

# ICHABOD CRANE CENTRAL SCHOOL

## MINUTES

BOARD OF EDUCATION

SEPTEMBER 9, 2008

A Regular Meeting of the Board of Education of the Ichabod Crane School was held on Tuesday, September 9, 2008 in the Middle School Library at 6:30 p.m.

John Phillips, Board President called the meeting to order at 6:30 p.m.

MOTION KRAMARCHYK 2<sup>ND</sup> BAGNATO

To adjourn to executive session at 6:31 p.m. to discuss pending or possible litigation.  
Carried, 5-0

Board Members Present at Executive Session:

Andrew Kramarchyk            Regina Rose  
Gary Bagnato                    Anthony Welcome  
John Phillips

Others Present at Executive Session:

Thomas Neufeld  
James Dexter, Superintendent  
Maureen Van Deusen, Assistant Superintendent for Instruction  
Greg Giammarco, Business Administrator

Board Members left Executive Session to return to the Middle School Library to reconvene the meeting at 7:00 p.m.

Board Members Present:

Gary Bagnato                    John Phillips  
Landra Haber (*arrived 7:17pm*)    Kevin Reis  
Andrew Kramarchyk            Regina Rose  
William Murphy, MD            Anthony Welcome  
Thomas Neufeld

School Officials Present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Brett Miller, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, Juan González, IT Coordinator, Paul Thompson, Athletic Director and Mindy Potts, District Clerk

Others Present:

Richard Kimball, Administrative Intern

Board President John Phillips announced the fire exits and conducted the Pledge of Allegiance.

Thomas Neufeld read the district Mission Statement:

*"In our quest for excellence, the Ihabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."*

John Phillips Board President made the following announcements:

- With 304 students participating, 8 Varsity Teams, 6 JV Teams and 5 Modified Teams began practice this week
- The Board wishes all teams, coaches and athletes good luck in the upcoming season

MOTION WELCOME 2<sup>ND</sup> REIS

To approve the present agenda with modifications as presented

MOTION KRAMARCHYK 2<sup>ND</sup> ROSE

To move discussion action item 12(D) to a position on the agenda directly after public participation

Carried, 7-0

Carried, 7-0

MOTION KRAMARCHYK 2<sup>ND</sup> WELCOME

To appoint, THOMAS NEUFELD, to fill the vacant position on the Board of Education, effective upon filing of the Oath of Office with the District Clerk and expiring May 19, 2009

Carried, 7-0

District Clerk, Mindy Potts administered and filed the Oath of Office for Mr. Neufeld.

MOTION KRAMARCHYK 2<sup>ND</sup> BAGNATO

To approved the minutes of: 08/19/08 – Special meeting

Carried, 8-0

Board Member Landra Haber arrived at the meeting at 7:17 p.m.

#### Meeting Open For Public Participation

The following people addressed the Board:

- Tim Stewart, High School Teacher and Coach spoke regarding the positive aspects of the JV Football Team
- Chuck Shattenkirk, Co-President of the ICC Booster Club reported briefly to the Board on the summer sport camps sponsored by the Booster Club and spoke favorably about the JV Football program

- Daniel VanAlstyne, student and JV Football player, asked the Board to support the continuation of the Football Pilot Program
- Brandon Nelmes, student and JV Football player, asked the Board to support the continuation of the Football Pilot Program
- Vikki Groat, parent, asked the Board to support the continuation of the Football Pilot Program

Discussion Action Item 12(A)

MOTION KRAMARCHYK 2<sup>ND</sup> BAGNATO

WHEREAS, the Board of Education had been approached on multiple occasions by community members who have advocated for a football team; and

WHEREAS, in response to these requests, the Board of Education convened an Ad-Hoc athletic advisory committee composed of various stakeholders to study the educational, logistical and fiscal issue, and

WHEREAS; the committee has provided the Board with a comprehensive report along with a recommendation to begin a pilot program (contingent on outside funding),

NOW, THEREFORE, the Board of Education will authorize a second year of a pilot program under the terms and conditions herein:

- The program is to continue on a pilot basis. The district is authorized to begin planning for the continuation of a junior varsity (JV) team and the establishment of a varsity team for the 2009-2010 school year, and upon receipt of \$58,904 by April 1, 2009, the district is authorized to request a schedule from Section II for both teams in the fall of 2009. Subsequently, no such schedule may be requested if the entire amount is not provided to the district on or before April 1, 2009.
- The Booster Club would be the "official" fund raising organization.
- The Board can not, and does not, make a commitment beyond the scope of this resolution, and therefore, can not make any promise or guarantee that the program will be incorporated into the general fund in the near future, or that additional facilities and/or fields will be created or modified or such upgrades will be contained within the scope of a capital project to accommodate the program.
- The District is solely responsible for the administration of all aspects of the program, and the program must adhere to the same policies and procedures as all other district run athletic teams.
- That the existence of the football team must be reviewed by the Board of Education in subsequent years and upon the conditions as set forth by a future Board of Education.

MOTION KRAMARCHYK 2<sup>ND</sup> BAGNATO

To amend the motion to strike the phrase "and upon receipt of \$58,904 by April 1, 2009" from the original motion.

A discussion ensued.

Board Member Andrew Kramarchyk withdrew his motion.

The Board considered the original motion as presented.

BAGNATO - YES	PHILLIPS - YES
HABER - NO	REIS - YES
KRAMARCHYK - YES	ROSE - YES
MURPHY - NO	WELCOME - YES
NEUFELD - YES	

Carried, 7-2

Superintendent's Report - Administrator's Comments

Superintendent James Dexter reported on the following topics:

- Great start to the school year
- Facilities Committee to meet to discuss Phase II of the Capital Project
- PTA donation
- Agenda item: New Extra-Class advisor
- Brett Miller, Assistant Principal at the High School transitioning to Principalship in the Ravenna-Coeymans School District
- Strategic Planning Reports
- Rachel's Challenge Program (anti-bullying)

Melissa Murray, Primary School Principal, John Stickles, Elementary School Principal, Bob McCloskey, Director of CSE, Tim Farley, Middle School Principal and Bill Schneider, High School Principal gave brief reports on their buildings or departments.

Reports/Presentations/Updates:

Report On Summer Programs:

Brett Miller gave a brief report and answered questions on the 2008 Summer School Program.

Melissa Murray gave a brief report and answered questions on the 2008 Invitations Program.

Curriculum Achievement Report

Summer Curriculum Projects

Maureen Van Deusen gave a brief report and answered questions regarding the summer curriculum work. Approximately 70 teachers worked on 24 projects.

Treasurer's Report And Acceptance Of Warrants:

	<u>PREVIOUS</u>	<u>AS OF 7/31/08</u>
GENERAL FUND	\$ 5,574,518.94	\$ 3,733,395.47
SPECIAL AID FUND	\$ 289,762.65	\$ 289,984.47
SCHOOL LUNCH FUND	\$ 10,590.17	\$ 13,526.41
CAPITAL FUND	\$ 534,067.53	\$ 534,599.91
TRUST & AGENCY FUND	\$ 332,273.87	\$ 321,018.14
NET PAYROLL ACCOUNT	\$ 4,859.68	\$ 4,893.36

MOTION HABER 2<sup>ND</sup> REIS

To accept the Treasurer's Report and Warrants as presented

Carried, 9-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To accept the following items contained under the Consent Agenda:

Consent Agenda

## 11(A) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, additional EXTRA-CLASS ACTIVITY ADVISORS for the 2008-2009 school year as listed

## 11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, additional INTERSCHOLASTIC COACHES for the 2008-2009 school year as listed

## 11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, ANNE KRIZAR to the position of professional educator in the tenure area of SPECIAL SUBJECT: TEACHER ASSISTANT (K-12) for a probationary period of three years, to commence on September 1, 2008 and to expire on August 31, 2011

## 11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, KRISTIN SACCENTO, to the position of professional educator in the tenure area of SPECIAL SUBJECT: EDUCATION OF SPEECH AND HEARING HANDICAPPED CHILDREN (K-12) for a probationary period of three years, to commence on September 1, 2008 and to expire on August 31, 2011

## 11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, WENDY LEE O'LEARY, as a Substitute Bus Attendant, contingent upon successful completion of all SAVE and 19A requirements, effective September 4, 2008

## 11 (F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, MICHAEL BEHRENS (retired Technology Dept Chair) to provide curricular and instructional mentoring at a rate of \$185 per day (total days not to exceed 36 days)

## 11(G) CONSIDERATION FOR APPROVAL

To increase, upon the recommendation of James P. Dexter, Superintendent, the full time equivalent from .2 FTE to .3 FTE, to provide SPED services for students with disabilities at the Academy of Christian Leadership pursuant to NYS Law [district(s) of residence to be billed back for services at ACL]

## 11(H) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER/INTERN	ASSIGNMENT	DATES
Richard Kimball	William Schneider	Extend through December 31, 2008 (approved at 03/04/08 BOE Mtg: 03/05/08 - 06/30/08)
Diana Chen	Shari Dowling	September 4 – October 17, 2008
Tara Martin	Shauna Caldwell	March 16, 2009-May 15, 2009
Christopher Urban	Dianne Rieck Dave Bulan	September 2 – October 24, 2008 October 28 – December 19, 2008

## 11(I) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$5,000 from ICE PTA, to the Elementary School and to approve an increase in the 2008-2009 budget in the amount of \$5,000 from \$36,976,148 to \$36,981,148 in the following Appropriation Code:

A2110.510-01-0000 – Principals Reserve – in the amount of \$5,000

## 11(J) CONSIDERATION FOR APPROVAL

To create a stipend for the existing Faculty Auditor position in the amount of \$504

## 11(K) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the Superintendent of Schools to execute the following documents:

- Contract with Wildwood for 2008-2009 school year
- Contract with Center for Disability Services for 2008-2009 school year

## 11(L) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James P. Dexter, Superintendent additional Teaching *conditionally, pending SED safety clearance*, for the 2008-2009 school year

## 11(M) CONSIDERATION FOR APPROVAL

To increase DENISE EBEL's position as a Food Service Helper from 3 hours to 6 hours per day, effective September 10, 2008

## 11(N) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of BRETT MILLER, Assistant Principal at the High School, effective on or about November 7, 2008

End of Consent Agenda

Carried, 9-0

Discussion Action Items

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To approve pursuant to the Architect's Certificate for Construction Contract Payments for the 2008 Capital Project as follows:

PAYMENT #	VENDOR NAME	AMOUNT
No. 3	SD Carruthers	\$ 51,086.25
Notice to Bidders	The Independent	\$ 52.30
No. 4	SD Carruthers	\$ 82,596.80

Carried, 9-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To approve and authorize the Superintendent of Schools to make the following budget transfer:

FROM:	A2250.470-00-3000	Tuition – 10 month	\$20,000
TO:	A2250.471-00-3000	Tuition – Summer	\$20,000

Carried, 9-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To approve and to authorize the Superintendent of Schools to transfer funds totaling \$523,353 for the 2007-2008 school year as listed

Carried, 9-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To approve a salary of \$110,000, for Greg Giammarco, School Business Administrator, effective July 1, 2008 and to authorize the President to execute an amendment to the existing employment agreement

Carried, 9-0

MOTION HABER 2<sup>ND</sup> WELCOME

To approve a salary of \$112,000, for Maureen Van Deusen, Assistant Superintendent for Instruction, effective July 1, 2008 and to authorize the President to execute an amendment to the existing employment agreement

Carried, 9-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To reject the bid from Factory Direct in the amount of \$136,330.00 as it was non-responsive to bid specifications related to the BUS BID 2008-02  
*(per bid opening held on 09/08/08)*

Carried, 9-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To award the 2008-02 BUS BID to the lowest responsive bidder, Don Brown Bus Sales for a total bid amount of \$140,185.00 *(per bid opening held on 09/08/08)*

Carried, 9-0

MOTION HABER 2<sup>ND</sup> REIS

WHEREAS on August 4, 2008 Sealed Bids were received for the sale of surplus school vehicles to the highest bidder, AND,

WHEREAS on August 5, 2008 the Board of Education awarded to George Lowinger, 984 E. 28th Street, Brooklyn, N.Y. ,as part of a series of awards therein, AND,

WHEREAS Mr. Lowinger subsequently informed the district via telephone that he was not taking delivery of the above captioned vehicle, AND,

WHEREAS Mr. Lowinger failed to respond to a letter dated August 15th, 2008, indicating a series of steps to secure a formal release from the Award, AND,

WHEREAS the Administration will be conferring with legal counsel regarding the viability of pursuit of legal remedies as may be advisable under the circumstances,

THEREFORE BE IT RESOLVED THAT THE BOARD OF EDUCATION award Item 4, for one (1) 1996 Thomas/International Bus VIN 1HVBBABN3TH282363 in the amount of \$2,439 to Lutz Sales, Oakfield, N.Y. , as recommended by the Superintendent of Schools.

Carried, 9-0

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To create the position of Extra Class Financial Advisor to Crane Acting Troupe, with a stipend of \$1,056

BAGNATO – YES	PHILLIPS – YES
HABER – YES	REIS – YES
KRAMARCHYK – YES	ROSE – YES
MURPHY – NO	WELCOME – YES
NEUFELD – YES	

Carried, 8-1

MOTION BAGNATO 2<sup>ND</sup> KRAMARCHYK

To extend the meeting for no more than 15 minutes

BAGNATO – YES	PHILLIPS – YES
HABER – NO	REIS – YES
KRAMARCHYK – YES	ROSE – YES
MURPHY – YES	WELCOME – NO
NEUFELD – YES	

Carried, 7-2

Discussion Item

Board Retreat

The Board discussed the following aspects of the Board Retreat:

- Potential dates, settling on November 8, 2008
- Agenda items for Board Retreat

Board Open Discussion

The Board discussed the following topics:

- Lighting outside of the building and parking lot during Board meetings
- Email responses to the superintendent’s request for availability for committee meeting dates
- Landra Haber and Regina Rose attended Veteran School Board Member Institute on September 5-7, 2008
- Article in the Albany Times Union regarding conversion of buses for other district purposes
- Athletic Eligibility Policy

Public Participation – Agenda Items Only

Ed Harsen asked a question regarding the Bus Bid 2008-02

Executive Session

MOTION REIS 2<sup>ND</sup> HABER

To adjourn to Executive Session to discuss specific students and personally identifiable information

Carried, 9-0

MOTION KRAMARCHYK 2<sup>ND</sup> ROSE

To appoint Anthony Welcome as Clerk Pro Tem

BAGNATO - YES PHILLIPS - YES

HABER - YES REIS - YES

KRAMARCHYK - YES ROSE - YES

MURPHY - YES WELCOME - NO

NEUFELD - YES

Carried, 8-1

Board Clerk, Mindy Potts, left the meeting.

Others Present at Executive Session in addition to Board members:

James P. Dexter, Superintendent *(left at 11:40pm)*

Maureen Van Deusen, Assistant Superintendent for Instruction *(left at 10:45pm)*

Gregory Giammarco, Business Administrator *(left at 10:45pm)*

The Board reconvened the meeting at 12:40 a.m.

MOTION HABER 2<sup>ND</sup> KRAMARCHYK

To adjourn the meeting at 12:45 a.m.

Carried, 9-0

Meetings:

10/02 (Tue) - Regular Board Meeting - 7PM - ICMS LIBRARY

9/17 (Wed) - Policy Committee - 5PM - Central Office

9/15 (Mon) - Facilities Committee Meeting - 5pm Central Office

9/22 (Mon) - Audit Committee - 5PM Central Office

Topics For Next Meeting

- Audit Report
- Curriculum Achievement Report

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Anthony Welcome, Clerk Pro Tem

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Mindy M. Potts, District Clerk