

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION MEETING

AUGUST 21, 2018

MINUTES

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, August 21, 2018 at 7:00 p.m. in the High School Library.

Board Members Present:

Jessica Berner	Daniel Cohn	Tammy Crawford	Matthew Nelson
Jeffrey Ouellette	Susan Ramos	Regina Rose	Anthony Welcome
Olivia Chandler – Student Member on the Board			

Board Members Absent:

John Antalek

School Officials Present:

Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Marcella Sanchez, Middle/Elementary School Assistant Principal, Andrea Williams, Primary School Principal, Suzanne Guntlow, Principal Responsible for APPR and Curriculum and Instruction, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, Dan Doyle, Transportation Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:02 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board Member Susan Ramos read the District Mission Statement:

*"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."*

MOTION WELCOME 2<sup>ND</sup> COHN

To approve the agenda with modifications as presented  
Carried, 8-0

MOTION ROSE 2<sup>ND</sup> BERNER

To approve the minutes of the following meetings:  
07/10/18 – Organizational and Regular Meeting  
07/24/18 – Workshop Meeting  
08/07/18 - Special Meeting

Carried, 8-0

Meeting Open For Public Participation

Two members of the public addressed the Board on the following topics:

- Jim DiGioia – Capital Project
- Ernest Stigi – Capital Project

Superintendent’s Report

- Code of Conduct Amendment Public Hearing

High School Principal Craig Shull and High School Assistant Principal Anthony Marturano discussed proposed changes to the Code of Conduct (Policy #5310) including: removal of demerits as a method of discipline and changes to language for smoking to reflect new trends including the use of vaporizers.

The Board briefly discussed the changes and opened the floor to the public for comments. Consideration of the adoption of this mandated policy was under the Consent Agenda. The Hearing was closed.

- Tax Levy Update  
Business Manager Michael Brennan gave a brief overview of the factors which play into setting the tax levy and tax bills. Consideration of the adoption of the levy is under the Consent Agenda.
- Transportation Update  
Transportation Supervisor gave a brief update on the transition to the single bell schedule.
- Math Teachers Status  
Principal Responsible for APPR and Curriculum and Instruction Suzanne Guntlow gave a brief overview of the Math Department which had a few changes over the summer with resignations, retirements and new hires.

Consent Agenda

MOTION BERNER 2<sup>ND</sup> RAMOS

To approve the following items contained under the Consent Agenda:

- 9(A) CONSIDERATION FOR ADOPTION  
To adopt the following mandated policies:
- Code of Conduct Policy #5310

- 9(B) CONSIDERATION FOR APPROVAL AND ADOPTION  
To adopt a tax levy, inclusive of STAR reimbursement, at \$23,371,225 with the tax levy to be at 2.59% over last year’s actual levy;

AND WHEREAS, the Board of Education of the Kinderhook Central School District at the Annual District Vote and Election held on May 15, 2018, was authorized by the voters of the district to expend sums in the total amount of \$ 40,190,782 during the 2018-2019 school year, and to levy the necessary tax therefor;

AND BE IT HEREBY DIRECTED, that the tax warrant of the Board of Education, inclusive of STAR reimbursement, dated August 21, 2018 in the amount of \$23,371,225 is hereby executed and the collection of said taxes to begin on September 4, 2018 and to end on November 2, 2018 giving the Tax Warrant an effective period of 60 days, at the expiration of which time said Tax Collector shall make an account in writing to the Board of Education;

AND BE IT FURTHER DIRECTED that the delinquent tax penalties shall be fixed as follows:

1 <sup>st</sup> month - Sept 4 to Oct 3	No Penalty
2 <sup>nd</sup> month - Oct 4 to Nov 2	2% Penalty

AND TO ESTABLISH the date of July 26, 2019 as the last date for accepting applications for third party notification of Real Property Taxes in accordance with Chapter 758 of the Laws of 1986

- 9(C) AUTHORIZATION FOR PRESIDENT TO SIGN  
To authorize the President of the Board of Education to execute the following documents:
  - Uncollected Levy for Rensselaer and Columbia Counties
- 9(D) CONSIDER FOR ACCEPTANCE  
To accept the resignation of Cadie Pangie, Math Teacher, effective August 22, 2018
- 9(E) CONSIDER FOR ACCEPTANCE  
To accept the resignation of Jake Patenaude, Math Teacher, effective August 21, 2018
- 9(F) CONSIDER FOR ACCEPTANCE  
To accept the resignation of Katie Sheehan, .6 FTE AIS Teacher, effective August 7, 2018
- 9(G) CONSIDER FOR ACCEPTANCE  
To accept the resignation for the purpose of retirement of Sylvia Ellis, Spanish Teacher, effective August 20, 2018
- 9(H) CONSIDERATION FOR ACCEPTANCE  
To accept CPSE and CSE Recommendations for 2018-2019 school year as follows: Meeting Date(s) of: 07/18/18, 04/25/18, 05/10/18, 05/17/18, 05/30/18, 05/31/18, 06/07/18, 06/08/18, 06/11/18, 06/18/18, 06/21/18, 07/18/18
- 9(I) CONSIDERATION FOR APPOINTMENT *(Listings contained in the Supplemental File)*  
To appoint the teaching substitute list for the 2018-2019 school year:
  - Substitute Teachers
  - Substitute Teaching Assistants
  - Tutors

- 9(J) CONSIDERATION FOR APPOINTMENT  
To appoint the following *additions* to the non-teaching substitute listing for 2018-2019 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Sarah O'Neil	Substitute Driver	08/01/18
Mary George	Substitute Driver	08/01/18
Jo-Anna Wolfe	Substitute Driver	08/01/18

- 9(K) CONSIDERTION FOR APPOINTMENT  
To appoint the following Interscholastic Coaches Appointments for the 2018-2019 school year:

<b>Position</b>	<b>Name</b>	<b>Step</b>
Unpaid Varsity Girls Soccer Assistant Coach	Don Bell	n/a
Unpaid Varsity Boys Soccer Assistant Coach	Scott Swere	n/a
Unpaid Girls Volleyball Assistant Coach	Jordan Dormady	n/a
Varsity Football Assistant Coach	Dan Cremo	Step 1
Varsity Football Assistant Coach	Tim Stewart	Step 10

9(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, the following EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS for the 2018-2019 school year:

<b>Elementary/Middle School Position</b>	<b>Staff</b>
Pawsitive Peers Advisor	Elizabeth Rossback
Extended Day Teachers	Remove: David Manarel Add: Kathryn Walter
Extended Day Substitutes	Remove: Kathryn Walter Add: David Manarel

9(M) CONSIDERATION FOR APPOINTMENT

To appoint Victoria Austin as a professional educator in tenure area of Academic Math for a probationary period of four years, effective September 4, 2018 and ending September 3, 2022

9(N) CONSIDERATION FOR APPOINTMENT

To appoint Steven Cangemi as a professional educator in tenure area of Academic Math for a probationary period of four years, effective September 4, 2018 and ending September 3, 2022

9(O) CONSIDERATION FOR APPOINTMENT

To appoint Jeffrey Montague as a professional educator in tenure area of Academic Math for a probationary period of four years, effective September 4, 2018 and ending September 3, 2022

9(P) CONSIDERATION FOR APPOINTMENT

To appoint Victoria Frissbee as a professional educator in tenure area of Academic Math for a probationary period of four years, effective September 4, 2018 and ending September 3, 2022

9(Q) CONSIDERATION FOR APPOINTMENT

To appoint Melissa Barford as a professional educator in tenure area of Special Subject: Teaching Assistant for a probationary period of four years, effective September 4, 2018 and for the purposes of Jarema credit (8/29/17-6/21/18) that the probationary period will end September 3, 2021

9(R) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Sarah Lant as a long term substitute to fill the position held by Julie Eckholm who out on a Leave of Absence. Ms. Lant's appointment will be effective September 4, 2018 and, provided she renders satisfactory service, is intended to continue but no later than January 31, 2019. No term of employment is conferred by this resolution of appointment and Ms. Lant's employment may be terminated at any time.

9(S) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Mary Elizabeth Lile as a long term substitute to fill the position held by Kim Zorzi who has been reassigned within the district. Ms. Lile's appointment will be effective September 4, 2018 and, provided she renders satisfactory service, is intended to continue but no later than June 30, 2019. No term of employment is conferred by this resolution of appointment and Ms. Lile's employment may be terminated at any time.

- 9(T) CONSIDERATION FOR APPOINTMENT  
BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Lynn Nardacci as a short term substitute to fill the position held by Maureen Kuhn who is out on a leave of absence. Ms. Nardacci's appointment will be effective September 21, 2018 and, provided she renders satisfactory service, is intended to continue but no later than November 21, 2018. No term of employment is conferred by this resolution of appointment and Ms. Nardacci's employment may be terminated at any time.
- 9(U) CONSIDERATION FOR APPOINTMENT  
BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Maureen Wisniewski as a short term substitute to fill the position held by Kim Funk who is out on a leave of absence. Ms. Wisniewski's appointment will be effective September 17, 2018 and, provided she renders satisfactory service, is intended to continue but no later than December 10, 2018. No term of employment is conferred by this resolution of appointment and Ms. Wisniewski's employment may be terminated at any time.
- 9(V) CONSIDERATION FOR APPOINTMENT  
BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Carole Rueckwald as a short term substitute to fill the position held by Jessica Mascollo who is out on a leave of absence. Ms. Rueckwald's appointment will be effective September 1, 2018 and, provided she renders satisfactory service, is intended to continue but no later than October 13, 2018. No term of employment is conferred by this resolution of appointment and Ms. Rueckwald's employment may be terminated at any time.
- 9(W) CONSIDERATION FOR APPOINTMENT  
BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Megan Kim as a short term substitute to fill the position held by Holly Vincent who is out on a leave of absence. Ms. Kim's appointment will be effective September 6, 2018 and, provided she renders satisfactory service, is intended to continue but no later than October 31, 2018. No term of employment is conferred by this resolution of appointment and Ms. Kim's employment may be terminated at any time.
- 9(X) CONSIDERATION FOR APPOINTMENT  
To appoint Michael Walsh to the probationary position of General Mechanic, Step 1, effective August 22, 2018
- 9(Y) CONSIDERATION FOR APPROVAL  
To approve a change to the FMLA leave of absence for Jennifer Farrell: paid FMLA June 12-June 22, 2018 returning to work September 4, 2018 (*approved leave through 1/2/19 at the 03/06/18 BOE meeting*)
- 9(Z) CONSIDERATION FOR APPROVAL  
To approve paid FMLA leave for employee Taylor Dier effective for a six or eight week period beginning on or about October 25, 2018

9(AA) CONSIDERATION FOR APPOINTMENT

To appoint Adult Education Instructors, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed:

Teacher	Course
Linda Renken	5 Hour Pre-Licensing
Thomas Dingley, Michael Sleasman, Frank Finch	Financial Planning
John White, Will Ferguson, Josh Wisniewski, Dalton Michaud	Basketball
Joyce Flower	Basketweaving
Katie Snyder	Zumba
Melissa Falkner	Crafting with Minz
Victor Bujanow	Notary Review
Bonnie Dlugolecki	Usui Reiki Level 1 Practitioner
Abby Boothby	Cardio Sculpt
Lori Peterson	Yoga
Alissa Weaver	Crafts
Barbara Fisher	First Aid and CPR/AED

9(BB) CONSIDERATION FOR APPOINTMENT

To appoint Michelle Warner, having successfully completed a 52 week probationary period which ends, August 28, 2018, to the permanent position of School Nurse, effective August 29, 2018

9(CC) CONSIDERATION FOR APPOINTMENT

To appoint designated staff members as Dignity Act Coordinators for the 2018-2019 school year:

- Amy Stephenson - Primary School
- Dale Tuczinski - Middle and Elementary Schools
- Anthony Marturano, Penny Barlow and Jean Barford - High School

9(DD) CONSIDERATION FOR APPROVAL AND APPOINTMENT

To appoint the following transportation department positions for the 2018-2019 school year:

Position	Names
School Bus Driver Instruction (SBDI)	Christine Foote, Amy Baker, & Daniel Doyle
19A Trainer	Shari Cordato, Tami Barlow, & Christine Foote

9(EE) CONSIDERATION FOR APPROVAL *(mailed with agenda)*

To accept all Extra-classroom Activities for the 2018-2019 school year per the attached listing and to establish the rates for the following club advisors as follows:

Club Name	Established	Rate 2017-18	Rate 2018-19
MS Hiking and Outdoor Club	7/5/16	\$ 555	\$566
Chess Club	7/5/16	\$ 555	\$566
Sala Latina	10/4/16	\$ 555	\$566
5/6 Pops	11/1/16	\$ 555	\$1199
Pawsitive Peers	5/2/17	--	\$566
Model UN Club	12/5/17	--	\$566
Photoshop Club	12/5/17	--	\$566
Friends of Rachel (HS)	1/9/18	--	\$566
National Junior Honor Society	6/5/18	--	\$1186

9(FF) CONSIDERATION FOR APPROVAL

To approve the establishment of the following club for the 2018-2019 School Year:

Club	Unpaid Advisor(s)
S.T.E.M. Club	Jennifer Gecewicz

9(GG) CONSIDERATION FOR ACCEPTANCE *(Report contained in the Supplemental File)*

To accept the Internal Claims Auditor’s Report for July 2018

9(HH) CONSIDERATION FOR AUTHORIZATION *(Agreement contained in the Supplemental File)*

To authorize the Board president to execute the following document:

- Agreement with Northern Rivers

9(II) CONSIDERATION FOR APPOINTMENT

To appoint the following DISTRICT-WIDE DEPARTMENT CHAIRS, CURRICULUM LIAISONS, TEAM LEADERS & GRADE LEVEL APPOINTMENTS for the 2018-2019 school year:

Position	Staff
Generalist Mentors	Jodi Gajadar, Tricia Rathke, Maryann Gorke, Anasassia Gonyea Greg Miller, Berit Erickson, Jennifer Beebe, Karen Vecellio

End of Consent Agenda

Carried, 8-0

Board Discussion

The Board discussed at length the scope of the proposed Capital Project

Regular Meetings:

09/11 (Tue) – Regular Meeting – 7:00pm – High School Library  
6:30 – New Teacher /Newly Tenured Teacher Reception

Committee Meetings:

09/25 (Tue) – Communications/Public Affairs Committee – 5:30pm – Central Office  
09/11 (Tue) – Audit Committee – 5:30pm – Central Office

MOTION NELSON 2<sup>ND</sup> RAMOS

To adjourn to Executive Session at 10:00 p.m. to discuss matters leading to the appointment of a particular individual

Carried, 8-0

Board Vice-President Anthony Welcome volunteered to serve as Clerk Pro Tem

The District Clerk left the meeting.

Others in attendance in Executive Session:

Suzanne Guntlow Principal Responsible for APPR and Curriculum and Instruction.

The Meeting was reconvened at 10:40 p.m.

MOTION WELCOME 2<sup>ND</sup> COHN

RESOLVED, that the Board of Education of the Ichabod Crane Central School District hereby appoints Suzanne Guntlow as Assistant to the Acting Superintendent of Schools, commencing August 21, 2018, approves the agreement dated August 21, 2018 and authorizes payment thereafter

Carried, 8-0

MOTION OUELLETTE 2<sup>ND</sup> NELSON

To adjourn the meeting at 10:45 p.m.

Carried, 8-0

X

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Anthony Welcome  
Clerk Pro Tem

X

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Mindy M. Potts  
District Clerk