

ICHABOD CRANE CENTRAL SCHOOL

Board of Education

June 7, 2011

MINUTES

A regular meeting of the Ichabod Crane Board of Education was held on Tuesday, June 7, 2011 at 7:00 p.m. in the Middle School Library.

Board Members Present:

John Antalek	Andrew Kramarchyk	Bruce Naramore
Thomas Neufeld	Susan Ramos	Regina Rose
Anthony Welcome		

Board Members Absent:

John Phillips

School Officials Present:

Lee Bordick, Interim Superintendent, Gregory Giammarco, Business Administrator, Mena Mazure, Treasurer, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Juan González, IT Coordinator, Paul Thompson, Athletic Director and Mindy Potts, District Clerk

Others Present:

John Chandler

Board President, Andrew Kramarchyk, called the meeting to order at 7:04 p.m.

Board President, Andrew Kramarchyk, conducted the Pledge of Allegiance and read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION NARAMORE 2ND ROSE

To approve the agenda with modifications as presented
Carried, 7-0

Board President introduced newly elected Board member Susan Ramos and noted John Chandler, as a Board member who had been on the Board until May 17, 2011 and would again take a seat again on July 1, would be seated at the Board table, however, would not be voting.

MOTION ROSE 2ND ANTALEK

To approve the minutes of the following meetings:
05/03/11 – Regular Board Meeting
05/10/11 – Budget Hearing
05/23/11 – Special Board Meeting
Carried, 7-0

Public Hearing

Use Of Repair Reserve Fund

Reading Of Public Notice – Board President

NOTICE is hereby given that a public hearing will be held before the Board of Education of the Kinderhook Central School District, at the Ichabod Crane Middle School, Valatie, Town of Kinderhook, New York, in said District on Tuesday, June 7, 2011 at 7:00 p.m., prevailing time, to review the *repair* of the secondary containment system for the bus garage diesel tank AND to review the repair of the PA system at the Middle School

A) Discussion of Proposed Use of Repair Reserve Funds

Lee A. Bordick, Interim Superintendent briefly explained the process for using repair reserve funds and Steve Marotta, Director of Facilities briefly outlined the work needed to repair the secondary containment system and the PA system and answered questions regarding the same.

B) Hearing Open for Public Discussion

Two members of the public asked questions regarding the repairs needed.

C) Board Discussion on Use of Repair Reserve Funds

(Consideration for adoption included under Discussion/Action portion of Agenda)

After Board members questions were addressed, Board President, Andrew Kramarchyk, called for any additional questions from the public. Hearing none, Board President Andrew Kramarchyk declared the hearing closed at 7:16 p.m.

Public Hearing ClosedMeeting Open For Public Participation – Agenda Items Only

Three members of the public addressed the Board on the following topics:

- Board Vacancy
- Business Administrator position
- Closing of the elementary buildings
- Remarks made by specific Board members at previous meetings

Executive Session

MOTION NARAMORE 2ND NEUFELD

To adjourn to Executive Session at 7:28 p.m. to discuss the employment history of particular individuals

Carried, 7-0

The meeting was reconvened at 7:41 p.m.

Board Comments

Board members discussed the following topics:

- Board Vacancy – resignation of Edward Harsen

The Board discussed the options of appointing a new board member, holding a special election or leaving the seat vacant. The Board directed the Superintendent to gather information on the cost of holding a special election.

- Superintendent Search

The Board will be again using Questar III to lead the search for a Superintendent

- Library Review Committee Appeal

The Policy Committee reviewed the complaint, the book, the Board policy and the decision. They found that the Library Review Committee had been consistent with the policy. The Policy Committee recommended the Board sustain the decision of the Library Review Committee. The full Board agreed. The Board directed the District Clerk to write a letter stating such to the complainant.

- **Patroon vs Colonial Athletics**

As the Board had heard complaints regarding the move to the Colonial Council, members asked for more information regarding the move. Athletic Director Paul Thompson and High School Principal William Schneider spoke on the positive effects of moving into the different athletic council.

- **Merger Study Update**

Interim Superintendent Lee A. Bordick reported briefly on the Merger Committee meetings and the amount of information being reviewed.

- **Congressman Chris Gibson**

The Board was grateful to William Schneider, High School Principal and Lee A. Bordick, Interim Superintendent for arranging for Congressman Chris Gibson to address the high school students.

- **Teacher and Principal Evaluations**

Board member Regina Rose intends on attending a NYSSBA Conference in July which will address new regulations for teacher and principal evaluations.

- **Update on changes in location of elementary grades**

Interim Superintendent Lee A. Bordick briefly outlined the steps which had been taken including the committee for planning and steps current being taken. The middle school principal, primary school principal and the Director of Facilities briefly commented on the progress so far and expectations for the summer and fall.

- **Football**

The Booster Club may be asking for permission to raise money for a football program at the July 12 meeting.

Superintendent's Report – Administrator's Comments

Interim Superintendent Lee A. Bordick briefly reported on the following items:

- The results of the Voter Exit Survey will be posted on the school website
- The district will be determining the cost for community use of facilities using a formula which meets the requirements of the law yet will be as conservative as possible so the community will not be overcharged

Committee Meetings:

A. Building Disposition Review Committee Report

Board Member John Antalek briefly reported on the meeting of 6/7/11 where the potential for hiring a third party service to help determine options for the buildings.

B. Policy Committee

Board member Bruce Naramore reported on the meetings of 5/4/11 and 6/6/11.

- **Reading of Policies**

First Reading:

- 6150 – Budget Transfers *(revised)*
- 5100 & R – Attendance & Regulation *(revised)*
- 4513R – Library Materials Selection and Adoption *(to be deleted)*
- 1420R – Complaints About Curricula or Instructional Materials *(revised)*

Third Reading:

(Consideration of acceptance under Consent Agenda)

- 4710 - Grading Systems *(revised)*
- 4730 - Homework *(revised)*
- 4750 - Promotion Standards *(revised)*
- 4760 - Make-Up Opportunities *(revised)*
- 4771 & R - Early Graduation *(revised)*

Audit/Finance Committee Report

Board member John Antalek briefly reported and answered questions on the meeting of 6/7/11.

Treasurer's Report and Acceptance of Warrants:

MOTION NEUFELD 2ND ANTALEK

To accept the Treasurer's Report and Warrants as presented

Carried, 7-0

Recent Capital Payments

Payments to Bearsch Compeau Knudson Architects, for professional services rendered as follows:

INVOICE	AMOUNT	SERVICE DATES	PROJECT #/ITEM
249371	\$6,124.80	03/01/11-03/31/11	28729- Building Condition Survey
252504	\$1,113.60	04/01/11-04/30/11	28729- Building Condition Survey

Consent Agenda

MOTION ANTALEK 2ND ROSE

To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Jesse Irwin, Technology Teacher, effective August 30, 2011

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and/or CSE Recommendations for the 2010-2011 and 2011-12 school years as follows: Meeting Dates of: 05/05/11, 05/10/11, 05/10/11, 05/19/11, 05/26/11,

11(C) CONSIDERATION FOR APPOINTMENT

To appoint Stephanie Gardinier and Pam Ward as *additional* Inspectors and Assistant Clerks for the 2011-2012 Annual Budget Vote & Board of Education Election held on Tuesday, May 17, 2011

11(D) CONSIDERATION FOR APPROVAL

To approve a request submitted by Anastasia Gonyea for a Child Rearing Leave beginning on or about June 6, 2011 and continuing through the end of the first semester of the 2011-12 school year

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, Natalie Warga to the position of .6 FTE Health Teacher effective for the 2011-2012 school year

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, *additions* to the 2010-2011 EXTRA-CLASS ADVISORS, per the attached list

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, *additions* to the 2010-2011 Interscholastic Coaches, per the attached list

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, the following *additions* to the teaching substitute listing for 2010-2011 school year:

Name	Position	Effective
Craig Connors	Tutor	6/7/11
Elizabeth Flaherty	Uncertified Teaching Assistant	5/12/11

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, the following additions to the non-teaching substitute listing for 2010-2011 school year:

Name	Position	Effective
Patrick Connors	Substitute Cleaner	May 6, 2011
Eric Nabozny	Substitute Cleaner	May 4, 2011

11(J) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of Lee A. Bordick, Interim Superintendent
STUDENT TEACHERS/INTERNS for the period of time listed as follows:

NAME	ASSIGNMENT	DATES
Kayla Erskan	MaryAnn Gorke	September 6 - October 21, 2011
Corinn Haker	Patty Westover	October 24 - December 9, 2011
Megan Linzi	Jennifer Rickert	May 9 - June 30, 2011
Liam Treacy	Steven Fielman	September 6 – October 21, 2011
Megan Shanley	Jackie Purificato	September 6 – October 21, 2011
Mehgan Pettit (Admin. Intern)	Tim Farley	April 20 - December 31, 2011

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, Ashley Hughes as a Term Substitute, effective June 6, 2011 through June 30, 2011

11(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, Mary Alice McCraith to the position of Teacher of the Visually Impaired (TVI) at the rate of \$98.00 per hour, (2.5 hours per week) effective 07/01/-08/12/2011

11(M) CONSIDERATION FOR APPROVAL AND APPOINTMENT

To approve, upon the recommendation of Lee A. Bordick, Interim Superintendent, the 2011 Driver Education Program, to be held July 1, 2011 to August 12, 2011 and to appoint Ilene Weinstein and Linda Renken as instructors contingent upon enrollment, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed

11(N) CONSIDERATION FOR APPROVAL AND APPOINTMENT

To approve, upon the recommendation of Lee A. Bordick, Interim Superintendent, a tuition based summer academic enrichment program for economics, to be held June 27 – July 8, 2011 and July 11- July 22, 2011 and to appoint Patrick Sanger as instructor contingent upon enrollment, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed

11(O) CONSIDERATION FOR ACCEPTANCE

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- o 4710 – Grading Systems
- o 4730 - Homework
- o 4750 - Promotion Standards
- o 4760 - Make-Up Opportunities
- o 4771 & R – Early Graduation

11(P) CONSIDERATION FOR ACCEPTANCE

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date:

AS OF 4/30/11

Account Balance: \$90,893.63

11(Q) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public a donation of \$363 from HANNAFORD to the Ichabod Crane High School and to approve an increase the 2010-2011 budget in the amount of \$363 from 37,747,348 to 37,747,711 in the following Appropriation Codes:

A2110.510-05-0000 - Ts Hs Reserves - in the amount of \$363

11(R) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public a donation of \$534 from HANNAFORD to the Ichabod Crane Primary School and to approve an increase the 2010-2011 budget in the amount of \$534 from 37,747,711 to 37,748,245 in the following Appropriation Codes:

A2110.510-01-0000 - Ps Hs Reserves - in the amount of \$534

11(S) CONSIDERATION FOR APPROVAL

To award bid #2011-01 Maintenance and Cleaning Supplies Bid to the lowest responsible bidders, with amounts as follows: *(per the bid opening held on 05/05/11)*

COMPANY NAMES	TOTAL
E.A. MORSE	\$ 26,981.79
HILL & MARKES, INC.	\$ 18,064.51
LUSCO PAPER CO., INC	\$ 5,489.00
LJC DISTRIBUTORS	\$ 2,002.80
CCP INDUSTRIES	\$ 195.00
Central Poly Corp.	\$ 1,672.00
Lapiner Brothers	\$ 212.10
Swish New York	\$ 146.16
Sanico, Inc.	\$ 122.40
Total	\$ 54,885.76

11(T) CONSIDERATION FOR APPROVAL

To award bid #2011-02 Garbage Bid to the lowest responsible bidder, County Waste for a total bid amount of \$23,025.00 *(per the bid opening held on 05/05/11)*

11(U) CONSIDERATION FOR APPROVAL

To award bid #2011-04 Electrical Supplies Bid to the lowest responsible bidders, Wolberg Electric in the amount of \$5,908.79 *(per the bid opening held on 05/05/11)*

11(V) CONSIDERATION FOR APPROVAL

To award bid #2011-06 Filters Bid to the lowest responsible bidder, Trumpler Clancy for a total bid amount of \$7,959.10 *(per the bid opening held on 05/05/11)*

11(W) CONSIDERATION FOR APPROVAL

To approve an extension of the contract for Tri-State Industrial Laundries in accordance with the terms of the original bid (opening held on 06/30/10) for:

Bid number	Bid name	Bid amount from 2010-11 school year carried over to the 2011-12 school year
#2010-08	Dust Mop Bid	\$ 62.95/ week
#2010-09	Uniform and Towels Bid	\$ 57.00 / week
#2010-10	Kitchen Apron Towels Bid	\$ 2088.00

11(X) CONSIDERATION FOR APPROVAL

To approve an *additional* Regular Board of Education Meeting for June 21, 2011

11(Y) CONSIDERATION FOR APPROVAL

To approve the date of the 2011-2012 Organizational meeting as July 12, 2011

11(Z) CONSIDERATION FOR APPROVAL

To approve the following dates for Open Houses for the 2011-2012 school year:

Date	School
Tuesday, 9/27/11	Primary
Thursday, 9/29/11	
Tuesday, 9/20/11	Elementary
Thursday, 9/15/11	Middle
Thursday, 9/22/11	High

11(AA) CONSIDERATION FOR APPROVAL

To establish for the 2011-2012 school year, teacher hours, per building, as follows:

BUILDING	HOURS
HIGH SCHOOL	7:35 am – 2:35 pm
MIDDLE SCHOOL	7:25 am – 2:25 pm
ELEMENTARY SCHOOL	8:25 am – 3:25 pm
PRIMARY SCHOOL	8:30 am – 3:30 pm

11(BB) CONSIDERATION FOR APPROVAL

To approve the following dates for early dismissal of students:

- Friday, September 30, 2011 – Staff Development
- Thursday, November 17, 2011 – Parent-Teacher Conferences
- Tuesday, November 29, 2011 – Parent-Teacher Conferences
- Friday, December 16, 2011 – Staff Development
- Friday, March 9, 2012 – Staff Development

11(CC) CONSIDERATION FOR APPROVAL

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:

- Library Books

11(DD) CONSIDERATION FOR APPROVAL & AUTHORIZATION

To approve a 2010-2011 Health Services Contract in accordance with Education Law Section 912, with the ALBANY CITY SCHOOL DISTRICT for 12 students attending a private schools within the district (Albany Academies and Holy Names) in the amount of \$7,622.88 and to authorize the president of the Board to execute the contract

11(EE) CONSIDERATION FOR APPROVAL & AUTHORIZATION

To approve a 2010-2011 Health Services Contract in accordance with Education Law Section 912, with the EAST GREENBUSH SCHOOL DISTRICT for 33.6 students (*1 student pro-rated for attending a partial year*) attending a private schools within the district (Holy Spirit and Montessori) in the amount of \$16,483.15 and to authorize the president of the Board to execute the contract

11(FF) CONSIDERATION FOR APPROVAL & AUTHORIZATION

To approve a 2010-2011 Health Services Contract in accordance with Education Law Section 912, with the RENSSELAER CITY SCHOOL DISTRICT for 3 students attending a private schools within the district (Doane Stuart) in the amount of \$1,122.39 and to authorize the president of the Board to execute the contract

11(GG) AUTHORIZATION FOR BOARD PRESIDENT TO SIGN

To authorize the Board President to execute the following document:

- Agreement with Rensselaer City School District for Internal Auditor Services

11(HH) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the President of the Board of Education to execute the following document:

- Agreement with Advanced Therapy for Summer 2011

11(II) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the President of the Board of Education to execute the following document:

- Early Intervention and Pre-School Services for the 2011-2012 School Year

End of Consent Agenda

Carried, 7-0

MOTION NARAMORE 2ND ROSE

RESOLVED, that the Board of Education of the Kinderhook Central School District, pursuant to Education Law Section 3651, and pursuant to General Municipal Law Section 6-d, hereby authorizes the Superintendent of Schools to transfer funds in the amount of \$16,250 from the Repair Reserve to the General Fund for the exclusive purpose of repair of the secondary containment system for the bus garage diesel tank, and associated work as may be required, to restore functionality to the secondary containment system for the bus garage diesel tank

AND
to transfer funds in the amount of \$3,250 from the Repair Reserve to the General Fund for the exclusive purpose of repair of the repair of the PA system at the Middle School, and associated work as may be required, to restore functionality to the PA system at the Middle School

Carried, 7-0

MOTION NEUFELD 2ND ROSE

To accept, for the purpose of retirement, the resignation of John Stickles, Elementary Principal, effective July 31, 2011

Carried, 7-0

Public Participation

Three members of the public commented on the following topics:

- Disposition of the Elementary buildings
- Board Vacancy

Executive SessionMOTION NARAMORE 2ND NEUFELD

To adjourn to Executive Session at 9:28 p.m. to discuss the employment history of particular individuals and to discuss collective negotiations pursuant to Article 14 of the Civil Service Law

Carried, 7-0

MOTION NEUFELD 2ND NARAMORE

To appoint Anthony Welcome as Clerk Pro Tem

Carried, 7-0

Others present at Executive Session:
Lee A. Bordick, Interim Superintendent
John Chandler incoming Board Member

The District Clerk left the meeting.

The Meeting was reconvened at 10:27 p.m.

MOTION NEUFELD 2ND ROSE
To adjourn the meeting at 10:40 p.m.
Carried, 7-0

Meetings:

June Board Meetings

06/07/11 (Tues) – 7PM – ICMS Library – Regular Board Meeting

Committee Meetings

06/06/11 (Mon) – Policy Committee Meeting – 4:00PM – CO

06/06/11 (Mon) – ICTA Negotiations Meeting -

06/07/11 (Tues) - Audit/Finance Committee Meeting – 5:00 PM – CO

06/07/11 (Tues) – Property Disposition Review Committee – 4:00 PM – CO

X

Anthony Welcom
Clerk Pro Tem

X

Mindy M. Potts
District Clerk