

ICHABOD CRANE CENTRAL SCHOOL
VALATIE, NEW YORK 12184

BOARD OF EDUCATION

MINUTES

FEBRUARY 7, 2006

A Regular meeting of the Board of Education of the Ichabod Crane Central School was held on TUESDAY, FEBRUARY 7, 2006 in the Middle School Library at 7:00 p.m.

MEMBERS PRESENT

Edmund Brooks	William Martin
Landra Haber <i>(arrv 7:40)</i>	William Murphy, MD <i>(arrv 7:05)</i>
Edward Helfer	John Phillips
Andrew Kramarchyk	Kevin Reis

MEMBERS ABSENT

Gary Bagnato

Vice-President Edmund Brooks announced the fire exits and called the meeting to order at 7:00 p.m.

A moment of silence was observed due to the war in Iraq.

Vice-President Brooks conducted the Pledge of Allegiance and read the Mission Statement as follows: *"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."*

SCHOOL OFFICIALS PRESENT AT THE REGULAR MEETING

James Dexter, Superintendent, Karen McGraw, Assistant Superintendent, Gregory Giammarco, School Business Administrator, William Schneider, High School Co-Principal, Maureen Van Deusen, Middle School Principal, John Stickles, Middle School Assistant Principal, Frank McKinney, Elementary School Principal, Anthony Welcome, Primary School Principal, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, Juan González, Technology Coordinator, and Tamara Proniske, District Clerk

OTHERS PRESENT

Number of Primary School Teachers
Senior Class Officers
Middle School Teachers, Jennifer Rickert and Jackie Purifacato

MOTION HELPER 2ND MARTIN

To approve the agenda with modifications as prepared
Carried, 6-0

Dr. Murphy arrived 7:05 p.m.

ANTHONY WELCOME - RETIREMENT

James Dexter acknowledged Anthony Welcome, Primary School Principal, who has announced his retirement as of June 30, 2006. Jim stated he valued Tony's leadership and was pleased to have had the opportunity to work with him. He thanked him for his dedicated service to the district. A number of Tony's colleagues were in attendance to show their support and appreciation for his 36 years of service to the district. Tony remarked on his career at Ichabod Crane and commented that his first day of retirement will also be his birthday!

SENIOR CLASS OFFICERS

The officers of the senior class were in attendance to ask permission to continue the planning process for an over-night trip. Jack O'Connor, class president, said they are distributing surveys to determine interest and it is understood that 1/3 of the class or 59 students must sign-up in order for the trip to occur.

MOTION HELPER 2ND MARTIN

To approve the 01/04/06 Regular Meeting minutes as prepared

BROOKS	YES	MURPHY	YES
HELPER	YES	PHILLIPS	YES
KRAMARCHYK	YES	REIS	ABSTAIN
MARTIN	YES		

CARRIED, 6-0-1

MOTION HELPER 2ND MARTIN

To accept the Treasurer's Report as of 12/30/05, the Revenue Budget Status Report as of 01/31/06, and Warrants as of 12/31/05 as follows:

FUND A (17,18,19); FUND C (18,19,20); FUND F15(3,4); FUND F18(2);
 FUND F22 (1); FUND H62 (5); FUND H63 (2); FUND H66 (3); FUND H67 (2);
 FUND TA (17,18, 19).

Carried, 7-0

MEETING OPEN FOR PUBLIC PARTICIPATION

No one signed up to speak.

SUPERINTENDENT'S REPORT - ADMINISTRATOR 'S COMMENTS

James Dexter brought the following to the board's attention:

- Meetings with our legislators, Senator Saland and Assemblyman Casale, are scheduled for February 28 in Albany
- Attended the Legislative breakfast at which the proposed Executive Budget was discussed. Jim mentioned a few features in the proposal which could cause concern for our budget: a freeze on shared services; decrease in private excess cost; and an enhanced STAR program which would provide a rebate of \$400 to taxpayers in a district where the budget

increase is kept to the contingent budget cap – (expected to be 4% in 2006-2007).

Administrators noted activities that are occurred in their respective buildings or departments.

- Results of the January state assessments as administered in the High School were shared with the board
- Kindergarten Screening for the class of 2019 has started.
- Inspection of our cafeteria facilities was conducted by the USDA & the State Health Dept. Todd said these inspections occur without any prior warning – no infractions were found
- Karen McGraw noted the schedule for the March 17 Superintendent's Conference day

REPORTS FROM COMMITTEE MEETINGS

- Policy – 01/10/06 – Kevin Reis reported that policies needing immediate attention have been reviewed and if revised, have been brought to the board for adoption. The policy committee will begin the process of reviewing the entire policy book.
- Communications– 01/11/06 & 02/06/06 – John Phillips said the committee has compiled a “key community stakeholders list” in order to begin the process of reaching out to the community as the budget is developed. Also, an invitation to attend the February 14 Public Budget Forum was sent to all who were listed.
- Facilities - 01/24/06 – Andy Kramarchyk updated the board on pending projects: fuel tank replacement, MHG elevator and the building condition survey. Approval for the elevator has been received from SED and the bid documents will be out shortly.

Landra Haber arrived at 7:40 p.m.

REPORTS/PRESENTATIONS/UPDATES:

READING IN THE ACADEMICS PRESENTATION

Maureen Van Deusen prepared a power point presentation on “Reading in the Academics” which is a new program in the Middle School dedicated to teaching reading in all subject areas. Maureen said the program was instituted as a result of a downward trend in our Middle School student's ELA scores and the need to make reading a focus in all subject areas. A number of staff development workshops have been held and Maureen said her teachers have really embraced the concept. Positive comments regarding the program were heard from Jennifer Rickert and Jackie Purificato, middle school teachers, who were also in attendance.

Dr. Murphy asked if a concentration on writing skills was also included and Maureen responded there was a “writing on demand” concept that teachers were using.

SEMI-ANNUAL STUDENT CONDUCT REPORT

A summary of referrals by building, for the period of September through December 2005, was presented. A review of the discipline information indicated that the number of students who have reoccurring difficulty adhering

to the rules of acceptable behavior comprise a small part of the student population. _

READING OF BOARD OF EDUCATION POLICIES

- 1) AGENDA PREPARATION AND DISSEMINATION OF BOARD AGENDAS
POLICY # 2342 - PROPOSED REVISION TO EXISTING POLICY
(*Motion to adopt under Discussion/Action*)
- 2) CELL PHONE POLICY - NEW PROPOSED POLICY
2nd Reading: February 7, 2006
- 3) ADMISSION OF NON-RESIDENT STUDENTS
POLICY #5152 - PROPOSED REVISION TO EXISTING POLICY
2nd Reading: February 7, 2006
- 4) HOMEWORK POLICY
POLICY #4730 - PROPOSED REVISION TO EXISTING POLICY
2nd Reading: February 7, 2006

MOTION MARTIN 2ND HABER

To approve the following motions contained under the Consent Agenda:

- 8(A) CONSIDERATION FOR ACCEPTANCE
To accept the CPSE and CSE Recommendations for the 2005-2006 school year as follows: Meeting Dates of: 01/05/06, 01/10/06, 01/12/06, 01/24/06, 01/26/06, 01/27/06 & 01/31/06
- 8(B) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of James P. Dexter, Superintendent additional Teaching and Non-Teaching Substitutes, *conditionally, pending SED safety clearance*, for the 2005-2006 school year (*as annexed to minutes*)
- 8(C) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of James P. Dexter, Superintendent additional Extra-class/Annual Appointments and Interscholastic Coaches for the 2005-2006 school year per the attached listing (*as annexed to minutes*)
- 8(D) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of James P. Dexter, Superintendent, DEBORAH LANGERFELD as the Crane Acting Troupe Choreographer for the 2005-2006 school year with remuneration of \$750.

8(E) CONSIDERATION FOR APPROVAL

To approve a request for home tutorial services for the following student:

- a) PRI Student –(undetermined at this time) (*parent request & physician's statement on file*)

8(F) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Jackie Weaver	J Blodgett/Art	01/17/06-03/10/06
Heather Overly	M Murray/PRI M Carey/MHG	01/18/06-03/10/06 03/13/06-05/05/06
Jessica Masters	S Bell/MHG	03/13/06-05/05/06
Rachel Eskow	A Scharoun/PRI	01/23/06-03/10/06
William Heflin	J Wilary/HS	01/23/06-04/14/06
Catherine Behan	J Wilary/HS	01/23/06-04/14/06

8(G) CONSIDERATION FOR ACCEPTANCE

To accept the resignation submitted by JENNIFER WELCOME, from a Permanent Substitute Teaching Assistant position, effective February 3, 2006

8(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, JENNIFER WELCOME to a K-6 Permanent Substitute position (6th Grade), effective February 6, 2006

8(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, MATTIAS NORDGREN to a (.4) FTE Physical Education position (High School), effective, January 11, 2006

8(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, BONNIE ROTHENBERG as a Term Substitute for a Special Education position in the High School, effective February 1, 2006 through June 22, 2006 with remuneration of \$181 per day.

8(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, JEAN CALVIN as a Term Substitute for a Special Education position in the Primary School, effective March 13, 2006 through June 22, 2006 with remuneration of \$181 per day.

8(L) CONSIDERATION FOR APPROVAL

To approve a request submitted by NICOLE NAEF, Special Education Teacher, for an unpaid leave of absence for the period on or about May 1, 2006 through August 31, 2006.

8(M) CONSIDERATION FOR APPROVAL

To approve a request submitted by EMILY WOODWARD, Special Education Teacher, for an unpaid leave of absence for a period on or about April 13, 2006 through August 31, 2006

8(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, ELIZABETH POWHIDA, to provide Interpreter Skills on an as needed basis for the 2005-2006 school year and to establish \$20/hour as the rate of pay

8(O) CONSIDERATION FOR APPROVAL

To establish a Substitute Rate of Pay for a LEAP Data - Grades 3-8 Assessment Coordinator for the 2005-2006 school year at a rate of \$14.62/hour

8(P) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, PATRICIA McDERMOTT, as the LEAP Data - Grades 3-8 Assessment Coordinator for the 2005-2006 school year.

8(Q) CONSIDERATION FOR ACCEPTANCE

To accept the Middle School Extraclassroom Activity Fund Report as of 12/30/05 as listed:

<u>MIDDLE SCHOOL</u>	<u>PREVIOUS</u>	<u>AS OF 12/30/05</u>
Account Balance	\$ 34,143.47	\$21,738.41

8(R) CONSIDERATION FOR ACCEPTANCE

To accept the High School Extraclassroom Activity Fund Report as of 12/30/05 as listed:

<u>HIGH SCHOOL</u>	<u>PREVIOUS</u>	<u>AS OF 12/30/05</u>
Account Balance	\$ 67,059.24	\$67,138.56

8(S) CONSIDERATION FOR ACCEPTANCE

To accept the resignation submitted by LAWRENCE BULLINGER from the position of Bus Driver, effective February 2, 2006

CONSENT AGENDA CARRIED, 8-0

9. DISCUSSION/ACTION9(A) MOTION HABER 2ND MARTIN

To accept the retirement resignation submitted by ANTHONY J. WELCOME, from the position of Primary School Principal, effective June 30, 2006.
(employed 9/70)
Carried, 8-0

- 9(B) MOTION HELFER 2ND HABER
To accept the retirement resignation submitted by DIANNE C. MITCHELL, Elementary teacher, effective June 30, 2006. (*employed 9/73*)
Carried, 8-0
- 9(C) MOTION HELFER 2ND HABER
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Music Department of the following from Joanne Trapanese (*in memory of Elliot Rose*):
- Martin Goya Classical Guitar
 - Artley 17S Clarinet
 - LeBlanc 7166 Clarinet
- Carried, 8-0
- 9(D) MOTION HELFER 2ND HABER
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Music Department of the following from Edward Flanagan:
- Vinci Clarinet
 - (2) Vinci Trumpets
- Carried, 8-0
- 9(E) MOTION MARTIN 2ND HABER
To approve a 2005-2006 Health Services Contract in accordance with Education Law Section 912, with the NORTH GREENBUSH COMMON SCHOOL DISTRICT for (19) students attending a private school within the district (LaSalle Institute) in the amount of \$3,819.38 and to authorize the president of the Board to execute the contract.
Carried, 8-0
- 9(F) MOTION HABER 2ND MARTIN
To approve and authorize the Superintendent of Schools transfer \$8,500 for the 2005-2006 fiscal year for appropriations for Test Scoring as follows:
- FROM: Account Code A2110.469-00-000 (Standard Testing)
 - TO: Account Code A2060.400-00-000 (Contractual-Scoring)
- Carried, 8-0
- 9(G) MOTION REIS 2ND HABER
To approve the renewal of a two-year sheltering agreement between the Northeastern Chapter of the American Red Cross and the Kinderhook Central School District to allow the Red Cross the use of the district's facilities in the event of a major disaster, and to authorize the Board President to execute the agreement (*as annexed to minutes*)
Carried, 8-0
- 9(H) MOTION REIS 2ND HABER
To adopt the following Revised Board Policy #2342 - "AGENDA PREPARATION AND DISSEMINATION OF BOARD AGENDAS", effective February 7, 2006

Carried, 8-0

9(I) MOTION HABER 2ND REIS

To approve the following payments to Bearsch Compeau Knudson Architects, for professional services rendered as follows:

INVOICE #	AMOUNT	SERVICE DATES	ITEM
12445	\$10,780.00	11/26/05-12/31/05	Proj #05177.00
12446	500.00	11/26/05-12/31/05	Proj #05177.10
12447	500.00	11/26/05-12/31/05	Proj #05177.20

Carried, 8-0

9(J) MOTION MARTIN 2ND HABER

To approve the following field trip request:

DESTINATION: Montreal, Canada (*Charter Transportation to be Used*)

DATE: May 20, 2006 (Sat)

PARTICIPANTS: 80 Students (French Club)

CHAPERONES: (4-6) - w/Robert Scott Payne

Carried, 8-0

DISCUSSION ITEM

9(K) SEARCH PROCESS FOR PRIMARY SCHOOL PRINCIPAL

James Dexter distributed a proposed timeline for the Primary School Principal Search. It is anticipated that a board appointment would occur at the May 2nd board meeting with a starting date of July 1, 2006. In reference to the candidate interview process, Landra Haber said she hoped we would be using a rating system rather than a ranking system.

9(L) FOLLOW-UP FROM AUDIT ENTRANCE MEETING OF FEBRUARY 6, 2006

James Dexter stated he wanted board members to know how impressed he was with their knowledge of the district's practices and procedures as shown by the way in which they responded to questions posed by the auditors during the entrance meeting. It was noted that this will be time intensive for the entire central office staff.

BOARD OPEN DISCUSSION

- Ed Helfer mentioned he would like to see contributions to the district noted in the form of a plaque, etc. as a thank you.
- Landra Haber remarked on how difficult it is to enter the campus driveway off of State Farm Road at night without a street light.

DISTRIBUTIONS:

- Superintendent's Conference Day Schedule – March 17, 2006
- (4th) Revision of Listing of 2005-2006 Board Members

MEETINGS:

03/07 – (Tue) – Next Regular Board Meeting – MS Library – 7 p.m.

ADDITIONAL BUDGET DEVELOPMENT MEETINGS

02/14/06 - 7PM - ICMS LIBRARY (Budget Forum 7-8 p.m.)

BOARD COMMITTEE MEETINGS

02/09 (Thur) - Communications Committee Meeting - 5PM - C.O

02/15 (Wed) - Audit Committee Meeting - 5 PM - C.O.

03/07 (Tue) - Policy Committee Meeting - 5:30 PM - C.O.

TOPICS FOR NEXT REGULAR BOARD MEETING - MARCH 7, 2006

- Student Recognition - Reception
- Update - Individuals w/Disabilities Education Act (IDEA)
- Update - Superintendent's Priority Objectives

PUBLIC PARTICIPATION - AGENDA ITEMS ONLY

No one asked to speak.

□

MOTION HELPER 2ND MARTIN

To adjourn to Executive Session at 9:45 p.m. to discuss the employment history of particular individuals.

Carried, 8-0

MOTION HABER 2ND MARTIN

To appoint WILLIAM MARTIN as Clerk Pro Tem.

Carried, 8-0

District Clerk, Tamara Proniske, left the meeting.

OTHERS PRESENT AT EXECUTIVE:

James Dexter, Superintendent

Karen McGraw, Assistant Superintendent

Greg Giammarco, Business Administrator

Board Members left Executive Session to return to the Middle School Library at 11:11 p.m.

MOTION HABER 2ND PHILLIPS

To adjourn the meeting at 11:13 p.m.

Carried, 7-0

William Martin, Clerk Pro Tem
