



Ichabod Crane Central PTA

2910 Route 9, Valatie, NY 12184
(518) 758-7575

Meeting Minutes

Type of Meeting:	Monthly public meeting	Location:	Ichabod Crane Middle School Library
Facilitators:	Kayla Samascott Wilson	Secretary:	Mary Claire Holliday
Call to order:	7:01, quorum established	Date:	Wednesday, Sept 19, 2018

Present:

I. Opening Procedures:

Kayla Samascott Wilson

Discussion: Introduced members

Conclusions: non at this time

II. Correspondence

Prepared by: Mary Claire Holliday

Discussion: Transactions by account sheet to see what checks are being handed out for transparency. Profit and Loss sheet technically shows a deficit, but current fundraiser has not yet been figured in.

Conclusions: none at this time

III. By Laws Updates

Presented by: Kate Cabral

Discussion: Need to be updated every three years, and we were due this year. Changes were minimal – dues were increased from \$6 to \$10, since an increase of \$4 probably was not a barrier to people joining; quorum increased from 10 to 11, since probably needed an odd number to vote

Conclusions: motion to approve by Tim Farley, seconded by Jamie Stickles, unanimously passed

IV. Budget

Presented by: Melissa Miller

Discussion: New budget basically same as previous budgets, but did get rid of a couple of line items that had not been used in past several years, and added a couple of activity ideas (i.e. roller skating). Technically, budget is slightly in red as currently proposed, but that is because do not have grant from Stewarts yet, and cannot exactly predict what fundraisers will make. Elizabeth Bock requested that book cart funds not be reduced. Fund trip line item proposed to be reduced from \$200 to \$100 (money is used to assist students who are not otherwise able to afford trip). Proposed that reduce cost of Welcome back picnic from \$1000 to \$700, since that more accurately reflects what was spent this year. It was suggested that a donation box be placed in HS for used books for book cart. Flow through accounts from other organizations can be held by PTA treasurer as long as money will be assigned a line item in the budget and then spent by the end of the year since PTA is a not for profit. Arts in Ed broken out on a separate sheet (presented by Jamie Stickles)

Conclusions: Budget will be revised and re-presented at next meeting; however Tim Farley proposed to accept current budget with the understanding that there will be a few changes made for next month, seconded by Jamie Stickles, all approved.

V. Principals comments

Presented by: Mr. Farley and Mrs Williams

Discussion: Opening day went fairly well, first two weeks very smooth; only difficulty was first day bus schedule, which was compounded by lightening storm. Slight lunch scheduling snafu, looking to adjust schedule for next year to help alleviate. Working to address goal of 95% graduation on time rate. Primary school addressing goals for reading, writing

and math. Voting on capital project in December during MS concert and festival of trees. Oct 8 – 12 will be spirit week. PS will be sending teacher reps to each PTA meeting to help let know what is going on. District has fundraising calendar that will make known to PTA officers. State is requiring more training for administrators to get parents to opt back in to state testing now that changes have been made, so may try informal discussion forums to address parental concerns about testing. More info to come as time gets closer. Parent drop off at primary school is going smoother, less back up of cars, still tweaking process at both schools for drop off and pick up to prevent traffic build up and not require extra staffing.

VI. Upcoming Events

Presented by: Kayla Samascott Wilson

Discussion: Picture day at primary school (Oct 18) and ES– need volunteers to help fix students hair before pictures and keep line moving. Race to Read begins Oct 22. Trunk or Treat Friday Oct 26, which is also an activity night for the ES, but will hold at primary school, perhaps before activity night so 4-5 graders don't feel left out. Other dates listed in PTA brochure (i.e. BINGO in November, Breakfast with Santa in Dec). Board perhaps will present about capital project at upcoming meeting in Oct or Nov. Fundraiser to include Gertrude Hawk for all at Easter time and Silver Graphics in spring for PS only right now, perhaps MS? Suggested just asking for donations. Open to any other fundraiser ideas...

VII. Recess Carts and Shade for playground

Presented by: Kayla Wilson and Mrs. Williams

Discussion: Originally, not enough recess carts to go around to each classroom for rainy days, want activities rather than watching movies. Totes have been ordered for each pair of classrooms so that all students will have something to do. As for shade, there are many regulations for putting in structures, but if capital project goes through, first phase will involve shifting playground to accommodate connecting road between schools, so will wait until vote to address this concern.

The Meeting adjourned at 8:37pm

Next meeting: Next meeting Oct , 2018 at 7:00pm at the Ichabod Crane Middle School Library