

ICHABOD CRANE CENTRAL SCHOOL
VALATIE, NEW YORK 12184

BOARD OF EDUCATION

MINUTES

NOVEMBER 1, 2005

A Regular meeting of the Board of Education of the Ichabod Crane Central School was held on TUESDAY, NOVEMBER 1, 2005 in the Middle School Library at 7:00 p.m.

MEMBERS PRESENT

Gary Bagnato	William Martin
Edmund Brooks (<i>arrv 9:35</i>)	William Murphy, MD (<i>arrv 7:15</i>)
Landra Haber	John Phillips
Edward Helfer	Kevin Reis
Andrew Kramarchyk	

President Bagnato announced the fire exits and called the meeting to order at 7:00 p.m.

A moment of silence was observed for the war in Iraq.

President Bagnato conducted the Pledge of Allegiance and read the Mission Statement.

SCHOOL OFFICIALS PRESENT AT THE REGULAR MEETING

James Dexter, Superintendent, Karen McGraw, Assistant Superintendent, Gregory Giammarco, School Business Administrator, Linda Collett, High School Co-Principal, William Schneider, High School Co-Principal, Maureen Van Deusen, Middle School Principal, John Stickles, Middle School Assistant Principal, Frank McKinney, Elementary School Principal, Anthony Welcome, Primary School Principal, Robert McCloskey, Director of Special Education, Sherrill Phillips, Transportation Supervisor, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Juan González, Technology Coordinator, and Tamara Proniske, District Clerk

MOTION HELPER 2ND HABER

To approve the agenda as prepared.

Carried, 7-0

MOTION HELPER 2ND PHILLIPS

To approve the 10/04/05 Regular Meeting minutes as prepared

Carried, 7-0

MOTION MARTIN 2ND HABER

To approve the 10/18/05 Special Meeting minutes as prepared

Carried, 7-0

MOTION HELFER 2ND PHILLIPS

To approve the 10/21/05 Special Meeting minutes as prepared

BAGNATO	YES	MARTIN	ABSTAIN
HABER	YES	PHILLIPS	YES
HELPER	ABSTAIN	REIS	YES
KRAMARCHYK	YES		

Carried, 5-2

Dr. Murphy arrived at 7:15 p.m.

MEETING OPEN FOR PUBLIC PARTICIPATION

James Rothenberg addressed the board concerning the requirement under NCLB that allows schools to release student information to military recruiters and/or institutions of higher learning. He stated he knew the district had to comply; however, he wanted to point out that there is a provision that allows for a parent to "opt-out" of releasing their child's information.

MOTION MURPHY 2ND HABER

To accept the Treasurer's Report as of 09/30/05, the Revenue Budget Status Report as of 10/25/05, and Warrants as of 09/30/05 as follows:

FUND A (7,8,9,10), FUND C (7,8,9,10,11), FUND F05 (2), FUND H62 (3), FUND H66 (2)
FUND TA (7,8,9,10)

	<u>PREVIOUS</u>	<u>AS OF 9/30/05</u>
GENERAL FUND	\$1,556,821.91	\$8,202,526.91
CAPITAL FUND	585,625.99	574,893.94
TRUST & AGENCY FUND	314,798.40	322,279.99
SCHOOL LUNCH FUND	15,385.56	26,063.31
SPECIAL AID FUND	6,955.49	92,873.69
CON NET PAYROLL ACCOUNT	0.00	0.00

Carried, 8-0

SUPERINTENDENT'S REPORT - ADMINISTRATOR'S COMMENTS

James Dexter brought the following to the Board's attention:

- Board Member Training is in process of being scheduled. There will be two 3-hour sessions.

Facilities Sub Committee Report - Andy Kramarchyk, spokesman for the committee, reported on the meeting held on 11/01/05. Agenda topics included: update on MHG elevator project; MHG oil tank replacement bids; greeter station in the Primary School. Other topics suggested for future meetings: "wind" energy; potential land acquisition; and review of our aging facilities.

Process for 2006-2007 Budget Development and Rollout - Budget Calendar will be developed and brought to the board for review at the December meeting. Suggestions for involving particular groups early in the budget building process and having a meeting in a town hall were heard. The

Communications Committee will be discussing how to reach out to individual groups, especially those that were "no" voters.

Administrators reviewed the activities occurring in their respective buildings including:

- consensus was given for the French Club to move ahead with planning for the 3rd Annual Quebec City trip over Memorial Day Weekend – a formal proposal will be brought to the Board in December
- Maureen Van Deusen mentioned happenings in the Middle School:
 - (1) Home & Careers will become Family and Consumer Science in order to more closely describe what is going on in that course.
 - (2) A Foreign Cultures Club has been formed and will meet on Mondays
 - (3) November 30th a presentation will be held for parents on internet safety and cyber-bullying.
- Juan González reported on the status of Data Warehousing – the first deadline has been reached and the data that was submitted is accurate. The second deadline for transmitting data to the state is in January.
- Karen McGraw updated the board on the number of students who are enrolled in 7th grade French classes which is low. She has met with the LOTE teachers to discuss this situation which will have an effect on the number of students who take advanced courses in French in the High School.
- Karen McGraw reported on a "tabletop exercise" in which two crisis scenarios were presented to administration in order to practice our response procedures if a crisis situation were to occur. These exercises were conducted by 911 response personnel from Dutchess County.
- Gregory Giammarco prepared a report showing the comparison of appropriations and estimates for motor fuel and heating oil and discussed the potential impact on the 2005-2006 budget. Greg estimated the overall budget impact will total \$246,057 in increased costs for fuel. Another update will be prepared in January.

REPORTS/PRESENTATIONS/UPDATES:

ACCESS TO STUDENT RECORDS/MILITARY RECRUITERS

James Dexter reviewed the procedures followed by the high school in order to be in compliance with new regulations under NCLB which allows for a student's name, address and telephone number to be released to military recruiters and/or institutions of higher learning. He explained that In August, a form is mailed to parents or guardians of juniors and seniors informing them there is an option not to give consent for the release of their child's information.

Linda Collett and William Schneider, High School Co-principals were present to answer questions on how much access recruiters have to students. They explained that there is a military career day and students visit at their own

leisure similar to the mini-fairs held on college career days. This topic will be placed on the agenda again in May or June.

CURRICULUM REPORT – K-12 ANNUAL DISTRICT REPORT CARD

Karen McGraw reviewed the K-12 Report Card which is a district generated report card that contains student performance data for the past three years. The data provides a historical perspective to chart progress on student achievement and differs from the SED Report Card in that it also contains standardized test results, participation in the performing arts, and participation and results for advanced high school courses.

BOARD POLICY REVIEW

1) DEFENSE & INDEMNIFICATION OF BOARD MEMBERS & EMPLOYEES

POLICY # 9600

2nd Reading w/revision: November 1, 2005

2) ENROLLMENT STATISTICS – Jim Dexter provided an Enrollment Report for Grades K-12 showing statistics for the past five years. Also included were the number of district students attending BOCES & private placements, private & parochial schools, and home-school students. The information contained in this report will be updated and presented to the board on a yearly basis.

MOTION MARTIN 2ND REIS

To adjourn to Executive Session at 9:15 p.m. to discuss the employment history of a particular employee

Carried, 8-0

The meeting was reconvened at 9:25 p.m.

MOTION REIS 2ND MURPHY

To amend the Discussion/Action Items on the agenda to include 9(O) and 9(P) pertaining to the High School Librarian position

Carried, 8-0

MOTION HELFER 2ND HABER

To approve the following motions contained under the Consent Agenda:

8(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2005-2006 school year as follows: Meeting Dates of: 06/20/05, 08/11/05, 10/04/05, 10/11/05, 10/13/05, 10/20/05

8(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent of Schools, the following CSE/CPSE Parent Advocates for the 2005-2006 year as follows: Agnes Ennis and Jennifer Harvey

8(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent of Schools, the following CSE/CPSE Surrogate Parents for the 2005-2006 year as follows: Gail Colton and Anne Messineo

8(D) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James P. Dexter, Superintendent additional Teaching and Non-Teaching Substitutes, *conditionally, pending SED safety clearance*, for the 2005-2006 school year.

8(E) CONSIDERATION FOR APPROVAL

To approve a request for home tutorial services for the following student:

- a) HS Student - (approx 2 months) (*parent request- physician's statement on file*)
- b) MS Student - (approx 1-2 months) "

8(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, JACQUELINE DEJARNETTE, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective November 9, 2005

8(G) CONSIDERATION FOR APPOINTMENT

To appoint, based upon the recommendation of James P. Dexter, Superintendent, additional Interscholastic Coaches for the 2005-2006 school year.

8(H) CONSIDERATION FOR APPROVAL

To authorize the President of the Board of Education to sign a one year extension, until August 31, 2006, of the Memorandum of Understanding between the Ichabod Crane Central School District and O.K. Kids, Inc..

8(I) CONSIDERATION FOR APPROVAL

To approve payment in the amount of \$9,154.01 to Bernard P. Donegan, Inc., in accordance with professional services performed per contract with the Part II - Serial Bond Borrowings in connection with the \$5,585,000 School District (Serial) Bonds dated July 1, 2005

8(J) CONSIDERATION FOR APPROVAL

To approve the Ichabod Crane Middle School Improvement Plan (Local Assistance Plan) for Middle School English Language Arts a presented to the Board of Education on September 13, 2005, pursuant to Section 100.2(m) (6) of the Regulations of the Commissioner

8(K) CONSIDERATION FOR ACCEPTANCE

To accept the Middle School Extraclassroom Activity Fund Report as of 09/30/05 as listed:

<u>MIDDLE SCHOOL</u>	<u>PREVIOUS</u>	<u>AS OF 09/30/05</u>
Account Balance	\$ 6,934.08	\$ 20,234.46

8(L) CONSIDERATION FOR ACCEPTANCE

To accept the High School Extraclassroom Activity Fund Report as of 09/30/05 as listed:

<u>HIGH SCHOOL</u>	<u>PREVIOUS</u>	<u>AS OF 09/30/05</u>
Account Balance	\$ 45,139.48	\$ 50,500.94

CONSENT AGENDA CARRIED, 8-0

Edmund Brooks arrived at 9:35 p.m.

DISCUSSION/ACTION

9(A) MOTION MARTIN 2ND HABER

To accept the independent audit of accounts (Financial Report, Single Audit Supplementary Financial Report and Extraclassroom Activity Fund Report) for the fiscal year ending June 30, 2005 of the Kinderhook Central School District by Washburn Ellingwood Sheeler Thaisz & Pinsley)

Carried, 9-0

9(B) MOTION REIS 2ND HABER

To approve the following payments to Bearsch Compeau Knudson Architects, for professional services rendered as follows:

INVOICE #	AMOUNT	SERVICE DATES	ITEM
12220	\$ 120.35	08/27/05 - 09/30/05	Project #02150.00
12240	\$1966.65	08/27/05 - 09/30/05	Project #04124.00

Carried, 9-0

9(C) MOTION HELFER 2ND HABER

To accept, per Board Policy #1800 Gifts from the Public, a donation of the following from Marc Freed:

- World Book Children's Encyclopedia Set & Rand McNally Atlas
(to be used in the Primary and Elementary Libraries)

Carried, 9-0

MOTION HABER 2ND PHILLIPS

To amend the following motion to read "Athletic Coordinator" instead of Athletic Director

Carried, 9-0

9(D) MOTION HABER 2ND BROOKS

To establish \$17,539 as the annualized rate of pay for the Athletic Coordinator for the 2005-2006 school year

Carried, 9-0

9(E) MOTION MARTIN 2ND REIS

To establish \$3,000 as the rate of pay for the Adult Education Director for the 2005-2006 school year

Carried, 9-0

9(F) MOTION BROOKS 2ND HABER

To authorize the President of the Board of Education to sign the contract renewal with Rose and Kiernan, Inc. for the 2006 Cafeteria Plan/Flexible Benefits Plan administrative services to the Ichabod Crane Central School District (*per collective bargaining agreements*)

Carried, 9-0

Tenure Appointments

9(G) MOTION HELFER 2ND HABER

To appoint, MARY EILEEN COX, upon the recommendation of James Dexter, Superintendent of Schools to tenure in the area of Teaching Assistant effective, January 21, 2006

Carried, 9-0

9(H) MOTION HELFER 2ND HABER

To appoint, BARBARA D'ALBERTO, upon the recommendation of James Dexter, Superintendent of Schools to tenure in the area of Teaching Assistant effective, January 21, 2006

Carried, 9-0

9(I) MOTION PHILLIPS 2ND HABER

To appoint, NANCY KONKLE, upon the recommendation of James Dexter, Superintendent of Schools to tenure in the area of Teaching Assistant effective, January 21, 2006

Carried, 9-0

9(J) MOTION HABER 2ND BROOKS

To appoint, GAIL LAFFERTY, upon the recommendation of James Dexter, Superintendent of Schools to tenure in the area of Teaching Assistant effective, January 21, 2006

Carried, 9-0

9(K) MOTION MARTIN 2ND HELFER

To appoint, CONNIE NOONEY, upon the recommendation of James Dexter, Superintendent of Schools to tenure in the area of Teaching Assistant effective, January 21, 2006

Carried, 9-0

9(L) MOTION HELFER 2ND BROOKS

To appoint, SHERRY PLAIN, upon the recommendation of James Dexter, Superintendent of Schools to tenure in the area of Teaching Assistant effective, January 21, 2006

Carried, 9-0

9(M) MOTION HELFER 2ND BROOKS

To appoint, MAUREEN WISNIEWSKI, upon the recommendation of James Dexter, Superintendent of Schools to tenure in the area of Teaching Assistant effective, January 21, 2006

Carried, 9-0

9(N) MOTION HELFER 2ND MARTIN

To appoint, MARIA WUCHTE, upon the recommendation of James Dexter, Superintendent of Schools to tenure in the area of Teaching Assistant effective, January 21, 2006

Carried, 9-0

9(O) MOTION MARTIN 2ND HELFER

To amend the 8/2/05 Board of Education Minutes to reflect a change in the appointment date for SHARON GAFFNEY, High School Librarian, from November 2, 2005 to March 8, 2006.

Carried, 9-0

9(P) MOTION REIS 2ND HABER

To extend the appointment, upon the recommendation of James P. Dexter, Superintendent, of RAPHAELE (Mimi) JOHNSON to the position of Term Substitute in the High School Library, from December 7, 2005 through March 8, 2006

Carried, 9-0

BOARD OPEN DISCUSSION

- Ed Helfer encouraged board members to try and come up with ideas on ways in which revenues can be increased. He read a statement which outlined a number of his concerns including state mandates which are unfunded.

MEETINGS:

12/06 (Tue) - Next Regular Board Meeting – 7PM – ICMS LIBRARY

SUBCOMMITTEE MEETING DATES

11/03/05 (Thu) - Policy Committee – 5PM – C.O.

12/08/05 (Thu) - Audit Committee – 5PM – C.O.

11/15/05 (Tue) (*tentative date*) - Communications Comm. – 4:30PM – C.O.

12/06/05 (Tue) Facilities Committee - 6PM – C.O.

DISTRIBUTIONS:

- Upcoming Events – November, 2005
- Revised Board Member Phone/Address Listing for 2005-2006

PUBLIC PARTICIPATION – AGENDA ITEMS ONLY

No one was present to speak

MOTION MARTIN 2ND HELFER

To adjourn to Executive Session at 10:15 p.m. to discuss the employment history of particular individuals and to discuss negotiations pursuant to Article 14 of the Civil Service Law.

Carried, 9-0

MOTION HABER 2ND MARTIN

To appoint WILLIAM MARTIN as Clerk Pro Tem.

Carried, 9-0

District Clerk, Tamara Proniske, left the meeting.

OTHERS RESENT AT EXECUTIVE:

James Dexter, Superintendent

Karen McGraw, Assistant Superintendent

Greg Giammarco, Business Administrator

Board Members left Executive Session to return to the Middle School Library at 11:05 p.m.

MOTION HABER 2ND PHILLIPS

To adjourn the meeting at 11:07 p.m.

Carried, 9-0

William Martin, Clerk Pro Tem

Tamara N. Proniske, District Clerk