

# ICHABOD CRANE CENTRAL SCHOOL

## MINUTES

BOARD OF EDUCATION

June 3, 2008

A Regular Meeting of the Board of Education of the Ichabod Crane Central School was held on TUESDAY, JUNE 3, 2008 in the Middle School Library at 7:00 p.m.

Members Present:

Landra Haber	Andrew Pellettieri ( <i>arrived 8:05pm</i> )
Andrew Kramarchyk	John Phillips
William Martin ( <i>arrived 7:45pm</i> )	Regina Rose
William Murphy, MD	Anthony Welcome

Members Absent:

Kevin Reis

School Officials Present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Brett Miller, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, Juan González, IT Coordinator, and Mindy Potts, District Clerk

Others present:

Richard Kimball, Administrative Intern

Board President John Phillips called the meeting to order at 7:04p.m.

President Phillips announced the fire exits and conducted the Pledge of Allegiance.

Board Member William Murphy, MD, read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

Board President John Phillips made the following announcements:

- Thanked the voters for their support at the May 20, 2008 Annual Meeting
- The Roof Project beginning in the summer of 2008 is on schedule
- The Yearbook "The Legend" has been printed and handed out

MOTION MURPHY 2<sup>ND</sup> HABER

To approve the regular meeting agenda with additions and/or modifications as presented including moving the following consent agenda items to the discussion action agenda: 11(R) and 11(S)

Carried, 6-0

President Phillips presented Board Member Regina Rose with a certificate of achievement from NYSSBA for 40 hours of training.

MOTION MURPHY 2<sup>ND</sup> WELCOME

To approve the minutes of 04/22/08 – Special Board Meeting

Carried, 6-0

MOTION MURPHY 2<sup>ND</sup> HABER

To approve the minutes of 05/06/08 – Regular Board Meeting

Carried, 6-0

MOTION MURPHY 2<sup>ND</sup> HABER

To approve the minutes of 05/13/08 – Budget Hearing

Carried, 6-0

MOTION MURPHY 2<sup>ND</sup> KRAMARCHYK

To approve the minutes of 05/20/08 – Annual Meeting and Election

Carried, 6-0

MEETING OPEN FOR PUBLIC PARTICIPATION

One member of the public spoke on the following topic:

- New Visions Program

REPORTS/PRESENTATIONS/UPDATES:

Request for New Advisorships:

- Student Mentoring  
Assistant Superintendent for Instruction, Maureen Van Deusen introduced Jen Rickert, teacher at the Middle School, who gave a presentation on the benefits of student mentoring. Maureen Van Deusen recommended the creation of a paid advisorship for the program.
- National Coalition Building Institute (NCBI) MS and HS  
Beth Miller, HS Psychologist, Joanne Trapenese, HS teacher and Lisa Levine, MS Psychologist, along with a number of HS Students who have been active the NCBI Club gave a presentation to the Board on the activities held by the club at both the High School and Middle School level. Maureen Van Deusen recommended the creation of two paid advisorships: one for the program at the Middle School and one for the program at the High School.

Board Member, William Martin arrived at the meeting at 7:45 p.m.

### Report on May Election

Superintendent James Dexter briefly reported on the Vote and Election of May 20, 2008, noting that the voter exit surveys were with John Wilary and the results would be brought to the Board after his class had compiled the information.

### Five Year Capital Facilities Plan Review *(acceptance of report under consent agenda)*

Andrew Kramarchyk, Board Member and Facilities Committee Spokesperson, briefly reported on the Five Year Capital Facilities Plan and presented the Board with a binder, containing the Building Condition Survey, which was available for Board Members to view. Other topics included:

- Energy Conservation Report - available for the Board to review
- Summer Capital Project - on schedule
- Water Main - supply of water to the main campus
- Bus Garage - reconfiguration
- Phone System - District-wide upgrade

Board Member, Andrew Pellettieri arrived at the meeting at 8:05 p.m.

### SUPERINTENDENT'S REPORT - ADMINISTRATOR'S COMMENTS

Superintendent James Dexter reported briefly on the following topics:

- Laura Cannamela, art teacher, has her work on display in New York City
- Recommending adding a Kindergarten teacher as currently the number of enrolled kindergartners for 2008-2009 is 144
- Awards Nights for various students

High School Principal, Bill Schneider, IT Coordinator, Juan González and Business Administrator, Greg Giammarco briefly gave reports on their buildings or departments.

### REPORTS FROM BOARD COMMITTEES

#### Policy Committee (05/14 and 05/21)

Board President John Phillips explained the process of three "readings" for adopting policies. Having policies listed on the agenda was considered a "reading." Copies of the policies were available for the public.

- Policy # 0330 - Evaluation of Professional Staff (revised)  
First Reading: June 3, 2008
- Policy # 0340 - Evaluation of Support Staff (revised)  
First Reading: June 3, 2008
- Policy # 1240 - Visitors to Schools (revised)  
First Reading: June 3, 2008
- Policy # 1240R - Visitors to Schools Regulation (deleted)
- Policy # 9900 - Medicare Part B (new)  
Second Reading: June 3, 2008

Board Member Regina Rose, speaking on behalf of the Policy Committee, asked the Board to consider Policy # 0310, Evaluation Of School Board Operational Procedures, and to give feedback for any suggested changes for the policy. President Phillips requested the Policy Committee bring the Board a couple of options to consider for the policy's revision.

TREASURER'S REPORT AND ACCEPTANCE OF WARRANTS:

	<u>PREVIOUS</u>	<u>AS OF 4/30/08</u>
GENERAL FUND	\$11,983,163.80	\$11,681,717.08
SPECIAL AID FUND	\$ 625,205.94	\$ 616,260.86
SCHOOL LUNCH FUND	\$ 35,410.33	\$ 26,760.02
CAPITAL FUND	\$ 898,779.04	\$ 445,089.90
TRUST & AGENCY FUND	\$ 346,145.60	\$ 343,169.08
NET PAYROLL ACCOUNT	\$ 3,509.17	\$ 3,546.29

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To accept the Treasurer's Report and Warrants as presented  
Carried, 8-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To approved the following items contained under the Consent Agenda:

CONSENT AGENDA

(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and/or CSE Recommendations for the 2007-2008 and 2008-2009 school year as follows: Meeting Dates of: 05/06/08, 05/08/08, 05/13/08, 05/15/08, 05/20/08, 05/30/08

(B) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James P. Dexter, Superintendent, RN Substitutes, conditionally, pending SED safety clearance for the 2008-2009 school year per attached list

(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, *additional* EXTRACLASSROOM ACTIVITY ADVISORS, for the 2007-2008 school year per the attached listing

(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, *additional* INTERSCHOLASTIC COACHES for the 2007-2008 school year as listed

## (E) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Stephanie Campbell	Maureen Van Tassel	September 4 – November 21, 2008

## (F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, KANDEE SCARNATO as a substitute Bus Attendant conditionally pending SAVE fingerprint clearance and completion of 19A requirements, effective May 13, 2008

## (G) CONSIDERATION FOR APPOINTMENT

To reappoint, upon the recommendation of James P. Dexter, Superintendent, ERIN UPSON, as a part time .4 FTE professional educator in the tenure area(s) of SPECIAL SUBJECT: MUSIC (K-12) for a period of one year, effective September 1, 2008 (*original appointment 08/21/07 BOE Meeting*)

## (H) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of James P. Dexter, Superintendent, RENEE KAMINSKY to the position of PERMANENT SUBSTITUTE professional educator in the tenure area of ACADEMIC SCIENCE for a probationary period of one year, to commence on September 1, 2008 and to expire on June 30, 2009

## (I) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of James P. Dexter, Superintendent, DAVID MANAREL to the position of professional educator in the tenure area of SPECIAL SUBJECT: ENGLISH AS ASECOND LANGUAGE K-12 for a probationary period of three years, to commence on September 1, 2008 and to expire on June 30, 2011

## (J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, JESSE IRWIN, to the position of professional educator in the tenure area(s) of SPECIAL SUBJECT: Technology Education for a probationary period of three years, effective September 1, 2008 and ending August 31, 2011

## (K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, JUSTIN PANGIE, to the position of professional educator in the tenure area(s) of SPECIAL SUBJECT: Technology Education (K-12) for a probationary period of three years, effective September 1, 2008 and ending August 31, 2011

## (L) CONSIDERATION FOR APPOINTMENT

To appoint, provisionally, upon the recommendation of James P. Dexter, Superintendent, KATHRYN NICHOLS to the position OF SECRETARY TO THE PRINCIPAL (Primary), effective June 2, 2008

## (M) CONSIDERATION FOR APPROVAL

To approve a request for home tutorial services for the following student:

HS Student - (04/28/08-05/12/08 - physician's statement on file)

HS Student - (04/21/08-05/12/08 - physician's statement on file)

MS Student - (04/21/08-04/28/08 - physician's statement on file)

MS Student - (04/08/08-06/25/08 - physician's statement on file)

HS Student - (05/26/08-06/17/08 - physician's statement on file)

Primary School Student - (05/26/08- 06/25/08 - physician's statement on file)

HS Student - (05/30/08-06/09/08 - physician's statement on file)

## (N) CONSIDERATION FOR APPROVAL

To establish, upon the recommendation of James Dexter, Superintendent, an advisorship for a club to be named later (related to National Coalition Building Institute (NCBI) training) at the Middle School and High School and to establish the rate of pay for one advisor for the 2008-2009 school year as \$504

## (O) CONSIDERATION FOR APPROVAL

To establish, upon the recommendation of James Dexter, Superintendent, and advisorship for the coordination of Student Mentoring at the Middle School and to establish the rate of pay for one advisor for the 2008-2009 school year at \$504

## (P) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, the 2008 Summer School Program, to be held as follows:

- Summer School - July 7, 2008 through August 7, 2008 (Monday -Thursday)
- Driver Education - July 1, 2008 through August 12, 2008 (Monday - Friday)

## (Q) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, the INVITATIONS for the 2008 Summer Program to be held as follows:

- July 7, 2008 through August 1, 2008, 8 am to 12 noon daily, 5 days per week

## (R) moved to discussion action

## (S) moved to discussion action

## (T) CONSIDERATION FOR APPROVAL

To establish the following positions, upon the recommendation of James Dexter, Superintendent and pursuant to adoption of the 2008-2009 budget:

LISTING OF ADDITIONAL STAFF	SALARY
(.4) SPEECH THERAPIST	PER CONTRACT
(2) SPECIAL EDUCATION TEACHER	PER CONTRACT

- (U) CONSIDERATION FOR APPROVAL  
To approve a request submitted by JENNIFER BLODGETT for an extension of Child Rearing Leave continuing through the 2008-2009 school year  
*(original approval through 2007-2008 school year, 6-19-07 BOE mtg)*
- (V) CONSIDERATION FOR APPROVAL AND AUTHORIZATION  
To approve a continuation of the merger of the Ichabod Crane Girls' Swim Team with the Hudson City Schools Girls' Swim Team in Section II for the 2008-2009 school year and to authorize the President of the Board to execute the agreement
- (W) CONSIDERATION FOR APPROVAL  
To approve the following field trip request, per Board Policy #4531:  
DESTINATION: Mystic  
DATE: June 17, 2008  
PARTICIPANTS: 165 Students  
CHAPERONES: 45
- (X) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation RUTH DEDRICK, Bus Attendant, effective May 6, 2008
- (Y) CONSIDERATION FOR APPROVAL  
RESOLVED, that the Board of Education, upon the recommendation of James Dexter, Superintendent of Schools, abolish (0.8 FTE) Teacher of the Deaf and Hearing impaired Positions, effective for the 2008-2009 school year
- (Z) AUTHORIZATION FOR PRESIDENT TO SIGN  
To authorize the President of the Board of Education to execute the following document:  
➤ Contract with Advanced Therapy, P.L.L.C.  
for \$400 for the 2008 Summer Program
- (AA) CONSIDERATION FOR APPOINTMENT  
To appoint upon the recommendation of James P. Dexter, Superintendent, AMANDA DEALOE to the position of professional educator in the tenure area of SCHOOL GUIDANCE and COUNSELING (K-12) for a probationary period of three years, to commence on July 1, 2008 and to expire on June 30, 2011 *(High School)*
- (BB) CONSIDERATION FOR APPOINTMENT  
To appoint upon the recommendation of James P. Dexter, Superintendent, MEREDITH FREEBERN to the position of professional educator in the tenure area of MATHEMATICS 5-12 for a probationary period of three years, to commence on September 1, 2008 and to expire on August 31, 2011

## (CC) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of James P. Dexter, Superintendent, ERIC HOEHN to the position of professional educator in the tenure area of MATHEMATICS 7-12 for a probationary period of three years, to commence on September 1, 2008 and to expire on August 31, 2011

## (DD) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, *additional* TUTORS for 2007-2008 school year, per attached listing

END OF CONSENT AGENDA

Carried, 8-0

DISCUSSION/ACTION ITEMSMOTION HABER 2<sup>ND</sup> MARTIN

To approve and authorize the Superintendent of Schools to make the following budget transfers:

FROM:	A2250.402-00-3000	Occupational Therapy	\$30,000
TO:	A2250.471-00-3000	Tuition - Summer	\$30,000

FROM:	A1620.422-00-0000	Operations - Electricity	\$50,000
TO:	A1620.550-00-0000	Operations - General Supplies (for safety lockset hardware)	\$30,000
TO:	A1621.461-00-0000	Maintenance - Grounds and Buildings (for energy demand reduction items)	\$20,000

Carried, 8-0

MOTION HABER 2<sup>ND</sup> MARTIN

To accept the Five Year Capital Facilities Plan as presented

Carried, 8-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To approve a 2007-2008 Health Services Contract in accordance with Education Law Section 912, with the NORTH COLONIE CENTRAL SCHOOL DISTRICT for (4) students attending a private schools within the district (Loudonville Christian and St. Pius) in the amount of \$1,757.44 and to authorize the president of the Board to execute the contract.

Carried, 8-0

MOTION MARTIN 2<sup>ND</sup> WELCOME

To award the 2008-2009 MAINTENANCE SUPPLIES to the lowest responsible bidders, with amounts as follows: *(per the bid opening held on 05/15/08)*

COMPANY NAMES	TOTAL
E.A. MORSE	\$46,526.65
HILL & MARKES, INC.	\$23,419.95
LUSCO PAPER CO., INC	\$ 2,162.00
SWISH MAINTENANCE LTD	\$ 1,011.96
HORWITZ SUPPLY	\$ 233.60
LJC DISTRIBUTORS	\$ 716.20
DYNASTY CHEMICAL CORP.	\$ 2,954.88
INTERBORO PACKAGING CORP	\$ 263.60
PIONEER MANUFACTURING CO.	\$ 1,743.00

Carried, 8-0

MOTION HABER 2<sup>ND</sup> WELCOME

To adopt the following Deferred Compensation Plan resolution:

WHEREAS, Kinderhook Central School (common name Ichabod Crane) wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for the voluntary participation of all eligible employees; and

WHEREAS, Kinderhook Central School (common name Ichabod Crane) is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law and

WHEREAS, Kinderhook Central School (common name Ichabod Crane) has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Kinderhook Central School (common name Ichabod Crane) by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby:

RESOLVED, that Kinderhook Central School (common name Ichabod Crane) hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the Kinderhook Central School (common name Ichabod Crane) are hereby authorized to take such actions

and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

Carried, 8-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To approve an agreement between PATRICK HARKEN and the Board of Education of the Kinderhook Central School District to provide Teacher of the Visually Impaired Services at a rate of \$99/hour for 6 hrs/week, from July 1, 2008 through August 12, 2008 and to authorize the Board President to execute the contract.

Carried, 8-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$1,000 from O.K. KIDS, INC, Denise Holzhauer, Program Director, to be divided equally between the Primary School and Middle School and to approve an increase in the 2007-2008 budget in the amount of \$1,000 from \$35,586,895 to \$35,587,895 and to increase the following Appropriation Codes:  
A2110.510-04-0000 - Middle School Principal Reserve - in the amount of \$500  
A2110.510-01-0000 - Primary School Principal Reserve - in the amount of \$500

Carried, 8-0

MOTION HABER 2<sup>ND</sup> WELCOME

To reject the bid from WASTE MANAGEMENT in the amount of \$28,257.03 as it was non-responsive to the bid specifications (*per the bid opening held on 05/15/08*)

Carried, 8-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To award the 2008-2009 GARBAGE, TRASH & RECYCLING BID to the lowest responsive bidder, COUNTY WASTE & RECYCLING for a total bid amount of \$33,300 (*per the bid opening held on 05/15/08*)

Carried, 8-0

MOTION WELCOME 2<sup>ND</sup> HABER

To create the position of a (1.0 FTE) ELEMENTARY EDUCATION (kindergarten) teacher in the Primary School, effective September 1, 2008

Carried, 8-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To establish, upon the recommendation of James Dexter, Superintendent, an Extended School Year Program for Students with Disabilities, to be held July 1, 2008 through August 12, 2008

Carried, 8-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To approve, upon the recommendation of James Dexter, Services for Summer, 2008 to be performed by the following staff members to be paid under the contractual rate:

- Not more than (30) additional days for Psychology Services divided among Sy Balsen, Laura Sarno and Beth Miller
- Not more than (20) additional days for Speech Therapy Testing & Evaluation Services for Mary Ellen Andrews, Holly Klein and Nina Stegman
- Nancy Matusiak to render COTA services and perform screenings for 5.5 hours per week during summer program dates

Carried, 8-0

BOARD OPEN DISCUSSION

The Board discussed the following topics:

- Newly established Kindergarten teacher
- Potential Rail Trail from Valatie to Niverville
- Possibility of Congresswoman Gillibrand promoting Ichabod Crane's energy conservation
- Visit to MHG for Author's Tea
- Baccalaureate and Graduation
- Lions Club sponsoring the Girls Athletic Club Awards Dinner
- Elks Club sponsoring the Varsity Club Awards Dinner

PUBLIC PARTICIPATION - AGENDA ITEMS ONLY

One member of the public spoke on the following topics:

- Possibility of new school building(s)

EXECUTIVE SESSION

MOTION HABER 2<sup>ND</sup> PELLETTIERI

To adjourn to executive session to discuss the employment history of particular individuals, to discuss collective negotiations pursuant to Article 14 of the Civil Service Law, and to discuss employment agreements for individuals not covered under collective bargaining agreements

Carried, 8-0

MOTION KRAMARCHYK 2<sup>ND</sup> PELLETTIERI

To appoint Anthony Welcome as Clerk Pro Tem

- |                  |                   |
|------------------|-------------------|
| HABER - YES      | PELLETTIERI - YES |
| KRAMARCHYK - YES | PHILLIPS - YES    |
| MARTIN - YES     | ROSE - YES        |
| MURPHY - YES     | WELCOME - NO      |

Carried, 7-1

District Clerk, Mindy Potts, left the meeting at 9:50 p.m.

Others present at Executive Session:

James Dexter, Superintendent

Maureen Van Deusen, Assistant Superintendent *(left at 10:35pm)*

Gregory Giammarco, Business Administrator *(left at 10:35pm)*

The Board reconvened the meeting at 10:49 p.m.

MOTION MARTIN 2<sup>ND</sup> MURPHY

To adjourn the meeting at 10:50 p.m.

Carried, 8-0

DISTRIBUTION:

Technology Grant Expenditures

MEETINGS:

06/17 - (Tue) - Special Board Meeting - 7 p.m. - MS Library

07/08 - (Tue) - *(Tentative Date)* Organizational Meeting - 7 p.m. -  
MS Library *(must be held prior to July 15<sup>th</sup>)*

BOARD COMMITTEE MEETING DATES

- 06/09 (Mon) Meeting to Review Individual Employment Agreements  
5:30-8:30PM - Central Office
- 06/10 (Tues) - Audit Committee - 5PM - Central Office
- 06/11 (Wed), 06/16 (Mon) & 06/18 (Wed) - Negotiations RNs  
5:30PM - Central Office
- 06/12(Th) & 06/23 (Mon) - Negotiations CSEA - 4:30 Caucus - Central Office
- 06/24 (Tues) Policy Committee - 5PM - Central Office

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Anthony Welcome, Clerk Pro Tem

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Mindy M. Potts, District Clerk