

ICHABOD CRANE CENTRAL SCHOOL
Valatie, New York

MINUTES

BOARD OF EDUCATION

OCTOBER 6, 2009

A Regular Meeting of the Board of Education was held on Tuesday, October 6, 2009 in the Middle School Library at 7:00 p.m.

All Board Members Present:

John Antalek	Gary Bagnato	Edward Harsen
Andrew Kramarchyk	Bruce Naramore	Thomas Neufeld
John Phillips	Regina Rose	Anthony Welcome

School Officials Present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Juan González, IT Coordinator, Paul Thompson, Athletic Director and Mindy Potts, District Clerk

Others Present:

Administrative Intern, Matt Ward
Administrative Intern Anne Fleming
Mena Mazure, District Treasurer
Paul Seversky
Amy Cecelia, West & Co.

Board President, John Phillips called the meeting to order at 7:02 p.m.

Board President, John Phillips announced the fire exits and conducted the Pledge of Allegiance.

Board Member Regina Rose read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

Board Member Andrew Kramarchyk arrived 7:04 p.m.

Board of Education Minutes of 10/06/09

2

Board President John Phillips made the following announcements:

- The Board observed a moment of silence to acknowledge the tragic passing of High School student Nicholas Van Benschoten
- The Board met with Schodack Board of Education regarding "functional consolidation" and a press release will follow

Board Members Gary Bagnato and John Antalek arrived 7:07 p.m.

MOTION NEUFELD 2ND KRAMARCHYK

To approve the present agenda with modifications including:

Consent Agenda item 11(C) to Discussion Action item 12(G)

Carried, 9-0

MOTION KRAMARCHYK 2ND HARSEN

To approve the minutes of the following meeting:

09/08/09 – Regular Meeting

Carried, 9-0

Meeting Open For Public Participation

A small group of teachers addressed the Board to note the excellent job John Stickles has done as principal of the elementary schools.

Reports/Presentations/Updates

Proposed Athletic Trip to Orlando Florida

Varsity Basketball Coach, Will Ferguson, volunteer coaches, and 3 senior athletes attended the meeting to answer questions regarding the proposed trip and fundraising activities.

ELA Curriculum

Sue Jermain gave a presentation and answered questions regarding the elementary ELA curriculum which was the subject of summer curriculum work by a group of elementary teachers.

Enrollment and Capacity Study

Paul Seversky, reviewed and answered questions on the study which deals with trends and projections regarding future enrollment. This information can be used as a tool to help the Board decide future goals.

Audit Report – West and Company

(Acceptance of the Audit Report under Discussion Action)

Auditor, Amy Ceceilia and District Treasurer, Wilhelmena Mazure were on hand to answer questions on the Audit Report. Ms. Ceceilia briefly reviewed the report which had already been reviewed in detail by the Board Audit Committee on September 21.

Board Member Gary Bagnato, clarified some points regarding the audit report and also reported briefly on the Audit Committee meeting.

Committee Meeting Reports

Policy Committee

Board Member, Anthony Welcome briefly reviewed the policies discussed at the 9/24/09 Policy Committee Meeting. Policies listed on the agenda are considered to have had one "reading."

First Reading:

- # 9520.2 & 9520.2R FMLA (Family and Medical Leave) and Regulation (*new*)
- # 1500 Public Use of School Facilities (*revised*)
- #2250 Board Committees (*revised*)
- # 2260 Advisory Committees to the Board (*revised*)
- # 2330 Executive Sessions (*revised*)
- # 2340 Notice of Meetings (*revised*)
- # 2351 Quorum (*revised*)
- # 2360 Minutes (*revised*)

Second reading:

- # 0320-C Evaluation Timeline (*revised*)

Third Reading:

Adoption of the following policies under Consent Agenda:

- #6210 Petty Cash Accounts (*new*)
- #6220 Extra-Classroom Activity Fund (*new*)
- #5300 Digital Content on Mobile Communication Devices (*new*)
- #8333 Use of Mobile Communication Devices While Operating District Vehicles (*new*)
- #4700 Status of High School Students (*new*)
- #9241 Posting of Part-Time/Seasonal and Temporary Positions (*new*)
- #6900 Disposal of District Property (*revised*)
- #6800 Payroll Procedures (*revised*)
- #6625 Capital Assets Accounting (*revised*)

Communications Committee - 10/6/09

John Phillips gave an overview of the meeting which took place just prior to the Board meeting. The committee discussed:

- Long-term planning
- 2010-2011 Budget Schedule
- Revisions to the exit poll

A discussion ensued regarding communication through the District Website and the possibility of posting teacher work emails on the website.

Curriculum Achievement Report

Assistant Superintendent for Instruction Maureen Van Deusen made the Board aware there was a Strategic Planning for Academics Committee Meeting on Thursday at which time the goals for Strategic Planning would be reviewed and the Board will be updated on the results.

Treasurer's Report And Acceptance Of Warrants:

MOTION ROSE 2ND WELCOME

To dispense with formal reading of the Treasurer's Report (Board Members received copies of the report prior to the meeting)

Carried, 9-0

	<u>PREVIOUS</u>	<u>AS OF 08/31/09</u>
GENERAL FUND	\$ 3,272,658.14	\$ 2,261,806.20
SPECIAL AID FUND	\$ 89,035.57	\$ 82,048.13
SCHOOL LUNCH FUND	\$ 21,175.28	\$ 9,829.91
CAPITAL FUND	\$ 2,961,358.66	\$ 2,134,751.15
DEBT SERVICE	\$ 447,494.61	\$ 447,627.63
TRUST & AGENCY FUND	\$ 391,856.45	\$ 396,843.17
NET PAYROLL ACCOUNT	\$ 5,477.07	\$ 5,482.90

MOTION BAGNATO 2ND KRAMARCHYK

To accept the Treasurer's Report and Warrants as presented

Carried, 9-0

MOTION KRAMARCHYK 2ND ROSE

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2009-2010 school year as follows: Meeting Dates of: 09/15/09, 09/22/09, 09/30/09, 10/01/09

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, additional EXTRA-CLASS ACTIVITY ADVISORS for the 2009-2010 school year as listed

11(C) item moved to discussion action

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, the following addition to the teaching substitute listing for 2009-2010 school year:

Name	Position	Effective
Mandy Babirad	Non-Certified Teacher/TA	10/06/2009
Laura Costello	Certified Teacher	10/06/2009
Meghan Hartigan	Certified Teacher/K-5 Tutor	10/06/2009
Theresa Kennedy	Certified Teacher	10/06/2009
Robert Lynn	certified teacher/6 -12 Tutor	10/06/2009
Tara Martin	Non-Certified Teacher/TA	10/06/2009
Nick Martino	Non-Certified Teacher/TA	10/06/2009
Taryn Phippen	Non-Certified Teacher/TA and 6 -12 Tutor	10/06/2009
Margo Storey	Certified Teacher/K - 5 Tutor	10/06/2009
Margaret Tassinari	Certified Teacher/K - 5 Tutor	10/06/2009
John Tulloch	Certified Teacher	10/06/2009
Elizabeth Barber	Non Certified Teacher/K-5 Tutor	10/06/2009
Joan Heritage	Certified Teacher K -5	10/06/2009

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, the following addition to the non-teaching substitute listing for 2009-2010 school year:

Name	Position	Effective
Christina Foote	Substitute Clerk/Typist	September 29, 2009
Mei Bryant	Substitute Cleaner	October 7, 2009
Joseph Gabriel III	Substitute Cleaner	October 7, 2009

11(F) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER/ ADMINISTRATIVE INTERN	ASSIGNMENT	DATES
Heather Fitzsimmons	Nina Stegmann	September 2009-December 2009
Katlyn Baker	Holly Klein	September 9 - December 11, 2009
Michael Burnett (Administrative Intern)	Tim Farley	October 6, 2009 - June 1, 2010

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, DENNIS NARZYNSKI, as a Substitute Bus Driver and Substitute Mechanic, contingent upon successful completion of all 19A requirements, effective September 15, 2009

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, CAMILLE PRAGA, to the position of Cleaner (6 hour), effective October 21, 2009

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, JENNIFER SWEET to the position of Part-time Bus Driver and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 7, 2009

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, BRIAN LITTLE to the position of Part-time Bus Driver and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 7, 2009

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, PAUL VOLTZ to the position of Part-time Bus Driver and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 7, 2009

11(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, KANDEE SCARNATO (GOODALL) to the position of Part-time Bus Driver and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 7, 2009

11(M) CONSIDERATION FOR APPROVAL

To increase CHRISTINE FOOTE's position as a Bus Driver from 2.0 hours to 4.0 hours per day, effective October 7, 2009

11(N) CONSIDERATION FOR ACCEPTANCE

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Dates	Account Balance
5/1/09-5/30/09	\$74,672.62
6/1/09-6/30/09	\$49,117.61
7/1/09- 8/31/09	\$50,790.28

11(O) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$286 from Target Take Charge for Kids, to the Primary School and to approve an increase in the 2009-2010 budget in the amount of \$286 from \$38,478,302 to \$38,478,588 in the following Appropriation Code:

A2110.510-01-0000 – Ts Ps Reserve – in the amount of \$286

11(P) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$73 from Target Take Charge for Kids, to the Primary School and to approve an increase in the 2009-2010 budget in the amount of \$73 from \$38,478,588 to \$38,478,661 in the following Appropriation Code:

A2110.510-05-0000 – Hs Ps Reserve – in the amount of \$73

11(Q) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$300 from Five College Center for East Asian Studies, to the High School and to approve an increase in the 2009-2010 budget in the amount of \$300 from \$38,478,661 to \$38,478,961 in the following Appropriation Code:

A2110.510-99-2000 – Art Supply – in the amount of \$300

11(R) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$76 from Target Take Charge for Kids, to the Middle School and to approve an increase in the 2009-2010 budget in the amount of \$76 from \$38,478,961 to \$38,479,037 in the following Appropriation Code:

A2110.510-04-0000 – Ms Ts Reserve – in the amount of \$76

11(S) CONSIDERATION FOR APPROVAL

To approve the establishment of the following clubs for the 2009-2010 School Year:

Club	Unpaid Advisor(s)
Washington DC Trip	Lara Marotta

11(T) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

(Contingent upon successful fundraising)

DESTINATION: Orlando, Florida

DATE: 12/27/09-12/31/09

PARTICIPANTS: 12 Students

CHAPERONES: 4 (including Will Ferguson)

11(U) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: Woonsocket, RI (Autumnfest Parade)

DATE: 10/12/09

PARTICIPANTS: 48 Students

CHAPERONES: 10 (including Robert Richburg)

11(V) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: North Adams, MA (Fall Foliage Parade)

DATE: 10/04/09

PARTICIPANTS: 48 Students

CHAPERONES: 10 (including Robert Richburg)

11(W) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- #6210 Petty Cash Accounts (*new*)
- #6220 Extra-Classroom Activity Fund (*new*)
- #5300 Digital Content on Mobile Communication Devices (*new*)
- #8333 Use of Mobile Communication Devices While Operating District Vehicles (*new*)
- #4700 Status of High School Students (*new*)
- #9241 Posting of Part-Time/Seasonal and Temporary Positions (*new*)
- #6900 Disposal of District Property (*revised*)
- #6800 Payroll Procedures (*revised*)
- #6625 Capital Assets Accounting (*revised*)

11(X) CONSIDERATION FOR AUTHORIZATION

To authorize the Superintendent of Schools to execute the following:

- MOA – CSEA – Unpaid Business Leave

11(Y) CONSERATION FOR AUTHORIZATION

To authorize the President to execute the following:

- Contract with Questar III : lease of three classrooms

11(Z) CONSERATION FOR AUTHORIZATION

To authorize the President to execute the following:

- Agreement with New Lebanon (Shared Service - Food Service Management)

End of Consent Agenda

Carried, 9-0

Discussion Action

MOTION KRAMARCHYK 2ND HARSEN

To authorize James P. Dexter, Superintendent of Schools, to execute a JUUL agreement with a particular employee and to thereby extend the probationary period until January 2, 2011

ANTALEK - YES	KRAMARCHYK- YES	PHILLIPS- YES
BAGNATO - YES	NARAMORE- YES	ROSE- NO
HARSEN - YES	NEUFELD- YES	WELCOME- YES

Carried, 8-1

MOTION KRAMARCHYK 2ND ANTALEK

To approve an increase in the 2009-2010 budget in the amount of \$50,000 from \$38,479,037 to \$38,529,037 to reflect a Grant-In-Aid (Assemblyman Gordon) and to increase Appropriation Codes in accordance with Section 1718 of Education Law as follows:

Code: A 2620.490-00-9001 Disaster Recovery Plan	in the amount of \$ 4,650
Code: A 2630.490-00-9002 HS Art Department Apple Computers	in the amount of \$ 16,565
Code: A 2630.490-00-9002 High Speed Network Infrastructure	in the amount of \$ 4,600
Code: A 2630.490-00-9002 District Wide Distribution of LCD Projector	in the amount of \$ 24,185

Carried, 9-0

MOTION NEUFELD 2ND NARAMORE

To accept the AUDIT REPORT (Audited Financial Statements and Supplemental Schedules) as presented by West & Company

Carried, 9-0

MOTION KRAMARCHYK 2ND HARSEN

To approve the following payments to Bearsch Compeau Knudson Architects, for professional services rendered as follows:

INVOICE	AMOUNT	SERVICE DATES	PROJECT #/ITEM
216767	\$5,134.99	8/1/09-8/31/09	7104.2 Capital Project - Phase 2

Carried, 9-0

MOTION KRAMARCHYK 2ND HARSEN

To approve pursuant to the Architect's Certificate for Payment, Construction Contract Payments:

Payment #	Vendor	Amount	Project
#4	Campito	\$526,714.58	07104.2 Capital Project Phase 2 - <u>Mechanical</u> Construction
#4	Campito	\$ 54,682.95	07104.2 Capital Project Phase 2 - <u>Plumbing</u> Construction
#4	Rosch Brothers	\$13,397.50	07104.2 Capital Project Phase 2 - <u>General</u> Construction
#4	Harold R. Clune	\$ 5,163.00	07104.2 Capital Project Phase 2 - <u>Electrical</u> Construction
#5	Campito	\$67,118.83	07104.2 Capital Project Phase 2 - <u>Mechanical</u> Construction
#5	Campito	\$ 2,289.50	07104.2 Capital Project Phase 2 - <u>Plumbing</u> Construction

ANTALEK - YES
 BAGNATO - YES
 HARSEN - YES

KRAMARCHYK- YES
 NARAMORE- YES
 NEUFELD- YES

PHILLIPS- YES
 ROSE- YES
 WELCOME- NO

Carried, 8-1

MOTION KRAMARCHYK 2ND ROSE

To authorize the Superintendent execute an Memorandum of Agreement (MOA) with Schodack Central School District to participate in a joint application to the New York Department of State in order to obtain funding for a "functional consolidation study" and furthermore to designate the Schodack Central School District as the lead agency with the Department of State and with Organizational Leadership Services

Carried, 9-0

MOTION NEUFELD 2ND KRAMARCHYK

To extend the meeting for 20 minutes until 10:20 p.m.

ANTALEK - YES
 BAGNATO - YES
 HARSEN - YES

KRAMARCHYK- YES
 NARAMORE- YES
 NEUFELD- YES

PHILLIPS- YES
 ROSE- YES
 WELCOME- NO

Carried, 8-1

MOTION KRAMARCHYK 2ND HARSEN

To appoint, upon the recommendation of James Dexter, Superintendent, additional ANNUAL APPOINTMENTS for the 2009-2010 school year as listed

ANTALEK - YES
 BAGNATO - YES
 HARSEN - YES

KRAMARCHYK- YES
 NARAMORE- NO
 NEUFELD- YES

PHILLIPS- YES
 ROSE- YES
 WELCOME- YES

Carried, 8-1

Executive Session

MOTION KRAMARCHYK 2ND NARAMORE

To adjourn to Executive Session at 10:20 p.m. to discuss proposed, pending or current litigation

Carried, 9-0

MOTION KRAMARCHYK 2ND NEUFELD

To appoint Anthony Welcome as Clerk Pro Tem

ANTALEK - YES KRAMARCHYK- YES PHILLIPS- YES

BAGNATO - YES NARAMORE- YES ROSE- YES

HARSEN - YES NEUFELD- YES WELCOME- NO

Carried, 8-1

Others present at Executive Session:

James P. Dexter, Superintendent

Gregory Giammarco, Business Administrator

The meeting was reconvened at 11:08 p.m.

MOTION HARSEN 2ND NEUFELD

To adjourn the meeting at 11:10 p.m.

Carried, 9-0

Meetings:

10/20 (Tue) – Special Board Meeting – 7PM – ICMS Library

11/10 (Tue) – Regular Board Meeting – 7PM – ICMS Library

11/14 (Sat) – Board Retreat 9AM – 4PM – ICMS Library

Committee Meetings:

10/08 (Thu) – Strategic Planning- Academics – 6-8PM – HS Library

10/21 (Wed) – Facilities Committee Meeting – 5:30PM – Central Office

10/29 (Thu) – Attendance Committee Meeting – 6-8PM – HS Library

11/03 (Tue) – Policy Committee Meeting – 4PM – Central Office

11/09 (Mon) – Audit Committee Meeting – 5PM – Central Office

Topics For Next Meeting

- QUESTAR Administration – Jim Baldwin, Dist. Supt.

X

Anthony Welcome
Clerk Pro Tem

X

Mindy M. Potts
District Clerk