

ICHABOD CRANE CENTRAL SCHOOL

MINUTES

BOARD OF EDUCATION MEETING

DECEMBER 7, 2010

A regular meeting of the Ichabod Crane Board of Education was held on Tuesday, December 7, 2010 in the Middle School Library at 7:00 p.m.

All Board Members Present:

John Antalek	John Chandler	Edward Harsen
Andrew Kramarchyk	Bruce Naramore	Thomas Neufeld
John Phillips	Regina Rose	Anthony Welcome

School Officials Present:

Lee Bordick, Interim Superintendent, Gregory Giammarco, Business Administrator, William Schneider, High School Principal, Tim Farley, Middle School Principal, Shannon Shine, Assistant Middle School Principal, John Stickles, Elementary School Principal, Melissa Murray, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Juan González, IT Coordinator, and Mindy Potts, District Clerk

The meeting was called to order at 7:01 p.m. by President Andrew Kramarchyk.

Board President Andrew Kramarchyk announced the fire exits, conducted the Pledge of Allegiance and read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION ROSE 2ND ANTALEK

To approve the agenda with modifications as presented
Carried, 9-0

MOTION HARSEN 2ND WELCOME

To approve the minutes of the 11/09/10 – Regular Meeting
Carried, 9-0

Meeting Open for Public Participation

No one from the public wished to address the Board.

Board Discussion Items

The Board discussed the following topics:

- Board Retreat on December 4
- Update on Superintendent Search
- Ad Hoc Athletic Advisory Committee Charge
The Board asked Athletic Advisory Committee - chaired by High School principal, William Schneider, to explore the following and report to the Board on February Budget Meeting:
(AK will type up and send to me for distribution)
- Committee Membership – John Chandler
(Board President Andrew Kramarchyk established the membership on the committees per the attached listing)

Reports/Presentations/Updates

➤ Fire Inspection Reports

(Acceptance of Fire Inspection Reports listed under Consent Agenda)

Director of Facilities, Steven Marotta, briefly reported and answered questions on the fire inspection reports. The local Fire Chiefs were notified and invited to this Board meeting. Ryan Hogencamp and Tim Steever, representing the fire company were present.

The legal notice is to be posted notifying the public that the reports are available with the District Clerk, and the reports are to be filed with the State Education Department.

Committee Meeting Reports• Audit/Finance Committee

Board Member John Antalek reported and answered questions on the Audit/Finance Committee Meeting of 11/23/10.

• Facilities Committee – 11/29/10

Board Member Edward Harsen reported and answered questions on the Facilities Committee meeting of 11/29/10.

• Policy Committee 11/17/10 – Thomas Neufeld

Board Member Thomas Neufeld reported and answered questions on the Policy Committee meeting of 11/17/10. The following policies listed on the agenda are considered to have had one "reading:"

First Reading:

- 6800-R Payroll Procedure Regulation (new)
- 4529 Home Tutoring (reviewed – no change)
- 4531 & R Field Trips and Excursions and Regulation (reviewed – no change)
- 4531.1 International and Other Long Distance Travel (reviewed – no change)
- 4532 School Volunteers (revised)
- 4532 R School Volunteers (reviewed – no change)
- 4532 E School Volunteers Exhibit (new)

Second Reading:

- 4321 Programs for Students with Disabilities (revised)
- 4325 Compensatory Education / AIS (revised)
- 5420 & R Student Health Services and Regulation (revised)
- 6900 Disposal of District Property (revised)

Third Reading:

Adoption of the following policies for consideration under Consent Agenda:

- 4334.1 High School Credit for College Courses (revised)
- 4321.1 Allocation of Space for SPED Programs and Services (revised)
- 4322 Programs for the Gifted and Talented (revised)
- 4326 Limited English Proficiency Instruction (revised)

• Communication Committee Report

Board Member Regina Rose reported on the Communication Committee Meeting of 12/6/10.

- Transition Committee- Superintendent

Board Member Anthony Welcome reported and answered questions regarding the Transition Committee which determined the make-up of the Superintendent Interview Committee. Fifteen (15) Members will need to be available for five (5) mandatory meetings. Organizations will self-select representatives to participate in the Superintendent search:

- Ichabod Crane Teachers Association (ICTA) – 2 representatives
- (CSEA) – 2 representatives
- Administrators Association – 1 representative
- Parent Teacher Association (PTA) – 2 representatives
- Central Office Staff – 1 representative
- Supervisors - 1
- High School student - 1
- Members of the public - 5

Superintendent's Report – Administrators' Comments

Interim Superintendent Lee A. Bordick reported on the following topics:

- Recognized Middle School 10 Year Mentors
- Recognized Project Linus participants
- Efficiency Grant-Merger Feasibility Study
- Private Special Education placements / BOCES placements
- Budget Status Report

To assist the Board as the 2011-2012 Budget is developed, Board President Andrew Kramarchyk charged the administration to examine and explore the following areas:

- 1- Interscholastic sports at all levels, to gain efficiencies
- 2- Feasibility of continuation of all extracurricular activities
- 3- All electives, class sizes and non-mandated programs – K12 – including improving efficiencies by increasing class sizes
- 4- Impact and cost savings of reducing one section in grades 1-6
- 5- Closure of one or both MVB MHG – all grades into one campus
 - ½ day kindergarten or no kindergarten
 - Single bell bus system
 - Restriction or elimination of transportation 2-3 mile radius
 - Alternative uses for former elementary buildings-possible revenue

The Board also requested information on the parameters of a contingency budget.

Treasurer's Report and Acceptance of Warrants:

MOTION ANTALEK 2ND ROSE

To accept the Treasurer's Report and Warrants as presented

Carried, 9-0

Consent Agenda

MOTION PHILLIPS 2ND NARAMORE

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Ann Theresa Mueller, Teaching Assistant, effective December 31, 2010

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Mary Grden, Budget Analyst, effective December 31, 2010

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2010-2011 school year as follows:
Meeting Dates of: 11/23/10

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, *additional* Coaches for the 2010-2011 school year

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, the following *additions* to the teaching substitute listing for 2010-2011 school year:

Name	Position	Effective
Jeff Johnson	Tutor	December 8, 2010
Craig Connors	Substitute Non Certified TA	December 8, 2010
Patrick Connors	Substitute Non Certified TA	December 8, 2010
Rachel Gevlin	Tutor	December 8, 2010
David Valentine	Certified Substitute Teacher	December 8, 2010
Mary Leamy	Certified Substitute Teacher	December 8, 2010

11(F) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of Lee A. Bordick, Interim Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Hilary Eutzly	Jessica Borrell	January 18 – March 11, 2011
April Prestipino (Administrative Intern)	Extension of internship	to May 31, 2011
Amanda Novak	Dan Cremo	January 18 – March 11, 2011
Catherine McBride	Gosia Geiger	January 18 – March 11, 2011

11(G) CONSIDERATION FOR RECALL

To recall the following Teaching Assistant per the preferred eligibility list:

- Sandra Funk

11(H) CONSIDERATION FOR APPROVAL

To abolish .6 FTE Teaching Assistant Position

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, Roseann Antonovich, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective November 19, 2010

11(J) CONSIDERATION FOR AUTHORIZATION

To authorize the following personnel to issue working papers for the 2010-2011 school year:

Employee	Location
Angela Cowan	High School

11(K) CONSIDERATION FOR APPROVAL & AUTHORIZATION
 To approve a 2010-2011 Health Services Contract in accordance with Education Law Section 912, with the LANSINGBURGH CENTRAL SCHOOL DISTRICT for (3) students attending a non-public school within the district (Catholic Central High) in the amount of \$1,407.60 and to authorize the president of the Board to execute the contract

11(L) CONSIDERATION FOR ACCEPTANCE
 To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

AS OF 10/31/10

Account Balance: \$ 81,889.82

11(M) CONSIDERATION FOR ADOPTION
 To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 4334.1 High School Credit for College Courses (revised)
- 4321.1 Allocation of Space for SPED Programs and Services (revised)
- 4322 Programs for the Gifted and Talented (revised)
- 4326 Limited English Proficiency Instruction (revised)

11(N) CONSIDERATION FOR APPROVAL

To approve the establishment of the following clubs for the 2010-2011 School Year:

Club	Unpaid Advisor(s)
Video Game Design Club	Jesse Irwin
Headless Horseman Cinema Club	Tom Gazda

11(O) CONSIDERATION FOR APPOINTMENT
 To appoint, based upon the recommendation of Lee A. Bordick, Interim Superintendent, Adult Education Instructors, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed:

Teacher	Course
Viktor Bujanov	Defensive Driving

11(P) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of Lee A. Bordick, Interim Superintendent, the following committee of district stakeholders to provide general oversight of the Participant Directed Tax Deferred Retirement Accounts as stipulated by Board policy #6870:

- Gregory Giammarco, Business Administrator
- Mena Mazure, District Treasurer
- Mindy Potts, Confidential Employees
- Patricia Jones, Ichabod Crane Teachers Association
- Shannon Shine, Ichabod Crane Administrators Association
- Mary Frances Faso, Ichabod Crane Nurses Association
- Sean Kipp, CSEA
- Todd DiGrigoli, Ichabod Crane Supervisors

11(Q) CONSIDERATION FOR APPROVAL
 To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached list:

➤ IT Department

11(R) CONSIDERATION FOR ACCEPTANCE

To accept the 2010 Annual Fire Inspections Reports for the Kinderhook Central School District performed by Joseph McDowell, QUESTAR Fire Inspection Official, for the following district buildings: High School, Middle School, Martin Van Buren Elementary School, Martin H. Glynn Elementary School, and Primary School

11(S) AUTHORIZATION FOR SUPERINTENDENT TO SIGN

To authorize the Superintendent of Schools to execute the following document:

- MOA – Administrators Association - Tuition

11(T-Y) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the President of the Board of Education to execute the following document:

- Change order: RC-1 for MHG Roof Construction
- Final Building Project Form – High School Heat Exchanger
- Final Building Project Form – MHG Roof Construction
- Final Building Project Form – MHG Elevator
- Grant Disbursement Agreement
- Bond Anticipation Note (BAN) - Renewal

End of Consent Agenda

Carried, 9-0

MOTION NARAMORE 2ND HARSEN

To approve and authorize expending district funds associated with the attendance of Regina Rose at the following NYSSBA Workshops:

- Winter Law Conference – Crowne Plaza – Albany – December 10, 2010

ANTALEK - NO	KRAMARCHYK- YES	PHILLIPS- YES
CHANDLER - YES	NARAMORE- YES	ROSE- YES
HARSEN - YES	NEUFELD- YES	WELCOME- NO

Carried, 7-2

MOTION HARSEN 2ND CHANDLER

To authorize Lee A. Bordick, Interim Superintendent of Schools, to execute a JUUL agreement with a particular employee and to thereby extend the probationary period until June 30, 2011

Carried, 9-0

MOTION NEUFELD 2ND NARAMORE

To authorize the Superintendent to execute a Memorandum of Agreement (MOA) with Schodack Central School District to participate in a merger feasibility study and furthermore to designate the Schodack Central School District as the lead agency with the Department of State

Carried, 9-0

MOTION HARSEN 2ND ROSE

To approve the proposed 2010-2011 Board meeting dates:

Date	Time	Type
01/11/11	7:00 pm	Community Forum
01/25/11	7:00 pm	Community Forum
02/08/11	7:00 pm	Community Forum
02/15/11	7:00 pm	Community Forum
03/15/11	7:00 pm	Community Forum
03/29/11	7:00 pm	Community Forum

04/12/11	7:00 pm	Budget Adoption
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MOTION NEUFELD 2ND ANTALEK

To amend the motion to read "to approve the proposed 2011-12 Budget Development Meeting Dates"

Carried, 9-0

A lengthy discussion ensued.

Carried, 9-0

Public Participation – Agenda Items Only

One member of the public questioned the impact on administration in regard to the potential closing of the elementary building(s).

Recent Capital Payments

Bearsch Compeau Knudson BCK

<u>Invoice</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Project#/Item</u>
239319	\$11,719.20	9/1/10 -9/30/10	28729 ICC Building Condition Survey

Architect's Certificate for Payment, Construction Contract Payments

<u>Payment #</u>	<u>Vendor</u>	<u>Amt.</u>	<u>Project</u>
3	KLD Mechanical	\$542.00	26792 Heat Exchanger Replacement
4	Henderson-Johnson	\$1643.00	26796 MHG Roof Reconstruction

Meetings:

1/04/11 (Tue) Regular Board Meeting – 7PM – ICMS Library

Committee Meetings:

12/21/10 (Tue) – Audit/Finance Committee - 5PM in CO

01/06/11 – Communication Committee Meeting – 5PM – Central Office

1/11/11 (Tue) – Policy Committee Meeting – 3PM – Central Office

Adjournment

MOTION HARSEN 2ND ROSE

To adjourn the meeting at 9:55 p.m.

Carried, 9-0

X

Mindy M. Potts
District Clerk