

ICHABOD CRANE CENTRAL SCHOOL
REGULAR BOARD OF EDUCATION MEETING

NOVEMBER 13, 2007

MINUTES

A Regular Meeting of the Board of Education of the Ichabod Crane Central School was held on TUESDAY, NOVEMBER 13, 2007, in the Middle School Library at 7:30 p.m.

Prior to the start of this Regular Board of Education Minutes, the Board hosted a tenure reception from 6:00PM to 7:00PM.

At 7:00PM, the Board of Education conducted a Public Information Meeting on the proposed Capital Project. President, John Phillips called the Information Meeting to order at 7:02PM. There were 12 people in the audience. Superintendent, James P. Dexter introduced John Knudson, architect from Bearsch, Compeau and Knudson who gave a brief overview of the proposed project.

The proposed new roof for the Primary School would have a minimum of 10 year warranty and a maximum of 20 year warranty. The Middle School roof would also be repaired. The boilers at the Primary school would be replaced with cleaner more efficient propane system. Also as part of the proposed project would be the removal of asbestos-containing tiles in the Primary School hallways and replacement of designated grid and ceiling panels in the Primary School.

The work on the Primary School roof would take place in the summer of 2008 and the work on the Middle School roof and the balance of the project to take place in the summer of 2009.

Superintendent Dexter described the availability of EXCEL aid and then John Phillips opened the floor for questions or comments from the public.

John Knudson fielded questions about:

- The presence of mold
- How the amount of money requested of the voters would be affected by ever-increasing prices.
- The bidding process
- Solar panels
- As the length of the warranty was a variable, how and when would the decision be made about the length of the warranty

President Phillips announced the dates for voter registration night and voting day. Superintendent Dexter added that the vote happens on December 11, 2007 regardless of weather issues.

President Phillips ended the Public Information Meeting and began the Regular Board of Education meeting at 7:30PM.

BOARD MEMBERS PRESENT:

Landra Haber	John Phillips
Andrew Kramarchyk	Kevin Reis
William Martin (<i>arrived 7:24</i>)	Regina Rose
William Murphy, MD (<i>arrived 7:05</i>)	Anthony Welcome
Andrew Pellettieri	

School officials present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Brett Miller, Assistant High School Principal, Lee Bordick, Interim Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, Juan González, IT Coordinator, and Mindy Potts, District Clerk

Others Present:

John Knudson, Architect, Bearsch, Compeau, Knudson
Tamara Proniske, Central Office Support (*left 7:30*)
Tom Baumgartner, Doctoral Candidate
Mary Roach, Attorney (*arrived 9:30pm*)

Board President, John Phillips, called the meeting to order at 7:32PM

President Phillips then announced the fire exits, conducted the Pledge of Allegiance and read the Mission Statement.

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION HABER 2ND KRAMARCHYK

To approve the regular meeting agenda with additions and/or modifications as presented including moving the following consent agenda items to the discussion action agenda: 11(C)
Carried 9-0

MOTION REIS 2ND ROSE

Board of Education Minutes of 11/13/07

To approve the minutes of the 10/16/07 Regular BOE Meeting

HABER - YES	PHILLIPS - YES
KRAMARCHYK - YES	REIS - YES
MARTIN - YES	ROSE - YES
MURPHY - ABSTAIN	WELCOME - YES
PELLETTIERI - ABSTAIN	

Carried, 7-0-2

MOTION HABER 2ND KRAMARCHYK

To approve the minutes of the 11/07/07 Executive Session of the BOE

HABER - YES	PHILLIPS - YES
KRAMARCHYK - YES	REIS - ABSTAIN
MARTIN - ABSTAIN	ROSE - YES
MURPHY - YES	WELCOME - YES
PELLETTIERI - YES	

Carried, 7-0-2

MEETING OPEN FOR PUBLIC PARTICIPATION

William Cleland, a high school student, spoke thanking the board for approving New Visions Program. He and fellow classmate, Brian, have had wonderful experiences attending New Visions Program.

REPORTS/PRESENTATIONS/UPDATES

Tax Collector's Report

(Acceptance of Tax Collector's Report under Discussion Action Item)

Greg Giammarco reviewed the Tax Collector's report.

2007-2008 Enrollment Report

Superintendent, James Dexter, presented the 2007-2008 Enrollment data as of October 3, 2007 (BEDS day). Mr. Dexter noted a continued decrease in enrollment at ICC as well as in other Columbia County School districts.

NYSSBA Conference

Board Member, Landra Haber reported on her attendance of the NYSSBA Conference on October 25-28, 2007 in New York City. Ms. Haber passed along her wishes that other Board members were able to attend such conferences in the future and reported on two of the workshops she attended. One dealt with the "Millennial Generation" and preparing students for the future in a digital world. The other dealt with population shifts.

Presentation of Award

President Phillips presented Landra Haber with a certificate from NYSSBA acknowledging her attendance at Board member workshops and conferences earning her 40 credit hours of training.

CURRICULUM ACHIEVMENT REPORT

Maureen Van Deusen made the Board aware of the following Professional Staff Development in the areas of:

- Technology
- Benchmarking
- Collaborative Planning
- English as a Second Language Training
- New Teacher Academy
- New Mentor Training

Ms. Van Deusen invited Board Members to stop by her office to see the work and/or results of evaluations.

POLICY COMMITTEE REPORT of 10/9/07 and 11/05/07

Superintendent Dexter explained the process of three "readings" for adopting policies. Having policies listed on the agenda was considered a "reading." Copies of the policies were also available for the public. Mr. Dexter also made the Board aware that Credit Card Policy was created in response to a request from the Auditors.

Field Trips and Excursions #4531 & #4531-R (*Revised*)

1st Reading: November 13, 2007

International and Other Long Distance Travel #4531.1 (*Revised*)

1st Reading: November 13, 2007

Gifts from the Public #1800 (*Revised*)

1st Reading: November 13, 2007

Gifts to District Officers or Employees #1810 (*Revised*)

1st Reading: November 13, 2007

Declassification of Students with Disabilities ##### (*new*)

1st Reading: November 13, 2007

Credit Card Policy ##### and Regulation (*new*)

1st Reading: November 13, 2007

COMMUNICATIONS COMMITTEE REPORT of 10/17/07

Board Member, Regina Rose reported on the two topics of discussion at their committee meeting:

- Communication with the public regarding the December 11th Vote
- Communication with the public regarding the budget

Board Members were given a draft Budget Development Calendar, which included "Budget Roundtable" dates aimed at increasing dialog with the public.

SUPERINTENDENT'S REPORT - ADMINISTRATORS' COMMENTS

Superintendent Dexter reported on the Fire Department being called to the Primary School on Sunday, November 11, when fuel oil produced black smoke. Melissa Murray, Bob Thorsey, Steve Marotta and a custodian were all on site, however, there was no emergency.

Greg Giammarco reported on Methicillin-Resistant Staphylococcus Aureus (MRSA) and the district's response to recent public concerns. According to the Columbia County Department of Health, universal precautions are our best protection. The employees in the district are continuing to follow the universal precaution guidelines and, additionally the district is making hand sanitizers more readily available. Superintendent Dexter noted there has been a letter backpacked home with students to inform the parents about MRSA and universal precautions. He also commented that the district can't always know if there are MRSA cases in the school due to people's right to privacy.

Superintendent Dexter made the board aware that this week was the week for teacher conferences, which would also involve parents' first look at the new elementary report cards.

Superintendent Dexter noted the recent information about computer hacking at the Fayetteville -Manlius School District. He emphasized the importance of all of Ithaca Crane staff using safe computer practices in order to protect our computer systems.

Bill Schneider made the Board aware of the following:

- Social Studies teacher awarded a grant
- Request for a Book Club
- High School Choral was accepted to perform on WMHT's holiday program

Paul Thompson brought forth a request to plan overnight for trip for the Varsity Baseball Team, in conjunction with the Chatham Baseball Team to scrimmage teams from the Washington, DC area from Friday March 28 through Sunday March 30, 2008. The Board gave its permission to plan.

John Stickles made the Board aware of the following:

- The Faultline Show, an assembly enjoyed by 3rd-5th grade students
- Veteran's Day Wall on display at MVB and MHG
- NYS Grade 5 Social Studies Assessments to begin 11/14/07
- 5th Grade Chorus to perform at the Albany River Rats on 11/17/07

TREASURER'S REPORT AND ACCEPTANCE OF WARRANTS:

	<u>PREVIOUS</u>	<u>AS OF 09/30/07</u>
GENERAL FUND	\$4,238,041.57	\$10,373,419.41
SPECIAL AID FUND	\$ 159,453.22	\$ 159,577.52
SCHOOL LUNCH FUND	\$ 17,102.08	\$ 41,313.38
CAPITAL FUND	\$ 326,102.70	\$ 328,473.15
TRUST & AGENCY FUND	\$ 296,242.71	\$ 309,256.84
NET PAYROLL ACCOUNT	\$ 1,819.02	\$ 1,859.47

MOTION HABER 2ND MARTIN

To accept the Treasurer's Report and Warrants as presented
Carried, 9-0

MOTION MURPHY 2ND HABER

To approve the following items contained under the Consent Agenda

(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2007-2008 school year as follows: Meeting Dates of: 10/11/07, 10/17/07, 10/18/07, 10/30/07, 11/08/07

(B) CONSIDERATION FOR APPOINTMENT

To appoint, based upon the recommendation of James P. Dexter, Superintendent, additional Annual Staff Appointments for the 2007-2008 school year.

(C) MOVED TO DISCUSSION ACTION ITEM 12(H)

(D) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James P. Dexter, Superintendent, the 2007-2008 Teaching and Non-Teaching Substitute Addendums, conditionally, pending SED safety clearance, for the 2007-2008 school year.

(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, ROBERT PREBLE, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective October 18, 2007

(F) CONSIDERATION FOR ACCEPTANCE

To accept upon the recommendation of James P. Dexter, Superintendent, RENEE KAMINSKY to the position of PERMANENT SUBSTITUTE professional educator in the tenure area of ACADEMIC SCIENCE for a period of 8 months, to commence on October 31, 2007 through June 30, 2008

(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, ANN MUELLER, to the position of TEACHING ASSISTANT, in the tenure area of SPECIAL SUBJECT TEACHER ASSISTANT (K-12), for a probationary period of 3 years to commence on November 1, 2007 and to expire on October 31, 2010

(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, JESSICA GARDELLA, to the position of TEACHING ASSISTANT, in the tenure area of SPECIAL SUBJECT TEACHER ASSISTANT (K-12), for a probationary period of 3 years to commence on November 13, 2007 and to expire on November 12, 2010

(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, KAREN MAHER, to the position of TEACHING ASSISTANT, in the tenure area of SPECIAL SUBJECT TEACHER ASSISTANT (K-12), for a probationary period of 3 years to commence on November 13, 2007 and to expire on November 12, 2010

(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, JODIE JACQUE to the position of Accompanist, and to establish \$15.00 per hour as the rate of pay

(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, DEBORAH LANGENFELD to the position of choreographer, with remuneration in the amount of \$875.00, which shall be reimbursed to the district by the IC Acting Troupe following the Spring Production

(L) CONSIDERATION FOR APPROVAL

To establish, upon the recommendation of James P. Dexter, Superintendent, a (1.0 FTE) Teaching Assistant position in the Primary School, in order to provide on-on-one services as required by a student's IEP.

(M) CONSIDERATION FOR ACCEPTANCE

To accept, upon the recommendation of James P. Dexter, Superintendent, the resignation of CYNTHIA GANNON, from the position of TEACHING ASSISTANT effective October 19, 2007

(N) CONSIDERATION FOR ACCEPTANCE

To accept, upon the recommendation of James P. Dexter, Superintendent, the resignation of CARRIE NYC-CHEVRIER, ADMINISTRATIVE INTERN effective October 30, 2007

- (O) CONSIDERATION FOR ACCEPTANCE
To accept the High School and Middle School Extraclassroom Activity Fund Report as of the following date: 09/30/07, Account Balance \$ 65,865.22
- (P) CONSIDERATION FOR APPROVAL
To approve the following field trip request
(NYSSMA All State Music Festival):
DESTINATION: Clarion Riverside Hotel, Rochester, NY
DATE: Thursday 11/29/07 (departure)
PARTICIPANTS: (2) 11th and 12th grade music students
CHAPERONES: (1) Gail Helfer
- (Q) CONSIDERATION FOR APPROVAL
To approve the following field trip request
(NYSSMA All State Music Festival):
DESTINATION: Clarion Riverside Hotel, Rochester, NY
DATE: Sunday 12/02/07 (return)
PARTICIPANTS: (2) 11th and 12th grade music students
CHAPERONES: (1) Gail Helfer
- (R) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation from Joseph P. Leffler, SED Student Support Services, (CREATE Computer Equipment) to be used for instructional purposes:
(26) Dell GX270 CPU's w/Pentium 4 2.8 GHz processor, 512 MB Ram, 40 GB hard drive, CD-Rom
- (S) CONSIDERATION FOR APPROVAL
To approve a request for home tutorial services for the following student:
HS Student - (for an undetermined amount of time beginning on 11/01/07) (*medical request-on file*)
- (T) CONSIDERATION FOR APPROVAL & AUTHORIZATION
To approve a 2007-2008 Health Services Contract in accordance with Education Law Section 912, with the LANSINGBURGH CENTRAL SCHOOL DISTRICT for (2) students attending a non-public school within the district (Catholic Central High) in the amount of \$702.14 and to authorize the president of the Board to execute the contract.
- (U) AUTHORIZATION FOR PRESIDENT TO SIGN
To authorize the President of the Board of Education to execute the following document:
➤ Business Associate Agreement with BENETECH, Inc.

End of Consent Agenda

Carried, 9-0

DISCUSSION/ACTIONMOTION HABER 2ND KRAMARCHYK

To appoint, upon the recommendation of James P. Dexter, Superintendent, TIMOTHY FARLEY, to the position of Middle School Principal, in the tenure area of School Principal for a probationary period of 3 years to commence on January 1, 2008 and to expire on December 31, 2010
Carried, 9-0

MOTION HABER 2ND MARTIN

To approve the following payments to Bearsch Compeau Knudson Architects, for professional services rendered as follows:

INVOICE	AMOUNT	SERVICE DATES	PROJECT #/ITEM
13930	\$1,989.79	9/1/07 - 9/28/07	Proj #05156 (MHG Elevator)
13929	\$ 804.78	9/1/07 - 9/28/07	Proj #05156 (MHG Elevator)

Carried, 9-0

MOTION HABER 2ND KRAMARCHYK

To approve pursuant to the Architect's Certificate for Construction Contract Payments for the MHG ELEVATOR PROJECT as follows:

PAYMENT #	VENDOR NAME	AMOUNT
#3	A.O.W.	\$113,838.27
#1	Harkins Mechanical	\$ 21,375.00

Carried, 9-0

MOTION HABER 2ND KRAMARCHYK

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Athletic Department of \$500 from DUNKIN DONUTS: HIGH SCHOOL PLAYER OF THE WEEK (awarded to Kylie Watt) and to increase the 2007-2008 budget in the amount of \$500 from \$35,382,656 to \$35,383,156 in the following Appropriation Code: A2855.530-00-3400- General Sports Supplies
Carried, 9-0

MOTION HABER 2ND KRAMARCHYK

To accept, per Board Policy #1800 Gifts from the Public, of \$1,120 from THE NEW YORK STATE TROOPERS FOUNDATION, INC. (To defray the cost of Advisor Stipends for the Kids of America Club) and to increase the 2007-2008 budget in the amount of \$1,120 from \$35,383,156 to \$35,384,276 in the following Appropriation Code: A2850.155-00-3700- Inst Salaries Advisors
Carried, 9-0

MOTION HABER 2ND KRAMARCHYK

To approve and authorize the Superintendent of Schools to make the following budget transfer(s):

FROM: A1620.423-00-0000	Fuel Oil	\$8,292.44
TO: A1620.550-00-0000	General Supplies	\$8,292.44

FROM: A1620.423-00-0000	Fuel Oil	\$10,210.50
TO: A1621.558-00-0000	Building Supplies	\$10,210.50

FROM: A1620.423-00-0000	Fuel Oil	\$12,141.94
TO: A1621.552-00-0000	Electric Supplies	\$12,141.94

Carried, 9-0

MOTION HABER 2ND MARTIN

To accept the Tax Collector's Report for the 2007-2008 school year as prepared
Carried, 9-0

MOTION HABER 2ND KRAMARCHYK

To appoint, upon the recommendation of James P. Dexter, Superintendent, additional Coaches for the 2007-2008 school year

MOTION MURPHY 2ND KRAMARCHYK

To table until after the executive session

HABER - YES	PHILLIPS - YES
KRAMARCHYK - YES	REIS - NO
MARTIN - YES	ROSE - YES
MURPHY - YES	WELCOME - ABSTAIN
PELLETTIERI - YES	

Carried 7-1-1

BOARD OPEN DISCUSSION

The Board discussed the potential for cutting down on the use of paper in Board packets.

During the Board Open Discussion the following motion was made

MOTION KRAMARCHYK 2ND PELLETTIERI

To extend the meeting for 15 minutes

HABER - NO	PHILLIPS - YES
KRAMARCHYK - YES	REIS - NO
MARTIN - NO	ROSE - YES
MURPHY - YES	WELCOME - NO

PELLETTIERI - YES

Carried, 5- 4

During Board Open Discussion, the Board also discussed Strategic Planning and Goal Setting

MOTION KRAMARCHYK 2ND PELLETTIERI

To establish an Ad Hoc Committee on Goal Setting and Strategic Planning and to appoint a temporary chair to that committee to report back in December

HABER - YES	PHILLIPS - YES
KRAMARCHYK - YES	REIS - YES
MARTIN - ABSTAIN	ROSE - YES
MURPHY - YES	WELCOME - NO

PELLETTIERI - YES

Carried, 7-1-1

MOTION KRAMARCHYK 2ND PELLETTIERI

To appoint William Murphy, MD as chair to the Ad Hoc Committee on Goal Setting and Strategic Planning

HABER - YES	PHILLIPS - YES
KRAMARCHYK - YES	REIS - YES
MARTIN - ABSTAIN	ROSE - YES
MURPHY - YES	WELCOME - NO

PELLETTIERI - YES

Carried, 7-1-1

MOTION MURPHY 2ND ROSE

To extend the meeting for 15 minutes

HABER - NO	PHILLIPS - YES
KRAMARCHYK - YES	REIS - NO
MARTIN - NO	ROSE - YES
MURPHY - YES	WELCOME - NO

PELLETTIERI - ABSTAIN

Failed, 4-4-1

MOTION MARTIN 2ND REIS

To adjourn to executive session to discuss the employment history of particular individuals and collective negotiations pursuant to Article 14 of the Civil Service Law and possible litigation

HABER - YES

PHILLIPS - YES

KRAMARCHYK - NO

REIS - YES

MARTIN - YES

ROSE - YES

MURPHY - YES

WELCOME - YES

PELLETTIERI - YES

Carried, 8-1

MOTION RIES 2ND MARTIN

To appoint Anthony Welcome as clerk pro tem

Carried, 9-0

OTHERS PRESENT AT EXECUTIVE:

James P. Dexter, Superintendent

Maureen Van Deusen, Assistant Superintendent for Instruction

Gregory Giammarco, Business Administrator

Mary Roach, Attorney

Bill Martin left the executive session at 10:55pm

Board Members returned to the Middle School Library at 11:25PM

MOTION HABER 2ND ROSE

To adjourn the meeting at 11:29PM

Carried, 8-0