

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

FEBRUARY 3, 2011

MINUTES

A regular meeting of the Ichabod Crane Board of Education was held on Thursday, February 3, 2010 in the Middle School Library at 7:00 p.m.

All Board Members Present:

John Antalek	John Chandler <i>(arrived 7:55pm)</i>	Edward Harsen
Andrew Kramarchyk	Bruce Naramore	Thomas Neufeld
John Phillips	Regina Rose	Anthony Welcome

School Officials Present:

Lee Bordick, Interim Superintendent, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Juan González, IT Coordinator, Paul Thompson, Athletic Director and Mindy Potts, District Clerk

Others Present:

April Prestipino, Administrative Intern  
Tracey Farrell, Administrative Intern

Board President Andrew Kramarchyk called the meeting to order at 7:02 p.m.

Board President Andrew Kramarchyk announced the fire exits, conducted the Pledge of Allegiance and read the District mission statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION PHILLIPS 2<sup>ND</sup> NARAMORE

To approve the agenda with modifications which include changing the date of the regular meeting from February 1, 2011 to February 3, 2011

Carried, 8-0

MOTION PHILLIPS 2<sup>ND</sup> WELCOME

To approve the minutes of the 01/04/11 - Regular Meeting

ANTALEK – YES	KRAMARCHYK- YES	PHILLIPS- YES
CHANDLER - ABSENT	NARAMORE- YES	ROSE- YES
HARSEN - ABSTAIN	NEUFELD- ABSTAIN	WELCOME- YES

Carried, 6-0-2

MOTION PHILLIPS 2<sup>ND</sup> WELCOME

To approve the minutes of the 01/11/11 - Budget Development Meeting

ANTALEK – YES	KRAMARCHYK- YES	PHILLIPS- YES
CHANDLER - ABSENT	NARAMORE- YES	ROSE- YES

HARSEN - ABSTAIN  
Carried, 7-0-1

NEUFELD- YES

WELCOME- YES

MOTION PHILLIPS 2<sup>ND</sup> WELCOME

To approve the minutes of the 01/19/11 - Executive Session

ANTALEK – YES

KRAMARCHYK- YES

PHILLIPS- ABSTAIN

CHANDLER - ABSENT

NARAMORE- YES

ROSE- YES

HARSEN - ABSTAIN

NEUFELD- YES

WELCOME- YES

Carried, 6-0-2

Meeting Open For Public Participation

No one wished to address the board at this time

Board Discussion Items

The Board discussed the following topics:

- Community Forum and the positive response from the public
- Board position letter – draft copy was read by Board member Regina Rose
- Potential closing of the elementary schools and the planning process  
*(board action for consideration under the Discussion Action section of the agenda)*
- Superintendent Goals and Contract
- Superintendent Search Committee

Board Member John Chandler arrived 7:55 p.m.

Reports/Presentations/Updates

Facilities Report Card *(Acceptance under Consent Agenda)*

Director of Facilities and Operations, Steve Marotta briefly reported and answered questions regarding the Facilities Report Card which the Board had been given previously.

Semi-Annual Conduct Report

Interim Superintendent, Lee A. Bordick briefly reported and answered questions regarding the Conduct Report which covered September-December 2010. The Board requested conduct of student athletes be added to the next Conduct Report.

Semi-Annual Attendance Report

Interim Superintendent, Lee A. Bordick briefly reported and answered questions regarding the Attendance Report which covered September-December 2010.

Committee Meetings

8 Policy Committee Report

Board Member Anthony Welcome reported and answered questions on the Policy Committee meeting of 1/11/11. The following policies listed on the agenda are considered to have had one "reading:"

First Readings:

- 6150 Budget Transfers (revised)
- 6700 Purchasing (revised)
- 4741 Class Rankings (revised)
- 4700 Status of High School Students (reviewed – no change)

- 4770 Graduation Requirements (revised)
- 4720 Testing Programs (revised)
- 4740 Recognition of Student Achievement (reviewed – no change)

Third Reading:

Adoption of the following policies for consideration under Consent Agenda:

- 6800-R Payroll Procedure Regulation (new)
- 4529 Home Tutoring (reviewed – no change)
- 4531 & R Field Trips and Excursions and Regulation (reviewed – no change)
- 4531.1 International and Other Long Distance Travel (reviewed – no change)
- 4532 School Volunteers (revised)
- 4532 R School Volunteers (-reviewed – no change)
- 4532 E School Volunteers Exhibit (new)

Superintendent's Report – Administrators' Comments

Interim Superintendent Lee A. Bordick reported to the Board on the following topics:

- Consistency following the Field Trip policy
- Consideration for adjusting the HS science requirement for at-risk students
- Superintendent Interview Committee Update
- Update on status of the 2010-11 school year and weather dates
- Initial executive budget proposal

Treasurer's Report and Acceptance of Warrants:

MOTION PHILLIPS 2<sup>ND</sup> HARSEN

To accept the Treasurer's Report and Warrants as presented

Carried, 9-0

Consent Agenda

MOTION PHILLIPS 2<sup>ND</sup> HARSEN

To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2010-2011 school years as follows:

Meeting Dates of: 01/13/11

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, *additions* to the 2010-2011 EXTRA-CLASS ACTIVITY ADVISORS, per the attached list

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, the following *additions* to the teaching substitute listing for 2010-2011 school year:

Name	Position	Effective
Jaime Eastman	Tutor	1/5/11
Amanda Babirad	Tutor	2/2/11
Amy Stephenson	Tutor	1/18/11
Kelly Firmbach	Non-certified Teacher and TA	2/2/11

11(D) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of Lee A. Bordick, Interim Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Jenna Crandall	Nina Stegmann	January 26 - May 5, 2011
Erin Leary	Robert Samaniuk	September 6 – October 25, 2011

## 11(E) CONSIDERATION FOR ACCEPTANCE

To accept upon the recommendation of Lee A. Bordick, Interim Superintendent, ERICA SVATEK to the position of PERMANENT SUBSTITUTE professional educator in the tenure area of Academic Social Studies for the second semester of the 2010-11 school year

## 11(F) CONSIDERATION FOR ACCEPTANCE

To accept upon the recommendation of Lee A. Bordick, Interim Superintendent the extension of the appointment of James Spock, Permanent Substitute for one additional week (*original appointment for the first semester of the 2010-11 school year – 8/17/10 BOE Mtg*)

## 11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, Megann Rice as a Term Substitute, effective on or about February 3, 2011-March 17, 2011

## 11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, Karen Lasher as a Term Substitute, effective on or about April 11, 2011 – May 23, 2011

## 11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Superintendent, Lawrence Sheldon, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective February 2, 2011

## 11(J) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- o 6800-R Payroll Procedure Regulation (new)
- o 4529 Home Tutoring (reviewed – no change)
- o 4531 & R Field Trips and Excursions and Regulation (reviewed – no change)
- o 4531.1 International and Other Long Distance Travel (reviewed – no change)
- o 4532 School Volunteers (revised)
- o 4532 R School Volunteers (reviewed – no change)
- o 4532 E School Volunteers Exhibit (new)

## 11(K) CONSIDERATION FOR ACCEPTANCE AND APPROVAL

To accept a grant from the Columbia County Health Care Consortium (Kids in Motion Grant) in the amount of \$1820 for the purpose of administering the programs and to appoint the instructors to coordinate the programs and to approve the stipends as listed:

Program	Instructor/Expense	Stipend
Ichabod Crane Ballroom Dance Club (expanded program)	Chris Soulia (instructor)	\$ 880
Ichabod Crane Ballroom Dance Club (expanded program)	Katherine Snyder (asst. instructor)	\$ 440
Ichabod Crane Ballroom Dance Club (expanded program)	Reception at end of semester for dancers	\$ 300
Zumba	Melanie Moon (paid instructor)	\$ 160
	Melissa Call-Welcome (volunteer instructor)	(\$20/hr x 8hrs)
Zumba	Supplies for class	\$ 40
		\$ 1,820

- 11(L) CONSIDERATION FOR ACCEPTANCE AND APPROVAL  
To accept a grant from Target Field Trips in the amount of \$700 for the purpose of Elementary students visiting the FASNY Museum of Firefighting
- 11(M) CONSIDERATION FOR APPROVAL  
To approve the following field trip request, per Board Policy #4531:  
DESTINATION: Clark Art Institute, Williamstown, MA  
DATE: 2/8/11  
PARTICIPANTS: 63 Students (MVB 4<sup>th</sup> Grade Students)  
CHAPERONES: 12
- 11(N) CONSIDERATION FOR APPROVAL  
To approve the following field trip request, per Board Policy #4531:  
DESTINATION: Clark Art Institute, Williamstown, MA  
DATE: 2/10/11  
PARTICIPANTS: 60 Students (MVB 5<sup>th</sup> Grade Students)  
CHAPERONES: 12
- 11(O) CONSIDERATION FOR APPROVAL  
To approve the following field trip request, per Board Policy #4531:  
DESTINATION: Saratoga High School  
DATE: 2/12/11  
PARTICIPANTS: 15 (Cheerleaders)  
CHAPERONES: 1 Amanda DeAloe
- 11(P) CONSIDERATION FOR APPROVAL  
To approve the following field trip request, per Board Policy #4531:  
DESTINATION: NYC – Discovery Times Square – Pompeii Exhibit  
DATE: ~~3/15/11~~ 3/22/11 (weather date 4/5/11) (*amended 3/1/11 BOE Meeting*)  
PARTICIPANTS: 28 ESL students  
CHAPERONES: 6 including Katherine Snyder and David Manarel
- 11(Q) CONSIDERATION FOR APPROVAL  
To approve the following field trip request, per Board Policy #4531:  
DESTINATION: Hershey Park  
DATE: 6/3-5/11  
PARTICIPANTS: TBD  
CHAPERONES: TBD
- 11(R) CONSIDRATION FOR ACCEPTANCE  
To accept the Facilities Report Card as presented
- 11(S) CONSIDERATION FOR ACCEPTANCE  
To accept the High School and Middle School Extra-classroom Activity Fund Reports as of the following date:
- |                  |                       |
|------------------|-----------------------|
|                  | <u>AS OF 11/30/10</u> |
| Account Balance: | \$96,241.71           |
|                  | <u>AS OF 12/31/10</u> |
| Account Balance: | \$97,119.05           |
- 11(T) CONSIDERATION FOR APPROVAL & AUTHORIZATION  
To approve a 2010-2011 Health Services Contract in accordance with Education Law Section 912, with the NORTH GREENBUSH COMMON SCHOOL DISTRICT for fifteen (15) students

attending a private school within the district (LaSalle Institute) in the amount of \$3,467.25 and to authorize the president of the Board to execute the contract

11(U) CONSIDERATION FOR APPROVAL & AUTHORIZATION

To approve a 2010-2011 Health Services Contract in accordance with Education Law Section 912, with the Bethlehem Central School District for one (1) student attending a private school within the district (St. Thomas the Apostle) in the amount of \$797.00 and to authorize the president of the Board to execute the contract

11(V) AUTHORIZATION FOR SUPERINTENDENT TO SIGN

To authorize the Superintendent of Schools to execute the following document:

- MOA – ICTA – Substitution of Personal Sick Time for Family Sick Time

End of Consent Agenda

Carried, 9-0

Discussion Action Items

MOTION HARSEN 2<sup>ND</sup> ROSE

To approve and authorize expending district funds associated with the attendance of John Chandler at the following on-line NYSSBA Workshop:

- Fiscal Oversight Fundamentals for School Board Members (on-line)  
February 16–March 30, 2011–April 6– May 18, 2011 *(amended 3/1/11 BOE Meeting)*

Carried, 9-0

MOTION HARSEN 2<sup>ND</sup> NARAMORE

To authorize the Superintendent to commence a planning process for the potential closure of one or both elementary school buildings

ANTALEK - YES

KRAMARCHYK- YES

PHILLIPS- YES

CHANDLER - YES

NARAMORE- YES

ROSE- YES

HARSEN - YES

NEUFELD- YES

WELCOME- NO

Carried, 8-1

Tenure Appointment Consideration

MOTION WELCOME 2<sup>ND</sup> ROSE

Whereas Sandra Funk commenced probationary service on November 26, 2007 as a probationary professional educator, and

Whereas Sandra Funk’s probationary appointment will expire on March 16, 2011 and

Whereas Sandra Funk holds a valid New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant, and

Whereas Lee A. Bordick, Interim Superintendent of the Ichabod Crane Central School District, recommends Sandra Funk’s appointment to tenure, now therefore

Be it resolved that the Board of Education of the Ichabod Crane School District in compliance with Education Law §3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Sandra Funk, effective March 17, 2011 to the position of professional educator in the tenure area(s) of Teaching Assistant

Public Participation

Two members of the public addressed the Board on the following topics:

- Thanking the Board for listening to the public at the Community Forums
- Potential committee of municipalities for discussing the use of elementary school buildings which have been considered for closure for the 2011-12 school year

Executive Session

MOTION PHILLIPS 2<sup>ND</sup> HARSEN

To adjourn to Executive Session at 9:15 p.m. to discuss collective negotiations pursuant to Article 14 of the Civil Service Law

Carried, 9-0

MOTION HARSEN 2<sup>ND</sup> ANTALEK

To appoint John Phillips as Clerk Pro Tem

Carried, 9-0

Meeting reconvened at 10:58 p.m.

MOTION ROSE 2<sup>ND</sup> CHANDLER

To adjourn the meeting at 11:00 p.m.

Carried, 9-0

Recent Capital Project Payments

Bearsch Compeau Knudson Architects,  
for professional services rendered as follows:

INVOICE	AMOUNT	SERVICE DATES	PROJECT #/ITEM
242325	\$ 11,573.21	7/1/10-11/30/10	Proj #26791
241132	\$ 18,504.00	10/1/10-10/31/10	Proj #28729
242326	\$ 9,040.73	10/1/10-11/30/10	Proj #26793
243830	\$ 6288.67	3/1/10-12/31/10	Proj. #26795

Meetings:

Additional February/March Board Meetings

02/08/11 (Tue) Budget Development – Community Forum – 7PM – High School Auditorium

02/15/11 (Tue) Budget Development – Community Forum – 7PM – High School Auditorium

03/01/11 (Tue) Regular Board Meeting – 7PM – ICMS Library

03/15/11 (Tue) Budget Development – Community Forum – 7PM – High School Auditorium

03/29/11 (Tue) Budget Development – Community Forum – 7PM – High School Auditorium

Committee Meetings:

02/02/11 (Wed) – ICTA Negotiations Committee Meeting – 3:30PM

02/03/11 (Thu) – Audit/Finance Committee Meeting – 5:00PM - CO

Other Meeting(s):

04/06/11 (Wed) – Annual Meeting and Dinner - Questar III Administrative Building - 5:45 pm

X

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Mindy M. Potts  
Clerk Pro Tem

X

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John Phillips  
Clerk Pro Tem