



Ichabod Crane Central School District

P.O. Box 820 • 2910 Route 9
Valatie, New York 12184-0137

ACADEMIC REFERENCE

STUDENT

Student Name:

Last

First

Middle

Address:

Street

City

State

Zip

CONFIDENTIALITY:

In accordance with the Family Educational Rights and Privacy Act of 1974, I do ___/do not ___ waive my rights to access this letter of reference which I am requesting. I understand that materials submitted in support of this application will be held confidential by the Ichabod Crane Guidance Department and by the college admissions office to which I am applying.

Student Signature

Date

TEACHER

Admissions Committees find candid evaluations helpful in choosing from among highly qualified candidates. They are primarily interested in whatever you think is important about the applicant's academic and personal qualifications for college. Please submit your references promptly.

Teacher's Name (*please print or type*) _____ Position _____

Secondary School _____

School Address _____
Street City State Zip

BACKGROUND INFORMATION

How long have you known this student and in what context? _____

What are the first words that come to your mind to describe this person? _____

List the course(s) you have taught this student, noting for each the student's year in school and the level of difficulty. _____

RATINGS

Compared to other college-bound students whom you have taught, please rate this student in terms of academic skills and potential.

No Basis		Below Average	Average	Good (above average)	Very Good (well above average)	Excellent (top 10%)	One of the top few encountered in my career
	Creative, original thought						
	Motivation						
	Self-confidence						
	Independence, initiative						
	Intellectual ability						
	Academic achievement						
	Written expression of ideas						
	Effective class discussion						
	Disciplined work habits						
	Potential for growth						

EVALUATION

Please feel free to write whatever you think is important about the applicant, including a description of academic and personal characteristics. We are particularly interested in the candidate's intellectual promise, motivation, relative maturity, integrity, independence, originality, initiative, leadership potential capacity or growth, special talents and enthusiasm. We welcome information that will help differentiate this student from others.

Signature _____ Date _____