

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION MEETING

JANUARY 5, 2016

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, January 5, 2016 at 7:00 p.m. in the High School Auditorium.

Board Members Present:

John Chandler	Tracy Farrell (<i>arrived 7:21pm</i>)	Barbara-anne Johnson-Heimroth
Susan Ramos	Regina Rose	Michael Stead
Cheryl Trefzger	Anthony Welcome	

Board Members Absent:

John Antalek
Alexander Mangione-Smith – Student Member on the Board

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Steve Marotta, Director of Facilities, Tim Stewart, Athletic Director and Mindy Potts, District Clerk

Others Present:

Dr. Gladys Cruz, Questar III, District Superintendent
Matthew Sloane, Questar III, Deputy Superintendent
Harry Hadjoannou, Questar III, Deputy Superintendent

Board President Anthony Welcome called the meeting to order at 7:01 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board Member Susan Ramos read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION TREFZGER 2ND RAMOS

To approve the agenda with modifications as presented including moving item 11(S) from the Consent Agenda to be considered subsequent to the Superintendent's Report on the item

Carried, 7-0

MOTION JOHNSON-HEIMROTH 2ND STEAD

To approve the minutes of the 12/01/15 - Regular Meeting

ANTALEK - ABSENT	CHANDLER - YES	FARRELL – ABSENT
JOHNSON-HEIMROTH - YES	RAMOS - YES	ROSE – YES
STEAD – YES	TREFZGER - ABSTAIN	WELCOME – YES

Carried, 6-0-1

Meeting Open for Public Participation

One member of the public addressed the Board on the following topic:

Bob Pucket: start time for the school day for high school students

Board member Tracy Farrell arrived at 7:21 p.m.

Guest Speaker

Dr. Gladys Cruz, Questar III, District Superintendent, Matthew Sloane, Questar III, Deputy Superintendent and Harry Hadjoannou, Questar III, Deputy Superintendent spoke briefly on new leadership in education and services available for the district from Questar III.

Board Discussion Items

The Board had no additional items to discuss at this time.

Reports/Presentations/Updates

- Shattering the Myths

Chris Addison from Mentor Foundation USA and Ichabod Crane student, Megan Kirby, reported to the Board on a new Program and planned projects/activities at the High School to education students on dangers of drug use

- Field Trips

- Senior Class

Class advisor Elizabeth Muth and student Megan Kirby spoke on the proposed senior class trip to Wildwood New Jersey

MOTION TREFZGER 2ND RAMOS

To approve the following field trip request and chaperones per Board Policy #4531:

PARTICIPANTS: Senior Class

ADVISORS/TEACHERS: Elizabeth Muth

DESTINATION: Wildwood, NJ

DATE: May 20-23, 2016

Carried, 8-0

- Humanities Class

Teachers Laura Cannamela and Megan Yeats spoke with the proposed humanities class trip for approximately 35 students to New York City

MOTION TREFZGER 2ND FARRELL

To approve the following field trip request and chaperones per Board Policy #4531:

PARTICIPANTS: Humanities class

ADVISORS/TEACHERS: Ms. Cannamela and Ms. Yeats

DESTINATION: New York City: Metropolitan Museum of Art & Madame Butterfly at Lincoln Center

DATE: April 2, 2016

Carried, 8-0

Superintendent's Report – Administrators' Comments

Superintendent George Zini reported on the following topics:

- 2016-2017 Budget Report
As even initial State Aid figures have not been released, initial budget figures are only predictions. The District anticipates approximately a 1% increase over last year's tax levy as the state's computation for the tax cap.

- Strategic Action plan Update
As the Strategic Action Plan aligns with the Board Goals and the Superintendent Priority Objectives, Superintendent George Zini reported briefly on each area of the Action Plan and developments or improvements planned for each area:
 - Communication
 - Best use of physical space

MOTION TREFZGER 2ND RAMOS

To approve a Middle School Expansion Study at a cost of \$ 7,500

Carried, 8-0

- Technology
- Health and well-being
- Student engagement

Committee Meeting Reports

Policy Committee Meeting

No Policy Committee meeting since the prior Regular Board of Education meeting. The following policies are considered to have had a reading:

- Second Reading:
 - 4321.12 Use of Physical Restraint (new)
 - 5314 Corporal Punishment (revised)
 - 8410 Student Transportation (revised)
 - 8414 School Bus Safety (revised)
 - 8414.1 School Bus Driver Qualifications and Training (revised)

- Third Reading:
Consideration for adoption under Consent Agenda:
 - 8123.1 Contagious Diseases Policy (revise)
 - 8123.1-R Contagious Diseases Regulation (new)
 - 8123.1-E Contagious Diseases Exhibit (new)

Facilities Committee Meeting

Board Member Regina Rose briefly reported on the facilities committee meeting held on 12/8/15.

Audit Finance Committee

Board member Susan Ramos briefly reported on the Audit/Finance Committee meeting held just prior to the evening's Board meeting.

Treasurer's Report and Acceptance of Warrants: *(full report contained in Supplemental File)*

MOTION TREFZGER 2ND ROSE

To accept the Treasurer's Report and Warrants as presented

Carried, 8-0

Consent Agenda

MOTION FARRELL 2ND ROSE

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Kari Lane, School Psychologist, effective January 1, 2016

11(B) CONSIDERATION FOR APPROVAL

To accept the CPSE and CSE Recommendations for the 2015-2016 school year as follows:
Meeting Dates of: 12/03/15, 12/07/15, 12/09/15, 12/10/15, 12/15/15 and 12/22/15

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the NON-teaching substitute listing for 2015-2016 school year:

Name	Position	Effective
Amy Baker	Food Service Helper Substitute	12/01/15
Paul Swieton	Substitute Cleaner	01/05/16
Derek Schmitt	Substitute Cleaner	01/05/16

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the teaching substitute listing for 2015-2016 school year:

Name	Position	Effective
Danielle Chiudina	Certified Substitute Teacher/TA	01/05/16

Additional teaching substitute listing for 2015-2016 school year:

Name	Position	Effective
Amelia DeJarnette	Uncertified Substitute TA	01/05/16
Martha Robins	Certified Substitute Teacher and TA	01/05/16
Kathleen Hegarty	Certified Substitute Teacher and TA	01/05/16

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, based upon the recommendation of George Zini, Superintendent, Adult Education Instructors, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed:

Teacher	Course
James W. Farnham	Medicare Workshop

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following staff for the Primary School Extended Day Program to be held on Tuesdays and Thursdays, effective January 5th through February 11th, 2016:

Position	Name
Primary Extended Day Teachers	Debra Rivero, Ashley Hughes and Victoria Clouthier
Primary Extended Day Teaching Assistants	Jennifer Dunn, Michelle Webb and Emily Zeh
Primary Extended Day Substitutes	Erin Shull, Berit Erickson, Lisa LaBrie, Mary Oles, Darcy Burns, Tina Butterworth

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2015-2016 school year:

Position	Name
Boys Varsity Volleyball Coach	Sean Connors

11(H) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that Melissa Murray has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of, Superintendent of schools, Melissa Murray be certified as a Lead Evaluator of TEACHERS

11(I) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that Tim Farley has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of, Superintendent of schools, Tim Farley be certified as a Lead Evaluator of TEACHERS

11(J) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that Suzanne Guntlow has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Suzanne Guntlow be certified as a Lead Evaluator of TEACHERS

11(K) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that Anthony Marturano has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Anthony Marturano be certified as a Lead Evaluator of TEACHERS

11(L) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that Daniel Farley has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Daniel Farley be certified as a Lead Evaluator of TEACHERS

11(M) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that Craig Shull has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Craig Shull be certified as a Lead Evaluator of TEACHERS

11(N) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that Robert McCloskey has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Robert McCloskey be certified as a Lead Evaluator of TEACHERS

11(O) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that George Zini has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, George Zini be certified as a Lead Evaluator of TEACHERS

11(P) CONSIDERATION FOR APPROVAL

Whereas, the Board of Education has been provided evidence that George Zini has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of PRINCIPALS, therefore

Be it resolved, that, George Zini be certified as a Lead Evaluator of PRINCIPALS

11(Q) CONSIDERATION FOR APPROVAL

To accept, per Board Policy #1800 Gifts from the Public, a donation of a flute to the ICC Music Program from Debra Billington

11(R) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Primary School of \$1000 from the PTA and to approve an increase in the 2015-2016 budget in the amount of \$1000 from \$37,558,783 to \$37,559,783 and to increase the following Appropriation Codes:

A 2110-510-99-2300 – in the amount of \$1000

11(S) Removed and considered under Superintendent Report

11(T) CONSIDERATION FOR APPROVAL

To increase the hourly rate of pay for support staff substitutes and occasional employees in accordance with the IRS minimum wage requirements for the remainder of the 2015-2016 school year as follows:

Position	Rate
Food Service Helper	\$9.00/HOUR <i>(previous rate established at the 7/7/15 Org Mtg was \$8.75/Hr)</i>

11(U) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Nature’s Classroom, Silver Bay Lake, NY

DATE: April 25-28, 2016

PARTICIPANTS: approximately 75 students

11(V) CONSIDERATION FOR APPROVAL

To approve Deb Rivero as District Chaperone and Liaison for Nature’s Classroom Field Trip with a stipend of \$500

11(W) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, *additional* EXTRA-CLASS ACTIVITY ADVISORS for the 2015-2016 school year as listed:

Position	Name
Nature’s Classroom Volunteer Coordinator	Kelly Braswell
Nature’s Classroom Volunteer Chaperones	Kelly Braswell, Jeanne Sandagato, Michele Herber, Deb Rivero, Michele McCrudden, Elizabeth Carroll, Paul Strobel, Francis Vecellio, John Brady, Carl Trinkle ALTERNATE: Marco Pantoja

11(X) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Orlando, Florida (Varsity Boys’ Basketball)

DATE: December 28, 2015- January 1, 2016

PARTICIPANTS: 13 students

CHAPERONES: Head Coach Will Ferguson, Asst Coach Chris Muller, Asst Coach Mike Hoose, Asst Coach Dave Dellehunt

11(Y) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Montreal

DATE: May 7, 2016

PARTICIPANTS: 25 students (French Club)

CHAPERONES: 2-4 including Scott Payne (French Club Advisor)

11(Z) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Quebec

DATE: May 27-28, 2016

PARTICIPANTS: 25 students (French Club)

CHAPERONES: 2 including Scott Payne (French Club Advisor)

11(AA) CONSIDERATION FOR ACCEPTANCE *(full report contained in the Supplemental File)*
 To accept the Internal Claims Auditor Report as presented

11(BB) CONSIDERATION FOR ADOPTION
 To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 8123.1 Contagious Diseases Policy (revise)
- 8123.1-R Contagious Diseases Regulation (new)
- 8123.1-E Contagious Diseases Exhibit (new)

11(CC) CONSIDERATION FOR APPOINTMENT
 To appoint Carly Wills, having successfully completed a 52 week probationary period which ends, January 6, 2016, to the permanent position of Food Service Helper (2.5 hour) effective January 7, 2016

11(DD) CONSIDERATION FOR APPROVAL
 To approve, upon the recommendation of George Zini, Superintendent STUDENT TEACHERS/INTERNS for the period of time listed as follows:

NAME	ASSIGNMENT	DATES
Lakia Walker	Melissa Vooris	January 19 - May 11, 2016

11(EE) CONSIDERATION FOR AUTHORIZATION *(executed agreement contained in the Supplemental File)*
 To authorize the President to execute the following agreement:

- Shared Service Agreement – Taconic Hills (Special Education Services)

11(FF) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of George Zini, Superintendent, Deborah Anthony to the position of choreographer, with remuneration in the amount of \$1250, which shall be reimbursed to the district by Crane Acting Troupe following the Spring Production

11(GG) CONSIDERATION FOR APPROVAL
 To accept, per Board Policy #1800 Gifts from the Public, a donation of a French horn to the ICC Music Program from Kathleen Johnson

End of Consent Agenda
 Carried, 8-0

Public Participation
 No one from the public wished to address the Board.

Executive Session

MOTION FARRELL 2ND ROSE

To adjourn to Executive Session at 8:27 p.m. to discuss the employment history of a particular individual, to discuss collective negotiations pursuant to Article 14 of the Civil Service Law and to discuss matters leading to the suspension of a particular person

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem.

There was no dissent from the rest of the Board.

The District Clerk left the meeting.

Others in attendance at Executive Session:
George Zini, Superintendent

The meeting was reconvened at 9:10 p.m.

MOTION RAMOS 2ND STEAD

To adjourn the meeting at 9:12 p.m.

Carried, 8-0

Meetings:

Regular Meetings:

02/02 (Tue) – Regular Board Meeting – 7:00pm – High School

03/01 (Tue) – Regular Board Meeting – 7:00pm – High School

Committee Meetings:

01/26 (Tue) Policy Committee – 5:00pm – Central Office

01/27 (Wed) Facilities Committee – 5:00pm – Central Office

02/02 (Tue) Audit/Finance Committee – 5:00pm – Central Office

X

Anthony Welcome
Clerk Pro Tem

X

Mindy M. Potts
District Clerk