

ICHABOD CRANE CENTRAL SCHOOL
MINUTES

BOARD OF EDUCATION

DECEMBER 1, 2009

A regular meeting of the Ichabod Crane Board of Education was held on Tuesday, December 1, 2009 in the Middle School Library.

All Board Members Present:

John Antalek	Gary Bagnato	Edward Harsen
Andrew Kramarchyk	Bruce Naramore	Thomas Neufeld
John Phillips	Regina Rose	Anthony Welcome

School Officials Present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, Juan González, IT Coordinator and Mindy Potts, District Clerk

Others Present:

Kevin Kelly, Administrative Intern
Michael Burnett, Administrative Intern
Music Department Staff

Board President, John Phillips, called the meeting to order at 7:00 p.m.

Board President, John Phillips, announced the fire exits and conducted the Pledge of Allegiance.

Board Member John Antalek read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION NEUFELD 2ND ROSE

To approved the agenda with additions and modifications as presented
Carried, 9-0

Public Hearing – Senior Citizens Real Property Tax Exemption

Board President, John Phillips, read the following notice:

NOTICE is hereby given that a public hearing will be held before the Board of Education of the Kinderhook Central School District at the Ichabod Crane Middle School, Valatie, Town of Kinderhook, New York in said District on Tuesday, December 1, 2009 at 7 p.m., prevailing time, concerning:

The adoption of a resolution pursuant to Sections 459-c and 467 of the Real Property Tax Law, increasing from \$28,000 (*current income level*) to an amount not to exceed the maximum permitted by law, the income which may be earned by the owner or owners of property within the District who are 65 years of age or over, to qualify for an exemption from real property taxation to the extent of 50% of the assessed valuation thereof, and if an additional sliding scale level be adopted.

Interested parties are invited to attend the meeting to present information and evidence to the Board of Education concerning whether or not such resolutions should be adopted.

DISCUSSION OF PROPOSED TAX EXEMPTION

Greg Giammarco, Business Administrator, briefly explained the proposed tax exemption. The Real Property Tax Service Agency increased the maximum level by \$1,000, to take effect in time for the 2010 tax year. Application for the exemption would be through the Town Assessor's office.

HEARING OPEN FOR PUBLIC DISCUSSION

The hearing was open for public discussion. None from the public wished to comment. Hearing no comments or questions from the public, Board President, John Phillips, announced the resolution would be offered for Board approval after the close of the Public Hearing.

Board President, John Phillips declared the Public Hearing closed at 7:09 pm

MOTION KRAMARCHYK 2ND BAGNATO

To waive reading of information printed on the approved agenda
Carried, 9-0

MOTION ROSE 2ND ANTALEK

To adopt, pursuant to Section 459-c and 467 of the Real Property Tax Law, increasing from \$28,000 to \$29,000, the income which may be earned by the owner or owners of property within the District who are qualifying senior citizens, and/or disabled persons, to provide for an exemption from real property taxation to the extent of 50% of the assessed valuation, and to retain the sliding scale, effective for the 2010 tax year, as follows:

Income Level	Reduction in Assessed Value
Up to \$29,000	50%
\$29,000 but less than \$30,000	45%
\$30,000 but less than \$31,000	40%
\$31,000 but less than \$32,000	35%
\$32,000 but less than \$32,900	30%
\$32,900 but less than \$33,800	25%
\$33,800 but less than \$34,700	20%
\$34,700 but less than \$35,600	15%
\$35,600 but less than \$36,500	10%
\$36,500 but less than \$37,400	5%
More than \$37,400	0%

Carried, 9-0

Presentation: "Pennies for Peace" 3rd and 4th grade students

Principal John Stickle introduced 3rd and 4th grade students who gave a presentation on "Pennies for Peace" a program the students started to raise money for students in Afghanistan who had no school supplies.

Curriculum Achievement Report

- Music Department Chair Dave Bulan gave a presentation on the Music Curriculum K-12.
- Update on the Strategic Plan for Academics
After meeting with the Strategic Planning for Academics Committee in October to review data from the 2008-2009 school year, Maureen Van Deusen, Assistant Superintendent for Instruction reported that the committee recommended the Board readopt the plan as is.

MOTION HARSEN 2ND KRAMARCHYK

To approve the minutes of the:
11/10/09 - Regular Meeting

Carried, 9-0

Meeting Open for Public Participation

Past Board Member, Landra Haber, spoke on the following topics:

- budget concerns and class size
- communication with the public

Reports/Presentations/Updates

Committee Meeting Reports

- Audit Committee

Board Member, John Antalek reported on the meeting of 11/09/09 and the response to the Internal Audit Findings and the Corrective Action Plan developed in response to the 2008-2009 External Audit Findings. Acceptance of responses under the Consent Agenda.

- Communication Committee

Board President John Phillips discussed the 11/18/09 Communication Committee meeting which focused on the District website the Demographic Report and options for follow-up for Demographic Report.

- Regional Meetings

- Columbia County School Boards Meeting – 11/19/09

Board Members Regina Rose and Thomas Neufeld reported on the meeting of 11/19/09 and on the Legal Action Committee from this organization. The Legal Action Committee of the County School Boards Association will be distributing a memo to all districts in the county regarding the talking points for School Boards to discuss with the state legislature

- Questar III Meeting –Strategies for Surviving and Thriving in a Financial Crisis Board Members Regina Rose and Thomas Neufeld reported on this workshop offered by Questar III on 11/21/09.

- Policy Committee

There was no Policy Committee meeting, but there were the following policies listed as having second readings:

- 2333 Exempt Meetings (*new*)
- 2390 Board Hearings (*revised*)
- 2410 Formulation Adoption and Amendment of Policies (*revised*)
- 2440 Administration in Policy Absence (*revised*)
- 2450 Policy Dissemination (*revised*)
- 2460 Policy Review and Evaluation (*revised*)
- 2510 New Board Member Orientation (*revised*)

NYSSBA Conference Reports

Board Member Thomas Neufeld and Board Vice President Andrew Kramarchyk reported on their experiences at the NYSSBA Conference in October.

Superintendent's Report – Administrators' Comments

Superintendent James P. Dexter reported on the following topics:

- H1N1 Flu Clinic: the Department of Health vaccinated over 700 students and staff
- As the state of NYS's fiscal status is not good at this time, Gregory Giammarco and the Superintendent are planning for this year and subsequent years' budgets
- Business Administrator Gregory Giammarco is in the process of selling serial bonds for construction.
- The District won a NYSERTA grant for additional energy savings
- Principal William Schneider reported on events at the High School
- Transportation Supervisor Sherrill Phillips and Principal Tim Farley spoke on the resignations for the purpose of retirement submitted by two employees, Brian Weaver and Dave Valentine

Treasurer's Report and Acceptance Of Warrants:

	<u>PREVIOUS</u>	<u>AS OF 10/31/09</u>
GENERAL FUND	\$ 13,834,612.97	\$ 13,914,970.88
SPECIAL AID FUND	\$ 82,061.81	\$ 229,133.47
SCHOOL LUNCH FUND	\$ 73,694.87	\$ 48,325.66
CAPITAL FUND	\$ 1,845,504.14	\$ 1,143,589.46
DEBT SERVICE	\$ 447,756.40	\$ 447,848.40
TRUST & AGENCY FUND	\$ 398,876.83	\$ 492,239.72
NET PAYROLL ACCOUNT	\$ 5,493.30	\$ 5,502.98

MOTION NARAMORE 2ND ANTALEK

To accept the Treasurer's Report and Warrants as presented
Carried, 9-0

MOTION KRAMARCHYK 2ND ROSE

To accept the following items contained under the consent agenda
Carried, 9-0

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2009-2010 school year as follows: Meeting Dates of: 11/12/09, 11/19/09, 11/24/09

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, *additional* EXTRACLASSROOM ACTIVITY ADVISORS, for the 2009-2010 school year per the attached listing

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, additional Coaches for the 2009-2010 school year

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, CHRISTINA CRUZ, as a language interpreter for the December 2, 2009 Family Literacy Night at the High School

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, the following additions to the teaching substitute listing for 2009-2010 school year:

Name	Position	Effective
James Corie	Certified TA	November 12, 2009
Melissa Call	Tutor	November 24, 2009

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, based upon the recommendation of James P. Dexter, Superintendent, additional Adult Education Instructors for the 2009-2010 school year, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed:

Teacher	Course
Ray Hawley	Recreational Mixed Volleyball

11(G) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Julianne Mink	Lisa LaBrie	January 12 - March 5, 2010
Brett Daley	Kara Abatto	January 12 - March 5, 2010
Kayla DeFoe	Melanie Moon	January 12 - March 5, 2010
Ashley Hughes	Jennifer Kline	January 12 - March 5, 2010
Molly McGrath	MaryAnn Gorke	March 8 - April 30, 2010

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, DEBORAH LANGENFELD ANTHONY to the position of choreographer, with remuneration in the amount of \$850.00, which shall be reimbursed to the district by Crane Acting Troupe following the Spring Production

11(I) CONSIDERATION FOR ACCEPTANCE

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

AS OF 10/31/09

Account Balance: \$ 75,280.98

11(J) CONSIDERATION FOR APPROVAL

To approve the 2010-2011 Budget Development Calendar as per the proposed meeting dates on the attached listing

11(K) CONSIDERATION FOR APPROVAL

To approve the Strategic Plan for Academics as per attached

11(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, the following committee of district stakeholders to provide general oversight of the Participant Directed Tax Deferred Retirement Accounts as stipulated by Board policy #6870:

- Gregory Giammarco, Business Administrator
- Mena Mazure, District Treasurer
- Mary Grden, Confidential Employees
- Patricia Jones, Ichabod Crane Teachers Association
- Shannon Shine, Ichabod Crane Administrators Association
- Mary Frances Faso, Ichabod Crane Nurses Association
- Sean Kipp, CSEA
- Todd DiGrigoli, Ichabod Crane Supervisors

11(M) CONSIDERATION FOR ACCEPTANCE

To approve the awarding of grants to the Special Aid Fund from the Kinderhook Education Foundation (Arts and Humanities Fund):

"Chariot of the Sun" Presentation Project, Tracy Gold	\$ 710
Museum Brochure and Photo Timeline, Michele Carey	\$2,000
"Inheritances" Project, Theresa Longhi	\$ 550

11(N) CONSIDERATION FOR APPROVAL

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or on for the other,

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal Corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district, or a school district;

WHEREAS Kinderhook Central School District, common name Ichabod Crane, is a "municipal corporation" as defined above;

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement for Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer for natural gas and/or electricity as specified below.

NOW THEREFORE, BE IT RESOLVED that the Board hereby determines that it is in the interests of the Kinderhook Central School District, common name Ichabod Crane (Hereinafter "Participant") to participate in the NYSMEC, authorizes and directs the Board President to sign the Agreement and/or the Billing Schedule for electricity pursuant to the Agreement

5/1/10-4/30/12 (Zone F) \$0.08705 per KWH

for the term ending April 30, 2012 on its behalf and further authorizes its officers and employees to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution; and

BE IT FURTHER RESOLVED that the Participant agrees to participate in the future municipal cooperative bids for the purchase and delivery of natural gas and/or electricity pursuant to the Agreement and subject to subsequent approval by this Board.

BE IT FURTHER RESOLVED that the Participant authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids and to award contracts for the purchase and delivery of natural gas and/or electricity on behalf of the Participant, subject to subsequent approval by this Board in accordance with such bid specification, to the lowest responsible bidder as is determined by the Administrative Participant or to reject any or all such bids; and

BE IT FURTHER RESOLVED that the Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED that the officers and employees of Participant are authorized to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

11(O) CONSIDERATION FOR ACCEPTANCE

To accept upon the recommendation of the Audit Committee, the Corrective Action Plan developed in response to the 2008-2009 External Audit Findings as submitted by WEST & Co. and the response to the Internal Audit Findings as submitted by Northeastern NY Inter-Municipal Agreement Internal Audit Function

11(P) CONSIDERATION FOR APPROVAL

To designate the following:

OFFICIAL BANK DEPOSITORY	1) NATIONAL UNION BANK OF KINDERHOOK <i>PayPal Clearing Account: 2109816</i>
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11(Q) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent of Schools to make budget transfers per the attached listing

11(S) AUTHORIZATION FOR SUPERINTENDENT TO SIGN

To authorize the Superintendent of Schools to execute the following document:

- MOA on EPO/HMO change

11(R, T-Y) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the President of the Board of Education to execute the following documents:

- Change order: MC-2 for Campito Plumbing and Heating
- Agreement with Bearsch Compeau Knudson (BCK) - HVAC Commissioning Services Phase 2 Capital Project
- SED Scope of proposed project for:
 - District-Wide HVAC Controls
 - Scope of proposed project: District-Wide Telephone System
 - Scope of proposed project: High School Heat Exchanger Replacement
 - Scope of proposed project: Middle School Compressor Replacement
 - Scope of proposed project: Martin H. Glynn Roof Replacement

11(Z) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, NICOLE PINKOWSKI, as a Substitute Bus Attendant, effective November 30, 2009

End of consent agenda

Carried, 9-0

MOTION KRAMARCHYK 2ND ANTALEK

To accept the resignation for the purpose of retirement for BRIAN WEAVER, Bus Driver, effective January 1, 2010

Carried, 9-0

MOTION NARAMORE 2ND KRAMARCHYK

To accept the resignation for the purpose of retirement for DAVID VALENTINE, Teacher, effective January 3, 2010

Carried, 9-0

Tenure Appointment

MOTION KRAMARCHYK 2ND NARAMORE

To appoint, upon the recommendation of James Dexter, Superintendent of Schools, INGRID MONAGHAN on tenure in the area of Special Subject: General Special Education, effective January 26, 2010

Carried, 9-0

Discussion Items

The Board discussed the following topics:

- 2010 Exit Poll and questions to be modified or added
- Website and staff/Board members email availability

Public Participation - Agenda Items Only

One member of the press inquired about attending the County School Boards Association meeting.

MOTION NEUFELD 2ND ROSE

To extend the meeting for 10 minutes until 10:10 p.m.

ANTALEK - YES	KRAMARCHYK- YES	PHILLIPS- ABSTAIN
BAGNATO - YES	NARAMORE- YES	ROSE- YES
HARSEN - YES	NEUFELD- YES	WELCOME- NO

Carried, 7-1-1

Meetings:

1/05/10 (Tue) Regular Board Meeting - 7PM - ICMS Library

Committee Meetings:

12/08 (Tue) - Athletic Advisory Committee - 7PM - HS Library
 12/16 (Wed) - Policy Committee Meeting - 4PM - Central Office
 01/13 (Wed) - Facilities Committee Meeting - 5:30PM - Central Office
 03/08/10 (Mon) - Audit Committee - 5PM in CO
 01/20/10 (Wed) - Communications Committee meeting - 6PM - CO

Regional Meeting:

12/07/09 (Mon) - Columbia County Legislative meeting - 7PM - ICMS

Recent Capital Project Payments

Architect's Certificate for Payment, Construction Contract Payments

Payment #	Vendor	Amount	Project
#6	Campito	\$148,7700.00	07104.2 Capital Project Phase 2 - <u>Mechanical</u> Construction

Bearsch Compeau Knudson Architects,
for professional services rendered as follows:

INVOICE	AMOUNT	SERVICE DATES	PROJECT #/ITEM
219121	\$ 1,761.39	10/01/09-10/31/01	Proj #07104.20

Topics For Next Meeting

- Report from Jim Campion, President Columbia-Greene Community College
- Fire Inspection Reports

Adjournment

MOTION NARAMORE 2ND NEUFELD

To adjourn the meeting at 10:05 p.m.

Carried, 9-0

X

Mindy M. Potts
District Clerk