

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

MARCH 6, 2018

MINUTES

A Regular Meeting of the ICHABOD CRANE CENTRAL SCHOOL Board was held on Tuesday, March 6, 2018 at 7:00 p.m. in the High School Library.

All Board Members Present:

John Antalek	Brendan Caluneo	Daniel Cohn	Tammy Crawford
Matthew Nelson	Jeffrey Ouellette	Susan Ramos	Regina Rose
Anthony Welcome	Jessica Alessi – Student Member on the Board		

School Officials Present:

Michael Vanyo, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Andrea Williams, Primary School Principal, Suzanne Guntlow, Principal Responsible for APPR and Curriculum and Instruction, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, Dan Doyle, Transportation Director, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:03 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance

Student Board Member Jessica Alessi read the District Mission Statement:

*"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."*

MOTION ANTALEK      2<sup>ND</sup> COHN

To approve the meeting agenda as presented

Carried, 9-0

MOTION CALUNEO      2<sup>ND</sup> ROSE

To approve the minutes of the:

- 02/06/18 – Regular Meeting
- 02/20/18 – Special Meeting

Carried, 9-0

Meeting Open For Public Participation

No one from the public wished to address the Board at this time.

### Board Discussion Items

The Board discussed the following items:

- Committee Meetings
  - Audit Committee Meeting on February 6  
Board Member Dan Cohn briefly reported on the meeting with the Internal Claims Auditor
  - Communications/Public Affairs Committee Meeting on February 27  
Board member Jeffrey Ouellette briefly reported on the Wall of Fame and Voter Exit Survey
  - Facilities Committee Meeting on February 27  
Board Vice-President Matthew Nelson briefly reported on the meeting with CS Arch and the planning of a Capital Project
- Capital Conference and Lobby Day on February 11 and 12  
Board Member Brendan Caluneo briefly reported on meetings with law-makers and information left with them
- Board Vice-President Matthew Nelson recognized the tremendous job Dan Doyle Transportation Supervisor has done as Dan Doyle's probationary period is ending
- Board Vice-President Matthew Nelson also recognized Andrea Williams, Primary School Principal with monthly character recognition of students

### Student Board Member Report – Jessica Alessi

Student Board member, Jessica Alessi reported on events at the high school building:

- Third quarter progress reports
- Spring sports starting
- Tickets for the play on sale
- Shattering the Myths (anti-drug) Program
- Seniors hearing back from colleges

### Superintendent Report

Superintendent Michael Vanyo reported on the following:

- Parent concerns of student safety with voting in the school building
- Lobby Day for Superintendents
- Discussion with John Faso regarding school safety
- Single Bus Run Presentation Community Forum to be held March 27

### Presentation

- Sheriff's Office – Safety Update

Sheriff Bartlett gave a brief overview and responded to questions on safety regarding safety in the school district.

### Business Office and Treasurer Report

- 2018-2019 Instructional Budget Presentation

Business Manager Michael Brennan and Principal for APPR and Curriculum and Instruction Suzanne Guntlow presented to the Board on the Instructional Budget and made comparisons to last year's information.

Consent Agenda

MOTION RAMOS 2<sup>ND</sup> COHN

11(A) CONSIDERATION FOR ACCEPTANCE *(full report contained in the Supplemental File)*

To accept the Treasurer’s Report and Warrants as presented

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2017-2018 & the 2018-2019 school year as follows: Meeting Dates of: 12/21/17, 01/02/18, 01/30/18, 02/06/18, 02/07/18, 02/08/18, 02/09/18, 02/13/18, 02/14/18, 02/27/18, 02/28/18, 03/02/18 and 03/06/18

11(C) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the NON-teaching substitute listing for 2017-2018 school year:

Name	Position	Effective
Shari Cordato	Substitute Cleaner	February 12, 2018
Allison Garcia	Language Interpreter	February 15, 2018

11(D) CONSIDERATION FOR APPOINTMENT

To appoint the following Interscholastic Coaches Appointments for the 2017-2018 school year:

Name	Position	Step
Tahnee Heins-Bickerton	Modified Girls Track & Field Head Coach	Step 7
Michael Autrey	Modified Boys Track & Field Head Coach	Step 1
Austin Leonard	Varsity Track & Field Assistant Coach	Step 1
Lisa Bodratti	Varsity Track & Field Assistant Coach	Step 3
Sean Cummings	NON-PAID Track & Field Assistant Coach	-
Isaiah Turek	NON-PAID Track & Field Assistant Coach	-
Joseph "JJ" Suafoa	NON-PAID Varsity Baseball Assistant Coach	-
James Wolfe	NON-PAID Varsity Baseball Assistant Coach	-
Bob Wheeler	NON-PAID Varsity Softball Assistant Coach	-
Deborah Smith	NON-PAID JV Softball Assistant Coach	-
Gosia Geiger	NON-PAID Modified Softball Assistant Coach	-
Christopher Saccento	NON-PAID Varsity Softball Assistant Coach	-
Ryan Heimroth	NON-PAID Varsity Baseball Assistant Coach	-
Robert Allard	NON-PAID JV Baseball Assistant Coach	-

11(E) CONSIDERATION FOR APPOINTMENT

To appoint additional EXTRA-CLASS ACTIVITY ADVISORS for the 2017-2018 school year as listed:

Name	Position
Anne Marie Vitello	Parent Chaperone – Quebec Trip

11(F) CONSIDERATION FOR APPOINTMENT  
To appoint Michelle Malchow to the probationary position of Food Service Helper (2.5 hours) at Step 1, effective February 5, 2018

11(G) CONSIDERATION FOR APPOINTMENT  
To appoint Priscilla Shaw to the probationary position of Custodian at Step 1, effective March 7, 2018

11(H) CONSIDERATION FOR APPOINTMENT  
WHEREAS Sara Walsh who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of K – 12 Music

WHEREAS Michael Vanyo, Superintendent of the Ichabod Crane Central School District, recommends Sara Walsh be appointed to a permanent substitute position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Sara Walsh to the position of professional educator in the tenure area(s) of Special Subject: Music K - 12 to commence on March 16, 2018 and to expire on June 30, 2019  
(for employee #716)

11(I) CONSIDERATION FOR APPOINTMENT  
To appoint Christine Baumeister to the position of Term Substitute, effective on or about May 9, 2018 through June 20, 2018 (for employee #1634)

11(J) CONSIDERATION FOR APPOINTMENT  
To appoint Jayne Ferguson to the position of Term Substitute, effective on or about March 29, 2018 through the end of the 2017-2018 school year (for employee #1115)

11(K) CONSIDERATION FOR APPOINTMENT  
To appoint Barbara D'Alberto to the position of Term Substitute, effective on or about March 29, 2018 through the end of the 2017-2018 school year (for employee #224)

11(L) CONSIDERATION FOR APPOINTMENT  
To extend the appointment of Connie Nooney, Term Substitute, through March 6, 2018 (for employee #542) (*original appointment 1/23/18-2/26/18 at the 2/6/18 BOE mtg*)

11(M) CONSIDERATION FOR APPROVAL  
To approve 12 weeks FMLA leave for employee #2046 effective on or about June 11, 2018 (6 or 8 weeks paid leave followed by unpaid FMLA for the remainder of the 12 weeks) and to approve a leave of absence following the FMLA leave through January 2, 2019

11(N) CONSIDERATION FOR APPROVAL  
To approve 12 weeks FMLA leave for employee #1533 effective on or about August 29, 2018 (6 or 8 weeks paid leave followed by unpaid FMLA for the remainder of the 12 weeks) and to approve a leave of absence following the FMLA leave through the end of the 2018-2019 school year

11(O) CONSIDERATION FOR APPOINTMENT  
 To appoint Daniel Doyle, having successfully completed a 52 week probationary period which ended March 7, 2018, to the permanent position of Transportation Supervisor

11(P) CONSIDERATION FOR APPROVAL  
 To approve the following field trip request and chaperones per Board Policy #4531:  
 DESTINATION: National Baseball Hall of Fame  
 DATE: April 19, 2018  
 PARTICIPANTS: Varsity Baseball Team  
 CHAPERONES: 3 (including Baseball Coach Brian McComb)

11(Q) CONSIDERATION FOR APPROVAL  
 To approve the following field trip request and chaperones per Board Policy #4531:  
 DESTINATION: Quebec City, Canada  
 DATE: May 25-27, 2018  
 PARTICIPANTS: French Club Students  
 CHAPERONES: 2 (including French Club Advisor Scott Payne)

11(R) CONSIDERATION FOR APPROVAL  
 To approve, per Part 174 of the Regulations of the Commissioner of Education, Tuition Rates Actual for 2016-2017 and Estimated Tuition Rates for 2017-2018 as follows:

<p><u>TUITION RATES ACTUAL - 2016-2017</u>                  FULL DAY GRADES K-6 - \$6,854                  GRADES 7-12 - \$9,172</p> <p><u>SPECIAL EDUCATION STUDENT</u>                  GRADES K-6 - \$28,218                  GRADES 7-12 - \$30,536</p>	<p><u>TUITION RATES ESTIMATED - 2017-2018</u>                  FULL DAY GRADES K-6 - \$6,070                  GRADES 7-12 - \$8,568</p> <p><u>SPECIAL EDUCATION STUDENT</u>                  GRADES K-6 - \$33,451                  GRADES 7-12 - \$ 35,949</p>
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11(S) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(signed agreement contained in the Supplemental File)*  
 To approve a 2017-2018 Health Services Contract in accordance with Education Law Section 912, with the North Greenbush Common School District for fourteen (14) students attending a private school within the district (LaSalle) in the amount of \$3,620.99 and to authorize the president of the Board to execute the contract

11(T) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(signed agreement contained in the Supplemental File)*  
 To approve a 2017-2018 Health Services Contract in accordance with Education Law Section 912, with the South Colonie Central School District for one (1) student attending a private school within the district (Christian Brothers Academy) in the amount of \$719.78 and to authorize the president of the Board to execute the contract

11(U) CONSIDERATION FOR ACCEPTANCE *(full report contained in the Supplemental File)*  
 To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

	<u>AS OF 12/31/17</u>
Account Balance:	\$ 145,287.28
	<u>AS OF 01/31/18</u>
Account Balance:	\$ 145,825.88

- 11(V) AUTHORIZATION FOR SUPERINTENDENT TO SIGN *(signed agreement contained in the Supplemental File)*  
 To authorize the Superintendent to execute the following document:
- Agreement for Shared Services with Taconic Hills CSD

- 11(W) CONSIDERATION FOR ACCEPTANCE  
 To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of \$740 from IC PTA and approve an increase in the 2017-2018 budget from \$39,222,598 to \$39,223,338 into the following Appropriation Code:  
 A2110.400-01-0000 - in the amount of \$740

- 11(X) CONSIDERATION FOR APPROVAL AND AUTHORIZATION  
 To approve and authorize the Superintendent of Schools to make the following budget transfers:

ACCOUNT	Transfer In	Transfer Out
A2110.480-00-0000 Text New Series	50,000	
A2850.150-00-3700 Unemployment		20,000
A9050.800-00-0000 Intramurals		30,000

ACCOUNT	Transfer In	Transfer Out
A2610.460-00-0000 Books	8,390	
A2610.444-00-3200 Mandarin		550
A2610.521-00-3200 Supply		4304
A2610.522-00-3200 Loan		171
A2610.527-00-3200 Film/Video		3365

- 11(Y) CONSIDERATION FOR ACCEPTANCE *(full report contained in the Supplemental File)*  
 To accept the Internal Claims Auditor Report as presented

- 11(Z) CONSIDERATION FOR APPROVAL  
 To approve a revision to the 2017-2018 School District Calendar in order to provide for unused Emergency Days as follows:

May 29, 2018 and May 24, 2018 will be designated as school not in session.

If there is a need for an emergency day, the above dates in the order they appear will be used as a school day in session.

End of Consent Agenda

Carried, 9-0

12. Discussion Action

Retirements

MOTION ROSE 2<sup>ND</sup> CALUNEO

To accept the resignation for the purpose of retirement, Dave Bulan, Music Teacher, effective August 3, 2019

Carried, 9-0

MOTION NELSON 2<sup>ND</sup> COHN

To accept the resignation for the purpose of retirement, Tim Wells, Elementary Teacher, effective July 1, 2018

Carried, 9-0

MOTION ROSE 2<sup>ND</sup> CALUNEO

To accept the resignation for the purpose of retirement, Patricia Westover, Elementary Teacher, effective July 1, 2019

ANTALEK - YES

CALUNEO - YES

COHN - YES

CRAWFORD - YES

NELSON - YES

OUELLETTE - YES

RAMOS - NO

ROSE - YES

WELCOME - ABSTAIN

Carried, 7-1-1

MOTION CALUNEO 2<sup>ND</sup> NELSON

To accept the resignation for the purpose of retirement, Laura Cannamela, Art K-12 Teacher, effective July 1, 2019

Carried, 9-0

MOTION CRAWFORD 2<sup>ND</sup> ROSE

To accept the resignation for the purpose of retirement, Alissa Ferlito, Science Teacher, effective July 1, 2019

Carried, 9-0

MOTION ROSE 2<sup>ND</sup> RAMOS

To accept the resignation for the purpose of retirement, Concetta Melone, English Teacher, effective July 1, 2018

Carried, 9-0

MOTION CRAWFORD 2<sup>ND</sup> COHN

To accept the resignation for the purpose of retirement, Joanne Trapanese, Special Education Teacher, effective September 14, 2018

Carried, 9-0

MOTION CALUNEO 2<sup>ND</sup> RAMOS

To accept the resignation for the purpose of retirement, Deborah Scalzo, Teaching Assistant, effective June 30, 2018

Carried, 9-0

MOTION NELSON 2<sup>ND</sup> CRAWFORD

To accept the resignation for the purpose of retirement, Barbara Duggan, Special Education Teacher, effective July 1, 2019

Carried, 9-0

MOTION ROSE 2<sup>ND</sup> CALUNEO

To accept the resignation for the purpose of retirement, Patricia Lanzilotti, English Teacher, effective July 1, 2018

Carried, 9-0

MOTION CALUNEO 2<sup>ND</sup> RAMOS

To accept the resignation for the purpose of retirement, Robert Scott Payne, French Teacher, effective July 1, 2019

Carried, 9-0

MOTION CRAWFORD 2<sup>ND</sup> CALUNEO

To accept the resignation for the purpose of retirement, Robert Richburg, Music Teacher, effective July 1, 2019

Carried, 9-0

MOTION RAMOS 2<sup>ND</sup> CALUNEO

To accept the resignation for the purpose of retirement, Barbara Ireland, Elementary Teacher, effective July 1, 2018

Carried, 9-0

MOTION ROSE 2<sup>ND</sup> RAMOS

To accept the resignation for the purpose of retirement, Barbara Byrne, Science Teacher, effective July 1, 2019

Carried, 9-0

Public Participation – Agenda Items Only

Two members of the public addressed the Board:

- Jim Digoia – public voting in the school building
- Jay Radez – availability of single bus run information prior to the community forum

Executive Session

MOTION COHN 2<sup>ND</sup> RAMOS

To Adjourn to Executive Session at 9: 19 pm to discuss the employment history of particular individuals

Carried, 9-0

MOTION ANTALEK 2<sup>ND</sup> WELCOME

To appoint Matthew Nelson as Clerk Pro Tem

Carried, 9-0



The District Clerk left the meeting, and Board President Anthony Welcome left the meeting.

Others in attendance at Executive Session:

Michael Vanyo, Superintendent

Suzanne Guntlow, Principal

Andrea Williams, Principal

Timothy Farley, Principal

Craig Shull, Principal

Daniel Farley, Assistant Principal

Peg Warner, Director of Special Education

The meeting was reconvened at 8:35 p.m.

MOTION RAMOS 2<sup>ND</sup> ANTALEK

To adjourn the meeting at 10:43 p.m.

Carried, 8-0

X

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Mindy M. Potts  
District Clerk

X

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Matthew Nelson  
Clerk Pro Tem

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