

ICHABOD CRANE CENTRAL SCHOOL

MINUTES

BOARD OF EDUCATION

JANUARY 5, 2010

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, January 5, 2010 at 7:00 p.m. in the Middle School Library.

Board Members Present:

Gary Bagnato	Edward Harsen	Andrew Kramarchyk
Bruce Naramore	John Phillips	Regina Rose
Anthony Welcome		

Board Members Absent:

John Antalek	Thomas Neufeld
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School officials present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickle, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Juan González, IT Coordinator, Paul Thompson, Athletic Director and Mindy Potts, District Clerk

Others Present:

Jim Champion, Columbia-Greene Community College
Phyllis Carito, Vice President and Dean of Academic Affairs
Nancy Patzwahl, Chairperson, Board of Trustees CGCC
Joe McDowell, Questar III
Courtney Dobkins Jackson, advisor – senior class
Trooper John Gallo – School Resource Officer

Teachers of High School AP and college credit courses

Gayle Himmelstein and Laura Cannamella – Art Department
Sy Balsen – School Psychologist

Board President, John Phillips called the meeting to order at 7:01 p.m.

Board President, John Phillips announced the fire exits, conducted the Pledge of Allegiance and read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION NARAMORE 2ND KRAMARCHYK

To approve the agenda with modifications as presented
Carried, 7-0

MOTION KRAMARCHYK 2ND HARSEN

To approve the minutes of the 12/01/09 - Regular Meeting
Carried, 7-0

Permission to Plan:

Courtney (Dobkins) Jackson, Senior Class Advisor and two class officers, Chris Larm and Meghan Castellano, addressed the Board to request permission to plan the Senior Class Trip - Class of 2010. The Board gave its permission to begin planning.

Meeting Open For Public Participation

No one signed in to address the Board.

Fire Inspection Report - Steve Marotta

Superintendent James P. Dexter reported the Fire Chiefs were notified and invited to this Board meeting, and the legal notice is to be posted notifying the public that the reports are available with the District Clerk and that the reports are also to be filed with the State Education Department.

Steve Marotta, Director of Facilities and Operations explained the Fire Inspection Reports were done every 11 months. An 11 month cycle assures the inspections are regularly conducted during a different portion of the school year.

Joe McDowell, Health and Safety Specialist with Questar III, answered the Board's questions regarding the Fire Inspection Report, which was previously distributed to the Board.

Curriculum Achievement Report

➤ Columbia-Greene Community College

Jim Campion, Columbia-Greene Community College
Phyllis Carito, Vice President and Dean of Academic Affairs
Nancy Patzwahl, Chairperson, Board of Trustees

Mr. Campion, Ms. Carito, and Ms. Patzwahl presented to the Board and answered questions on offerings at Columbia-Greene Community College for students during their high school careers and after graduation.

- Update on College Courses at Ichabod Crane
Assistant Superintendent for Instruction Maureen Van Deusen reported on the number of classes and students at the High School enrolled in the Advanced Placement course and college credit courses. Ms. Van Deusen and various teachers of the course answered Board questions on the courses.
- High School Photoshop Course
Laura Cannamella, Art Department Chair and Gayle Himmelstein, Art Teacher presented and answered questions regarding the request for a new course on Photoshop at the High School.

Reports/Presentations/Updates

Policy Committee Meeting

Board Member, Bruce Naramore reported on the Policy Committee meeting of 12/16/09 and the policies listed as having their "first readings."

Board President, John Phillips stated the following policies listed are considered to have had a "reading:"

First Readings:

- 5251 Student Fundraising Activities (*new*)
- 2521 School Board Conferences, Conventions, Workshops (*revised*)
- 2700 Board-Staff Communications (*revised*)
- 3200 Administrative Organization (*revised*)
- 3240 Line and Staff Relations (*revised*)

Third Readings (consideration for adoption under Consent Agenda):

- 2333 Exempt Meetings (*new*)
- 2390 Board Hearings (*revised*)
- 2410 Formulation Adoption and Amendment of Policies (*revised*)
- 2440 Administration in Policy Absence (*revised*)
- 2450 Policy Dissemination (*revised*)
- 2460 Policy Review and Evaluation (*revised*)
- 2510 New Board Member Orientation (*revised*)

Electronic Distribution Committee Meeting 12/2/09

Superintendent James P. Dexter reported and answered questions regarding the potential for paper reduction using a secure website to distribute certain information to the Board prior to Board meetings. All Board members present were in favor of paper reduction. Edward Harsen, Andrew Kramarchyk, Bruce Naramore, Gary Bagnato and John Antalek volunteered to pilot the electronic distribution of materials. Superintendent, James P. Dexter will follow-up with Board members individually.

NYSSBA Conference Reports

Superintendent James P. Dexter and Business Administrator Gregory Giammarco reported on the workshops they attended at the October 15-19, 2009 NYSSBA Conference.

Superintendent's Report – Administrators' Comments

Paul Thompson, Athletic Director, officially announced that the District had been voted into the Colonial Conference. Starting next year, the District is no longer in the Patroon Conference although Ichabod Crane will still play some non-league games with traditional rival schools.

Bob McCloskey, Director of Special Education reported to the Board on the Focused Review for SED.

Steve Marotta, Director of Maintenance, reported to the Board on a NYSERDA grant which will study the energy efficiency of windows and doors at the High School and Middle School.

Superintendent James P. Dexter reported rehearsals have started on the school play, Wizard of Oz.

Treasurer's Report and Acceptance of Warrants:

	<u>PREVIOUS</u>	<u>AS OF 11/30/09</u>
GENERAL FUND	\$ 13,914,970.88	\$ 11,431,628.25
SPECIAL AID FUND	\$ 229,133.47	\$ 343,564.66
SCHOOL LUNCH FUND	\$ 48,325.66	\$ 45,740.68
CAPITAL FUND	\$ 1,143,589.46	\$ 1,215,745.55
DEBT SERVICE	\$ 447,848.40	\$ 448,099.44
TRUST & AGENCY FUND	\$ 492,239.72	\$ 439,799.86
NET PAYROLL ACCOUNT	\$ 5,502.98	\$ 5,448.28

This month's Treasurer's Report contained information regarding the status of the School Lunch Fund.

Board Member Edward Harsen briefly left the meeting.

MOTION ROSE 2ND KRAMARCHYK

To accept the Treasurer's Report and Warrants as presented
Carried, 6-0

Edward Harsen returned to the meeting.

MOTION ROSE 2ND KRAMARCHYK

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR APPROVAL

To accept the CPSE and CSE Recommendations for the 2009-2010 school year as follows: Meeting Dates of: 11/30/09, 12/10/09, 12/11/09, 12/14/09, 12/30/2009

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, *additional* EXTRACLASSROOM ACTIVITY ADVISORS, for the 2009-2010 school year per the attached listing

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, *additional* Coaches for the 2009-2010 school year

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, the following *additions* to the teaching substitute listing for 2009-2010 school year:

Name	Position	Effective
Jessica Duffy	Certified Teacher/TA/Tutor	January 5, 2010
Lindsay Meyers	Certified TA and Uncertified Teacher	January 5, 2010
Lorette Spiegel	Certified Teacher	January 5, 2010
Stephanie Snyder	Uncertified Teacher/TA/Tutor	January 5, 2010
Susan Losowski	Uncertified Teacher	January 5, 2010
Patrick Connors	Uncertified Teacher	January 5, 2010

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, the following *additions* to the Non-teaching substitute listing for 2009-2010 school year:

Name	Position	Effective
Dale Leiser	substitute cleaner	January 6, 2010
Dan O'Donnell	substitute cleaner	January 6, 2010
Zachary Pesce	substitute cleaner	January 6, 2010

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, designated staff members to verify student attendance data:

Primary Attendance Staff	Back-Up	Assignment
Elizabeth Demers	Barbara Grott	Primary School
Lisa Schmitt	Jacqui DeJarnette	Martin H Glynn School/Martin Van Buren
Cindy Gabriel	Fran Malys	Middle School
Eileen Hall	Pat McCauley Diane Jacobs	High School

11(G) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Jacquelyn Dignum	Fran Franke	January 12 - March 5, 2010
Tricia Usyk	Michele Mannato	January 6-May 15
Rachael Kerner	Sandra Harrington	March 15-May 7, 2010

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, ARMANDO GUIDO, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective December 10, 2009

11(I) CONSIDERATION FOR APPOINTMENT

Whereas DAVID WOULFIN who is eligible for New York State Public School Teacher Certificate in the certification area(s) of CHILDHOOD EDUCATION (Grade 1-6) (pending NYS Education Dept. approval) and

Whereas James P. Dexter, Superintendent of the Ichabod Crane Central School District, recommends DAVID WOULFIN be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint DAVID WOULFIN to the position of professional educator in the tenure area(s) of Elementary K-6 for a probationary period of three (3) years to commence on January 4, 2010 and to expire on January 3, 2013.

11(J) CONSIDERATION FOR APPROVAL

To authorize payments for work on the Part 154 Grant for JENNIFER THOMPSON for 16 hours based on the per diem rate of 1/200th of her salary

11(K) CONSIDERATION FOR ACCEPTANCE

To accept, upon the recommendation of James P. Dexter, Superintendent, the resignation of RAYMOND LAUSTER, Cleaner, effective January 15, 2010

11(L) CONSIDERATION FOR ADOPTION

To adopt the following policies:

- 2333 Exempt Meetings (*new*)
- 2390 Board Hearings (*revised*)
- 2410 Formulation Adoption and Amendment of Policies (*revised*)
- 2440 Administration in Policy Absence (*revised*)
- 2450 Policy Dissemination (*revised*)
- 2460 Policy Review and Evaluation (*revised*)
- 2510 New Board Member Orientation (*revised*)

Effective Date: 1/5/10

11(M) CONSIDERATION FOR ACCEPTANCE

To accept the High School Extraclassroom Activity Fund Report as of the following date:

AS OF 11/30/09

Account Balance: \$ 92,218.67

11(N) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent of Schools to make the following budget transfer:

FROM:	A1620.423-00-0000	Fuel Oil	\$35,000
TO:	A1620.462-00-7002	Propane	\$35,000

11(O) CONSIDERATION FOR APPROVAL

To approve an increase in the 2009-2010 budget in the amount of \$250 from \$38,529,037 to \$38,529,287 to reflect a donation from the Columbia County Agricultural Society (Chatham Fair) and to increase Appropriation Codes in accordance with Section 1718 of Education Law as follows:

Code: 2110.510-99-2000 in the amount of \$250

11(P) CONSIDERATION FOR ACCEPTANCE

To accept the 2010 Annual Fire Inspection Reports for the Kinderhook Central School District performed by Joseph McDowell, QUESTAR Fire Inspection Official, for the following district buildings: High School, Middle School, Wooden Shed at Middle School, Martin Van Buren Elementary School, Martin Van Buren Shed, Martin H. Glynn Elementary School, Martin H Glynn Shed, Primary School, Primary School Shed, Bus Garage, Maintenance Building, Storage Garage at Maintenance

11(Q-U) CONSIDERATION FOR AUTHORIZATION

To authorize the President of the Board of Education to execute the following documents:

- Agreement with Blackboard Connect, Inc., Connect-ED
- Agreement with Howard B. Kushner (Vision Therapy Services per Special Education student per IEP)
- Agreement with Spectrum Life Strategies (Specialized social work per Special Education student per IEP)
- Statement of Agreement with American Red Cross- disaster sheltering needs
- Documents related to the closing of Bonds as authorized by voters
- SA139 and FP-FI for 2008 Capital projects
- Excel Payment applications two and three

Carried, 7-0

MOTION ROSE 2ND KRAMARCHYK

To approve the Legislative Agenda from Columbia County School Boards Association

Carried, 7-0

MOTION KRAMARCHYK 2ND BAGNATO

To authorize the President of the Board of Education to execute the MOU with New York State (Race to the Top)

ANTALEK - ABSENT	KRAMARCHYK- YES	PHILLIPS- YES
BAGNATO - YES	NARAMORE- YES	ROSE- ABSTAIN
HARSEN - YES	NEUFELD- ABSENT	WELCOME- YES

Carried, 6-0-1

Discussion Items

The Board discussed the following items:

- Board Candidate Bio/Statement Memo

MOTION ROSE 2ND KRAMARCHYK

To extend meeting if necessary for 30 min until 10:30 p.m.

ANTALEK - ABSENT	KRAMARCHYK- YES	PHILLIPS- YES
BAGNATO - YES	NARAMORE- YES	ROSE- YES
HARSEN - YES	NEUFELD- ABSENT	WELCOME- NO

Carried, 6-1

- Substance abuse issues with certain students

Public Participation – Agenda Items Only

Parent Lori Fenoff and High School student, Zach Fenoff addressed the Board regarding the limited scheduling of AP/college credit courses.

Executive Session

At 10:30 p.m. the Board was automatically adjourned to Executive Session to discuss the employment history of particular individuals and to discuss proposed, pending or current litigation

MOTION WELCOME 2ND KRAMARCHYK

To appoint Anthony Welcome as Clerk Pro Tem

Carried, 7-0

The meeting was reconvened at 11:55 p.m.

MOTION HARSEN 2ND ROSE

To adjourn the meeting at 12:00 midnight

Carried, 7-0

Recent Capital Project Payments

Architect's Certificate for Payment, Construction Contract Payments

Payment #	Vendor	Amount	Project
Construction Materials Testing	CT Male Associates	\$ 28,383.87	07104.2 Capital Project Phase 2
Construction Materials Testing	CT Male Associates	\$ 1,372.00	07104.2 Capital Project Phase 2
ACM Monitoring	CT Male Associates	\$1,065.00	07104.2 Capital Project Phase 2
#6	Harold R. Clune	\$ 6,531.00	07104.2 Capital Project Phase 2 - <u>Electrical</u> Construction
#6	Campito	\$ 6,599.65	07104.2 Capital Project Phase 2 - <u>Plumbing</u> Construction
#7	Campito	\$ 10,592.50	07104.2 Capital Project Phase 2 - <u>Mechanical</u> Construction

Topics For Next Regular Meeting (February 2, 2010)

- Semi-Annual Conduct and Attendance Report
- Preliminary Report on January Regents Exams
- Facilities Report Card
- 2008-2009 School Report Cards (from SED)
- Report from Communications Committee - Fall Forums

Meetings:

01/19 & 01/26 (Tues) -2010-2011 Budget Development Meetings
7PM - ICMS LIBRARY

02/02 (Tue) - Next Regular Board Meeting - 7PM - ICMS Library

Committee Meetings:

01/13/10 (Wed) - Facilities Committee Meeting - 5:30PM - Central Office

01/20/10 (Wed) - Communications Committee meeting - 6PM - CO

01/27/10 (Wed) - Policy Committee Meeting 3:30 - CO

01/28/10 (Thu) - Calendar Committee Meeting 3:30 - CO

03/08/10 (Mon) - Audit Committee - 5PM in CO

Regional Meeting(s):

01/07/10 (Th) - Columbia County School Boards Association, Legislative Committee Meeting - 7PM - ICMS Conference

X

Anthony Welcome
Clerk Pro Tem

X

Mindy M. Potts
District Clerk