

ICHABOD CRANE CENTRAL SCHOOL
REGULAR BOARD OF EDUCATION MEETING

DECEMBER 4, 2007

MINUTES

A Regular Meeting of the Board of Education of the Ichabod Crane Central School was held on TUESDAY, December 4, 2007, in the Middle School Library at 7:00p.m. The meeting was preceded by an Executive Session at 6:30 p.m.

Members Present:

Landra Haber (<i>arrived 6:45 and left 9:10</i>)	John Phillips
Andrew Kramarchyk (<i>arrived 6:35</i>)	Kevin Reis
William Martin	Regina Rose(<i>arrived 6:35</i>)
William Murphy, MD(<i>arrived 6:45</i>)	Anthony Welcome
Andrew Pellettieri	

SCHOOL OFFICIALS PRESENT

James P. Dexter, Superintendent
Maureen Van Deusen, Assistant Superintendent for Instruction
Gregory Giammarco, Business Administrator

School Board President, John Phillips, called the meeting to order at 6:32 p.m.

MOTION MARTIN 2ND PELLETTIERI

To adjourn to Executive Session to discuss the employment history of particular individuals.

Carried, 5-0

Board members, Andrew Kramarchyk and Regina Rose arrived at 6:35 p.m., and William Murphy, MD, and Landra Haber arrived at 6:45 p.m.

Board members left Executive Session to return to the Middle School Library to reconvene the meeting at 7:08p.m.

School officials present:

James P. Dexter, Superintendent, Maureen Van Deusen, Assistant Superintendent for Instruction, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Lee Bordick, Interim Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Todd DiGrigoli, Food Service Director, Sherrill Phillips, Transportation Supervisor, Juan González, IT Coordinator, and Mindy Potts, District Clerk

Others present:

Tim Farley, Incoming Middle School Principal

Board President, John Phillips announced the fire exits and conducted the pledge of allegiance. President Phillips then reminded the public of the vote regarding the proposed Capital Project on December 11, 2007.

President Phillips then read the ICC Mission Statement: "In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION HABER 2ND MARTIN

To approve the present agenda with modifications as presented.

Carried, 9-0

MEETING OPEN FOR PUBLIC PARTICIPATION

Before opening the floor to the public, Board President Phillips acknowledged the fact that many members of the public had not had an opportunity to attend the informational meeting on the Proposed Capital Project due to the post offices' delay in delivering the flyer announcing the meeting. The board welcomed the public's comments and questions on that topic during agenda items #6 (Public Participation) and #7 (Information On Proposed Capital Project).

One member of the public, Brendan Clemente, spoke regarding his time as wrestling coach and complaints against another employee and asked the Board for a letter in response to his written charges.

President Phillips cautioned Mr. Clemente about identifying individuals and explained that the Board does not comment on personnel matters but that would not necessarily mean that investigations were not being conducted. President Phillips also added that he would make himself available to meet with Mr. Clemente at a later time.

President Phillips asked if there were questions regarding the Proposed Capital Project. There were none.

INFORMATION ON PROPOSED CAPITAL PROJECT

Superintendent Dexter reminded the public that this project was part of a five-year facilities plan, not a new project. He briefly outlined the project, also explaining the proposed project would make use of the availability of EXCEL aid in conjunction with Building Aid.

Community Member Sabine Murphy commented that the roof leaked at the Martin H Glynn School.

Superintendent Dexter noted that repairs to that building were part of maintenance plan, but not included in the proposed Capital Project.

Community Member Brendan Clemente asked why we were not changing to geothermal heating system instead of the proposed propane system for the Primary School.

Superintendent Dexter explained the district had done that analysis and found it inefficient for a building of that size.

Board Member, William Murphy, MD commented that the Board is very interested in renewable energy sources but that they were not a part of this project.

President John Phillips reminded all present, "Don't forget to vote."

REPORTS/PRESENTATIONS/UPDATES

2008-2009 BUDGET DEVELOPMENT CALENDAR

Superintendent James Dexter presented the Board with tentative dates for meetings to discuss the development of the 2008-2009 budget. He also presented the board with a draft of a flyer for public distribution. The flyer outlines the budget meetings including dates for "Budget Roundtables." It is designed to give the public information regarding when they could make their voices and opinions heard.

REPORT ON STATUS OF ICC FOOTBALL PROGRAM – ICC Booster Club

Mike Smith of the ICC Booster Club reported on the various fundraising programs initiated by the Booster Club.

Board Member Andrew Kramarchyk commented that the Booster Club is attempting to raise not only the initial \$58,000 needed by April, but to continue raising money. They intend to raise \$180,000, which is the amount needed for the entire 3-year pilot program.

HIGH SCHOOL ELECTIVES

Principal Bill Schneider along with teachers, Tom Chiappinelli, Steve Werthner, and Barb Byrne gave a report on their progress developing new AP courses at the High School and asked the Board to add the new courses to the Course Selection Guide.

Assistant Superintendent for Instruction Maureen VanDeusen commented that with these new courses, there would be 40 college credits available to students. Bill Schneider added that in the 200 seats available in the AP Courses, there would be about 140 students registering for the AP Courses.

READING OF BOARD OF EDUCATION POLICIES

Board President John Phillips explained the process of three "readings" for adopting policies. Having policies listed on the agenda was considered a "reading." Copies of the policies were available for the public. President Phillips asked if there were any questions on the following policies.

- Field Trips and Excursions #4531 & #4531-R (*Revised*)
2nd Reading: December 4, 2007
- International and Other Long Distance Travel #4531.1 (*Revised*)
2nd Reading: December 4, 2007
- Gifts from the Public #1800 (*Revised*)
2nd Reading: December 4, 2007
- Gifts to District Officers or Employees #1810 (*Revised*)
2nd Reading: December 4, 2007
- Declassification of Students with Disabilities ##### (*new*)
2nd Reading: December 4, 2007
- Credit Card Policy ##### and Regulation (*new*)
2nd Reading: December 4, 2007

There were no questions.

CURRICULUM ACHIEVEMENT REPORT

Library Presentation

Library Department Chair, Jen Two-Axe and Librarians, Barbara Spataro, Lori Fenoff, Elizabeth Kelly, Cathy Draper, and Sharon Gaffney gave a power point presentation outlining the various library programs and how each is an integral part of the school community.

Assistant Superintendent for Instruction Maureen VanDeusen also reported on NCBI (National Coalition Building Institute) Training, "Welcoming Diversity: Building a Caring School Environment Workshop for teachers and students.

SUPERINTENDENT'S REPORT - ADMINISTRATORS' COMMENTS

Superintendent James Dexter introduced and welcomed incoming Middle School Principal Tim Farley. Superintendent Dexter also publicly thanked Interim Principal Lee Bordick for his marvelous and professional job. President Phillips, on behalf of the Board, also thanked to Mr. Bordick.

The Varsity Softball Team, requested permission to plan overnight for trip in conjunction with the Chatham Softball Team to scrimmage teams from the Millville, NJ area from Friday, March 28 through Saturday, March 29, 2008. The Board gave its permission to plan the trip.

Bill Schneider, Bob McCloskey, Todd DiGrigoli, Juan González and Lee Bordick gave brief reports on areas of interest in their buildings or departments.

Business Administrator Greg Giammarco presented the Board with information regarding the MHG Elevator Project funding. A lengthy discussion ensued.

Board Member Landra Haber left the meeting (9:20)

MOTION PELLETTIERI 2ND MURPHY
 To extend the meeting 45 minutes.
 KRAMARCHYK - YES PHILLIPS - YES
 MARTIN - YES REIS - NO
 MURPHY - YES ROSE - YES
 PELLETTIERI - YES WELCOME - NO
 Carried 6-2

TREASURER'S REPORT AND ACCEPTANCE OF WARRANTS:

	<u>PREVIOUS</u>	<u>AS OF 10/31/07</u>
GENERAL FUND	\$10,373,419.41	\$16,742,641.94
SPECIAL AID FUND	\$ 159,577.52	\$ 255,478.18
SCHOOL LUNCH FUND	\$ 41,313.38	\$ 64,709.63
CAPITAL FUND	\$ 328,473.15	\$ 329,170.55
TRUST & AGENCY FUND	\$ 309,256.84	\$ 364,003.68
NET PAYROLL ACCOUNT	\$ 1,859.47	\$ 3,244.91

MOTION ROSE 2nd REIS
 To forgo the reading of Agenda Item #10 (Treasurer's Report and Acceptance of Warrants) and move to Item 10A (Acceptance of Treasurer's Report and Warrants)
 KRAMARCHYK - YES PHILLIPS - YES
 MARTIN - YES REIS - YES
 MURPHY - NO ROSE - YES
 PELLETTIERI - NO WELCOME - YES
 Carried 6-2

MOTION MARTIN 2ND MURPHY
 To accept the Treasurer's Report and Warrants as presented
 KRAMARCHYK - YES PHILLIPS - YES
 MARTIN - YES REIS - YES
 MURPHY - YES ROSE - YES
 PELLETTIERI - ABSTAIN WELCOME - YES
 Carried, 7-0-1

MOTION

To approve the following items contained under the Consent Agenda

CONSENT AGENDA

- (A) CONSIDERATION FOR ACCEPTANCE
 To accept the CPSE and CSE Recommendations for the 2007-2008 school year as follows: Meeting Dates of: 11/13/07, 11/29/07

(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, additional Coaches for the 2007-2008 school year

(C) CONSIDERATION FOR APPROVAL

To create the following coaching positions for the 2007-2008 school year at a rate per 2006-2007 contract as follows :

Team	Position	Rate Category
Boys and Girls Indoor Track	Assistant Coach	Group D

(D) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James P. Dexter, Superintendent, the 2007-2008 Teaching and Non-Teaching Substitute Addendums, conditionally, pending SED safety clearance, for the 2007-2008 school year.

(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, SANDRA FUNK, to the position of TEACHING ASSISTANT, in the tenure area of SPECIAL SUBJECT TEACHER ASSISTANT (K-12), for a probationary period of 3 years to commence on November 26, 2007 and to expire on November 25, 2010

(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, LOUISE WILLE VAN ALSTYNE to the position of NETWORK SUPPORT AIDE, pursuant to the Terms & Conditions of Non-Bargaining Unit Employees (*adopted on 9/13/05*) with remuneration of \$31,500 per year, prorated, effective December 1, 2007

(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, JULIE BOLDUC, to the position of TERM SUBSTITUTE for the period beginning on November 29, 2007 (*Jennifer Abrhams-Thompson*)

(H) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of James Dexter, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Isabel Kalin	Lisa Duffek	03/10/08-05/02/08

(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James P. Dexter, Superintendent, JENNIFER SWEET, as a SUBSTITUTE BUS DRIVER, contingent upon successful completion of all 19A requirements, effective November 27, 2007

- (J) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of James P. Dexter, Superintendent, SHARON HAGADONE, to the position of SUBSTITUTE BUS ATTENDANT, effective December 5, 2007
- (K) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of James Dexter, MICHAEL CIOFFI to the position of Bus Driver (3.5 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective December 5, 2007
- (L) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of James Dexter, CHRISTINE FOOTE to the position of Bus Driver (2.5 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective December 5, 2007
- (M) CONSIDERATION FOR APPOINTMENT
To appoint Inspectors, Assistant Clerks, and Custodian of Machines for the CAPITAL PROJECT REFERENDUM to be held in the High School Gymnasium on Tuesday, December 11, 2007 per the attached listing
- (N) CONSIDERATION FOR APPOINTMENT
To appoint WILLIAM SCHNEIDER, as Chairman for the CAPITAL PROJECT REFERENDUM to be held in the High School Gymnasium on Tuesday, December 11, 2007
- (O) CONSIDERATION FOR APPROVAL
To approve transportation lease agreement requests submitted by Denise Holzhauser, Program Director of O.K. KIDS, INC., for the use of one (1) school bus for the purpose of providing transportation for field trips for during school vacation weeks as follows:
- December 28, 2007 - Hudson Movieplex in Hudson
 - February 20, 2008 - Skate Factory in Ghent
 - April 16, 2008 - Spare Time in East Greenbush
- (P) CONSIDERATION FOR ACCEPTANCE
To accept the High School Extraclassroom Activity Fund Report as of the following date:
- | | <u>PREVIOUS</u> | <u>AS OF 010/31/07</u> |
|-----------------|-----------------|------------------------|
| Account Balance | \$65,865.22 | \$86,455.43 |
- (Q) CONSIDERATION FOR ACCEPTANCE
To accept, upon the recommendation of James P. Dexter, Superintendent, the resignation of MARY DAHL, REGISTERED NURSE effective December 14, 2007

(R) CONSIDERATION FOR ACCEPTANCE

To approve the following field trip request per Board Policy #4531:

DESTINATION: Jiminy Peak

DATE: January 4, 2008- February 15, 2008

PARTICIPANTS: SKI CLUB – approx 65 students

CHAPERONES: (6) – TBD

ADVISORS: HS - Todd DiGrigoli / MS - Jessica Borell-Bear

(S) CONSIDERATION FOR ACCEPTANCE

To accept, upon the recommendation of James Dexter, Superintendent, *changes* to the EXTRACLASSROOM ACTIVITY ADVISORS, for the 2007-2008 school year per the attached listing

(T) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of James Dexter, Superintendent, BOB THORSEY as the Energy Manager, effective November 1, 2007 through June 30, 2008 with a stipend of \$1,200/month.

(U) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the President of the Board of Education to execute the following document:

- Bond Anticipation Notes in the amount of \$575,000

End of Consent Agenda

KRAMARCHYK - YES

PHILLIPS - YES

MARTIN - YES

REIS - YES

MURPHY - ABSTAIN

ROSE - YES

PELLETTIERI - ABSTAIN

WELCOME - YES

Carried, 6-0-2

DISCUSSION/ACTION

MOTION REIS 2ND MARTIN

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Primary School Principal's Reserve of \$889.00 from ICHABOD CRANE PRIMARY PTA and to increase the 2007-2008 budget in the amount of \$889.00 from \$35,384,276 to \$35,385,165 in the following Appropriation Code:

A2110.510-01-0000- Ts Ps Reserve

Carried, 8-0

MOTION REIS 2ND ROSE

To approve the following payments to Bearsch Compeau Knudson Architects, for professional services rendered as follows:

INVOICE	AMOUNT	SERVICE DATES	PROJECT #/ITEM
14001	\$408.00	9/29/07 - 10/26/07	Proj #05156 (MHG Elevator)

Carried, 8-0

MOTION ROSE 2ND REIS

To approve pursuant to the Architect's Certificate for Construction Contract Payments for the MHG ELEVATOR PROJECT as follows:

PAYMENT #	VENDOR NAME	AMOUNT
No. 4	Brownell Electric	\$4,606.84

Carried, 8-0

MOTION REIS 2ND ROSE

To award the UTILITY VEHICLE WITH PLOW BID to the lowest responsible bidder, RUGE'S GMC of COPAKE for a total bid amount of \$31,757.00 (*per the bid opening held on 11/26/07*)

Carried, 8-0

MOTION MURPHY 2ND REIS

To approve the 2008-2009 Budget Development Calendar as per the proposed meeting dates on the attached listing

Carried, 8-0

MOTION ROSE 2ND REIS

To approve pursuant to the Architect's Certificate for Construction Contract Payments for the MHG ELEVATOR PROJECT as follows:

PAYMENT #	VENDOR NAME	AMOUNT
No. 2	Harkins Mechanical	\$1,125.00

Carried, 8-0

DISCUSSION ITEM

REVISED TRUST AGREEMENT - RCG Group Health Insurance Trust

Superintendent James Dexter reviewed the changes in the health insurance coverage. Under the new agreement, the following will be purchased: COBRA, PPO, HMO and Prescription. The trust also allows for optional purchase of vision and dental.

BOARD OPEN DISCUSSION

The Board discussed a number of topics:

- Concern for Data Warehousing consuming too much of administrators' time
- Budget preparation
- Strategic Planning Committee meeting

PUBLIC PARTICIPATION

There were no members of the public present who wished to speak.

MEETINGS:

12/05/07 (Wed) - ICTA Negotiations Meeting 4:30PM - Central Office

12/12/07 (Wed) - Policy Committee Meeting 5PM - Central Office

01/08/07 (Tue) - Next Regular Board Meeting 7PM - ICMS LIBRARY

01/15, 01/22 & 01/29 (Tues) -2008-2009 Budget Development Meetings
7PM - ICMS LIBRARY

CAPITAL PROJECT VOTE - DECEMBER 11, 2007 8AM TO 9PM
HIGH SCHOOL GYMNASIUM

TOPICS FOR NEXT MEETING

➤ Facilities Report Card

MOTION MARTIN 2ND REIS

To adjourn to executive session at 10:40 p.m. to discuss the employment history of particular individuals and collective negotiations pursuant to Article 14 of the Civil Service Law

Carried 8-0

MOTION MARTIN 2ND REIS

To appoint ANTHONY WELCOME clerk pro tem

KRAMARCHYK - YES PHILLIPS - YES

MARTIN - YES REIS - YES

MURPHY - YES ROSE - YES

PELLETTIERI - YES WELCOME - NO

Carried, 7-1

Others present at Executive Session:

Maureen Van Deusen - left at 11:30 p.m.

Greg Giammarco - left at 11:30 p.m.

Kevin Reis - left at 11:45 p.m.

District Clerk Mindy Potts left the meeting.

Board Members left Executive Session to return to the Middle School Library at 11:50 p.m.

MOTION MURPHY 2ND KRAMARCHYK
To adjourn the meeting at 11:55 p.m.
Carried, 6-0

Anthony Welcome, Clerk Pro Tem

Mindy M. Potts, District Clerk