

ICHABOD CRANE CENTRAL SCHOOL
Valatie, New York

MINUTES

BOARD OF EDUCATION

SEPTEMBER 8, 2009

A Regular Meeting of the Board of Education was held on Tuesday, September 8, 2009 in the Middle School Library at 7:00 p.m.

All Board members present:

John Antalek (*arrived 7:07pm*)

Andrew Kramarchyk

John Phillips

Gary Bagnato

Bruce Naramore

Regina Rose

Edward Harsen

Thomas Neufeld

Anthony Welcome

School officials present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, Juan González, IT Coordinator, Paul Thompson, Athletic Director and Mindy Potts, District Clerk

Board President, John Phillips called the meeting to order at 7:02 p.m.

Board President, John Phillips announced the fire exits and conducted the Pledge of Allegiance.

Board Vice-President, Andrew Kramarchyk, read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION NARAMORE 2ND KRAMARCHYK

To approve the agenda as presented with the modification as presented: 11K from the Consent Agenda to discussion action item

Carried, 8-0

MOTION ROSE 2ND KRAMARCHYK

To approve the minutes of the following meetings:

08/18/09 – Special meeting

09/01/09 – Facilities Tour

ANTALEK - ABSENT

KRAMARCHYK- YES

PHILLIPS- YES

BAGNATO - YES

NARAMORE- YES

ROSE- YES

HARSEN - YES

NEUFELD- ABSTAIN

WELCOME- YES

Carried, 7-0-1

Meeting Open For Public Participation

No one from the public signed in to address the Board.

Board Member John Antalek arrived 7:07 p.m.

Superintendent's Report – Administrator's Comments

Superintendent James P. Dexter made the following comments:

- Reminder for the October 3 meeting with the Schodack School Board
- Nurse Coordinator, Mary Fran Faso, is in contact with the Department of Health regarding H1N1 guidance
- Thanks to the pre-planning and hard work by the IT and Maintenance Departments, the Primary Building was ready for teachers and students prior to the first day of school

The following principals, directors and supervisors commented on the smooth opening of school for the 2009-2010 school year:

- Melissa Murray, Primary School Principal
- John Stickles, Elementary School Principal
- Tim Farley, Middle School Principal
- Bill Schneider, High School Principal
- Sherrill Phillips, Transportation Director
- Paul Thompson, Athletic Director
- Todd Digrigoli, Food Service Director
- Juan González, IT Director
- Steve Marotta, Facilities Director
- Bob McCloskey, Director of Special Education

Reports/Presentations/Updates:

A. Permission to Plan Field Trip

Scott Payne, French Club Advisor requested permission to plan a French Club trip to Quebec in the spring. After having questions answered by Mr. Payne the Board gave its permission to plan and begin fundraising for the trip.

B. Report On Summer Programs

Superintendent James P. Dexter thanked the two administrative interns, Anne Fleming and Matt Ward for their work during the summer.

Shannon Shine, Summer School Principal, and Matt Ward, Administrative Intern reported and answered questions regarding the Summer School program, for High School students, which ran from July 6- August 6, 2009.

Melissa Murray, Invitations Principal, reported and answered questions regarding the Invitations Program, for PreK through 4th grade students, which ran from July 6- July 31, 2009.

C. Goals and Objectives

Board Member, Gary Bagnato reported and answer questions regarding the meeting held earlier in the evening which was held to discuss the following items:

- 1) Board Goals
- 2) Superintendent's Priority Objectives
- 3) Revised Timeline

Consideration of the Board Goals is under discussion action items.

D. Board Self Evaluation

The Board decided to conduct a self-evaluation again this year.

E. Capital Projects

- 1) Primary School
 - Final Report- Microbial Assessment

Paul Watson from ATC Associates described the work done at the Primary School during the summer work testing for mold or other microbial particles. There were none found before, during or after the work was completed.

- Status of Capital Work

Business Administrator, Gregory Giammarco, and Steve Marotta, Director of Facilities and Operations briefly reported and answered questions on the Status of Capital work at the Primary school.

- 2) Final Report MHG Elevator Project

Business Administrator, Gregory Giammarco, briefly reported and answered questions on the final report of the Martin H Glynn Elevator Project.

F. New Shared Service - New Lebanon CSD - Food Service Management

Gregory Giammarco, Business Administrator and Todd DiGrigoli, Food Service Manager, reported and answered questions on the shared food service program. At no cost to Ichabod Crane, Todd DiGrigoli will be functioning as Food Service Director for New Lebanon as well as our district. New Lebanon is adopting ICC's vendors, menus, systems and will enter into an agreement for this school year and subsequent years.

Curriculum Achievement Report - Maureen Van Deusen

A. Summer Curriculum Projects

Assistant Superintendent for Instruction, Maureen Van Deusen, briefly reported on the teachers' summer curriculum work. The teachers worked on 21 projects for a total of 968 hours.

Committee Reports

A. Facilities Committee Meeting

Andrew Kramarchyk briefly reported and answered questions on the Facilities Committee Meeting of August 19, 2009. John Phillips briefly reported on the walk-thru of the facilities tour on September 1, 2009

B. Reading of Board of Education Policies

MOTION WELCOME 2ND ROSE

To dispense with the readings of the numbers and titles of the board policies listed on the agenda as having readings

Carried, 9-0

Each of the following policies are considered to have a "reading."

First Reading:

- 0320-C Evaluation Timeline (*revised*)

Second reading:

- #6210 Petty Cash Accounts (*new*)
- #6220 Extra-Classroom Activity Fund (*new*)
- #5300 Digital Content on Mobile Communication Devices (*new*)
- #8333 Use of Mobile Communication Devices While Operating District Vehicles (*new*)
- #4700 Status of High School Students (*new*)
- #9241 Posting of Part-Time/Seasonal and Temporary Positions (*new*)
- #6900 Disposal of District Property (*revised*)
- #6800 Payroll Procedures (*revised*)
- #6625 Capital Assets Accounting (*revised*)

Third Reading:

Adoption of the following policies under Consent Agenda:

- # 2160 & #2160-R School Board Member and Employee Ethics and Regulation (*revised*)

Treasurer's Report And Acceptance Of Warrants:

	<u>PREVIOUS</u>	<u>AS OF 7/31/09</u>
GENERAL FUND	\$ 3,542,114.56	\$ 3,272,658.14
SPECIAL AID FUND	\$ 89,020.43	\$ 89,035.57
SCHOOL LUNCH FUND	\$ 68,583.55	\$ 21,175.28
CAPITAL FUND	\$ 532,051.61	\$ 2,961,358.66
DEBT SERVICE	\$ 447,361.63	\$ 447,494.61
TRUST & AGENCY FUND	\$ 388,443.69	\$ 391,856.45
NET PAYROLL ACCOUNT	\$ 5,464.86	\$ 5,477.07

District Treasurer Wilhelmena Mazure reported and answered questions on the Treasurer's Report.

MOTION ROSE 2ND KRAMARCHYK

To accept the Treasurer's Report and Warrants as presented

Carried, 9-0

MOTION KRAMARCHYK 2ND ROSE

To approve the following items contained under the consent agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept CPSE and/or CSE Recommendations for 2009-2010 school year as follows: Meeting Date(s) of: 09/01/09

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, the following *addition* to the teaching substitute listing for 2009-2010 school year:

Name	Position
Lauren Desharnais	Certified Substitute Teacher
Rebecca Missasi	Certified Substitute Teacher and Certified Substitute Teaching Assistant
Katherine Guilisane	Uncertified Substitute Teaching Assistant
Heather Moro	Certified Substitute Teacher

11(C) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

NAME	ASSIGNMENT	DATES
Megan Walls	Jennifer Seaver	March 8 – May 5, 2010
Ashley Gardineer	Shari Dowling	March 15 - May 7, 2010
Richard Ahronheim	John Wilary	September 8 - November 25, 2009

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, based upon the recommendation of James P. Dexter, Superintendent, *additional* Adult Education Instructors for the 2009-2010 school year, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed:

Teacher	Course
Maryann Gill	Computers
Veronica Mangione	financial workshop
Howard Kibrick	financial workshop
Justin Rutherford	financial workshop
Matthew Sherman	financial workshop
Frank Guiffre	financial workshop
Logan Hibbs	financial workshop
Nicholas Agostino	financial workshop
Randall Schmidt	Art, Learn to Draw
Chris Papas	Design a Home Theater

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, CATHY GILLESPIE, to the position of Term Substitute, effective September 2, 2009

11(F) CONSIDERATION FOR APPOINTMENT

Whereas Kari DiMuro holds a valid New York State Public School Teacher Certificate No. 2145448 in the certification area of School Psychologist, and Whereas James P. Dexter, Superintendent of the Ichabod Crane Central School District, recommends Kari DiMuro's appointment as a part-time professional educator, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law §3012 and 8NYCRR Part 30.3 does hereby appoint Kari DiMuro to the position of part time .6 FTE professional educator in the tenure area(s) of School Psychologist for a period of one (1) year to commence on September 1, 2009 and to expire on June 30, 2010

11(G) CONSIDERATION FOR APPOINTMENT

Whereas Melissa Donohue who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of School Counselor and Whereas James P. Dexter, Superintendent of the Ichabod Crane Central School District, recommends Melissa Donohue be appointed to a probationary position, conditionally, pending New York State Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law §3012 and 8 NYCRR Part 30.3 does hereby appoint Melissa Donohue to the position of professional educator in the tenure area(s) of School Counseling and Guidance for a probationary period of three (3) years to commence on August 31, 2009 and to expire on August 30, 2012

11(H) CONSIDERATION FOR APPOINTMENT

Whereas Danielle Desmonie holds a valid New York State Public School Teacher Certificate No. xxxxx1538 in the certification area of Speech and Hearing Handicapped, and

Whereas James P. Dexter, Superintendent of the Ichabod Crane Central School District, recommends Danielle Desmonie's appointment as a part-time professional educator, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law §3012 and 8NYCRR Part 30.3 does hereby appoint Danielle Desmonie to the position of part time .4 FTE professional educator in the tenure area(s) of Special Subject: Education of Speech and Hearing Handicapped Children (K-12) for a period of one (1) year to commence on September 1, 2009 and to expire on June 30, 2010

11(I) CONSIDERATION FOR ACCEPTANCE

To accept the resignation submitted by ROXANNE QUIGLEY, BUS DRIVER, effective September 3, 2009

11(J) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- # 2160 & #2160-R School Board Member and Employee Ethics and Regulation *(revised)*

11(K) Moved to discussion action

End of Consent Agenda

Carried, 9-0

MOTION NEUFELD 2ND ANTALEK

To adopt the Board Goals for the 2009-2010 school year per the attached listing

Carried, 9-0

MOTION KRAMARCHYK 2ND ROSE

To authorize JAMES DEXTER, REGINA ROSE, ANDREW KRAMARCHYK, THOMAS NEUFELD and GARY BAGNATO to attend the Annual Business Meeting of the New York State School Boards Association (NYSSBA) on October 15-18, 2009 and to authorize Gary Bagnato to be the voting delegate for Kinderhook Central School District

ANTALEK - YES

KRAMARCHYK- YES

PHILLIPS- YES

BAGNATO - YES

NARAMORE- YES

ROSE- YES

HARSEN - YES

NEUFELD- YES

WELCOME- NO

Carried, 8-1

MOTION KRAMARCHYK 2ND ROSE

To authorize the Superintendent of Schools to execute a shared service agreement with Schodack CSD

Carried, 9-0

MOTION NARAMORE 2ND KRAMARCHYK

To approve the following capital payments:

PAYMENT/INVOICE #	VENDOR NAME	AMOUNT	FOR
8/28/2009	David Fuller Cabinetmakers	\$ 21,250.00	Bid #2009-08 FACS Room
8/20/2009	Appliance Guys, Inc.	\$ 7,379.70	Bid #2009-08 FACS Room
8/25/2009	Appliance Guys, Inc.	\$ 53.80	Bid #2009-08 FACS Room
1569211	ATC Associates	\$ 5,192.93	Capital Project Phase 2

Carried, 9-0

MOTION ANTALEK 2ND KRAMARCHYK

To approve the following payments to Bearsch Compeau Knudson Architects, for professional services rendered as follows:

INVOICE	AMOUNT	SERVICE DATES	PROJECT #/ITEM
214001	\$16,866.25	6/1/09-7/31/09	7104.2 Capital Project - Phase 2

Carried, 9-0

MOTION KRAMARCHYK 2ND ANTALEK

To approve pursuant to the Architect's Certificate for Payment, Construction Contract Payments

Payment #	Vendor	Amount	Project
#3	Rosch Brothers	\$ 204,630.00	07104.2 Capital Project Phase 2 - <u>General</u> Construction
#3	Harold R. Clune	\$ 33,216.50	07104.2 Capital Project Phase 2 - <u>Electrical</u> Construction

Carried, 9-0

MOTION KRAMARCHYK 2ND BAGNATO

To authorize the President to execute the following documents:

- Contract with Wildwood for 2009-2010 school year
- Contract with Center for Disability Services for the 2009-2010 school year
- Standard Owner/Architect Agreements for:
 - District-Wide Temperature Controls
 - High School Heat Exchanger Replacement
 - Middle School Air Conditioning Compressor Replacement
 - District-Wide Telephone System
 - Martin H Glynn Roof Reconstruction

MOTION NEUFELD 2ND HARSEN

To amend the motion to consider the authorization to execute contracts separately from the authorization to execute standard Owner/Architect agreements

ANTALEK - YES	KRAMARCHYK- YES	PHILLIPS- ABSTAIN
BAGNATO - NO	NARAMORE- YES	ROSE- YES
HARSEN - YES	NEUFELD- YES	WELCOME- NO

Carried, 6-2-1

MOTION KRAMARCHYK 2ND ROSE

To extend the meeting for 20 minutes (until 10:20p.m.)

ANTALEK - YES	KRAMARCHYK- YES	PHILLIPS- YES
BAGNATO - YES	NARAMORE- YES	ROSE- YES
HARSEN - YES	NEUFELD- YES	WELCOME- NO

Carried, 8-1

MOTION KRAMARCHYK 2ND BAGNATO

To authorize the President to execute the following documents:

- Contract with Wildwood for 2009-2010 school year
- Contract with Center for Disability Services for the 2009-2010 school year

Carried, 9-0

MOTION KRAMARCHYK 2ND BAGNATO

To authorize the President to execute the following documents:

- Standard Owner/Architect Agreements for:
 - District-Wide Temperature Controls
 - High School Heat Exchanger Replacement
 - Middle School Air Conditioning Compressor Replacement
 - District-Wide Telephone System
 - Martin H Glynn Roof Reconstruction

Carried, 9-0

Board Discussion

The Board discussed the following items:

- Preferences for voting on NYSSBA Resolutions at the Annual Conference
- Board Retreat date and topics (11/14/09)
- Board Self Evaluation

Meetings:

10/06 (Tues) - Regular Board Meeting - 7:00 pm - MS Library

Committee Meetings:

09/16 (Wed) - Policy Committee - 4:00 pm - CO

09/21 (Mon) - Audit Committee - 5:00 pm - CO

09/24 (Thu) - Columbia County School Board Planning Meeting – Mary E Dardess
7pm

10/03 (Sat) – Meeting with Schodack CSD, Questar III

11/14

Public Participation – Agenda Items Only

No one from the public was present to address the board

Exempt Session

MOTION KRAMARCHYK 2ND NARAMORE

To move to an Exempt Session at 10:17 p.m. for the purpose of attorney – client privilege

Carried, 9-0

MOTION KRAMARCHYK 2ND PHILLIPS

To appoint John Phillips as Clerk Pro Tem

Others present at Exempt Session:

James P. Dexter, Superintendent

Gregory Giammarco, Business Administrator

Maureen Van Deusen, Assistant Superintendent for Instruction

Mary Roach, Attorney

Adjournment

The meeting was reconvened at 11:24 p.m.

MOTION KRAMARCHYK 2ND ROSE

To adjourn the meeting at 11:25 p.m.

Carried, 9-0

X

Mindy M. Potts
District Clerk

X

John H. Phillips
Clerk Pro Tem