

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

April 4, 2017

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, April 4, 2017 at 7:00 p.m. in the High School Library.

Board Members Present:

Daniel Cohn	Matthew Nelson	Jeffrey Ouellette
Regina Rose	Cheryl Trefzger	Anthony Welcome

Board Members Absent:

John Antalek Susan Ramos Michael Stead Alexis Hoffmann – Student Member on the Board

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, Robert McCloskey, Special Education Director, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:00 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board Member Daniel Cohn read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION NELSON 2ND TREFZGER

To approve the agenda with modifications as presented including moving items 11(K) and 11(L) from the Consent Agenda to Discussion Action

Carried, 6-0

MOTION ROSE 2ND COHN

To approve the minutes of the 03/07/17 - Regular Board Meeting

Carried, 6-0

Meeting Open For Public Participation

No one from the public wished to address the Board at this time.

Board Discussion Items

Members of the Board commended:

- the Crane Acting Troupe's performance of "42ND Street"
- Odyssey of the Mind competitors
- Valedictorian, Alexis Hoffmann and Salutatorian, Eric Papas

Superintendent's Report – Administrator's Comments

- Draft of 2017-2018 Budget

Superintendent George Zini gave a powerpoint presentation on the draft budget of which includes a maximum allowable increase of 1.47% on the levy over last year. As the NYS budget has not been adopted by NYS legislators, the amount of school aid is an estimate.

Tentative budget adoption meeting to be held on Wednesday, April 12, 2017 at 7:00 p.m.

Committee MeetingsAcademic Committee

Board member Regina Rose briefly reported on the Academic Committee Meeting held on 3/8/17. Middle and Elementary School Principal Tim Farley, Primary School Principal Suzanne Guntlow and Middle and Elementary School Assistant Principal Tony Marturano briefly shared information on assessments other academic programs at the Primary, Elementary, & Middle Schools.

Policy Committee

Board member Dan Cohn briefly reported on the Policy Committee meeting of 3/28/17

The following policies are considered to have had one reading:

First Readings:

- 9160 (9510) Personnel Records (revision and number change)
- 9140.1 (9520) Staff Complaints and Grievances (revision and number change)
- 9140.1-R Staff Complaints and Grievances Regulation (new)
- 9520.1 Staff Complaints and Grievances Procedures (delete)
- 9550 Termination Agreements (delete)
- 9600 Defense and Indemnification of Board Members and Employees (reviewed – no change)

Second Readings:

- 8416 Special Use of Buses (reviewed: no changes)
- 8416-E Special Use of Buses Exhibit (reviewed: no changes)
- 9125/9320 Drug-Free Workplace (revised and number change)
- 9125-R/9320-R Drug-Free Workplace Regulation (reviewed: no changes, number change)
- 9401 Negotiations Goals and Objectives (delete)
- 9411 Board Negotiating Agents (delete)
- 9412 Superintendent's Role in Negotiations (delete)
- 9500 Fingerprinting (revised)

Communications Committee (no meeting)

Board Vice-President Cheryl Trefzger briefly explained the committee will meet to finalize a letter drafted to Education Secretary DeVos.

Audit/Finance Committee Meeting Report

Board Vice-President Cheryl Trefzger briefly reported on the meeting held just prior to tonight's Board meeting.

Treasurer's Report and Acceptance of Warrants: *(full report contained in Supplemental File)*

MOTION TREFZGER 2ND ROSE

To accept the Treasurer's Report and Warrants as presented

Carried, 6-0

Consent AgendaMOTION OUELLETTE 2ND COHN

To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE *(mailed w/agenda)*

To accept the CPSE and CSE Recommendations for the 2016-2017 and 2017-2018 school year as follows: Meeting Dates of: 03/07/17, 03/09/17, 03/16/17, 03/17/17, 03/21/17, 03/23/17, 03/28/17 and 03/30/17

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Samantha Heffner	Uncertified Substitute Teacher	03/24/17
Sara Clough	Uncertified Substitute Teaching Assistant	04/04/17
Kathleen West	Uncertified Substitute Teaching Assistant	04/04/17
Jolie Rahal	Certified Substitute TA	04/04/17

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the NON-teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Craig Connors	Substitute Cleaner, Clerical and Food Service Helper	2/27/17
Daniel Farley, Jr.	Substitute Cleaner	03/30/17

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, *additional* EXTRA-CLASS ACTIVITY ADVISORS for the 2016-2017 school year as listed:

Position	Name
Volunteer Parent Chaperones (Spanish Club Trip)	Jodie Ponkos and Brenda Schermerhorn
Crane Acting Troupe Technical Advisor	Mike Rivenburgh
Nature's Classroom Volunteer Chaperones	Delete: Alissa Mullins Add: Melissa Heartquist

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Amy Giammattei to the position of Sound Production Design, with remuneration in the amount of \$1,000, which shall be reimbursed to the district by Crane Acting Troupe following the Spring Production

11(F) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

Student Teacher	Assignment	Dates
Carly Martin	Erin Shull	March 13-May 5, 2017

11(G) CONSIDERATION FOR APPOINTMENT (for employee #1951)

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Carly Magin, as a permanent substitute professional educator in the tenure area of Special Education, effective April 4, 2017 through January 15, 2018

11(H) CONSIDERATION FOR APPOINTMENT (for employee #1923)

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Cassie Gulisane, as a Term Substitute, effective April 4, 2017 through June 30, 2017

11(I) CONSIDERATION FOR APPOINTMENT (for employee #1898)

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Rocco Persico, as a Term Substitute, effective April 4, 2017 through June 23, 2017

11(J) CONSIDERATION FOR APPROVAL

To approve an unpaid leave of absence for employee #1961 effective September 6, 2017 through October 16, 2017

11(K) (Moved to Discussion Action)

11(L) (Moved to Discussion Action)

11(M) CONSIDERATION FOR APPROVAL

To approve the following field trip request per Board Policy #4531:

DESTINATION: Sharpe Reservation, Fishkill, NY

DATE: April 26, 2017

PARTICIPANTS: 5 Envirothon competitors

CHAPERONES: 1

ADVISORS/TEACHERS: Alissa Ferlito

11(N) CONSIDERATION FOR APPROVAL

To approve the following field trip request per Board Policy #4531:

DESTINATION: Washington DC

DATE: October 24-27, 2017

PARTICIPANTS: 8th Grade Students

CHAPERONES: 12

ADVISORS/TEACHERS: Lara Marotta

- 11(O) CONSIDERATION FOR APPROVAL AND AUTHORIZATION *(mailed with agenda)*
To approve, upon the recommendation of George Zini, Superintendent the 2017-2018 School District Calendar as presented
- 11(P) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of \$742 from ICC PTA and approve an increase in the 2016-2017 budget from \$38,147,566 to \$38,148,308 into the following Appropriation Code:
A2110.490-00-0000 - in the amount of \$742
- 11(Q) CONSIDERATION FOR APPROVAL AND AUTHORIZATION
To approve and authorize the Superintendent of Schools to make the following budget transfers:

ACCOUNT	Transfer In	Transfer Out
A2630.460-00-0000 Software	8000	
A2630.445-00-0000 Prof Services		5000
A2630.500-00-0000 Supplies		3000
A2630.400-00-0000 Consult Tech	8000	
A2630.160-00-0000 Director Salary		8000
A2610.460-00-0000 Library Books	9,337	
A2610.444-00-3200 Mandarin Service		533
A2610.521-00-3200 Supplies		5,191
A2610.527-00-3200 Film		1,648
A2610.522-00-3200 Periodicals		1,965

- 11(R) CONSIDERATION FOR ACCEPTANCE *(mailed with agenda)*
To accept the Internal Claims Auditor Report as presented
- 11(S) CONSIDERATION FOR AUTHORIZATION *(mailed with agenda)*
To authorize the Board President to execute the following two agreements:
- Education Inc. *(Special Education students)*
- 11(T) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Lorraine Warner as a Term Substitute, effective April 1, 2017 through June 30, 2017
- 11(U) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Primary School of \$1,000 from Terracycle US LLC and approve an increase in the 2016-2017 budget from \$38,148,308 to \$38,149,308 into the following Appropriation Code:
A2110.501-01-0000 - in the amount of \$1,000
- 11(V) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Rebecca Chapman, Special Education Teacher, effective June 30, 2017

11(W) CONSIDERATION FOR APPROVAL

To approve the following field trip request per Board Policy #4531:

DESTINATION: Utica - Mudville Tournament

DATE: May 6-7, 2017

PARTICIPANTS: 15 Softball Players

CHAPERONES: 2-3 including Tracy Nytrasky

End of consent

Carried, 6-0

Discussion ActionMOTION TREFZGER 2ND NELSON

Whereas, the Board of Education has been provided evidence that Ralph Lyons has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as an Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of, Superintendent of schools, Ralph Lyons be certified as an Evaluator of TEACHERS

Carried, 6-0

MOTION NELSON 2ND TREFZGER

To waive the reading of next item as all have access to the printed version

Carried, 6-0

MOTION NELSON 2ND COHN

Whereas, the Board of Education has been provided evidence that Doug Kelley has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as an Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of, Superintendent of schools, Doug Kelley be certified as an Evaluator of TEACHERS

Carried, 6-0

MOTION NELSON 2ND TREFZGER

To approve and authorize expending district funds associated with the attendance of Regina Rose at the following NYSSBA Workshops:

- NYSSBA–Summit: Your Role in Addressing the Growing Mental Health Crisis Among Students
May 20, 2017 – Latham at a cost of \$35

Carried, 6-0

MOTION COHN 2ND TREFZGER

To ratify the 2016-2017, 2017-2018, 2018-2019, & 2019-2020 contractual agreement between the Ichabod Crane Central School District and Civil Service Employees Association (CSEA) , and to authorize the President of the Board of Education to execute the contract

Carried, 6-0

Tenure Appointments

MOTION TREFZGER 2ND NELSON

WHEREAS CLARISE ROBINSON commenced probationary service on September 1, 2014 as a probationary professional educator, and

WHEREAS Clarise Robinson's probationary appointment will expire on August 31, 2017, and

WHEREAS Clarise Robinson holds a valid New York State Public School Teacher Certificate in the certification area(s) of Chemistry 7 - 12

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends Clarise Robinson's appointment to tenure, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Clarise Robinson effective September 1, 2017, to the position of professional educator in the tenure area(s) of Academic Science.

Carried, 6-0

MOTION NELSON 2ND TREFZGER

WHEREAS JENNIFER FARRELL commenced probationary service on September 1, 2015 as a probationary professional educator, and

WHEREAS Jennifer Farrell's probationary appointment will expire on August 31, 2017, and

WHEREAS Jennifer Farrell holds a valid New York State Public School Teacher Certificate in the certification area(s) of Literacy (Birth – Gr 6)

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends Jennifer Farrell's appointment to tenure, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Jennifer Farrell effective September 1, 2017, to the position of professional educator in the tenure area(s) of Remedial Reading.

Carried, 6-0

MOTION ROSE 2ND COHN

WHEREAS Sabrina Hartley commenced probationary service on September 1, 2014 as a probationary teaching assistant, and

WHEREAS Sabrina Hartley's probationary appointment will expire on August 31, 2017, and

WHEREAS Sabrina Hartley holds a valid New York State Public School Teacher Certificate in the certification area(s) of Teaching Assistant

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends Sabrina Hartley's appointment to tenure, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Sabrina Hartley effective September 1, 2017, to the position of teaching assistant in the tenure area(s) of Teaching Assistant.

Carried, 6-0

MOTION ROSE 2ND COHN

WHEREAS Craig Shull commenced probationary service on July 1, 2014 as a High School Principal, and

WHEREAS Craig Shull's probationary appointment will expire on June 30, 2017 and

WHEREAS Craig Shull holds a valid New York State Public School Teacher Certificate No. and

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends Craig Shull's appointment to tenure, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law §3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Craig Shull, effective July 1, 2017 to the position of High School Principal, in the tenure area(s) of Principal.

Carried, 6-0

MOTION ROSE 2ND NELSON

WHEREAS Anthony Marturano commenced probationary service on July 14, 2014 as an Assistant Principal, and

WHEREAS s probationary appointment will expire on July 13, 2017 and

WHEREAS Anthony Marturano holds a valid New York State Public School Teacher Certificate No. and

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends Anthony Marturano's appointment to tenure, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law §3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Anthony Marturano, effective July 1, 2017 to the position of Elementary/Middle School Assistant Principal, in the tenure area(s) of Assistant Principal.

Carried, 6-0

Public Participation

No one from the public wished to address the Board at this time.

Executive Session

MOTION ROSE 2ND TREFZGER

To adjourn to Executive Session at 8:45 p.m. to discuss collective negotiations pursuant to Article 14 of the Civil Service Law and to discuss matters leading to the discipline of a particular individual

Carried, 6-0

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem. There was no dissent from the rest of the Board

Superintendent George Zini, Business Manager Michael Brennan and School Attorney Mary Roach also attended Executive Session

District Clerk Mindy Potts left the meeting.

The meeting was reconvened in open session at 10:20 p.m.

MOTION NELSON 2ND ROSE

To adjourn the meeting at 10:25 p.m.

Carried, 8-0

X

Anthony Welcome
Clerk Pro Tem

X

Mindy M. Potts
District Clerk