

**ICHABOD CRANE CENTRAL SCHOOL**  
**REQUEST FOR TRANSPORTATION TO A NON-PUBLIC SCHOOL**  
**FOR THE: 2011-2012 SCHOOL YEAR**  
**(Please Complete Back of Form)**

**CO-45**

In order to qualify for Transportation from Home or from a designated Pick-up Point to a Non-Public School, a child must meet the following conditions (Education Law, §3635):

- 1) A Child must reside in the Ichabod Crane Central School District and be eligible for enrollment in Grades K-12 in the District.
- 2) To qualify for transportation from home to a non-public school, a child must live within fifteen (15) miles of the non-public school he or she legally attends (or plans to attend), with the distance in each case being measured by the nearest available route from home to the non-public school.
- 3) If a child does not qualify for transportation from home to school, he or she may qualify for transportation from a Designated Pick-up Point (not home) to the non-public school, ***IF the district is providing transportation to the non-public school for pupils living within a specified distance from such school.*** The district shall not be responsible for providing transportation for pupils between their home and such pick-up points.
- 4) Written request for transportation to a non-public school must be provided by the parent or guardian of a child to the Board of Education not later than ***APRIL 1<sup>ST</sup> PRECEDING THE NEXT SCHOOL YEAR,*** for which transportation is requested. A parent or guardian of a child not residing in the district on such date shall submit a written request within thirty (30) days after establishing residence in the district.
- 5) The Board of Education requires the timely submission of request for transportation. Please submit a request even if final plans for attendance at a non-public school have not yet been made. ***IF IN DOUBT, SUBMIT A REQUEST.***

Please complete the back of this form and return to Sharon Thorsey, Head Bus Driver, ICC Transportation Department, P.O. Box 820, Valatie, NY 12184. Should you have questions pertaining to distance eligibility, you may call the Transportation Department at 758-6996.

**REQUEST FOR TRANSPORTATION TO A NON-PUBLIC SCHOOL**

CHILD'S FULL NAME	DATE OF BIRTH	GRADE ENTERING IN <u>2011-2012</u>	NAME OF NON-PUBLIC SCHOOL CHILD IS (OR MAY BE) ATTENDING	ESTIMATED MILES F/HOME TO NON-PUBLIC SCHOOL

FAMILY INFORMATION:

MAILING ADDRESS \_\_\_\_\_

ACTUAL RESIDENCE ADDRESS (Street/Route No.) \_\_\_\_\_

DESCRIPTION OF EXACT HOME LOCATION (can include landmarks, color & type of house colonial, ranch, etc. fencing):  
 \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

EMERGENCY INFORMATION FOR TRANSPORTATION DEPARTMENT:

PHYSICIAN: \_\_\_\_\_ PHONE: \_\_\_\_\_ HOSPITAL OF PREFERENCE: \_\_\_\_\_

PERSON TO CONTACT IN AN EMERGENCY IF PARENT NOT AVAILABLE:

NAME: \_\_\_\_\_ Relationship: \_\_\_\_\_ PHONE: \_\_\_\_\_

\_\_\_\_\_  
 PARENT/GUARDIAN SIGNATURE                      DATE                      PARENT/GUARDIAN NAME (Please Print Clearly)