

ICHABOD CRANE CENTRAL SCHOOL

MINUTES

BOARD OF EDUCATION

DECEMBER 2, 2008

A Regular Meeting of the Board of Education of the Ichabod Crane School was held on Tuesday, December 2, 2008 in the Middle School Library at 7:00 p.m.

Board Members Present:

Gary Bagnato	John Phillips
Landra Haber	Regina Rose
William Murphy, MD	Anthony Welcome
Thomas Neufeld	

Board Members Absent:

Andrew Kramarchyk

School Officials Present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, Juan González, IT Coordinator, and Mindy Potts, District Clerk

Others present:

Various members of the Strategic Planning - Academics Committee
ICC Art Department

Board President, John Phillips called the meeting to order at 7:05 p.m.

Board President, John Phillips announced the fire exits, conducted the Pledge of Allegiance and read the district's Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

John Phillips, Board President, made the following announcements:

- Seven of eight of the ICC fall varsity teams are Scholar Athlete Teams, meaning the team average was 90% or above.
- Chatham and Ichabod Crane have begun to explore options to share certain services and make cost effective changes

MOTION HABER 2ND WELCOME

To approve the present agenda with modifications as presented
Carried, 7-0

PUBLIC HEARING - SENIOR CITIZENS REAL PROPERTY TAX EXEMPTION

READING OF PUBLIC NOTICE

Board President, John Phillips, read the following notice:

NOTICE is hereby given that a public hearing will be held before the Board of Education of the Kinderhook Central School District at the Ichabod Crane Middle School, Valatie, Town of Kinderhook, New York in said District on Tuesday, December 2, 2008 at 7 p.m., prevailing time, concerning:

The adoption of a resolution pursuant to Sections 459-c and 467 of the Real Property Tax Law, increasing from \$27,000 (*current income level*) to an amount not to exceed the maximum permitted by law, the income which may be earned by the owner or owners of property within the District who are 65 years of age or over, to qualify for an exemption from real property taxation to the extent of 50% of the assessed valuation thereof, and if an additional sliding scale level be adopted.

Interested parties are invited to attend the meeting to present information and evidence to the Board of Education concerning whether or not such resolutions should be adopted. **(Notice Published 11/25/08)**

DISCUSSION OF PROPOSED TAX EXEMPTION

Greg Giammarco, Business Administrator, briefly explained the proposed tax exemption, which is separate from other tax exemptions such as the STAR program. The Real Property Tax Service Agency increased the maximum level by \$1,000, to take effect in time for the 2009 tax year. Application for the exemption would be through the Town Assessor's office.

HEARING OPEN FOR PUBLIC DISCUSSION

Greg Giammarco, Business Administrator, answered questions from both the Board and the public regarding the proposed tax exemption.

Hearing no further comments or questions, Board President, John Phillips, announced the resolution would be offered for Board approval under the Discussion/Action portion of the agenda.

Board President John Phillips declared the hearing closed at 7:20 p.m.

Meeting Open for Public Participation

No one from the public wished to address the Board.

Discussion Item I

Various members of the Strategic Planning Committee – Academics met with the Board to discuss the goals formulated by the committee. After reviewing the goals, the floor was opened for comments. The Board will consider the adopting the goals at the January 6, 2009 Board Meeting.

Curriculum Achievement Report

Art Dept. Presentation

Laura Cannamela, Art Department Chair, and the art teachers from throughout the district reported to the Board about the Art Program at all levels in the district.

Strategic Plan- High School Extended Day Program

Maureen Van Deusen, Assistant Superintendent for Instruction, and High School Principal Bill Schneider reported and answered questions regarding the initiation of an Extended Day program at the High School.

Reports/Presentations/Updates

Committee Meeting Reports

• Facilities Committee

Board Member Anthony Welcome reported to the Board on the following topics discussed at the Facilities committee meeting of 11/17/08:

- John Knudson, Architect from Bearsch Compeau Knudson, discussed the time schedule for Phase II of the Capital Project at the Primary School
- 2009-10 budget items for facilities, which were prioritized in 4 categories
- Consideration of creating an additional soccer field – not fiscally appropriate at this time
- Status of our current phone system – consideration of a new system
- Large volume of outside organizations using the district’s facilities

• Communication Committee

Board Member Thomas Neufeld reported to the Board on the 2009-2010 Budget Development Calendar. The acceptance of the calendar would be under consideration as a Discussion Action Item.

- Policy Committee

Board Member Regina Rose reported to the Board on the following policies which were given a first reading:

- #1510 Public Sales on School Property
1st Reading: December 2, 2008
- #1400 Public Complaints
1st Reading: December 2, 2008
- #5305A Extra-Curricular Eligibility Policy – Middle School
1st Reading: December 2, 2008

Board President John Phillips noted that by placing policies on the agenda, the following policies are considered to have had a "reading:"

- #4529 Home Tutoring
3rd Reading: December 2, 2008
- #0335, #0335 E1 & #0335 E2 Administrative Evaluation
3rd Reading: December 2, 2008
- #1900 Parent Involvement Policy
3rd Reading: December 2, 2008

(Adoption of the Above Policies - Under Discussion/Action Agenda)

- #6870 Participant Directed Tax Deferred Retirement Accounts Policy
2nd Reading: December 2, 2008

NYSSBA Conference Reports

Board Member Gary Bagnato reported on the workshops he attended at the Annual NYSSBA Conference on October 16-19, 2008.

Superintendent's Report – Administrators' Comments

Superintendent James Dexter reported briefly on the following topic:

- Discussions have begun on reductions for the 2009-10 budget

Steve Marotta, Facilities Director, Todd DiGrigoli, Food Service Director and William Schneider, High School Principal reported briefly on his building or department.

Treasurer's Report And Acceptance Of Warrants:

MOTION ROSE 2ND HABER

To dispense with reading of Treasurer's Report previously distributed to Board Members.

Carried, 7-0

	<u>PREVIOUS</u>	<u>AS OF 10/31/08</u>
GENERAL FUND	\$ 9,604,220.31	\$ 14,757,276.69
SPECIAL AID FUND	\$ 277,260.45	\$ 342,776.75
SCHOOL LUNCH FUND	\$ 30,044.70	\$ 23,549.28
CAPITAL FUND	\$ 535,666.62	\$ 216,000.51
DEBT SERVICE	\$ 0.00	\$ 283,406.73
TRUST & AGENCY FUND	\$ 300,119.63	\$ 376,715.58
NET PAYROLL ACCOUNT	\$ 4,971.96	\$ 5,032.09

MOTION MURPHY 2ND HABER

To accept the Treasurer's Report and Warrants as presented
Carried, 7-0

Consent Agenda

MOTION HABER 2ND BAGNATO

To approve the following items contained under the Consent Agenda:

- (A) CONSIDERATION FOR ACCEPTANCE
 To accept the CPSE and CSE Recommendations for the 2008-2009 school year as follows: Meeting Dates of: 11/25/08

- (B) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of James Dexter, Superintendent, *additional* EXTRACLASSROOM ACTIVITY ADVISORS, for the 2008-2009 school year per the attached listing

- (C) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of James Dexter, Superintendent, *additional* ANNUAL APPOINTMENTS, for the 2008-2009 school year per the attached listing

- (D) CONSIDERATION FOR APPROVAL
 To approve, upon the recommendation of James P. Dexter, Superintendent, the 2008-2009 Teaching and Non-Teaching Substitute Addenda, conditionally, pending SED safety clearance, for the 2008-2009 school year.

- (E) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of James P. Dexter, Superintendent, SARA LESTAGE as a Term Substitute, effective December 8, 2008 through April 9, 2009, with an additional three days of "shadowing" before the start date

- (F) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of James P. Dexter, Superintendent, ALFRED J. CALABRESE, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective November 12, 2008

- (G) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of James Dexter, Superintendent, DEBORAH LANGENFELD to the position of choreographer, with remuneration in the amount of \$900.00, which shall be reimbursed to the district by Crane Acting Troupe following the Spring Production

(H) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Lisa Gerling	Berit Allard	January 13, 2009-March 6, 2009
Michelle Kubilus	MaryAnn Gorke	March 9, 2009 – May 1, 2009
Laura Costello	Kara Abatto	January 13, 2009-March 6, 2009
Sarah Strickland	Connie Melone	January 13, 2009-March 6, 2009
Danielle Hartman	Joan Murphy	January 13, 2009-March 6, 2009
Rebecca Missasi	Ann Scharoun	March 9, 2009 – May 1, 2009

(I) CONSIDERATION FOR ACCEPTANCE

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

AS OF 10/31/08

Account Balance: \$ 97,124.20

(J) CONSIDERATION FOR APPROVAL

To approve transportation lease agreement requests submitted by Denise Holzhauser, Program Director of O.K. KIDS, INC., for the use of one (1) school bus for the purpose of providing transportation for field trips for during school vacation weeks as follows:

- December 30, 2008 - Hudson Movieplex in Hudson
- February 18, 2009 - Spare Time in East Greenbush
- April 15, 2009 - Skate Factory in Ghent

(K) CONSIDERATION FOR APPROVAL

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:

- IT Surplus Equipment

(L) CONSIDERATION FOR APPOINTMENT and AUTHORIZATION

To appoint D.R. ADVISORY SERVICES, LLC as the District's Retirement Plan Investment Consultant and to appoint D.R. PENSION SERVICES, LLC as the third party administrator of the 403(b) plan and the authorize the President of the Board of Education to execute the agreements, effective December 2, 2008

(M) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the President of the Board of Education to execute the following document:

- Vanderheyden Agreement

(N) CONSIDERATION FOR APPROVAL

To approve an increase in CATHY GILLESPIE's Term Substitute Position from .6 FTE to 1.0 FTE, effective, December 8, 2008 for the duration of a medical leave of a district employee (*originally appointed 10/07/08*)

(O) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, BRITTANY LAVALLEY, as a Substitute Bus Attendant, effective December 3, 2008

(P) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, MICHELLE MALCHOW, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective December 3, 2008

End Consent Agenda.

Carried, 7-0

MOTION BAGNATO 2ND MURPHY

To extend the meeting by 15 minutes until 10:15 p.m.

BAGNATO - YES PHILLIPS - YES

HABER - NO ROSE - YES

MURPHY - YES WELCOME - NO

NEUFELD - YES

Carried, 5-2

Discussion/Action Items

MOTION HABER 2ND WELCOME

To appoint, upon the recommendation of James P. Dexter, Superintendent, DANIEL FARLEY, to the position of High School Assistant Principal, in the Assistant Principal tenure area, effective January 1, 2009

BAGNATO - YES PHILLIPS - YES

HABER - YES ROSE - YES

MURPHY - ABSTAIN WELCOME - YES

NEUFELD - YES

Carried, 6-0-1

MOTION NEUFELD 2ND HABER

Tax Exemption - Senior Citizens

To adopt, pursuant to Section 459-c and 467 of the Real Property Tax Law, increasing from \$27,000 to \$28,000, the income which may be earned by the owner or owners of property within the District who are qualifying senior citizens, and/or disabled persons, to provide for an exemption from real property taxation to the extent of 50% of the assessed valuation, and to retain the sliding scale, effective for the 2009 tax year, as follows:

Income Level	Reduction in Assessed Value
Under \$28,000	50%
\$28,000.01 - \$28,999.99	45%
\$29,000 - \$29,999.99	40%
\$30,000 - \$39,999.99	35%
\$31,000 - \$31,899.99	30%
\$31,900 - \$32,799.99	25%
\$32,800 - \$33,699.99	20%
\$33,700 - \$34,599.99	15%
\$34,600 - \$35,499.99	10%
\$35,500 - \$36,399.99	5%
\$36,400 and above	0%

Carried, 7-0

MOTION HABER NEUFELD

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- #4529 Home Tutoring
Effective Date: December 2, 2008
- #0335, #0335 E1 & #0335 E2 Administrative Evaluation
Effective Date: December 2, 2008
- #1900 Parent Involvement Policy
Effective Date: December 2, 2008

Carried, 7-0

MOTION HABER MURPHY

To approve the 2009-2010 Budget Development Calendar as per the proposed meeting dates on the attached listing

Carried, 7-0

MOTION HABER MURPHY

To approve and authorize expending district funds associated with the attendance of Thomas Neufeld at the following NYSSBA Workshop:

- Fiscal Oversight Fundamentals for School Board Members
January 24, 2009

Carried, 7-0

MOTION HABER 2ND BAGNATO

To approve the following payments to Bearsch Compeau Knudson Architects, for professional services rendered as follows:

INVOICE	AMOUNT	SERVICE DATES	PROJECT #/ITEM
197537	\$ 2,279.52	08/01/08-09/30/08	Proj #07104.10 (Roof Project)

Carried, 7-0

Ad-Hoc Committee Membership 2008-2009

The Board discussed the membership for the following committees:

- Attendance
- Strategic Planning-Academics
- Kinderhook Foundation
- Athletic Advisory

Discussion Item

- Board Vacancy

As there were no new applicants for the vacant seat on the Board, the members agreed they would not need to hold a meeting to interview candidates and would discuss the candidates who had previously submitted letters of interest in Executive Session.

MOTION ROSE 2ND NEUFELD

To extend the meeting an additional 10 minutes until 10:25pm

BAGNATO - YES PHILLIPS - YES

HABER - NO ROSE - YES

MURPHY - YES WELCOME - NO

NEUFELD - YES

Carried, 5-2

Board Open Discussion

The Board discussed the following topic:

- Board Goals

Public Participation - Agenda Items Only

No one from the public asked to speak.

Executive Session

MOTION HABER 2ND WELCOME

To adjourn to Executive Session to discuss the employment history of particular individuals and to discuss collective negotiations pursuant to Article 14 of the Civil Service Law

BAGNATO - YES PHILLIPS - YES

HABER - YES ROSE - YES

MURPHY - YES WELCOME - YES

NEUFELD - NO

Carried, 6-1-0

MOTION WELCOME 2nd PHILLIPS
To appoint Anthony Welcome as Clerk Pro Tem
Carried, 6-0

Board Member Landra Haber left Executive Session at 11:05pm.

The meeting was reconvened at 11:20pm
MOTION ROSE 2ND MURPHY
To adjourn the meeting at 11:25pm
Carried, 6-0

Meetings:

- 12/15/08 (Mon) Interview Board Candidates – 7PM – ICMS Library
- 1/06/09 (Tue) Regular Board Meeting – 7PM – ICMS Library

Committee Meetings:

- 12/03/08 (Wed) – Ad Hoc Committee – Superintendent Evaluation @ 5PM in CO
- 12/04/08 (Thu) – Anaphylaxis Policy Committee @ 4PM – Central Office
- 12/15/08 (Mon) – Audit Committee @ 5:30PM in CO
- 12/15/08 (Mon) – District-wide Health and Safety Committee @ 3:15PM in CO
- 12/17/08 (Wed) – Policy Committee @ 6PM in CO
- 01/21/09 (Wed) – Facilities Committee @ 5PM in CO

Topics For Next Meeting

Facilities Report Card

Anthony Welcome, Clerk Pro Tem

Mindy M. Potts, District Clerk