

ICHABOD CRANE CENTRAL SCHOOL

MINUTES

A regular meeting of the Board of Education of the Ichabod Crane Central School District was held on TUESDAY, MARCH 4, 2008 in the Middle School Library at 7:00 p.m.

Prior to the start of this Board of Education meeting, the Board hosted a Student Recognition reception from 6:30-7:00 p.m.

MEMBERS PRESENT

Landra Haber

Andrew Kramarchyk

William Martin

William Murphy, MD (*arrived 7:25pm*)

John Phillips

Kevin Reis

Regina Rose

Anthony Welcome

MEMBERS ABSENT

Andrew Pellettieri

SCHOOL OFFICIALS PRESENT

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Brett Miller, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, Juan González, IT Coordinator, and Mindy Potts, District Clerk

OTHERS PRESENT

Wendy Steuerwald, Dietary Intern

Richard Kimball, Administrative Intern

Joe McDowell, Questar III, Health and Safety Specialist

The Board President John Phillips called the meeting to order and announced the fire exits at 7:05 p.m.

Board President Phillips conducted the Pledge of Allegiance and read the District Mission Statement:

“In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual’s unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community.”

Board President Phillips congratulated the students recognized at the reception preceding the Board meeting.

MOTION HABER 2ND MARTIN

To approve the present agenda with modifications including moving the following consent agenda items to the discussion action agenda: 11(A) and 11(I)

Carried, 7-0

MOTION KRAMARCHYK 2ND WELCOME

To approve the minutes of the following meetings:

- 01/22/08 Budget Meeting

- 01/29/08 Budget Meeting

HABER - ABSTAIN

KRAMARCHYK - YES

MARTIN - YES

PHILLIPS - YES

REIS - YES

ROSE - YES

WELCOME - YES

Carried, 6-0-1

MEETING OPEN FOR PUBLIC PARTICIPATION

No one asked to speak.

Board Member William Murphy, MD arrived at the meeting.

REPORTS/PRESENTATIONS/UPDATES

High School senior, Jim O'Connor, requested permission to plan the Senior Class Trip. The destination was undetermined and the class anticipated hosting a number of fundraisers. The Board gave its permission.

Fire Inspection Report

Superintendent James Dexter reported the Fire Inspection Reports are on file in the District Clerk's office and the notice of the availability of the reports has been published in the newspapers.

Joe McDowell, Questar III, Health and Safety Specialist, reported and answered the Board's questions regarding the Fire Inspection Report.

Tentative Agreement with Ichabod Crane Teachers Association

Superintendent James Dexter gave brief summary of the changes to the contract, noting that the proposed contract is a fair agreement for both the taxpayers and the teachers. Board President, John Phillips noted that there was an agenda item regarding the ratification of this agreement under Discussion Action.

CURRICULUM ACHIEVEMENT REPORT

Assistant Superintendent for Instruction, Maureen Van Deusen, reported briefly on types of questions and expected answers for the January ELA and Math A Regents exams in the High School.

SUPERINTENDENT'S REPORT – ADMINISTRATORS' COMMENTS

Food Service Director, Todd DiGrigoli, introduced his dietary intern, Wendy Steuerwald, who briefed the Board on various events and activities she has planned for the students during March (National Nutrition Month).

Todd DiGrigoli informed the Board of plans to have local farmers meet with area food service directors in March for the Farm to School Program sponsored by Hudson Mowhoak RC&D and reported on the district's food service for February.

High School Principal Bill Schneider introduced his administrative intern, Richard Kimball.

Superintendent James Dexter briefly reported to the Board regarding visits to members of the state legislature.

Superintendent Dexter then reported on a number of up-coming retirees and that the district will be losing 197½ years of experience when these faculty and staff retire.

High School Principal Bill Schneider noted the announced retirement of:

- Karen Hummel
- Mike Behrens
- Paul Thompson
- Linda McCarthy
- Fred Hu

Elementary School Principal, John Stickle noted the announced retirement of:

- Donna Garman

Greg Giammarco, Business Administrator, noted the announced retirement of:

- Brenda Schreijack

Primary School Principal, Melissa Murray reported on the following topics:

- Kindergarten Registration was starting
- Arts in Education
- PTA BINGO night
- Registration procedures

Elementary School Principal, John Stickle briefly reported on State Assessments.

COMMITTEE REPORTS:

POLICY COMMITTEE

READING OF BOARD OF EDUCATION POLICIES

President John Phillips noted that the following two (2) policies are listed for acceptance under the Discussion/Action portion of the agenda:

- **Capital Assets Accounting #6625 (New)**
3rd Reading: March 4, 2008
- **Provision of Special Education Services in the Least Restrictive Environment, #4319 (New)**
3rd Reading: March 4, 2008

COMMUNICATION COMMITTEE

Board President, John Phillips, reported that the communication committee had met and discussed the following topics:

- the exit survey for the May 20th vote
- plans for April and May

John Phillips noted the next communication committee meeting on April 29th

CALENDAR COMMITTEE

Board Member, Anthony Welcome, reported on the meeting of the calendar committee, noting that after getting feedback from teachers and staff, the Board would be presented with a calendar for approval.

TREASURER’S REPORT AND ACCEPTANCE OF WARRANTS:

	<u>PREVIOUS</u>	<u>AS OF 1/31/08</u>
GENERAL FUND	\$12,993,711.61	\$11,686,426.91
SPECIAL AID FUND	\$ 348,701.04	\$ 453,217.22
SCHOOL LUNCH FUND	\$ 18,075.38	\$ 44,935.36
CAPITAL FUND	\$ 1,290,007.25	\$ 937,997.99
TRUST & AGENCY FUND	\$ 329,955.10	\$ 344,384.33
NET PAYROLL ACCOUNT	\$ 3,327.23	\$ 3,360.85

MOTION MARTIN 2ND HABER

To accept the Treasurer’s Report and Warrants as presented
Carried, 8-0

MOTION HABER 2ND KRAMARCHYK

To approve the following items contained under the Consent Agenda

CONSENT AGENDA

11(A) moved to Discussion Action Item 12(M)

11(B) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James P. Dexter, Superintendent, a Teacher Substitute Addendum, conditionally, pending SED safety clearance for the 2007-2008 school year.

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, *additions* to the 2007-2008 TEAM LEADER/GRADE LEVEL/DISTRICT-WIDE/DEPARTMENT CHAIRS, per the attached list

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, *additions* to the 2007-2008 EXTRA-CLASS ADVISORS, per the attached list

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, REBECCA CLAUS to the position of REGISTERED NURSE, effective March 17, 2008 (*Martin H. Glynn*)

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, BRIAN LITTLE, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective March 3, 2008

11(G) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

ADMINISTRATIVE INTERN	ASSIGNMENT	DATES
Richard Kimball	Bill Schneider	03/05/08 - 08/30/08

11(H) CONSIDERATION FOR ACCEPTANCE

To accept the resignation submitted by ERMELINDA RINGWOOD, Food Service Worker, effective February 25, 2008

11(I) moved to discussion action Item 12(N)

11(J) CONSIDERATION FOR APPROVAL

To approve a request for home tutorial services for the following student(s):

- a) HS Student – (01/25/08 – 07/01/08– physician’s statement on file)
- b) HS Student – (02/11/08 – 04/14/08– physician’s statement on file)

Board of Education Minutes of 03/04/08**11(K) CONSIDERATION FOR APPROVAL**

To approve the following field trip request, per Board Policy #4531:

DESTINATION: Nature's Classroom Program, Lake George

DATE: Saturday, April 14-17, 2008

PARTICIPANTS: 89 Students

CHAPERONES: 10

11(L) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: Great Escape, Lake George

DATE: June 6, 2008

PARTICIPANTS: 100 Students

CHAPERONES: 8

11(M) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: Dia: Beacon (Art Club Field Trip)

DATE: Sunday, April 6, 2008

PARTICIPANTS: 30 Students

CHAPERONES: 2

11(N) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

(All Costs to be Covered by SAVE)

DESTINATION: Sharpe Environmental Center, Fishkill, NY

DATE: Sunday, April 29, 2008

PARTICIPANTS: 15 Students

CHAPERONES: 2

11(O) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 –
Formulation, Adoption and Amendment of Policies:

- **Capital Assets Accounting #6625 (New)**
Effective date: July 1, 2008
- **Provision of Special Education Services in the Least Restrictive Environment, #4319 (New)**
Effective date: March 4, 2008

11(P) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the President of the Board of Education to execute the following documents:

- **Intermunicipal Agreement for Internal Audit Services**
- **Abbreviated Standard Form of Agreement – BCK – Primary School Roof**
- **Enrollment Form for District Facilities– Energy Curtailment Specialists, Inc.**

End Consent Agenda

Carried, 8-0

DISCUSSION/ACTION

MOTION HABER 2ND MARTIN

**To accept the resignation for the purpose of retirement, submitted by
BRENDA SCHREIJACK, Middle School Nurse, effective June 30, 2008
(employed 9/1/1992)**

Carried, 8-0

MOTION KRAMARCHYK 2ND HABER

**To accept the resignation for the purpose of retirement, submitted by
MICHAEL BEHRENS, Technology Teacher, effective June 30, 2008
(employed 9/1/1973)**

Carried, 8-0

MOTION KRAMARCHYK 2ND HABER

**To accept the resignation for the purpose of retirement, submitted by
LINDA MCCARTHY, Math Teacher, effective June 30, 2008
(employed 9/1/1975)**

Carried, 8-0

MOTION HABER 2ND KRAMARCHYK

**To accept the resignation for the purpose of retirement, submitted by
DONNA GARMAN, Reading Teacher, effective September 30, 2008
(employed 9/1/1981)**

Carried, 8-0

MOTION MARTIN 2ND KRAMARCHYK

**To accept the resignation for the purpose of retirement, submitted by
FREDERICK HU, Guidance Counselor, effective July 1, 2008
(employed 8/26/1985)**

Carried, 8-0

MOTION HABER 2ND MARTIN

**To ratify the 2007-2008, 2008-2009, 2009-2010, & 2010-2011 contractual
agreement between the Ithaca Crane Central School District and the Ithaca
Crane Teacher's Association, and to authorize the President of the Board of
Education to execute the contract**

Carried, 8-0

MOTION HABER 2ND REIS

To establish the following Board Sub-Committees for the 2007-2008 school year:

- **NEGOTIATIONS/SUPPORT STAFF (CSEA)**

MOTION HABER 2ND KRAMARCHYK

To accept the 2008 Annual Fire Inspection Reports for the Kinderhook Central School District performed by Joseph McDowell, QUESTAR Fire Inspection Official, for the following district buildings: High School, Middle School, Wooden Shed at Middle School, Martin Van Buren Elementary School, Martin Van Buren Shed, Martin H. Glynn Elementary School, Martin H Glynn Shed, Primary School, Primary School Shed, Bus Garage, Maintenance Building, Storage Garage at Maintenance
 Carried, 8-0

MOTION HABER 2ND KRAMARCHYK

To approve and authorize the Superintendent of Schools to make the following budget transfer(s):

FROM: A1620.423-00-0000	Fuel Oil	\$7,450
TO: A1621.558-00-0000	Building Supplies	\$7,450
FROM: A1620.423-00-0000	Fuel Oil	\$12,900
TO: A1621.552-00-0000	Electric Supplies	\$12,900
FROM: A1620.423-00-0000	Fuel Oil	\$6,700
TO: A1621.550-00-0000	General Supplies	\$6,700
FROM: A1620.423-00-0000	Fuel Oil	\$12,450
TO: A1620.550-00-0000	General Supplies	\$12,450

Carried, 8-0

MOTION MARTIN 2ND HABER

To approve pursuant to the Architect's Certificate for Construction Contract Payments for the MHG ELEVATOR PROJECT as follows:

PAYMENT #	VENDOR NAME	AMOUNT
#5	Brownell Electric	\$11,829.18

Carried, 8-0

MOTION HABER 2ND KRAMARCHYK

To accept the resignation for the purpose of retirement, submitted by **KAREN HUMMEL, Art Teacher, effective September 30, 2008**
(employed 9/1/1976)

Carried, 8-0

MOTION HABER 2ND KRAMARCHYK

To accept the resignation for the purpose of retirement, submitted by **PAUL THOMPSON, Physical Education Teacher, effective June 30, 2008**
(employed 11/28/1979)

Carried, 8-0

MOTION HABER 2ND KRAMARCHYK

To accept the CPSE and CSE Recommendations for the 2007-2008 school year as follows: Meeting Dates of: 02/07/08, 2/14/08, 2/26/08, 2/28/08, 2/29/08

Carried, 8-0

MOTION KRAMARCHYK 2ND HABER

To approve, pursuant to Section 100.1 of the Commissioner's Regulations which requires a biennial review of the District's Shared Decision Making plan, the re-certification of the existing District Plan and to authorize the president to sign the re-certification (*original plan adopted 01/26/94*)

Carried, 8-0

BOARD OPEN DISCUSSION

The Board did not have any topics for discussion.

PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

No one asked to speak.

MOTION ROSE 2ND MARTIN

To adjourn to Executive Session at 9:55 to discuss the employment history of particular individuals.

Carried, 8-0

MOTION WELCOME 2ND REIS

To appoint Anthony Welcome as Clerk Pro Tem

Carried, 8-0

Members Present at Executive Session:

Andrew Kramarchyk	Kevin Reis
William Martin	Regina Rose
William Murphy, MD	Anthony Welcome
John Phillips	

Members Absent from Executive Session:

Andrew Pellettieri
Landra Haber

Others present at Executive Session in addition to Board members:

James P. Dexter, Superintendent
Maureen Van Deusen, Assistant Superintendent for Instruction (*left at 10:10 p.m.*)
Gregory Giammarco, Business Administrator (*left at 10:10 p.m.*)
William Schneider, High School Principal (*left at 10:05 p.m.*)

The Board reconvened the meeting at 10:15 p.m.

MOTION MARTIN 2ND REIS

To adjourn the meeting at 10:20 p.m.

Carried, 7-0

MEETINGS:

03/18 (Tue) – Budget Meeting – 7PM

03/25 (Tue) – Budget Roundtable – 7PM

04/01 (Tue) - Regular Board Meeting – 7PM

COMMITTEE MEETING DATES:

03/06 (Thu) – 5:30 PM – Facilities Committee – C.O.

03/26 (Wed) & 04/21 (Mon) – 6-8PM – Attendance Committee

04/01 (Tue) – 5-6:30 PM – CSEA Negotiation Committee

04/10 (Thu) & 04/30 (Wed) – 6-8PM – Strategic Planning

TOPICS FOR NEXT MEETING

- **Presentations from New Vision and Tech Valley Students**
- **Transition to New Geometry Course**
- **Report on Scaling and Equating Process on Regents Assessments and Score Conversions**

OUTLINE OF IMPORTANT DATES

APRIL 2, 2008	(WED)	ANNUAL BOCES DINNER MEETING 5:45 PM @ Columbia Greene Educational Center
APRIL 4, 2008	(FRI)	1ST ANNUAL MEETING NOTICE PUBLICATION (45 Calendar Days Prior to Vote)
APRIL 7, 2008	(MON)	PICK-UP CANDIDATE PETITIONS From Clerk (Date as published in Legal Notice)
APRIL 21, 2008	(MON)	RETURN CANDIDATE PETITIONS To Clerk by 5PM (30 Calendar Days Prior to Vote) (Date as published in Legal Notice)
APRIL 22, 2008	(TUES)	Vote on BOCES Administrative and Capital Budget and Election of BOCES Board Members
APRIL 28, 2008	(MON)	VOTER REGISTRATION DATE (3-7pm) Held in Central Office
May 5, 2008	(MON)	VOTER REGISTRATION DATE (3-7pm) Held in Central Office
MAY 6, 2008	(TUE)	POSTING OF SCHOOL BUDGET DOCUMENTS (14 Days Prior to Annual Vote)

Anthony Welcome, Clerk Pro Tem

Mindy M. Potts, District Clerk