

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

FEBRUARY 2, 2016

MINUTES

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, February 2, 2016 at 6:15 p.m. in the High School Auditorium.

Board Members Present:

John Antalek	John Chandler <i>(left 8:00pm)</i>	Tracy Farrell <i>(arrived 7:23pm)</i>
Barbara-anne Johnson-Heimroth <i>(arrived 7:00pm)</i>		Susan Ramos
Regina Rose <i>(arrived 7:00pm)</i>	Michael Stead <i>(arrived 6:20pm)</i>	
Cheryl Trefzger	Anthony Welcome	

Board Members Absent: Alexander Mangione-Smith – Student Member on the Board

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, Steve Marotta, Director of Facilities, Todd DiGrigoli, Food Service Director, Transportation, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 6:15

Executive Session

MOTION RAMOS 2<sup>ND</sup> TREFZGER

To adjourn to Executive Session to discuss matters leading to the discipline of a particular individual and to discuss collective negotiations pursuant to Article 14 of the Civil Service Law

ANTALEK - YES	CHANDLER - YES	FARRELL – ABSENT
JOHNSON-HEIMROTH – ABSENT	RAMOS – YES	ROSE – ABSENT
STEAD – ABSENT	TREFZGER - YES	WELCOME – YES

Carried, 5-0

Board Member Michael Stead arrived at the meeting at 6:20 p.m. and joined the Executive Session.

Board members Barbara-anne Johnson-Heimroth and Regina Rose arrived at the meeting.

The meeting was reconvened in open session at 7:03 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board Member Susan Ramos read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

BOARD OF EDUCATION 02/02/16

MOTION JOHNSON-HEIMROTH 2<sup>ND</sup> TREFZGER  
To approve the agenda with modifications as presented  
Carried, 8-0

MOTION TREFZGER 2<sup>ND</sup> CHANDLER  
To approve the minutes of the 01/05/16 – Regular Meeting  
ANTALEK - ABSTAIN CHANDLER - YES FARRELL – ABSENT  
JOHNSON-HEIMROTH - YES RAMOS - YES ROSE – YES  
STEAD – YES TREFZGER - YES WELCOME – YES  
Carried, 7-0-1

Meeting Open For Public Participation

One member of the public addressed the Board:

- Karen Vecellio – teacher tasks

Board Discussion Items

The Board did not discuss any items at this time.

Reports/Presentations/Updates

- APPR Update

Melissa Murray Principal Responsible for APPR and Curriculum and Instruction briefly reported on the many changes to the SED regulations for APPR and testing.

Board Member Tracy Farrell arrived at 7:23 p.m.

- Changes in High School Course Offerings

High School Principal Craig Shull and Department Chairs presented proposed elective classes for the 2016-2017 school year.

Superintendent’s Report – Administrators’ Comments

- 2016-2017 Budget Update

Superintendent George Zini gave a brief overview of the 2016-2017 budget. All numbers were estimates until state aid numbers are finalized by NYS, which could be at the beginning of April. Currently the tax cap is at 0.67% and the district does not anticipate proposing a budget over the tax cap.

Board Vice President John Chandler left the meeting at 8:00 p.m.

- Preliminary Smart Schools Investment Plan

Superintendent George Zini gave a brief overview of the Preliminary Smart Schools Investment Plan which was also posted on the district website and will have public hearing at the March 1, 2016 Board meeting.

MOTION TREFZGER 2<sup>ND</sup> RAMOS *(full plan contained in the Supplemental File)*  
To approve the Preliminary Smart Schools Investment Plan as presented  
Carried, 8-0

Committee Meetings

▪ Policy Committee

Superintendent George Zini reported briefly on the Policy Committee meeting held on January 26, 2016 and the policies which are up for a first reading.

Reading of Board of Education Policies

First Reading:

- 6750.2 Amazon Purchasing Policy (new)
- 8635 Security Breach Policy (revised)
- 8635-R Security Breach Regulation (reviewed – no changes)
- 4526 & R Computer Use in Instruction Policy (revised and renamed)
- 4526 & R Computer Use in Instruction Regulation (revised and renamed)
- 4526.1 R Internet Safety Policy (new)
- 4526.1 R Internet Safety Regulation (new)

Third Reading:

- 4321.12 Use of Physical Restraint (new)
- 5314 Corporal Punishment (revised)
- 8410 Student Transportation (revised)
- 8414 School Bus Safety (revised)

▪ Facilities Committee

Board member Regina Rose reported briefly on the Facilities Committee meeting held on January 27, 2016 which reviewed the Facilities Use Policy and charge for the use of facilities, Phase 2 of the Capital Project and the reinstallation of the light poles at the athletic field.

Audit/Finance Committee

Committee Meeting Report

Board member Susan Ramos briefly reported on the Audit/Finance Committee meeting held prior to the evening's Board meeting.

Treasurer's Report and Acceptance Of Warrants: *(full report contained in Supplemental File)*

MOTION ANTALEK 2<sup>ND</sup> ROSE

To accept the Treasurer's Report and Warrants as presented

Carried, 8-0

Consent Agenda

MOTION TREFZGER 2<sup>ND</sup> RAMOS

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR APPROVAL

To approve a correction to item 11(A) of the December 1, 2015 meeting, to be corrected as follows:

To accept the resignation for the purpose of retirement of Kathy Cramer, Bus Driver, effective December 23, 2015

11(B) CONSIDERATION FOR APPROVAL

To approve a correction to item 11(B) of the March 4, 2014 meeting, to be corrected as follows:

CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint David Ames who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject: Teacher Assistant (K - 12 ) tenure area for a probationary period of two (2) years to commence on March 4, 2014 and to expire on March 3, 2016 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that David Ames, during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT, plus undergraduate credits that are eligible for reimbursement.

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for purpose of retirement of Beth Conway, Bus Driver, effective December 31, 2015

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the resignation for purpose of retirement of David Crouse, Bus Driver, effective January 1, 2016

11(E) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2015-2016 school years as follows: Meeting Dates of: 01/12/16, 01/14/16, 01/19/16, 01/21/16, 01/25/16 and 1/28/16

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following staff for the Primary School Extended Day Program to be held on Tuesdays and Thursdays, effective February 23 through March 31, 2016:

Position	Name
Primary Extended Day Teachers	Debra Rivero, Ashley Hughes and Victoria Clouthier
Primary Extended Day Teaching Assistants	Jennifer Dunn, Michelle Webb and Emily Zeh
Primary Extended Day Substitutes	Erin Shull, Berit Erickson, Lisa LaBrie, Mary Oles, Darcy Burns, Tina Butterworth

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the teaching substitute listing for 2015-2016 school year:

Name	Position	Effective
Maxine Seaman	Certified Substitute TA	01/12/16
Richard Gerlach	Uncertified Substitute Teacher and TA	02/02/16
Kara Abatto	Tutor	02/02/16
Dianne Rieck	Certified Substitute Teacher	02/02/16

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the non-teaching substitute listing for 2015-2016 school year:

Name	Position	Effective
Richard Gerlach	Substitute Clerical	02/02/16
Debbie Haloran	Substitute Food Service Helper	02/02/16

11(I) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Kelly Bins for the purpose of accepting another position in the district effective February 2, 2016

11(J) CONSIDERATION FOR APPOINTMENT

WHEREAS KELLY BINS who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of School Psychologist WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends KELLY BINS be appointment to a position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint KELLY BINS to the position of professional educator in the tenure area(s) of School Psychologist for a probationary period of four (4) years beginning February 2, 2016 and for the purposes of Jarema credit (11/25/13 – 2/1/16) that the probationary period will end February 1, 2018

11(K) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Karolyn Eberhardt, Music Teacher .5 FTE, for the purpose of accepting another position in the district effective February 1, 2016

11(L) CONSIDERATION FOR APPOINTMENT

WHEREAS KAROLYN EBERHARDT who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of MUSIC WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends KAROLYN EBERHARDT be appointed to a position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint KAROLYN EBERHARDT to the position of professional educator in the tenure area(s) of MUSIC for FOUR (4) years to commence on February 1, 2016 and to expire on January 31, 2020

11(M) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Tania Yearwood, provisionally as a Clerk-Typist, effective January 19, 2016

11(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Donna LaTorre, probationary Bus Attendant, effective February 2, 2016

11(O) CONSIDERATION FOR APPROVAL

To increase Carolyn Schmiemann’s part-time position as Bus Driver from 2.0(hrs) to 4.0(hrs), effective February 2, 2016

11(P) CONSIDERATION FOR APPOINTMENT

To increase Bruce Moore’s part-time position as Bus Driver from 2.0(hrs) to 4.0(hrs), effective February 2, 2016

11(Q) CONSIDERATION FOR APPROVAL

To appoint Greg Miller and Anastassia Gonyea as Unpaid Co-Advisors for the Interact Club for the 2015-2016 School Year *(Interact Club Established at the 11/3/16 BOE mtg)*

11(R) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

PARTICIPANTS: Varsity Girls Softball Team (12-15 students)

ADVISORS/TEACHERS: Tracy Nytransky and 5 chaperones

DESTINATION: Morabito Softball Tournament, Herkimer-Utica, NY

DATE: May 7-8, 2016

*(The Varsity Softball Team is requesting permission to stay overnight to participate in the Morabito Softball Tournament. This is an invitation only tournament and has many sectional and state championship teams participating and will help ready the team for sectional play. They play two games on Saturday and two games on Sunday. This is a very competitive tournament supported by the Booster Club.)*

11(S) CONSIDERTION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2015-2016 school year:

<b>Position</b>	<b>Name</b>
Varsity Softball	Tracy Nytransky
JV Softball	Mike Smith
Modified Softball	Phil Leader
Non-Paid Varsity Softball Assistant	Jason Jause
Non-Paid Varsity Softball Assistant	Bob Wheeler
Non-Paid JV Softball Assistant	Deborah Smith
Varsity Baseball	Brian McComb
JV Baseball	Cole Moon
Modified Baseball	Robert Hanna
Non-Paid Varsity Baseball Assistant	Dave Ames
Non-Paid Varsity Baseball Assistant	JJ Suafoa
Non-Paid Varsity Baseball Assistant	Jason Mavrides
Non-Paid Varsity Baseball Assistant	Ryen Boehme
Non-Paid Varsity Baseball Assistant	Ryan Heimroth
Non-Paid JV Baseball Assistant	Jim Wolfe

11(T) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 4321.12 Use of Physical Restraint (new)
- 5314 Corporal Punishment (revised)
- 8410 Student Transportation (revised)
- 8414 School Bus Safety (revised)

11(U) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Primary and Elementary School (Fireman’s Home Field Trips) of \$700 from Target and to approve an increase in the 2015-2016 budget in the amount of \$700 from \$37,559,783 to \$37,560,483 and to increase the following Appropriation Codes:

A 2110-400-01-0000 – in the amount of \$350

A 2110-400-04-0000 – in the amount of \$350

11(V) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the District of \$2,500 from Evelyn Bordewick Charitable Foundation and to approve an increase in the 2015-2016 budget in the amount of \$2,500 from \$37,560,483 to \$ 37,562,983 and to increase the following Appropriation Code:

A 2110-510-05-0000 – in the amount of \$2,500

11(W) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the District of \$117 from Hannaford Helps (Reusable Bags) and to approve an increase in the 2015-2016 budget in the amount of \$117 from \$37,562,983 to \$37,563,100 and to increase the following Appropriation Codes:

A 2110-510-01-0000 – in the amount of \$39

A 2110-510-04-0000 – in the amount of \$39

A 2110-510-05-0000 – in the amount of \$39

11(X) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance: AS OF 11/30/15  
\$ 95,746.87

Account Balance: AS OF 12/31/15  
\$ 105,750.42

11(Y) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent of Schools to make the following budget transfers:

ACCOUNT FROM:	ACCOUNT TO:	AMOUNT
A2250-150-23-3000		\$10,734
	A2250-163-00-3000	\$725
	A2250-160-00-3000	\$2,313
	A2250-150-05-3000	\$3,788
	A2250-150-04-0300	\$2,250
A2250150003000		\$304,237
	A2250-150-04-3000	\$107,318
	A2250-150-01-3000	\$198,577

11(Z) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the Internal Claims Auditor Report as presented

11(AA) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(executed agreement contained in Supplemental File)*

To approve a 2015-2016 Health Services Contract in accordance with Education Law Section 912, with the Bethlehem School District for three (3) students attending a private school within the district (St Thomas and Mt. Moriah Academy) in the amount of \$2,232.00 and to authorize the president of the Board to execute the contract

11(BB) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(executed agreement contained in Supplemental File)*

To approve a 2015-2016 Health Services Contract in accordance with Education Law Section 912, with the South Colonie Central School District for one (1) student attending a private school within the district (Christian Brothers Academy) in the amount of \$654.78 and to authorize the president of the Board to execute the contract

11(CC) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

PARTICIPANTS: Basketball Players (41 students)

ADVISORS/TEACHERS: Melissa Vooris and basketball coach chaperones

DESTINATION: Seton Hall University

DATE: February 14, 2016

End of Consent Agenda

Carried, 8-0

MOTION ROSE 2<sup>ND</sup> TREFZGER *(bid tab and copy of notice to proceed in supplemental file)*

To award upon the recommendation of BCK, Contract No.1- General Construction to the lowest responsible bidder, Bast Hatfield Construction LLC, for a total bid amount of \$ 1,289,000 *(per the bid opening held on 01/21/16)*

Carried, 8-0

MOTION RAMOS 2<sup>ND</sup> FARRELL *(bid tab and copy of notice to proceed in supplemental file)*

To award upon the recommendation of BCK, Contract No.2- Mechanical Construction to the lowest responsible bidder, Campito Plumbing and Heating, Inc., for a total bid amount of \$ 116,611 *(per the bid opening held on 01/21/16)*

Carried, 8-0

MOTION STEAD 2<sup>ND</sup> TREFZGER *(bid tab and copy of notice to proceed in supplemental file)*

To award upon the recommendation of BCK, Contract No.3- Electrical Construction to the lowest responsible bidder, Harold R. Clune, Inc., for a total bid amount of \$ 126,300 *(per the bid opening held on 01/21/16)*

Carried, 8-0

MOTION FARRELL 2<sup>ND</sup> TREFZGER *(bid tab and copy of notice to proceed in supplemental file)*

To award upon the recommendation of BCK, Contract No.4- Plumbing Construction to the lowest responsible bidder, Merit Plumbing and Heating, Inc., for a total bid amount of \$ 85,500 *(per the bid opening held on 01/21/16)*

Carried, 8-0

Tenure Appointment

MOTION ROSE 2<sup>ND</sup> TREFZGER

WHEREAS David Ames commenced probationary service on March 4, 2014 as a probationary teacher assistant, and

WHEREAS David Ames' probationary appointment will expire on March 3, 2016 and

WHEREAS David Ames holds a valid New York State Public School Certificate in the certification area(s) Teaching Assistant in the Special Subject: Teacher Assistant (K-12)

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends David Ames' appointment to tenure, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 3009 Subdivision 2b and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, does hereby grant and appoint on tenure David Ames effective September 1, 2016, to the position of in the tenure area(s) of Teaching Assistant

Carried, 8-0



MOTION TREFZGER 2<sup>ND</sup> STEAD

To approve and authorize expending district funds associated with the attendance of Regina Rose at the following Workshop sponsored by Rural Schools Association of New York State:

- Education Innovation Summit – March 5, 2016 at a cost of \$50

Carried, 8-0

Public Participation

No one from the public wished to address the Board

Adjournment

MOTION ANTALEK 2<sup>ND</sup> RAMOS

To adjourn the meeting at 8:38 p.m.

Carried, 8-0

Regular Meetings:

03/01 (Tue) – Regular Board Meeting – 7:00pm – High School Library

04/05 (Tue) – Regular Board Meeting – 7:00pm – High School Library

04/19 (Tue) – Special Board Meeting – 7:00pm – High School Library

Committee Meetings:

03/01 (Tue) Audit/Finance Committee – 5:30pm – Central Office

03/15 (Tue) Policy Committee – 5:00pm – Central Office

Other Meeting(s):

04/06/16 (Wed) – Annual Meeting and Dinner - Questar III Administrative Building - 5:45 pm

X

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Mindy M. Potts  
District Clerk