

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

October 2, 2018

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, October 2, 2018 at 7:00 p.m. in the High School Library.

Board Members Present:

John Antalek	Jessica Berner	Daniel Cohn	Jeffrey Ouellette
Regina Rose	Anthony Welcome	Olivia Chandler – Student Member on the Board	

Board Members Absent:

Tammy Crawford	Susan Ramos	Matthew Nelson
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School Officials Present:

Suzanne Guntlow, Principal Responsible for APPR and Curriculum and Instruction and Assistant to the Acting Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Marcella Sanchez, Middle/Elementary School Assistant Principal, Andrea Williams, Primary School Principal, Peg Warner, Special Education Director, Dan Doyle, Transportation Director, and Mindy Potts, District Clerk

Board Vice-President Anthony Welcome called the meeting to order at 7:01 p.m.

Board Vice-President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board Member Dan Cohn read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION ROSE 2ND COHN

To approve the agenda as presented

Carried, 5-0

MOTION BERNER 2ND COHN

To approve the minutes of the:

- 09/11/18 – Regular Board Meeting
- 09/17/18 – Special Board Meeting

Carried, 5-0

Meeting Open For Public Participation

No one wished to address the board at this time.

Board Discussion Items

- Policy Committee Meeting

Acting Assistant to the Interim Superintendent Suzanne Guntlow gave a brief overview of the policies discussed at the Policy Committee meeting held just prior to the night's Regular Board meeting. Policies would be included for a first reading on the agenda for the November Regular Board meeting.

Board Member John Antalek arrived at 7:07 p.m.

Other Discussion

Board members discussed the following topics:

- Attendance at the Annual NYSSBA Convention

MOTION ROSE 2ND COHN

To appoint Matthew Nelson as the voting delegate at the Annual NYSSBA Convention with Regina Rose as the alternate

Carried, 6-0

- Academic Committee topics
- Climate Surveys
- Seversky Study

Reports

- Academic Report: K-12 Science

Science Curriculum Liaison Teachers: Lauren Miter, Elisabeth Milot, Shari Dowling and Barb Byrne reported to the Board on the ELA program from Kindergarten through high school including various elective courses offered in the district

- Audit Report: West and Company

Amy Pedrick from West and Co. reported briefly on the unmodified, clean opinion given to the district after the external audit

Student Board Member Report

Olivia Chandler briefly reported to the Board on the following items in the district:

- Open Houses were well attended
- Spirit Week begins next week
- Club Fundraisers: Model UN Big Truck Day; Haunted Corn Maze; Spaghetti Dinner
- Interim Reports are coming out
- Fall athletics are coming to an end

Superintendent Report

Acting Assistant to the Interim Superintendent Suzanne Guntlow reported on the following:

- Open Houses went well
- Fall Newsletter coming out on October 17
- Questar III Communication Specialist Adam Charbonneau working on Capital Project video and newsletter
- Public Information Night on the Capital Project to occur November 14

Business Office and Treasurer's Report

Business Manager Michael Brennan introduced Transportation Supervisor Dan Doyle who gave an update on the transition to the single bus.

Consent AgendaMOTION BERNER 2ND COHN

To approve the following items contained under the consent agenda:

- 11(A) CONSIDERATION FOR ACCEPTANCE *(full report contained in the Supplemental File)*
To accept the Treasurer's Report and Warrants as presented
- 11(B) CONSIDERATION FOR ACCEPTANCE *(full report contained in the Supplemental File)*
To accept the AUDIT REPORT (Audited Financial Statements and Supplemental Schedules) as presented by West & Company and Corrective Action Plan as presented
- 11(C) CONSIDERATION FOR AMENDMENT
To amend the position title for the probationary appointment of Donna LaTorre:
From "Monitor" to " Bus Driver/School Monitor"
(original appointment 9/11/18)
- 11(D) CONSIDERATION FOR AMENDMENT
To amend the position title for the probationary appointment of Cindy Williams:
From: "Monitor"
To: " Bus Driver/School Monitor"
(original appointment 9/11/18)
- 11(E) CONSIDERATION FOR AMENDMENT
To amend the start date for the probationary appointment of David Weaver:
From: "September 10, 2018"
To "September 17, 2018"
(original appointment 9/11/18)
- 11(F) CONSIDERATION FOR AMENDMENT
To amend the appointment of Nancy Dolan (07/10/18 BOE Meeting) from a 4-year probationary appointment (effective 09/04/18-09/03/22) to a 3-year probationary appointment (effective 09/04/18-06/30/21) due to tenure acquired in a previous district
- 11(G) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Mark Smith, Bus Driver, effective September 25, 2018
- 11(H) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Tamara Bashford, Bus Attendant, effective September 25, 2018
- 11(I) CONSIDERATION FOR APPROVAL
To approve a one year leave of absence for Cynthia Osias, Bus Driver, effective October 8, 2018
- 11(J) CONSIDERATION FOR ACCEPTANCE
To accept the CPSE and CSE Recommendations for the 2018-2019 school year as follows:
Meeting Dates of: 08/23/18 and 09/25/18
- 11(J) CONSIDERATION FOR APPOINTMENT

To appoint the following addition(s) to the non-teaching substitute listing for 2018-2019 school year:

Name	Position	Effective
Taylor Norton	Substitute Bus Driver, Attendant, Food Service Helper	09/25/18
Cynthia Osias	Substitute Bus Driver	10/08/18
Elizabeth Hlavac	Substitute Food Service Helper	9/28/18

11(K) CONSIDERATION FOR APPOINTMENT

To appoint the following addition(s) to the teaching substitute listing for 2018-2019 school year:

Name	Position	Effective
Caroline Halpin	Non-certified Substitute Teacher, TA and Tutor	10/02/18
Anthony Irwin	Non-certified Substitute Teacher, TA and Tutor	10/02/18

11(L) CONSIDERATION FOR APPOINTMENT

To appoint the following as Substitute Monitors at a rate of \$10.40/hour effective September

Name	Position	Effective
Cappelli, JoAnn	Substitute Monitor	9/27/18
Dinardi, Karen	Substitute Monitor	9/27/18
Fingar, Rebecca	Substitute Monitor	9/27/18
Howe, Stephanie	Substitute Monitor	9/27/18
Nooney, Connie	Substitute Monitor	9/27/18
Pelizza, Megan	Substitute Monitor	9/27/18
Perito, Kathy	Substitute Monitor	9/27/18
Wisniewski, Maureen	Substitute Monitor	9/27/18

11(M) CONSIDERATION FOR APPOINTMENT

To appoint the following EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS for the 2018-2019 school year:

Position	Name
ENL Department Chair	Jennifer Thompson (resigned 9/15/18)
ENL Department Chair	Dave Manarel and Katie Snyder (effective 9/15/18)

11(N) CONSIDERATION FOR APPOINTMENT

To appoint the following Interscholastic Coaches Appointments for the 2018-2019 school year:

Position	Name	Step
Varsity Girls Cross Country Coach	Jonathan Broderick	Step 1
Modified Football Asst. Coach	Dennis Shields II	Step 2
Modified Football Asst. Coach	Mike Smith	Step 2
Varsity Field Hockey Asst. Coach	Samantha Jennings	Step 1

11(O) CONSIDERATION FOR APPOINTMENT

To appoint Joe Harrell to the Probationary Position of Bus Attendant, at Step 1, effective October 3, 2018

11(P) CONSIDERATION FOR APPOINTMENT

To appoint Dan Garvensites, having successfully completed a 52 week probationary period which ends, October 2, 2018, to the permanent position of Bus Driver

- 11(Q) CONSIDERATION FOR APPOINTMENT
To appoint Dawn Richardson, having successfully completed a 52 week probationary period which ends, October 2, 2018, to the permanent position of Bus Driver
- 11(R) CONSIDERATION FOR APPROVAL
To approve paid FMLA leave for Marueen Sgambelluri to begin on or about January 25 for 6 weeks or 8 weeks
- 11(S) CONSIDERATION FOR APPROVAL
To approve paid FMLA leave for employee Erin Shull effective for a six or eight week period beginning on or about November 11, 2018; followed by unpaid FMLA for the remainder of a 12
- 11(T) CONSIDERATION FOR APPROVAL AND AUTHORIZATION
To approve and authorize the Superintendent of Schools to make the following budget transfers:

ACCOUNT FROM:	ACCOUNT TO:	AMOUNT
A 9040.800-00-0000 WC Excess	A.2250.400-00-3000 SPED Program Review	\$13,000

- 11(U) CONSIDERATION FOR ACCEPTANCE
To accept the Internal Claims Auditor’s Report for September 2018
- 11(V) CONSIDERATION FOR AUTHORIZATION *(agreements contained in the Supplemental File)*
To authorized the Board President to execute the following agreement(s):
 - St. Anne’s Institute
 - Music Speaks
- 11(W) CONSIDERATION FOR APPROVAL
To approve the following field trip request, per Board Policy #4531:
 DESTINATION: Adirondack Sports Complex, Queensbury, NY for Career Jam
 DATE: 10/18/18
 PARTICIPANTS: 10 Students
 CHAPERONES: Robert Allard

End of Consent Agenda
Carried, 6-0

Public Participation – Agenda Items Only

One member of the public addressed the Board on the following topic:

- Jim DiGioia – Bond Issue

Meetings:

Regular/Special Meetings:

11/06 – Regular Board Meeting – 7:00pm – High School Library

Committee Meetings:

10/30 – Academic and Curriculum Committee – 5:30pm – Central Office

11/06 – Communications Committee – 6:00pm – Central Office

MOTION

To adjourn the meeting at 7:47 p.m.

Carried, 6-0

X

Mindy M. Potts
District Clerk