

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION MEETING

January 9, 2018

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, January 9, 2018 at 7:00 p.m. in the High School Library.

Board Members Present:

Brendan Caluneo

Tammy Crawford

Matthew Nelson

Susan Ramos

Regina Rose

Anthony Welcome

Jessica Alessi – Student Member on the Board

Board Members Absent:

John Antalek

Daniel Cohn

Jeffrey Ouellette

School Officials Present:

Michael Vanyo, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Andrea Williams, Primary School Principal, Suzanne Guntlow, Principal Responsible for APPR and Curriculum and Instruction, Tim Stewart, Athletic Director and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:01 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board Member Susan Ramos read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION CALUNEO 2ND ROSE

To approve the agenda as presented

Carried, 6-0

MOTION ROSE 2ND CALUNEO

To approve the minutes of the 12/05/17 – Regular Meeting

Carried, 6-0

Meeting Open for Public Participation

No one from the public wished to address the Board at this time.

Board Discussion Items

- Questar III Visit
District Superintendent Gladys Cruz, Matt Sloan is a Deputy Superintendent and Ed Brooks, former ICC Board member, past Board president and current Questar III Board Member gave a presentation on Questar III and CTE programs attended by ICC students.
- Communications/Public Affairs Committee Meeting
Regina Rose briefly reported on the Communications/Public Affairs Committee meeting held on December 19, 2017
- Policy Committee
No meeting of the committee however the following policies are considered to have had one reading:
Third Reading: (Consideration for Adoption under Consent Agenda)
 - 2410 Formulation, Adoption and Amendment of Policies (revised)
 - 8505 Charging School Meals (new)
 - 1230 Public Participation at Board Meetings (reviewed no changes)
 - 1530 Smoking and Other Tobacco on School Property (reviewed no changes)
 - 4526.1 & R Internet Safety Policy (reviewed no changes) and Regulation (revised)
 - 5460 Child Abuse, Maltreatment or Neglect in a Domestic Setting (reviewed no changes)

Reports

The following gave reports and answered questions for the Board:

- Lisa Duffek - Spanish Club Trip (*Consideration for approval under Consent Agenda*)
- Tim Stewart – Fall Sports Athletic Participation Report (*full report contained in the Supplemental File*)
- Laura Cannemela - Academic Report – Art Department (*full report contained in the Supplemental File*)

Student Board Member Report

Student Board Member Jessica Alessi reported to the Board on activities in the School building and with the students.

Superintendent's Report

Superintendent Michael Vanyo and the administration reported on the Rider Goals, targets and action steps. The Board will review the Goals and bring any concerns to the Superintendent.

- Rider Goals 2021 - Targets and Action Steps and Consideration for Approval

Business Office and Treasurer Report

Business Manager Michael Brennan briefly discussed expenses for the 2018-2019 school year in a Rollover Budget discussion.

Consent AgendaMOTION NELSON 2ND RAMOS

To approve the following items contained under the Consent Agenda:

- 11(A) CONSIDERATION FOR ACCEPTANCE *(full report contained under Consent Agenda)*
To accept the Treasurer's Report and Warrants as presented
- 11(B) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Tara Silverman, ENL Teacher, effective January 1, 2018
- 11(C) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Kenneth Stowell, Bus Driver, effective December 1, 2017
- 11(D) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Louise Dugan, Bus Attendant, effective December 13, 2017
- 11(E) CONSIDERATION FOR APPROVAL
To accept the CPSE and CSE Recommendations for the 2017-2018 school year as follows:
Meeting Dates of: 10/3/17, 10/19/17, 10/27/17, 11/6/17, 11/7/17, 11/14/17, 11/29/17, 12/4/17, 12/7/17, 12/14/17, and 12/18/17
- 11(F) CONSIDERATION FOR APPOINTMENT
To appoint the following additions to the NON-teaching substitute listing for 2017-2018 school year:

Name	Position	Effective
Louise Dugan	Substitute Bus Attendant	12/13/17
Marilyn Hunter	Translator	09/19/17
Woon Tai Chi	Translator	11/09/17
Amy Melino	Substitute Clerk/Typist	12/7/17
Anna Kemp	Translator	10/01/17
Katie Sheehan	Translator	10/01/17
Sandra Funk	Substitute Cleaner	12/22/17
Caitlyn Laurange	Substitute Instructional Aide	01/09/18
Veronica Mangione	Substitute Bus Driver	01/03/18

11(G) CONSIDERATION FOR APPOINTMENT

To appoint the following Interscholastic Coaches Appointments for the 2017-2018 school year:

Position	Name	Step
Remove: NON-Paid Modified Football Assistant Coach Add: Paid Modified Football Assistant Coach (Prorated Salary) Effective 9/1/17	Dennis Shields Jr.	Step 1
Varsity Softball Head Coach	Tracy Nytransky	Step 10
JV Softball Head Coach	Michael Smith	Step 4
Modified Softball Head Coach	Phil Leader	Step 6
Varsity Baseball Head Coach	Brian McComb	Step 3
JV Baseball Head Coach	Cole Moon	Step 4
Modified Baseball Head Coach	Robert Hanna	Step 9
Varsity Girls Track & Field Head Coach	Patrick Sanger	Step 8
Varsity Boys Track & Field Head Coach	Devyn Fernandez	Step 2
Varsity Track & Field Assistant Coach	Kolbi Smith	Step 2
Varsity Boys Tennis Head Coach	Megan Yeats	Step 10
Varsity Football Head Coach (2018-2019 school year)	Tom Call	Step 1

11(H) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2017-2018 school year:

Name	Position	Effective
James Occhino	Uncertified Substitute Teacher and TA	01/02/18
Victoria Persico	Tutor	12/05/17
Amelia DeJarnette	Uncertified Substitute Teacher and Tutor	12/18/17
Misty Brew-Kusewich	Uncertified Substitute TA	01/09/18
Caitlyn Laurange	Uncertified Substitute Teacher and TA	01/09/18
Steven Himmel	Uncertified Substitute Teacher and TA	01/09/18
Jeffrey Montague	Uncertified Substitute Teacher and Tutor	01/09/18
Jonathan Kline	Uncertified Substitute TA	01/02/18

11(I) CONSIDERATION FOR APPOINTMENT

To appoint additional EXTRA-CLASS ACTIVITY ADVISORS for the 2017-2018 school year as listed:

Position	Name
Ski Club Chaperones	Brad Walsh, Mike Martino, Vince Barton, Brian Dolge, Scott Ormerod, and Dave Bartlett

11(J) CONSIDERATION FOR APPROVAL

To approve STUDENT TEACHERS/INTERNS for the period of time listed as follows:

Name	Assignment	Dates
Sara Fellehner-Endres	Shari Dowling	March 12 - May 4, 2018
Letia Conyers	Jackie Purificato	March 12 - May 4, 2018
Alysse Breitenbach	Judy Ooms	January 17- March 9, 2018

11(K) CONSIDERATION FOR APPOINTMENT

To appoint Heather Sundwall to the probationary position of Food Service Helper (4.5 hours), Step 1, effective January 2, 2018

- 11(L) CONSIDERATION FOR APPOINTMENT
To appoint Morgan Knott to the probationary position of Bus Attendant effective January 3, 2018
- 11(M) CONSIDERATION FOR APPOINTMENT
To appoint Jonathan Horowitz to the probationary position of Bus Driver (2 hours), Step 1, effective January 9, 2018
- 11(N) CONSIDERATION FOR APPOINTMENT
Whereas Heather Carpenter who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Childhood Ed 1 - 6 (with pending TESOL Certification)
- Whereas Michael Vanyo, Superintendent of the Ichabod Crane Central School District, recommends Heather Carpenter be appointed to a permanent substitute position, conditionally, pending New York State Education Department certification and safety clearance, now therefore
- Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Heather Carpenter to the position of professional educator in the tenure area(s) of Elementary Education to commence on January 1, 2018 through June 30, 2018
- 11(O) CONSIDERATION FOR APPOINTMENT
To appoint Wendy O'Leary to the probationary position of Bus Attendant, Step 1, effective January 9, 2018
- 11(P) CONSIDERATION FOR APPOINTMENT
To appoint Barbara Coons, having successfully completed a 52 week probationary period which ends, January 16, 2018, to the permanent position of Bus Driver
- 11(Q) CONSIDERATION FOR APPROVAL
To approve paid FMLA for employee #716 effective on or about March 16, 2018 through May 18, 2018 and unpaid FMLA effective on or about May 18, 2018 through June 30, 2018
- 11(R) CONSIDERATION FOR APPROVAL
To approve paid FMLA for employee #1635 effective on or about April 23, 2018 through June 6, 2018
- 11(S) CONSIDERATION FOR APPROVAL
To approve paid FMLA for employee #1634 effective on or about May 9, 2018 through June 22, 2018
- 11(T) CONSIDERATION FOR APPOINTMENT
To appoint Lynn Nardacci as a Term Substitute, effective on or about January 2, 2018 through February 27, 2018 (for employee #1476)
- 11(U) CONSIDERATION FOR APPROVAL
To approve a request submitted by Employee #1274 for an extension of Child Rearing Leave through January 31, 2019 (*original Child Rearing Leave beginning on or about 3/5/17-6/30/17 approved at the 10/4/16 Boe Mtg*) (*extension of Child Rearing Leave for the 2017-2018 approved at the 05/02/17 BoE Mtg*)

11(V) CONSIDERATION FOR APPOINTMENT (for employee #1274)

Whereas Jennifer Dunn who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Childhood Education (B-2)

Whereas Michael Vanyo, Superintendent of the Ichabod Crane Central School District, recommends Jennifer Dunn be appointed to a permanent substitute position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Jennifer Dunn to the position of professional educator in the tenure area(s) of Elementary Education to commence on September 1, 2018 and to expire on January 31, 2019

11(W) CONSIDERATION FOR APPROVAL *(description contained in Supplemental File)*

To approve the establishment of the following club for the 2017-2018 School Year:

Club	Unpaid Advisor(s)
Friends of Rachel (HS)	Beth Ruiz, Bernadette Torre, Lori-Jean Kruger, Jennifer Two-Axe

11(X) CONSIDERATION FOR APPROVAL

To approve the following field trip requests, per Board Policy #4531:

DESTINATION: Spanish Club Trip

LOCATION: New York City

DATE: April, 2018

PARTICIPANTS: Spanish Club Students

CHAPERONES: 2 with Lisa Duffek

11(Y) CONSIDERATION FOR APPROVAL *(list contained in Supplemental File)*

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached list:

- Audio-Visual Equipment

11(Z) CONSIDERATION FOR ACCEPTANCE *(report contained in Supplemental File)*

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance:	<u>AS OF 11/30/17</u> \$ 132,450.07
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11(AA) CONSIDERATION FOR APPROVAL

To increase the hourly rate of pay for support staff substitutes and occasional employees in accordance with the IRS minimum wage requirements for the remainder of the 2017-2018 school year as follows:

Position	Rate
Food Service Helper Substitute	\$10.40/HOUR <i>(previous rate established at the 7/11/17 Org Mtg was \$10.00/Hr)</i>
Instructional Aide Substitute	\$10.40/HOUR <i>(previous rate established at the 7/11/17 Org Mtg was \$10.00/Hr)</i>

11(BB) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent of Schools to make the following budget transfers:

ACCOUNT	Transfer In	Transfer Out
A1620.423-00-0000 Heating		10,000
A1620.550-00-0000 Supplies	10,000	

11(CC) CONSIDERATION FOR ACCEPTANCE *(report contained in Supplemental File)*

To accept the Internal Claims Auditor Report as presented

11(DD) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 2410 Formulation, Adoption and Amendment of Policies (revised)
- 8505 Charging School Meals (new)
- 1230 Public Participation at Board Meetings (reviewed no changes)
- 1530 Smoking and Other Tobacco on School Property (reviewed no changes)
- 4526.1 & R Internet Safety Policy (reviewed no changes) and Regulation (revised)
- 5460 Child Abuse, Maltreatment or Neglect in a Domestic Setting (reviewed no changes)

End of Consent Agenda

Carried, 6-0

Public Participation

Board Member Tammy Crawford commented on positive work on the goals.

Executive SessionMOTION ROSE 2ND RAMOS

To adjourn to Executive Session at 8:57 p.m. to discuss the employment history of a particular individual

Carried, 6-0

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem. There was no dissent from the other members of the Board.

No others were present in Executive Session.

District Clerk left the meeting.

The meeting was reconvened in public session at 9:35 p.m.

MOTION NELSON 2ND CRAWFORD

To adjourn the meeting at 9:40 p.m.

Carried, 6-0

X

Anthony Welcome
Clerk Pro Tem

X

Mindy M. Potts
District Clerk