

ICHABOD CRANE CENTRAL SCHOOL

MINUTES

BOARD OF EDUCATION

MAY 6, 2008

Board Members Present:

Landra Haber

Andrew Kramarchyk

William Martin (*arrived 8:22pm*)

William Murphy, MD

Andrew Pellettieri (*arrived 9:12pm*)

John Phillips

Kevin Reis

Regina Rose (*arrived 9:17pm*)

Anthony Welcome

School officials present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Brett Miller, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, Juan González, IT Coordinator, and Mindy Potts, District Clerk

Others Present:

April Phelps, Questar III

Tom Puccino, Questar III

Richard Kimball, Administrative Intern

Board President, John Phillips, called the meeting to order at 7:11 p.m.

President Phillips announced the fire exits and conducted the Pledge of Allegiance.

Board Member, Anthony Welcome, read the district mission statement:

“In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual’s unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community.”

President John Phillips made the following announcements:

- **For the second consecutive year, each school in the District has been named as an Energy Star building. Ichabod Crane is the first district in New York State to achieve this status for two successive years.**
- **At the May 20th School Board elections, there are 3 seats open while only 2 candidates turned in petitions to run. The third seat can be filled by the person with the highest number of write-in votes.**

MOTION HABER 2ND KRAMARCHYK

To approve the present agenda with modifications as presented.

Carried, 6-0

MOTION WELCOME 2ND KRAMARCHYK

To approve the minutes of the following meeting:

04/01/08 – Regular Board Meeting

Carried, 6-0

MEETING OPEN FOR PUBLIC PARTICIPATION

No one asked to address the Board.

CURRICULUM ACHIEVEMENT REPORT

Report on Scaling and Equating Process on Regents Assessments and Score Conversions

Maureen Van Deusen, Assistant Superintendent for Instruction introduced April Phelps and Tom Puccino of Questar III who gave a brief presentation and answered questions regarding the development of standardized tests, raw scores and scale scores and how it related to students' proficiency.

REPORTS/PRESENTATIONS/UPDATES

Attendance Committee Meetings of 3/26/08 and 4/21/08

James Dexter, Superintendent presented the Board with Attendance Committee summary and recommendations for revising the current Attendance Policy.

A discussion ensued regarding the awarding or withholding of credits linked with students' attendance.

Board Member William Martin arrived at 8:22 p.m.

Strategic Planning/Academics Committee Meeting of 4/10/08 and 4/30/08

Assistant Superintendent Maureen Van Deusen and Board Member William Murphy, MD gave a brief report on the progress of the meetings involving a diverse group of people.

SUPERINTENDENT'S REPORT – ADMINISTRATOR'S COMMENTS

Superintendent James P. Dexter reported on the following topics:

- **Write-in Votes at the Annual Budget Vote on May 20, 2008**
- **Property Tax Report Card**
- **Comparative Data between local districts regarding the 2008-2009 budget**
- **Budget Newsletter was sent out to the public**
- **Retirement of Georgia Leonard in the Maintenance Department**

Tim Farley, Middle School Principal, Bill Schneider, High School Principal, Juan González, IT Coordinator, and Greg Giammarco, Business Administrator gave brief reports on their buildings or departments.

BOARD COMMITTEE REPORTS

Audit Committee Meeting of 04/09/08

Board Member William Martin reported on the committee’s recommendation of West & Co. as district auditors and reviewed the payment request forms for home tutors.

Board member Andrew Pelletteiri arrived at 9:12 p.m.

Communications Committee Meeting of 04/29/08

Board President John Phillips reported the committee had discussed the communication of information to the public about:

- **Football**
- **Write-in ballots**
- **Voter exit survey**

Policy Committee Meeting of 04/03/08

Board President John Phillips explained the process of three “readings” for adopting policies. Having policies listed on the agenda was considered a “reading.”

- **9900 – Medicare Part B**
First Reading: May 6, 2008

TREASURER’S REPORT AND ACCEPTANCE OF WARRANTS:

	<u>PREVIOUS</u>	<u>AS OF 3/31/08</u>
GENERAL FUND	\$ 9,984,375.75	\$11,983,163.80
SPECIAL AID FUND	\$ 124,018.22	\$ 625,205.94
SCHOOL LUNCH FUND	\$ 32,659.38	\$ 35,410.33
CAPITAL FUND	\$ 909,778.81	\$ 898,779.04
TRUST & AGENCY FUND	\$ 342,050.50	\$ 346,145.60
NET PAYROLL ACCOUNT	\$ 3,394.53	\$ 3,509.17

Board Member, Regina Rose arrived at 9:17 p.m.

MOTION HABER 2ND MARTIN

**To accept the Treasurer’s Report and Warrants as presented
Carried, 9-0**

MOTION MURPHY 2ND HABER

**To accept the following items contained under the Consent Agenda:
CONSENT AGENDA**

(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and/or CSE Recommendations for the 2008-2009 school year as follows: Meeting Dates of: 03/20/08, 04/01/08, 04/03/08, 04/08/08, 04/09/08, 04/10/08, 04/22/08, 04/23/08, 04/29/08, 05/01/08, 05/06/08

- (B) CONSIDERATION FOR APPOINTMENT**
To appoint, upon the recommendation of James Dexter, Superintendent, *additions* to the 2007-2008 EXTRA-CLASS ADVISORS, per the attached list
- (C) CONSIDERATION FOR APPOINTMENT**
To appoint, upon the recommendation of James Dexter, Superintendent, *additional* INTERSCHOLASTIC COACHES, for the 2007-2008 school year, per the attached listing
- (D) CONSIDERATION FOR APPOINTMENT**
To appoint, upon the recommendation of James Dexter, Superintendent, *additional* TUTORS for 2007-2008 school year, per attached listing
- (E) CONSIDERATION FOR APPOINTMENT**
To appoint, upon the recommendation of James P. Dexter, Superintendent, the appointment of JULIE BOLDUC, TERM SUBSTITUTE for the period beginning on April 2, 2008 and ending until the position is filled (*1.0 FTE English as a Second Language position*)
- (F) CONSIDERATION FOR APPOINTMENT**
To appoint, upon the recommendation of James P. Dexter, Superintendent, the appointment of JACKIE BIEGEN, as SUBSTITUTE SECRETARY (Primary), at a rate of \$15.00/hr effective April 30, 2008, until such time the position is filled pursuant to civil service regulations and Board Action
- (G) CONSIDERATION FOR APPOINTMENT**
To appoint, upon the recommendation of James Dexter, Superintendent, EDEE HEDRICK to the position of ACCOMPANIST (*rate of \$15.00 per hour established at the 11/13/07 BOE mtg*)
- (H) CONSIDERATION FOR APPOINTMENT**
To appoint, upon the recommendation of James Dexter, DARLENE ALECKSYNAS to the position of Bus Driver (3.5 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective May 7, 2008
- (I) CONSIDERATION FOR APPOINTMENT**
To appoint, upon the recommendation of James Dexter, JAMIE CRAIG to the position of Bus Driver (2.0 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective May 7, 2008
- (J) CONSIDERATION FOR APPROVAL**
To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Colleen Moore	Mary Beth Watrous	September 4 - October 17, 2008

(K) CONSIDERATION FOR APPROVAL

To approve a request for home tutorial services for the following student:
 HS Student - (03/31/08-04/11/08 - physician's statement on file)

(L) CONSIDERATION FOR APPROVAL

To approve a request submitted by LAUREN MESSIER for an extension of Child Rearing Leave continuing through the 2008-2009 school year
 (original approval through 2007-2008 school year, 9-11-07 BOE mtg)

(M) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:
 (All Costs to be Covered by Crane Acting Troupe)
DESTINATION: New York City, Minskoff Theatre (Lion King)
DATE: May 9, 2008
PARTICIPANTS: 50 Students
CHAPERONES: 5

(N) CONSIDERATION FOR ACCEPTANCE

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

AS OF 3/31/08

Account Balance: \$92,648.63

(O) CONSIDERATION FOR APPROVAL

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached list(s):

- Technology Department
- District-wide

(P) CONSIDERATION FOR APPROVAL

To approve, per Part 174 of the Regulations of the Commissioner of Education, Tuition Rates Actual for 2006-2007 and Estimated Tuition Rates for 2007-2008 as follows:

<u>TUITION RATES ACTUAL - 2006-2007</u>	<u>TUITION RATES ESTIMATED - 2007-2008</u>
FULL DAY GRADES K - 6 - \$5,360	FULL DAY GRADES K-6 - \$5,583
FULL DAY GRADES 7-12 - \$6,145	GRADES 7-12 - \$6,552
SPECIAL EDUCATION STUDENT:	<u>SPECIAL EDUCATION STUDENT</u>
GRADES K-6 (60% OF DAY) - \$30,066	GRADES K-6 - \$23,386
GRADES K-6 (20% OF DAY) - \$18,449	
GRADES 7-12 (60% OF DAY) - \$30,831	GRADES 7-12 - \$24,335
GRADES 7-12 (20% OF DAY) - \$19,219	

(Q) CONSIDERATION FOR APPROVAL & AUTHORIZATION

To approve a 2007-2008 Health Services Contract in accordance with Education Law Section 912, with the AVERILL PARK CENTRAL SCHOOL DISTRICT for 8 students attending a private school within the district (*Robert C. Parker School*) in the amount of \$2,993.04 and to authorize the president of the Board to execute the contract

(R) CONSIDERATION FOR APPROVAL & AUTHORIZATION

To approve a 2007-2008 Health Services Contract in accordance with Education Law Section 912, with the SOUTH COLONIE CENTRAL SCHOOL DISTRICT for 1 student attending a private school within the district (*Christian Brothers Academy*) in the amount of \$559.11 and to authorize the president of the Board to execute the contract

(S) CONSIDERATION FOR ACCEPTANCE

To accept the resignation submitted by BRENDA SMITH, SECRETARY TO THE PRINCIPAL (Primary), effective April 29, 2009

(T) CONSIDERATION FOR ACCEPTANCE

To accept the resignation submitted by SHELLY BEVAN, TECHNOLOGY TEACHER (HS), effective June 30, 2008

(U) CONSIDERATION FOR ACCEPTANCE

To accept the resignation submitted by TIMOTHY BRISLEY, EARTH SCIENCE TEACHER (HS), effective June 30, 2008

(V) CONSIDERATION FOR ACCEPTANCE

To accept the resignation submitted by BRITT BUCKENROTH, PRIMARY SCHOOL LIBRARIAN, effective June 30, 2008

(W) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James P. Dexter, Superintendent, RN Substitutes, conditionally, pending SED safety clearance for the 2007-2008 school year per attached list

(X) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the President to sign:

- Standard Form of Agreement – S.D. Carruthers Sons, Inc.

(Y) CONSIDERATION FOR APPROVAL

To approve a request submitted by MAURA LUDLOW for an extension of Child Rearing Leave continuing through the 2008-2009 school year
(original approval through 2007-2008 school year, 9-11-07 BOE mtg)

End of Consent Agenda

Carried, 9-0

DISCUSSION/ACTION ITEMS

MOTION KRAMARCHYK 2ND HABER

To approve an *additional* Regular Board of Education Meeting for June 17, 2008

Carried, 9-0

MOTION HABER 2ND KRAMARCHYK

To appoint Inspectors, Assistant Clerks, and Custodian of Machines for the 2008-2009 Annual Budget Vote & Board of Education Election to be held on Tuesday, May 20, 2008 per the attached listing

Carried, 9-0

MOTION HABER 2ND KRAMARCHYK

To appoint WILLIAM SCHNEIDER, as permanent Chairman for the Annual Budget Hearing on Tuesday, May 13, 2008 and the 2008-2009 Annual Budget Vote & Election to be held on Tuesday, May 20, 2008

Carried, 9-0

MOTION HABER 2ND KRAMARCHYK

To accept, per Board Policy #1800 Gifts from the Public, a donation to Teachers High School Reserve of \$2,272 from Hannaford (Hannaford Helps Schools) and to increase the 2007-2008 budget in the amount of \$2,272 from \$35,582,104 to \$35,584,376 in the following Appropriation Code:

A2110.510-05-0000- Ts HS Reserve

Carried, 9-0

MOTION REIS 2ND HABER

To accept, per Board Policy #1800 Gifts from the Public, a donation to Texts K of \$1,140 from Hannaford (Hannaford Helps Schools) and to increase the 2007-2008 budget in the amount of \$1,140 from \$35,584,376 to \$35,585,516 in the following Appropriation Code:

A2110.480-01-0014 - Texts K

Carried, 9-0

MOTION HABER 2ND KRAMARCHYK

To accept, per Board Policy #1800 Gifts from the Public, a donation to Texts K of \$282 from Target (Take Charge of Education) and to increase the 2007-2008 budget in the amount of \$282 from \$35,585,516 to \$35,585,798 in the following Appropriation Code:

A2110.480-01-0014 - Texts K

Carried, 9-0

MOTION KRAMARCHYK 2ND MARTIN

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$1,200 THE NEW YORK STATE TROOPERS FOUNDATION, INC. (To defray the cost of Advisor Stipends for the Kids of America Club)

Carried, 9-0

MOTION WELCOME 2ND HABER

To approve transportation lease agreement requests submitted by Denise Holzhauer, Program Director of O.K. KIDS, INC., for the use of two (2) school buses for the purpose of providing transportation for field trips for "Camp O.K. Kids" for the summer of 2008

Carried, 9-0

MOTION HABER 2ND MARTIN

To approve a transportation lease agreement request submitted by the **CHURCH STREET PRESCHOOL** (*First Presbyterian Church*) for use of one school bus for the purpose of providing transportation for a visitation to and from the Primary School on May 14, 2008

Carried, 9-0

MOTION MARTIN 2ND HABER

To accept, upon the recommendation of the Audit Committee, the proposal submitted by West & Co. for the years ending June 30, 2008 through June 30, 2012 (*Request for Proposal (RFP) received/opening 3/7/08*)

Proposals:

Date	Fee
Year ending June 30, 2008	\$18,000
Year ending June 30, 2009	\$18,575
Year ending June 30, 2010	\$19,125
Year ending June 30, 2011	\$19,700
Year ending June 30, 2012	\$20,300

Carried, 9-0

MOTION HABER 2ND KRAMARCHYK

To approve the 2008-2009 Estimated Final Service Request for the **QUESTAR III Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties**, in the amount of \$ 2,471,960 and to authorize the President of the Board of Education, to sign the Final Service Request and AS-7 upon receipt.

**HABER - YES
KRAMARCHYK - YES
MARTIN - YES
MURPHY - YES
PELLETTIERI - NO**

**PHILLIPS - YES
REIS - YES
ROSE - YES
WELCOME - YES**

Carried, 8-1

MOTION HABER 2ND KRAMARCHYK

To increase the hourly rate of pay for **SUBSTITUTE BUS ATTENDANTS** from \$9.00/hour to \$13.25 effective May 7, 2008 though June 30, 2008

**HABER - YES
KRAMARCHYK - YES
MARTIN - YES
MURPHY - YES
PELLETTIERI - NO**

**PHILLIPS - YES
REIS - YES
ROSE - YES
WELCOME - YES**

Carried, 8-1

BOARD OPEN DISCUSSION

Discussion topics included:

- **An editorial in the Register Star Newspaper regarding a lack of Board Candidates**
- **News article which reported on potential consolidation of school districts and educational services**
- **Update on the kindergarten teacher position**

MOTION ROSE 2ND MURPHY

To extend the meeting for 15 minutes until 10:30 p.m.

HABER – NO	PHILLIPS - ABSTAIN
KRAMARCHYK - YES	REIS - NO
MARTIN - NO	ROSE - YES
MURPHY - YES	WELCOME - NO
PELLETTIERI - YES	

Carried, 5-4

The Board Open Discussion continued.

MOTION MURPHY 2ND ROSE

To extend the meeting for 15 minutes until 10:45 p.m.

HABER – Not Participating	PHILLIPS - YES
KRAMARCHYK - YES	REIS - NO
MARTIN - NO	ROSE - YES
MURPHY - YES	WELCOME - NO
PELLETTIERI - YES	

Carried, 5-3-1

EXECUTIVE SESSION

MOTION REIS 2ND MARTIN

To adjourn to executive session to discuss the employment history of particular individuals and to discuss collective negotiations pursuant to Article 14 of the Civil Service law at 10:40 p.m.

The District Clerk left the meeting.

Board Members Present at Executive Session

Landra Haber <i>(left at 11:00pm)</i>	John Phillips
Andrew Kramarchyk	Kevin Reis
William Martin <i>(left at 11:00pm)</i>	Regina Rose
William Murphy, MD	Anthony Welcome
Andrew Pellettieri	

Others present at Executive Session:

Melissa Murray *(left at 11:05)*

The Board reconvened the meeting at 11:25 p.m.

MOTION REIS 2ND ROSE

To adjourn the meeting at 11:30 p.m.

Carried, 7-0

DISTRIBUTION:

Comparative Data 2008-2009 (Budget)

MEETINGS

05/13 (Tue) - Annual Budget Hearing – 7PM

05/20 (Tue) – Annual Budget Vote and Board Member Election

8am-9pm - High School Gymnasium

06/03 (Tue) – Regular BOE Meeting – 7PM

06/17 (Tue) – Regular BOE Meeting – 7PM [tentative depending on item 12(A)]

COMMITTEE MEETING DATES:

05/14 (Wed) – 5PM – Policy Committee

05/21 (Wed) – 5PM – Parent Involvement Policy Committee

05/27 (Tue) – 5PM – Facilities Committee

TBD – 5PM – Audit Committee

Anthony Welcome, Clerk Pro Tem

Mindy M. Potts, District Clerk