

# **ICHABOD CRANE CENTRAL SCHOOL**

## **MINUTES**

**BOARD OF EDUCATION**

**JUNE 17, 2008**

**A Special Meeting of the Board of Education of the Ichabod Crane Central School was held on TUESDAY, JUNE 17, 2008 in the Middle School Library at 7:00 p.m.**

### **BOARD MEMBERS PRESENT**

**Landra Haber**

**Andrew Pellettieri**

**Andrew Kramarchyk**

**John Phillips**

**William Martin**

**Kevin Reis**

**William Murphy, MD**

**Anthony Welcome**

### **BOARD MEMBERS ABSENT**

**Regina Rose**

### **SCHOOL OFFICIALS PRESENT**

**James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Brett Miller, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, and Mindy Potts, District Clerk**

### **OTHERS PRESENT:**

**Richard Kimball, Administrative Intern**

**Debra McDermott, Questar III**

**Prior the start of the meeting, there was a performance by the Dance Crazy Club and a presentation by Puerto Rican Youth Leadership, and individual students were recognized for their accomplishments.**

**Board Members, William Martin and Andrew Pellettieri were also recognized for their dedication and service.**

**Board President, John Phillips, called the meeting to order and announced the fire exits at 8:15 p.m.**

**President Phillips then conducted the Pledge of Allegiance and read the district mission statement:**

**“In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual’s unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community.”**

**MOTION HABER 2<sup>ND</sup> MARTIN**

To approve the present agenda with modifications including:

- **Removing Consent Agenda Item (C) and (D)**  
**(consideration after Executive Session)**

**MOTION KRAMARCHYK 2<sup>ND</sup> WELCOME**

To modify the current agenda in the following manner: **Board Open Discussion I** to be held prior to Reports/Presentations/Updates

<b>HABER - YES</b>	<b>PELETTIERI - YES</b>
<b>KRAMARCHYK - YES</b>	<b>PHILLIPS - YES</b>
<b>MARTIN - ABSTAIN</b>	<b>REIS - YES</b>
<b>MURPHY - NO</b>	<b>WELCOME - YES</b>

Carried, 6-1-1

President Phillips clarified the motion to approve the present agenda with all modifications:

<b>HABER - YES</b>	<b>PELETTIERI - ABSTAIN</b>
<b>KRAMARCHYK - YES</b>	<b>PHILLIPS - YES</b>
<b>MARTIN - YES</b>	<b>REIS - NO</b>
<b>MURPHY - YES</b>	<b>WELCOME - NO</b>

Carried, 5-2-1

**MOTION HABER 2<sup>ND</sup> REIS**

To approve the minutes of:  
04/08/08 – Regular Board Meeting  
Carried, 8-0

**MOTION WELCOME 2<sup>ND</sup> MARTIN**

To approve the minutes of:  
06/03/08 – Regular Board Meeting

<b>HABER - YES</b>	<b>PELETTIERI - YES</b>
<b>KRAMARCHYK - YES</b>	<b>PHILLIPS - YES</b>
<b>MARTIN - YES</b>	<b>REIS - ABSTAIN</b>
<b>MURPHY - YES</b>	<b>WELCOME - YES</b>

Carried, 7-0-1

**MEETING OPEN FOR PUBLIC PARTICIPATION**  
No one asked to speak.

**BOARD OPEN DISCUSSION I**

The Board members recognized the contributions of retiring Board members, William Martin and Andrew Pellettieri. Board members, William Martin and Andrew Pellettieri thanked members of the Board and administration.

**REPORTS/PRESENTATIONS/UPDATES**

**Athletic Code of Conduct**

Superintendent James Dexter noted that the district does not currently have an Athletic Code of Conduct and introduced Paul Thompson, Athletic Coordinator, who briefly described the draft Athletic Code of Conduct and answered the Board’s questions about the policy. There could be revisions to the document between 1<sup>st</sup> and 2<sup>nd</sup> Readings of the policy.

**2008-2009 School Lunch Pricing**

Food Service Manager, Todd DiGrigoli, proposed increasing school lunch prices to \$1.95.

**Tobacco Policy**

Brett Miller, Assistant High School Principal, Shannon Shine, Assistant Middle School Principal and Deb McDermott, Questar III presented the board with information and answered questions regarding the new Tobacco Policy they wrote, which is expected to replace two existing policies regarding smoking and tobacco use, Policy # 5312.3 - Tobacco Use on School Property and Policy # 1530 – Smoking on School Premises.

**Cash Flow/Financial Report**

Greg Giammarco, Business Administrator, briefly presented the Board with information and answered questions on various financial topics including:

- Construction payments
- Bus purchases
- Revenue Anticipation Notes

**MOTION HABER 2<sup>ND</sup> KRAMARCHYK**

To extend the meeting for a maximum of 15 minutes until 10:15 p.m.

<b>HABER -YES</b>	<b>PELLETTIERI - NO</b>
<b>KRAMARCHYK - NO</b>	<b>PHILLIPS - YES</b>
<b>MARTIN - YES</b>	<b>REIS - YES</b>
<b>MURPHY - YES</b>	<b>WELCOME - NO</b>

Carried, 5-3

**Audit Committee Report (06/10 Meeting)**

Board Member, Bill Martin, briefly commented on the composition of the Audit Committee. Because it is made up of Board members, it often relies on an auditor for information. At the June 10<sup>th</sup> meeting, the committee discussed adding a Certified Public Accountant or other community member, with specific expertise which would be helpful to the audit committee, to its membership. Superintendent Dexter noted that the Audit Committee Charter reads only Board members make up the committee, but the Board can amend the Charter.

**Reading of Board of Education Policies**

Board President John Phillips noted the following policies listed on the agenda is considered to be one “reading” of the policy and also noted that changes can be made to policies between readings:

- **Policy # 5275 - Athletic Code of Conduct (new)**  
First Reading: June 17, 2008
- **Policy # 5312.3 - Tobacco Use on School Property (deleted)**
- **Policy # 1530 – Smoking on School Premises (deleted)**
- **Policy # 1525 – Tobacco Policy**  
First Reading: June 17, 2008
- **Policy # 0330 – Evaluation of Professional Staff (revised)**  
Second Reading: June 17, 2008
- **Policy # 0340 – Evaluation of Support Staff (revised)**  
Second Reading: June 17, 2008
- **Policy # 1240 – Visitors to Schools (revised)**  
Second Reading: June 17, 2008
- **Policy # 1240R – Visitors to Schools Regulation (deleted)**
- **Policy # 9900 – Medicare Part B (new)**  
Third Reading: June 17, 2008  
*(Adoption of Policy #9900 - Under Consent Agenda)*

**CURRICULUM & ACHIEVEMENT REPORT**

Board Member William Murphy, MD and Assistant Superintendent for Instruction, Maureen Van Deusen briefly reported on the initial meetings from the Strategic Planning/Academics Committee, which looked at both the top and bottom of student achievement and noted the committee intends to meet again in the fall of 2008.

**SUPERINTENDENT’S REPORT – ADMINISTRATOR’S COMMENTS**

Due to time constraints, Superintendent Dexter informed the Board any reports from Administrators would be submitted in writing in a weekly update.

**CONSENT AGENDA**

**MOTION REIS 2<sup>ND</sup> PELLETTIERI**

To approve the following items contained within the Consent Agenda:

**(A) CONSIDERATION FOR ACCEPTANCE**

To accept CPSE and/or CSE Recommendations for the 2007-2008 and 2008-2009 school year as follows: Meeting Date(s) of: 06/09/08, 06/12/08, 06/16/08, 06/17/08

**(B) CONSIDERATION FOR APPOINTMENT**

To appoint, upon the recommendation of James Dexter, Superintendent, **DISTRICT-WIDE DEPARTMENT CHAIRS, CURRICULUM LIASONS, TEAM LEADERS & GRADE LEVEL APPOINTMENTS** for the 2008-2009 school year per the annexed listing

**11(C) consideration after Executive Session**

**11(D) consideration after Executive Session****(E) CONSIDERATION FOR APPOINTMENT**

To appoint, upon the recommendation of James Dexter, Superintendent, *additional* TUTORS for 2007-2008 school year, per attached listing

**(F) CONSIDERATION FOR APPROVAL**

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Bobbi-Jean Bennett	Catrina Wilson	January 13 – March 6, 2009

**(G) CONSIDERATION OF APPROVAL**

To establish, in accordance with the provision under Article 3 of the Ichabod CSEA Contract, Summer Hours for Clerical Staff as 8 a.m. to 3 p.m., effective July 1, 2008 through August 31, 2008 and to authorize the Superintendent of Schools to approve summer hours for the confidential staff in Central Office from July 1, 2008 through August 31, 2008

**(H) CONSIDERATION FOR APPOINTMENT**

To appoint, upon the recommendation of James Dexter, Superintendent, SUMMER SCHOOL PERSONNEL for the 2008 Summer School Program, as follows:

SUMMER SCHOOL PERSONNEL	SUBJECT
BARFORD, JEAN	ADMINISTRATIVE ASSISTANT
TOLES, COREY	MATHEMATICS
WILARY, JOHN	MATHEMATICS
BORDELL, TERRY	HS ENGLISH
ROSE, ROBERTA	SPECIAL ED CONSULTANT
TWO-AXE, JENNIFER	LIBRARIAN
WALDMAN, ERNIE	SOCIAL STUDIES
FERGUSON, TIM	SOCIAL STUDIES
SANGER, PATRICK	SOCIAL STUDIES
WEINSTEIN, ILENE	DRIVER EDUCATION
WATROUS, MARY BETH	ELA TEACHER
CHIAPPINELLI, THOMAS	SUBSTITUTE
GAFFNEY, SHARON	SUBSTITUTE
GILL, MARY ANN	SUBSTITUTE

With such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed

**(I) CONSIDERATION FOR APPOINTMENT**

To appoint upon the recommendation of James P. Dexter, Superintendent, BRADLEA RAGA to the probationary position of professional educator in the tenure area of SPECIAL SUBJECT: ART (K-12) for a period of three years, to commence on September 1, 2008 and to expire on August 31, 2011

**(J) CONSIDERATION FOR APPOINTMENT**

To appoint upon the recommendation of James P. Dexter, Superintendent, **MAUREEN THAXTON** to the probationary position of professional educator in the tenure area of **SPECIAL SUBJECT: HEALTH (K-12)** and **SPECIAL SUBJECT: PHYSICAL EDUCATION AND RECREATION (K-12)** for a period of three years, to commence on September 1, 2008 and to expire on August 31, 2011

**(K) CONSIDERATION FOR APPROVAL**

To approve a request for home tutorial services for the following student:

MS Student – (06/01/08-06/25/08 – *physician's statement on file*)

MS Student – (06/12/08-06/25/08 – *physician's statement on file*)

HS Student – (05/12/08-06/25/08 – *physician's statement on file*)

**(L) CONSIDERATION FOR ACCEPTANCE**

To accept the resignation of **FAYDRA GERAGHTY**, School Nurse, effective June 30, 2008

**(M) CONSIDERATION FOR ADOPTION**

To adopt the following policy pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

➤ Policy # 9900 – Medicare Part B (new)

**(N) CONSIDERATION FOR ACCEPTANCE**

To accept, per Board Policy #1800 Gifts from the Public, a donation of **\$90** from School Pop, to the Primary School and to approve an **increase** in the **2007-2008 budget** in the amount of **\$90** from \$35,587,895 to \$35,587,985 in the following Appropriation Code:

A2110.480-01-0014 – Texts K – in the amount of **\$90**

**(O) CONSIDERATION FOR APPROVAL**

To approve, upon the recommendation of James P. Dexter, Superintendent ***additional*** Non-Teaching Substitutes, ***conditionally, pending SED safety clearance,*** for the 2007-2008 school year per attached listing

**(P) CONSIDERATION FOR ACCEPTANCE**

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

**AS OF 4/30/08**

Account Balance: **\$95,623.79**

**(Q) CONSIDERATION FOR APPOINTMENT**

To appoint upon the recommendation of James P. Dexter, Superintendent, **MARY KRUG** to the probationary position of professional educator in the tenure area of **SPECIAL SUBJECT: GENERAL SPECIAL EDUCATION (K-12)** for a period of three years, to commence on September 1, 2008 and to expire on August 31, 2011

**(R) CONSIDERATION FOR APPROVAL**

To approve a transportation lease agreement request submitted by the Town of Kinderhook for use of two (2) school buses for their Summer Recreation Program to be held from July 7, 2008 through August 15, 2008 *(to be billed at the conclusion of the program)*

**(S) CONSIDERATION FOR APPOINTMENT**

To appoint upon the recommendation of James P. Dexter, Superintendent, ELIZABETH COUSINEAU to the probationary position of professional educator in the tenure area of EARTH SCIENCE (7-12) for a period of three years, to commence on September 1, 2008 and to expire on August 31, 2011

**(T) CONSIDERATION FOR APPOINTMENT**

To appoint upon the recommendation of James P. Dexter, Superintendent, ALANNA ALMSTEAD to the probationary position of professional educator in the tenure area of SCHOOL MEDIA SPECIALIST (LIBRARY) for a period of three years, to commence on September 1, 2008 and to expire on August 31, 2011

**(U) CONSIDERATION FOR APPOINTMENT**

To appoint, upon the recommendation of James Dexter, Superintendent, the INVITATIONS STAFF for the 2008 Summer Program as follows:

<b>INVITATIONS STAFF</b>	
<b>LUCKFIELD, NICOLE</b>	<b>TEACHER</b>
<b>RIVERO, DEBRA</b>	<b>TEACHER</b>
<b>CALDWELL, SHAUNA</b>	<b>TEACHER</b>
<b>ALLARD, BERIT</b>	<b>TEACHER</b>
<b>ABATTO, KARA</b>	<b>TEACHER</b>
<b>GORKE, MARYANN</b>	<b>TEACHER</b>
<b>WELCOME, JAIME</b>	<b>TEACHER SUBSTITUTE</b>
<b>WELCOME, JENNIFER</b>	<b>TEACHER SUBSTITUTE</b>
<b>BUTTERWORTH, TINA</b>	<b>TEACHER SUBSTITUTE</b>
<b>BOLDUC, JULIE</b>	<b>TEACHER SUBSTITUTE</b>
<b>BOLSTAD, KATHLEEN</b>	<b>TEACHER SUBSTITUTE</b>
<b>MAHAR, KAREN</b>	<b>TEACHER SUBSTITUTE</b>
<b>KELLEY, PAM</b>	<b>TEACHER SUBSTITUTE</b>
<b>REIS, LISA</b>	<b>TEACHER SUBSTITUTE</b>
<b>SCHAROUN, ANN</b>	<b>TEACHER SUBSTITUTE</b>
<b>WUCHTE, MARIA</b> <i>Note: Will work 4-1/2 hrs/day)</i>	<b>TEACHING ASSISTANT</b>
<b>SCHERMERHORN, LEIGHANN</b>	<b>TA SUBSTITUTE</b>
<b>MAHAR, KAREN</b>	<b>TA SUBSTITUTE</b>
<b>WELCOME, JAIME</b>	<b>TA SUBSTITUTE</b>
<b>SCHERTEL, CHRIS</b>	<b>TA SUBSTITUTE</b>
<b>WALSH, BETH</b>	<b>TA SUBSTITUTE</b>
<b>FUNK, SANDRA</b>	<b>TA SUBSTITUTE</b>
<b>COX, MARY EILEEN</b>	<b>TA SUBSTITUTE</b>
<b>REXHOUSE, DARA</b>	<b>TA SUBSTITUTE</b>

**(V) CONSIDERATION FOR ACCEPTANCE**

To accept the resignation of ERIN UPSON, .4 FTE INSTRUMENTAL MUSIC TEACHER, effective June 30, 2008

**(W) CONSIDERATION FOR APPROVAL**

To approve a transportation lease agreement request submitted by the Village of Kinderhook for use of one (1) school bus each week between July 7, 2008 through August 15, 2008 *(to be billed at the conclusion of the program)*

**(X) CONSIDERATION FOR APPROVAL**

To approve, upon the recommendation of James Dexter, Superintendent, 2008 Seasonal Maintenance Staff, *(conditionally, pending SED safety clearance)*, per attached listing

**(Y) CONSIDERATION FOR APPOINTMENT**

To appoint, upon the recommendation of James Dexter, Superintendent, ERIC ALBERT BINDER as an SEASONAL IT SUPPORT, with remuneration of \$11/hour, *(conditionally, pending SED safety clearance)*, effective June 23, 2008 through August 29, 2008

End of Consent Agenda

Carried, 8-0

**DISCUSSION ACTION**

**MOTION REIS 2<sup>ND</sup> HABER**

To award the Point of Sale (POS) COMPUTER HARDWARE BID to the lowest responsible bidder, SYSTEMS TECHNOLOGY for a total bid amount of \$14,820 *(per the bid opening held on 06/11/08)*

Carried, 8-0

**MOTION PELLETTIERI 2<sup>ND</sup> KRAMARCHYK**

Consideration for approval, resolution regarding the issuance of a Revenue Anticipation Note (RAN) for the 2008-2009 school year, and to authorize the President of the Board of Education to execute the note

Carried, 8-0

**MOTION REIS 2<sup>ND</sup> KRAMARCHYK**

To authorize the Superintendent of Schools to execute the following document:

- Memorandum of Agreement- Remuneration for the Grading of the New York State Integrated Algebra Regents' Exam

**HABER - YES**

**PELLETTIERI - ABSTAIN**

**KRAMARCHYK - YES**

**PHILLIPS - YES**

**MARTIN - YES**

**REIS - YES**

**MURPHY - YES**

**WELCOME - ABSTAIN**

Carried, 6-0-2

**DISCUSSION ITEM**

**Review Draft Attendance Policy**

Superintendent James Dexter noted the Draft Attendance Policy had been presented to the district's legal counsel and it meets legal requirements and has an extensive appeal process.

**BOARD OPEN DISCUSSION II**

The Board had no topics for open discussion at this time.

**PUBLIC PARTICIPATION – AGENDA ITEMS ONLY**

No one from the public asked to speak.

**MOTION KRAMARCHYK 2<sup>ND</sup> HABER**

To adjourn to Executive Session at 10:15 p.m. to discuss the employment history of particular individuals and to discuss the employment history of particular individuals and to discuss negotiations pursuant to Article 14 of the Civil Service Law

Carried, 8-0

**MOTION REIS 2<sup>ND</sup> WELCOME**

To appoint Anthony Welcome as Clerk Pro Tem

HABER - YES PELLETTIERI - YES

KRAMARCHYK - YES PHILLIPS - YES

MARTIN - YES REIS - YES

MURPHY - YES WELCOME - NO

Carried, 7-1

Board Clerk, Mindy Potts, left the meeting

Others Present at Executive Session in addition to Board members:

James P. Dexter, Superintendent

Maureen Van Deusen, Assistant Superintendent for Instruction

Gregory Giammarco, Business Administrator

Gary Bagnato, incoming Board Member

The Board reconvened the meeting at 12:00 midnight.

**MOTION HABER 2<sup>ND</sup> MARTIN**

**11(C) CONSIDERATION FOR APPOINTMENT**

To appoint, upon the recommendation of James Dexter, Superintendent,  
**EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS** for the 2008-2009 school  
year per the annexed listing

- |                         |                         |
|-------------------------|-------------------------|
| <b>HABER - YES</b>      | <b>PELETTIERI - YES</b> |
| <b>KRAMARCHYK - YES</b> | <b>PHILLIPS - YES</b>   |
| <b>MARTIN - YES</b>     | <b>REIS - YES</b>       |
| <b>MURPHY - ABSTAIN</b> | <b>WELCOME - YES</b>    |

Carried, 7-0-1

**MOTION KRAMARCHYK 2<sup>ND</sup> MARTIN**

**11(D) CONSIDERATION FOR APPOINTMENT**

To appoint, upon the recommendation of James Dexter, Superintendent,  
**INTERSCHOLASTIC COACHES APPOINTMENTS** for the 2008-2009 school year per  
the annexed listing

Carried, 8-0

**MOTION KRAMARCHYK 2<sup>ND</sup> PELETTIERI**

To adjourn the meeting at 12:04 a.m.

Carried, 8-0

**DISTRIBUTIONS:**

- Results Anonymous Voter Exit Survey
- Ichabod Crane Sports

**MEETINGS:**

07/08 - (Tue) – Organizational Meeting– 7 p.m. – ICMS Library

**COMMITTEE MEETINGS:**

- 06/18 (Wed) – Negotiations RNs – 5:30PM – Central Office
- 06/23 (Mon) – Negotiations CSEA – 4:30 Caucus – Central Office
- 06/24 (Tues) Policy Committee – 5PM – Central Office

**REMINDER:**

06/25/08 - (Wed) – Baccalaureate 7:30 pm – (VENUE CHANGE)  
at the First Presbyterian Church in Valatie

06/26/08 - (Thu) – End of School Year Staff Gathering – 8 am – HS Auditorium

06/27/08 - (Fri) – High School Graduation Ceremony - 7 pm - Main Athletic Field

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Anthony Welcome, Clerk Pro Tem

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Mindy M. Potts, District Clerk