeting at 10:30 p.m.

Carried, 7-0

Meetings:

01/11/11 (Tue) Budget Development – Community Forum – 7PM – High School Auditorium  
01/25/11 (Tue) Budget Development – Community Forum – 7PM – High School Auditorium  
02/01/11 (Tue) Regular Board Meeting – 7PM – ICMS Library

Additional Meetings:

01/18/11 (Tue) Superintendent Search – 7PM Central Office

Committee Meetings:

01/06/11 (Thu) – Communication Committee Meeting – 5PM – Central Office  
01/11/11 (Tue) – Policy Committee Meeting – 3PM – Central Office  
01/19/11 (Wed) – Audit Finance Committee Meeting – 5PM – Central Office  
02/02/11 (Wed) – ICTA Negotiations Committee Meeting – 3:30PM

Topics For Next Regular Meeting (February 1, 2011)

- Semi-Annual Conduct and Attendance Reports

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Anthony Welcome  
Clerk Pro Tem

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Mindy M. Potts  
District Clerk