

ICHABOD CRANE CENTRAL SCHOOL

MINUTES

BOARD OF EDUCATION

MARCH 3, 2009

A Regular Meeting of the Board of Education of the Ichabod Crane School was held on Tuesday, March 3, 2009 in the Middle School Library at 7:00 p.m.

Prior to the start of this Board of Education meeting, the Board hosted a Student Recognition reception from 6:30-7:00 p.m.

Board Members Present:

Gary Bagnato	John Phillips
Landra Haber	Regina Rose
Andrew Kramarchyk	Anthony Welcome
Thomas Neufeld	

Board Members Absent:

Edward Harsen

School Officials Present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickle, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, Juan González, IT Coordinator, Paul Thompson, Athletic Director and Mindy Potts, District Clerk

Others Present:

Cheryl Trefzger, ICC Booster Club
Mike Smith, ICC Booster Club

Board President John Phillips called the meeting to order at 7:13 p.m.

Board President John Phillips announced the fire exits and conducted the Pledge of Allegiance.

Board Member Anthony Welcome read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

Board President John Phillips made the following announcements:

- Board members and administrators have met with Senator Saland lobbying for the school district
- Reminder of Columbia County School Board meeting to discuss shared services

MOTION HABER 2ND KRAMARCHYK

To approve agenda with modifications as presented including moving the following consent agenda items to the discussion action agenda: 12(F) and 12(G)
Carried, 7-0

PUBLIC HEARING: USE OF REPAIR RESERVE FUND

Reading Of Public Notice

Board President read the following notice:

NOTICE is hereby given that a public hearing will be held before the Board of Education of the Kinderhook Central School District, at the Ichabod Crane Middle School, Valatie, Town of Kinderhook, New York, in said District on Tuesday, March 3, at 7:00 p.m., prevailing time, to review *repair* of a condenser unit for the chilled water system at the Middle School.

Discussion of Proposed Use of Repair Reserve Funds

Gregory Giammarco, Business Administrator, and Steve Marotta, Director of Facilities and Operations, reported briefly on the specific repair, the cost for repair and additional long-term savings if the Board approves the expenditure.

Hearing Open for Public Discussion

No one from public addressed the Board.

Board Discussion on Use of Repair Reserve Funds

(Consideration for adoption included under Discussion/Action portion of Agenda)

Gregory Giammarco, Business Administrator, and Steve Marotta, Director of Facilities and Operations answered questions from the Board regarding the proposed repair.

Board President John Phillips closed the public hearing at 7:27 p.m.

MOTION BAGNATO 2ND KRAMARCHYK

To approve the minutes of the 01/20/09 Budget Meeting

BAGNATO - YES PHILLIPS - YES

HABER - ABSTAIN ROSE - YES

KRAMARCHYK - YES WELCOME - YES

NEUFELD - YES

Carried, 6-0-1

MOTION BAGNATO 2ND KRAMARCHYK
 To approve the minutes of the 01/27/09 Budget Meeting
 BAGNATO - ABSTAIN PHILLIPS - YES
 HABER - YES ROSE - YES
 KRAMARCHYK - YES WELCOME - YES
 NEUFELD - YES
 Carried, 6-0-1

MOTION BAGNATO 2ND KRAMARCHYK
 To approve the minutes of the 02/03/09 Regular Meeting
 Carried, 7-0

MOTION BAGNATO 2ND KRAMARCHYK
 To approve the minutes of the 02/10/09 Budget Meeting
 BAGNATO - YES PHILLIPS - YES
 HABER - YES ROSE - YES
 KRAMARCHYK - YES WELCOME - ABSTAIN
 NEUFELD - YES
 Carried, 6-0-1

Meeting Open For Public Participation

No one from the public wished to address the Board.

Reports/Presentations/Updates

A. Report on Energy Reduction Program – Bob Thorsey
 Energy Manager, Bob Thorsey, reported to the Board on continued energy savings within the district.

B. Update on Fundraising Efforts for Football, ICC Booster Club
 Cheryl Trefzger and Mike Smith of the ICC Booster Club reported to the Board on current fundraising efforts

C. Committee Reports

▪ Policy Committee

Board President John Phillips noted that by placing policies on the agenda, the following policies are considered to have had a "reading:"

- #1150 School Budget and Bond Referenda (*revised*)
 3rd Reading: March 3, 2009
- #6240 Investments (*revised*)
 3rd Reading: March 3, 2009
- #5460 & 5460-R Suspected Child Abuse and Maltreatment & Reg. (*revised*)
 3rd Reading: March 3, 2009
- #9645 Disclosure of Wrongful Conduct "*Whistleblower*" (*new*)
 3rd Reading: March 3, 2009
- #1440 Complaints About School Personnel (*revised*)

3rd Reading: March 3, 2009

- #1612 Relations with BOCES (*revised*)

3rd Reading: March 3, 2009

- Procedures for the evaluation of the Superintendent of Schools
#0320, 0320-A, 0320-B & 0320-C Evaluation of the Superintendent
(*revised*)

3rd Reading: March 3, 2009

(*Adoption of the Above Policies - Under Consent Agenda*)

- #1120 & 1120R School District Records and Regulation (*revised*)

2nd Reading: March 3, 2009

- #1520 & 1520R Public Conduct on School Property and Regulation (*revised*)

2nd Reading: March 3, 2009

- #6440 NIMAS (Purchase of Alternative/Electronic Texts for Students)

2nd Reading: March 3, 2009

- Audit Committee

Gary Bagnato reported to the Board on the Audit Committee Meeting of 02/10/09.

- Communications Committee

Superintendent James P. Dexter reported briefly on the Communications Committee meeting of 02/24/09.

Spotlight on Shared Decision Making

Bill Schneider, High School Principal, reported that the High School Shared Decision Making Team is working on a parent handbook.

Curriculum/Achievement Report

Maureen Van Deusen, Assistant Superintendent for Instruction, reported and answered questions regarding the Middle School Reading in Academics Program and SED Standards.

Superintendent's Report – Administrators' Comments

Superintendent James P. Dexter informed the Board of the passing of former teacher and cheerleading advisor Geraldine Garafalo's passing and asked for a moment of silence.

Superintendent Dexter also reported on the following topics:

- There are four retirements on tonight's agenda
- Legislative lobbying

The following people reported on their buildings or departments:

- Melissa Murray, Primary School Principal
- Juan González, IT Coordinator
- Paul Thompson, Athletic Director

- Maureen Van Deusen, Assistant Superintendent for Instruction (Odyssey of the Mind)

Treasurer's Report And Acceptance Of Warrants:

	<u>PREVIOUS</u>	<u>AS OF 1/31/09</u>
GENERAL FUND	\$ 12,583,666.49	\$ 10,720,072.07
SPECIAL AID FUND	\$ 561,196.16	\$ 215,962.98
SCHOOL LUNCH FUND	\$ 3,551.05	\$ 51,752.62
CAPITAL FUND	\$ 207,478.61	\$ 207,652.62
DEBT SERVICE	\$ 284,046.50	\$ 284,350.00
TRUST & AGENCY FUND	\$ 412,275.53	\$ 546,144.64
NET PAYROLL ACCOUNT	\$ 5,225.77	\$ 5,276.56

MOTION HABER 2ND WELCOME

To accept the Treasurer's Report and Warrants as presented

Carried, 7-0

CONSENT AGENDA

MOTION HABER 2ND WELCOME

To accept the following items contained under the consent agenda:

12(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2008-2009 & the 2009-2010 school year as follows: Meeting Dates of: 02/05/09, 02/09/09, 02/10/09, 02/11/09, 02/12/09, 02/13/09, 02/24/09, 02/26/09, 03/03/09

12(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, additional INTERSCHOLASTIC COACHES for the 2008-2009 school year as listed

12(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, additional EXTRACLASSROOM ACTIVITY ADVISORS, for the 2008-2009 school year per the attached listing

12(D) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James P. Dexter, Superintendent, A Teaching Substitute Addendum, conditionally, pending SED safety clearance for the 2008-2009 school year

12(E) CONSIDERATION FOR APPROVAL

To extend the end date of KAYLA MURDIE's Perm Substitute position from January 30, 2009 to February 06, 2009
(originally appointed 7/8/08 BOE Meeting)

12(F) Moved to Discussion Action

12(G) Moved to Discussion Action

12(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, LORI SHUFELT, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective February 17, 2009

12(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, WENDY O'LEARY, as a Bus Attendant, effective March 4, 2009

12(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, MARK CALUNEO, as a Substitute and Occasional Maintenance, effective February 17, 2009

12(K) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- #1510 Public Sales on School Property *(revised)*
3rd Reading: February 3, 2009
- #1400 Public Complaints *(revised)*
3rd Reading: February 3, 2009
- #1150 School Budget and Bond Referenda *(revised)*
3rd Reading: March 3, 2009
- #6240 Investments *(revised)*
3rd Reading: March 3, 2009
- #5460 & 5460-R Suspected Child Abuse and Maltreatment & Reg. *(revised)*
3rd Reading: March 3, 2009
- #9645 Disclosure of Wrongful Conduct "Whistleblower" *(new)*
3rd Reading: March 3, 2009
- #1440 Complaints About School Personnel *(revised)*
3rd Reading: March 3, 2009
- #1612 Relations with BOCES *(revised)*
3rd Reading: March 3, 2009
- Procedures for the evaluation of the Superintendent of Schools
#0320, 0320-A, 0320-B & 0320-C Evaluation of the Superintendent
(revised)
3rd Reading: March 3, 2009

12(L) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:
(Cost to be covered by Ski Club)

DESTINATION: Mount Snow Vermont

DATE: March 8, 2009

PARTICIPANTS: 55 Students

CHAPERONES: 6 (Including Todd DiGrigoli)

12(M) CONSIDERATION FOR APPROVAL

To approve the following payments to Bearsch Compeau Knudson Architects, for professional services rendered as follows:

INVOICE	AMOUNT	SERVICE DATES	PROJECT #/ITEM
197537	\$4,744.90	08/01/08 - 09/30/08	Proj #7104 (Roof Project)

12(N) CONSIDERATION FOR APPROVAL

To approve the following payments to Bernard P. Donegan, Inc. for financial management services rendered as follows:

AMOUNT	SERVICE DATE	Account
\$4,807.33	April 30, 2008	2567 - FMS

12(O) CONSIDERATION FOR ACCEPTANCE

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date:

AS OF 1/31/09

Account Balance: \$89,422.91

12(P) CONSIDERATION FOR APPROVAL

To establish the following Board Sub-Committees for the 2008-2009 school year as per attached listing

12(Q) CONSIDERATION FOR ACCEPTANCE

To accept upon the recommendation of the Audit Committee, the Corrective Action Plan developed in response to the 2007-2008 Internal Audit as submitted by Northeastern NY Inter-Municipal Agreement Internal Audit Function

12(R) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the President of the Board of Education to execute the following documents:

- Agreement with Advanced Therapy
- Agreement with Sunrise Dental (CSEA Dental)
- QUESTAR III BOCES Rental Agreement
- MOAs - Ichabod Crane Teachers Association (ICTA)
 - Teaching Assistant's Salary
 - Extra-Class and Other Stipends
 - Health Insurance Buyout

12(S) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, JEN SEAVER to the position of Pit Band Director, with remuneration in the amount of \$650.00, which shall be reimbursed to the district by Crane Acting Troupe following the Spring Production

End of Consent Agenda

Carried, 7-0

DISCUSSION/ACTION

MOTION BAGNATO 2ND HABER

To accept the resignation for the purpose of retirement, submitted by LINDA SANCHO, Science Teacher, effective June 30, 2009

(employed 09/01/1985)

Carried, 7-0

MOTION BAGNATO 2ND HABER

To accept the resignation for the purpose of retirement, submitted by BETSY MCDONNELL, Elementary Teacher, effective June 30, 2009

(employed 11/03/1988)

Carried 7-0

MOTION KRAMARCHYK 2ND HABER

To accept the resignation for the purpose of retirement, submitted by ANN SCHAROUN, Elementary Teacher, effective June 30, 2009

(employed 09/01/1986)

Carried, 7-0

MOTION KRAMARCHYK 2ND HABER

To accept the resignation for the purpose of retirement, submitted by JOAN HERITAGE, Elementary Teacher, effective June 30, 2009

(employed 09/01/1973)

Carried, 7-0

MOTION KRAMARCHYK 2ND HABER

To approve and authorize the Superintendent of Schools to make the budget transfers per the attached listing

Carried, 7-0

MOTION KRAMARCHYK 2ND BAGNATO

To approve and authorize expending district funds associated with the attendance of Board Members at the following NYSSBA Workshops:

- K - 12 Foundations, Mar. 4, 2009, Latham: Thomas Neufeld
- Need Help Passing Your School Budget? Mar. 11, 2009, Latham: Landra Haber

Carried, 7-0

MOTION HABER 2ND WELCOME

RESOLVED, that the Board of Education of the Kinderhook Central School District, per Education Law Section 3651, authorize Repair Reserve Expenditures to review the repair of a condenser unit and associated components as may be required for the chilled water system at the Middle School for the 2008-2009 school year, in the amount not to exceed \$15,100

Carried, 7-0

MOTION HABER 2ND KRAMARCHYK

To allocate funds from the Grant-In-Aid (*Senator Saland originally accepted BOE Meeting 01/06/09*) to the following appropriation codes:

Code: A2110.480-04-1300 - (Texts Lang MS) in the amount of \$7,437

Code: A2110.510-05-0000 - (HS Reserve) in the amount of \$6,789

Carried, 7-0

MOTION KRAMARCHYK 2ND HABER

To appoint, upon the recommendation of James P. Dexter, Superintendent, MARY GRDEN, as a Provisional Budget Analyst at a per diem rate of \$216, effective March 4, 2009

Carried, 7-0

MOTION KRAMARCHYK 2ND BAGNATO

To appoint, upon the recommendation of James Dexter, Superintendent, MARY GRDEN to the position of HIPAA PRIVACY OFFICIAL effective March 4, 2009

Carried, 7-0

Board Open Discussion

The Board discussed the following topics:

- Columbia County newspaper - on-line
- Policy #1511 - Advertising on School Property and increasing the district's revenue stream

Public Participation - Agenda Items Only

No one from the public addressed the Board.

Executive Session

MOTION KRAMARCHYK 2ND HABER

To Adjourn to Executive Session at 10:00 p.m. to discuss the employment history of particular individuals and to discuss proposed, pending or current litigation

Carried, 7-0

MOTION KRAMARCHYK 2ND HABER

To appoint Anthony Welcome as Clerk Pro Tem

Carried, 7-0

Others present at Executive Session:

James P. Dexter, Superintendent

Maureen Van Deusen, Assistant Superintendent for Instruction

Gregory Giammarco, Business Administrator

William Schneider, High School Principal

Adjournment

The meeting was reconvened at 10:52 p.m.

MOTION ROSE 2ND KRAMARCHYK

To adjourn the meeting at 10:55 p.m.

Carried, 7-0

Meetings:

03/05/09 (Thu) – Columbia County School Boards – 7PM - Kozels

03/24/09 (Tue) – Budget Roundtable – 7PM

03/31/09 (Tue) – Budget Meeting – 7PM

04/07/09 (Tue) - Regular Board Meeting – 7PM

Committee Meetings:

03/04 (Wed) – 5:00 PM – Policy Committee – C.O.

03/18 (Wed) – 5:30 PM – Communications Committee – C.O.

OUTLINE OF IMPORTANT DATES

APRIL 3, 2009 (FRI)	1ST ANNUAL MEETING NOTICE PUBLICATION (45 Calendar Days Prior to Vote)
APRIL 6, 2009 (MON)	PICK-UP CANDIDATE PETITIONS From Clerk (Date as published in Legal Notice)
APRIL 20, 2009 (MON)	RETURN CANDIDATE PETITIONS To Clerk by 5PM (30 Calendar Days Prior to Vote) (Date as published in Legal Notice)
APRIL 21, 2009 (TUES)	Vote on BOCES Administrative and Capital Budget and Election of BOCES Board Members
APRIL 27, 2009 (MON)	VOTER REGISTRATION DATE (3-7pm) Held in Central Office
MAY 4, 2009 (MON)	VOTER REGISTRATION DATE (3-7pm) Held in Central Office
MAY 5, 2009 (TUE)	POSTING OF SCHOOL BUDGET DOCUMENTS (14 Days Prior to Annual Vote)

Anthony Welcome, Clerk Pro Tem

Mindy M. Potts, District Clerk