

ICHABOD CRANE CENTRAL SCHOOL
MINUTES

BOARD OF EDUCATION

OCTOBER 7, 2008

A Regular Meeting of the Board of Education of the Ichabod Crane School was held on Tuesday, October 7, 2008 in the Middle School Library at 7:00 p.m.

Board Members Present:

Gary Bagnato	John Phillips
Andrew Kramarchyk	Regina Rose
William Murphy, MD	Anthony Welcome
Thomas Neufeld	

Board Members Absent:

Landra Haber
Kevin Reis

School Administrators Present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Brett Miller, Assistant High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Juan González, IT Coordinator, Paul Thompson, Athletic Director and Mindy Potts, District Clerk

Others Present:

Mena Mazure, Treasurer
Brian Aylward, Incoming Interim Assistant Principal at the High School
Amy Cecila, West & Co.
Darcy Bucci, West & Co.

Board President John Phillips called the meeting to order at 7:07 p.m.

Board President John Phillips announced the fire exits, conducted the Pledge of Allegiance, and read the district mission statement.

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

John Phillips Board President made announcements on the following topics:

- Press Release for the E. Gordon Van Buren Field Dedication
- Press release for James Dexter Superintendent employment agreement
- November Regular Board Meeting on the first Thursday, November 6, 2008

MOTION KRAMARCHYK 2ND BAGNATO

To approve the present agenda with modifications as presented

Carried, 7-0

MOTION KRAMARCHYK 2ND WELCOME

To approve the minutes of 09/02/08 - Special Meeting

BAGNATO -YES PHILLIPS -YES

KRAMARCHYK -YES ROSE -YES

MURPHY -ABSTAIN WELCOME -YES

NEUFELD -YES

Carried, 6-0-1

MOTION KRAMARCHYK 2ND ROSE

To approve the minutes of 09/09/08 - Regular Meeting

Carried, 7-0

Meeting Open For Public Participation

No one from the public wished to speak.

Reports/Presentations/Updates

Audit Report

Amy Cecila CPA and Darcy Bucci from West and Company reported and answered questions about the Audit Report for the year ending June 30, 2008. District Treasurer Mena Mazure was also present to answer any questions. Superintendent James Dexter announced that any community members could view the Audit Report or have a copy and the report would also be available electronically. Community members should contact the District Clerk, Mindy Potts in the Central Office to obtain or view a copy of the Audit Report.

(Acceptance of the Audit Report under Discussion Action)

Request to Plan - French Club Trip

Superintendent James Dexter and High School Principal, William Schneider gave details and answered questions regarding the French Club's request to plan for a field trip to Quebec City. The Board gave permission to plan.

Update on Superintendent's Priority Objective #3, Fiscal Accountability

Superintendent James Dexter answered questions regarding a Cross- Contract Study the Board may want to consider. Superintendent Dexter would meet with Paul Seversky to discuss two studies of the district: Demographic/Enrollment Projection Study and Capacity Analysis of Pre-K to Grade 12 Buildings.

Committee Meeting Reports

Audit Committee Report

Board Member Gary Bagnato reported on the Audit Committee Meeting of September 22, 2008. At that meeting, Shirley McThenia, district Claims Auditor reported with no outstanding issues. The committee also met with Neil LaMere, CPA from West and Co. to review the draft audit report. The Audit Committee also had members of the community with financial expertise present at the meeting.

Facilities Committee

Board Vice President Andrew Kramarchyk reported on the September 15, 2008 Facilities Meeting. The committee discussed the following topics:

- Capital Project update:
 - Phase I – on time and under budget
 - Phase II – planning underway for summer 2009 start
- Work Schedule Review
- Athletic Fields Layout

Policy Committee

Board Member Regina Rose reported on the Policy Meeting September 17, 2008. The following items were outlined for the Board:

- Recommended procedure BOE Self-Evaluation
- Updated regulations:
Complaints About Curricula or Instructional Materials – 1420R & 1420E
- First Reading of Policies:
 - 4### Home Tutoring
 - 0335, 0335 E1 & 0335 E2 Administrative Evaluation
 - 1900 Parent Involvement Policy

Communications Committee

Board Member Thomas Neufeld reported on the Communications Committee Meeting held just prior to the October 7, 2008 Regular Board Meeting. The committee discussed the Budget Meeting Calendar and the subsequent consideration for approval at an upcoming Board Meeting.

Curriculum Achievement Report

Maureen Van Deusen, Assistant Superintendent for Instruction, reported to the Board on the third full day of professional development activities for the 2008-2009 school year. Also presented were updates on the Strategic Planning for Academic Achievement:

- High School – Alternative Learning Program
- Middle School – Brain Based Planning and Learning
- Primary School – Class Size

Superintendent's Report – Administrators' Comments

Superintendent James Dexter introduced Brian Aylward. The Board welcomed Mr. Aylward and expressed appreciation and best wishes to Brett Miller, outgoing

Assistant Principal at the High School, as he has accepted a position as principal at Ravena Coeymans Selkirk School District.

Melissa Murray, Primary School Principal, Todd DiGrigoli, Food Service Manager, Bill Schneider, High School Principal, Paul Thompson, Athletic Director each reported on their buildings or departments.

Bill Schneider High School Principal reported on his request for a .6 FTE Special Education Teacher to bring the building into compliance with State Regulations for staffing ratios in regard to Special Education Instruction for IEP students.

Spotlight on Shared Decision Making

Tim Farley Middle School Principal reported on Shared Decision Making in his building.

Treasurer's Report And Acceptance Of Warrants:

	<u>PREVIOUS</u>	<u>AS OF 08/31/08</u>
GENERAL FUND	\$ 3,733,395.47	\$ 3,738,572.08
SPECIAL AID FUND	\$ 289,984.47	\$ 276,737.74
SCHOOL LUNCH FUND	\$ 13,526.41	\$ 1,839.31
CAPITAL FUND	\$ 534,599.91	\$ 535,225.50
TRUST & AGENCY FUND	\$ 321,018.14	\$ 286,950.47
NET PAYROLL ACCOUNT	\$ 4,893.36	\$ 4,905.15

MOTION KRAMARCHYK 2ND BAGNATO

To accept the Treasurer's Report and Warrants as presented
Carried, 7-0

MOTION MURPHY 2ND KRAMARCHYK

To accept the following items contained under the Consent Agenda:

(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2008-2009 school year as follows: Meeting Dates of: 09/09/08, 09/10/08, 09/25/08, 10/02/08

(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, additional EXTRA-CLASS ACTIVITY ADVISORS for the 2008-2009 school year as listed

(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, additional ANNUAL APPOINTMENTS for the 2008-2009 school year as listed

(D) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James P. Dexter, Superintendent additional Teaching and Non-Teaching Substitutes and Tutors, conditionally, pending SED safety clearance, for the 2008-2009 school year.

(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, SUBSTITUTE FOOD SERVICE HELPERS, pursuant to meeting the SAVE requirements, effective October 9, 2008, as follows:

- Jennifer Viscusi
- Brittany LaValley
- Michele Malchow
- Lisa Wills

(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, the following PROCTORS for the PSAT/PLAN tests for 2008-2009:

Michele Mannato	Amanda De Aloe
Jean Barford	Patricia Rathke
Kerry Mullahy	Ingid Monaghan
Connie Melone	Kelly Nicoletta
Lisa Levine	Barb Duggan
Berit Allard	Michelle Webb

(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, MICHELLE MALCHOW, as a Substitute Bus Attendant, September 24, 2008

(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, PAT STEPHENSON, to the position of Term Substitute , effective September 29, 2008 (*Goshia Geiger*)

(I) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Jaclyn Frieda	Holly Klein	September 10-December 5
Kailee Matthews	Holly Klein	September 10-December 5
Corinne Backus	Nina Stegmann	September 8 - December 5
Ashley VanKeuren	Nina Stegmann	September 8 - December 5

(J) CONSIDERATION FOR APPROVAL

Board of Education Minutes of 10/07/08

- To approve, upon the recommendation of James Dexter, Superintendent, additional pay at an hourly rate for MARY EILEEN COX and DEBORAH SCALZO to provide services as Teaching Assistants to students with disabilities per IEPs
- (K) CONSIDERATION FOR APPOINTMENT
To appoint Cheryl Trefzger and William Martin to the Audit Committee Membership for the 2008-2009 school year
- (L) CONSIDERATION FOR ACCEPTANCE
To accept the membership for the 2008-2009 Board Committees as presented
- (M) CONSIDERATION FOR APPROVAL
To approve the creation of .6 FTE Special Education teacher for the remainder of the 2008-2009 school year
- (N) CONSIDERATION FOR APPROVAL
To approve a request for home tutorial services for the following student:
HS Student - 09/07/08 - 09/25/08 (*doctor request-on file*)
- (O) CONSIDERATION FOR ACCEPTANCE
To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):
AS OF 8/31/08
Account Balance: \$66,918.25
- (P) CONSIDERATION FOR APPROVAL
To approve the establishment of the following clubs for the 2008-2009 School Year:
- | Club | Unpaid Advisor(s) |
|-------------------|--|
| Future Cities | Michael Burnett, Parent volunteer, Paul Greene |
| Friends of Rachel | Janet Haywood, Judy Granai-Martin |
- (Q) CONSIDERATION FOR APPROVAL
To approve the following field trip request, per Board Policy #4531:
DESTINATION: New York City, The Cloisters Museum &
The Majestic Theater
DATE: Sat. October 18, 2008
PARTICIPANTS: 40 Students
CHAPERONES: 5 w/ Sharon Wall
- (R) CONSIDERATION FOR APPROVAL

Board of Education Minutes of 10/07/08

To approve the following field trip request, per Board Policy #4531:

DESTINATION: The Clark Art Institute, Williamstown, MA

DATE: Thursday, April 19, 2009

PARTICIPANTS: 40 Students

CHAPERONES: 5 w/ Sharon Wall

(S) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: New York City, The Metropolitan Museum of Art &
Lincoln Center

DATE: Saturday, April 25, 2009

PARTICIPANTS: 40 Students

CHAPERONES: 5 w/ Sharon Wall

(T) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

(All costs to be covered by Crane Acting Troupe)

DESTINATION: New York City, Brooks Atkinson Theatre

DATE: Friday, November 7, 2008

PARTICIPANTS: 50 Students

CHAPERONES: 5 w/ Gail Helfer

(U) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$200 from Intel Foundation, to the Middle School and to approve an increase in the 2008-2009 budget in the amount of \$200 from \$36,981,148 to \$36,981,348 in the following Appropriation Code:

A2110.510-04-0000- Ts Ms Reserve - in the amount of \$200

(V) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$89 from Target - Take Charge of Education, to the High School and to approve an increase in the 2008-2009 budget in the amount of \$89 from \$36,981,348 to \$36,981,437 in the following Appropriation Code:

A2110.510-05-0000- Ts Hs Reserve - in the amount of \$89

(W) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation of \$255 from Target, to the Primary School and to approve an increase in the 2008-2009 budget in the amount of \$255 from \$36,981,437 to \$36,981,692 in the following Appropriation Code:

A2110.510-01-0001- - in the amount of \$255

(X) CONSERATION FOR AUTHORIZATION

To authorize the President to execute the following:

- Contract with Taconic Hills to provide services for a student with disabilities
- Certificate of Substantial Completion – Contract No.1
S.D. Carruthers Sons, Inc.
- Saint Catherine’s Center Day Treatment Program
- Certification of Final Billing for 2007-2008 from Questar III (AS-7) in the amount of \$3,025,556.62 *(mailed with agenda)*
- Scope of Proposed Project – Primary School
- Scope of Proposed Project – Middle School
- FPGI - Bus Garage Lift Project

(Y) CONSIDERATION FOR APPROVAL

To approve the following field trip request per Board Policy #4531:
(transportation costs to be offset by the Ski Club)

DESTINATION: Jiminy Peak

DATE: January 9, 2009- February 13, 2009

PARTICIPANTS: SKI CLUB – approx 65 students

CHAPERONES: (6) – TBD

ADVISOR: Todd DiGrigoli

(Z) CONSIDERATION FOR APPROVAL

To approve the following field trip request per Board Policy #4531:

DESTINATION: UMass Amherst, MA

DATE: October 25, 2007

PARTICIPANTS: 56 Students (Marching Band)

CHAPERONES: 10 w/ Robert Richburg

(AA) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, CATHY GILLESPIE to the position of .6 FTE Term Substitute, effective September 30, 2008

End of Consent Agenda

Carried, 7-0

MOTION KRAMARCHYK 2ND BAGNATO

To approve the employment agreement between the District and James Dexter, Superintendent dated October 7, 2008 for a term of five years and to authorize the Board president to execute the same on behalf of the District

Carried, 7-0

MOTION MURPHY 2ND WELCOME

To accept the AUDIT REPORT (Audited Financial Statements and Supplemental Schedules) as presented by West & Company

Carried, 7-0

MOTION MURPHY 2ND WELCOME

Board of Education Minutes of 10/07/08

To authorize JAMES DEXTER, LANDRA HABER, REGINA ROSE, ANDREW KRAMARCHYK, and GARY BAGNATO to attend the Annual Business Meeting of the New York State School Boards Association (NYSSBA) on October 16-19, 2008 and to authorize LANDRA HABER to be the voting delegate for Kinderhook Central School District

Carried, 7-0

MOTION KRAMARCHYK 2ND NEUFELD

To appoint, upon the recommendation of James P. Dexter, Superintendent, BRIAN J. AYLWARD for the position of Interim Assistant Principal, at a rate of \$375.00 per diem, effective October 8, 2008

Carried, 7-0

MOTION KRAMARCHYK 2ND BAGNATO

To approve a transfer of \$150,000 from Fund Balance to Tax Certiorari Reserve

Carried, 7-0

MOTION KRAMARCHYK 2ND ROSE

To approve the following payments to Bearsch Compeau Knudson Architects, for professional services rendered as follows:

INVOICE	AMOUNT	SERVICE DATES	PROJECT #/ITEM
13800	\$ 1,426.09	07/28/07-08/31/07	Proj #05156 (MHG Elevator)
13801	\$ 5,264.21	07/28/07-08/31/07	Proj #05156 (MHG Elevator)
13806	\$ 2,431.25	07/28/07-08/31/07	Proj #05156 (MHG Elevator)

Carried, 7-0

Discussion Item

The Board discussed the following items:

- Recruitment Process for the High School Assistant Principal
- Firmed up an interview date of November 18, 2008 at 5pm
- NYSSBA Resolutions

Board Open Discussion

The Board also briefly discussed increased instruction time.

Public Participation – Agenda Items Only

No one was present who wished to speak.

Executive Session

MOTION KRAMARCHYK 2ND MURPHY

To adjourn to Executive Session at 9:45 p.m.:

- to discuss the employment history of particular individuals and
- to discuss negotiations pursuant to Article 14 of the Civil Service Law, and
- to discuss proposed, pending or current litigation, and
- to discuss specific students and personally identifiable information

Carried, 7-0

MOTION KRAMARCHYK 2ND BAGNATO

To appoint Anthony Welcome as Clerk Pro Tem

- | | |
|-----------------|---------------|
| BAGNATO -YES | PHILLIPS -YES |
| KRAMARCHYK -YES | ROSE -YES |
| MURPHY -ABSTAIN | WELCOME -YES |
| NEUFELD -YES | |
- Carried, 6-1

The meeting was reconvened at 11:10 p.m.

MOTION KRAMARCHYK 2ND NEUFELD

To adjourn the meeting at 11:12 p.m.

Carried, 7-0

Meetings:

- 10/21 (Tue) – Special Board Meeting – 7PM – ICMS Library
- 11/06 THURSDAY - Regular Board Meeting – 7PM – ICMS Library
- 11/08 (Sat) – Board Retreat 9AM – 4PM – ICMS Library

Committee Meetings:

- 10/09 (Thu) – Sub Committee Meeting – 5PM – Central Office
- 10/14 (Tue) – Sub Committee Meeting – 5:30PM – Central Office
- 11/03 (Mon) – Audit Committee Meeting – 5:30PM – Central Office
- 11/12 (Wed) – Policy Committee Meeting – 5PM – Central Office
- 11/17 (Mon) – Facilities Committee Meeting – 5PM – Central Office

Topics For Next Meeting

QUESTAR Administration – Jim Baldwin, Dist. Supt.

Anthony Welcome, Clerk Pro Tem

Mindy M. Potts, District Clerk