

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

May 2, 2017

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education and Annual Budget Hearing was held on Tuesday, May 2, 2017 at 7:00 p.m. in the High School Library. A "Meet the Candidates Night" was held at 6:00 p.m. prior to the Board meeting.

Board Members Present:

Matthew Nelson Jeffrey Ouellette (*arrived 7:03pm*) Regina Rose
Cheryl Trefzger Anthony Welcome Alexis Hoffmann – Student Member on the Board

Board Members Absent: John Antalek Daniel Cohn Susan Ramos Michael Stead

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, and Mindy Potts, District Clerk

The meeting was called to order at 7:02 p.m.

The Board President announced the fire exits and conducted the Pledge of Allegiance.

Student Board Member Alexis Hoffmann read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

The Annual Meeting Chairman Tim Farley declared the Public Hearing on the 2017-2018 Budget open at 7:04p.m.

Meeting Open For Public Discussion On Budget Topics Only

No one from the public wished to speak at this time.

MOTION ROSE 2ND NELSON

To dispense with reading of budget hearing notice as the notice was available for inspection with the District Clerk

Carried, 5-0

Announcements By Chairman

1. Reading of Time & Place of Voting

May 16, 2017 from 8:00am-9:00pm in the High School gymnasium

2. Reading of Qualifications of Voters

Registration is required of all residents wishing to vote.

A qualified voter is:

- A citizen of the United States
- At least 18 years of age
- A resident of the school district for at least 30 days prior to the vote
- Not otherwise prohibited from voting (Section 5-106 Education Law)

3. Reading of Names of Election Officials

Chairman: Tim Farley

Primary Inspectors and Clerical Inspectors: Provided by the Board of Elections

Alternate Inspector: Mindy Potts

4. Introduction of Candidates for the Board of Education

Four vacancies are to be filled on the Board of Education. Two vacancies are for three-year terms as the terms of Susan Ramos and Cheryl Trefzger will expire June 30, 2017. One vacancy is for a three-year term and another vacancy is for a one-year term as two board members resigned during their terms and the interim appointments of Daniel Cohn and Michael Stead will expire May 16, 2017. The District Clerk has received petitions from the following for nomination to the Board of Education:

- Susan Ramos
- Tammy Crawford
- Craig Luckfield
- Daniel Cohn
- Brendan Caluneo
- Francis McKearin

Chairman Timothy Farley also announced that since filing his petition, Francis McKearin has officially withdrawn his name from the race.

5. Reading of the Propositions

PROPOSITION #1

Shall the Board of Education of the Kinderhook Central School District, Columbia and Rensselaer Counties, New York be authorized to expend the total amount of **\$39,189,544** during the school year **2017-2018** and to levy the necessary tax therefor?

PROPOSITION #2

Shall the Board of Education of the Kinderhook Central School District, Columbia and Rensselaer Counties, New York be authorized to (1) acquire **six (6) school buses**, at a maximum aggregate cost of **\$477,789**; (2) expend such sum for such purpose; (3) levy of the necessary tax therefor (and to pay interest thereon), to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education taking into account state aid; and (4) in anticipation of the collection of such tax, issuance of bonds and notes of the District at one time or from time to time in the principal amount not to exceed **\$477,789**?

6. Voting Machines

Voting will take place on optical-scanner machines as required by law. Election officials from the Columbia County Board of Elections will be available to assist voters if needed.

Presentation of 2017-2018 School Budget Proposal

Superintendent George Zini spoke briefly on the proposed budget which carried a levy increase of 1.47 and budget to budget increase of 2.77%. The bus purchase proposal was for six buses at a maximum cost of \$477,789.

The following documents were available with the district clerk for public inspection

- Legal Notice (as published)
- 2017-2018 General Fund Budget Document
 - Includes:
 - Appropriations Budget
 - Revenue Budget
 - Complete Budget Summary
 - Three Component Budget (Admin/Program/Capital)
 - Property Tax Report Card
 - Salary Disclosure Information For Administration
 - School District Report Card
 - Tax Exemption Impact Report
- 2015-2016 AUDIT REPORT

Chairman Tim Farley declared the Budget Hearing closed at 7:10 p.m.

MOTION ROSE 2ND NELSON
To approve the agenda as presented
Carried, 5-0

MOTION ROSE 2ND NELSON
To approve the minutes of the 04/04/17 - Regular Board Meeting
Carried, 5-0

MOTION TREFZGER 2ND ROSE
To approve the minutes of the 04/12/17 - Special Board Meeting
Carried, 5-0

MOTION NELSON 2ND TREFZGER
To approve the minutes of the 04/25/17 - Special Board Meeting
Carried, 5-0

Meeting Open For Public Participation

One member of the public addressed the Board on the following topic:

- Jim DiGioia – 2017-2018 Budget

Board Comments

The Board discussed the self-evaluation tool, a survey which could be taken online or in hard copy form.

Superintendent's Report – Administrator's Comments

Superintendent George Zini introduced the Andrea Williams as the final choice as Primary School Principal and Board President Anthony Welcome noted currently present in the room were two former Primary School Principals, one current and one future Primary School Principals.

MOTION ROSE 2ND TREFZGER 5-0

WHEREAS Andrea Williams holds a valid New York State Public School Administrator Certificate School Administrator/Supervisor in the certification area(s) of School Administrator/Supervisor, and

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends Andrea Williams's probationary appointment, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law §3012 and 8 NYCRR Part 30.3 does hereby appoint Andrea Williams to the position of Primary School Principal in the tenure area(s) of Principal for a probationary period of four (4) years to commence on July 1, 2017 and to expire June 30, 2021.

Carried, 5-0

Business Manager Michael Brennan briefly reported on Nature's Classroom at Silver Bay for approximately 70 fifth grade students.

Board member Matthew Nelson noted the public comment on the New Common Core standards was open.

Committee Meetings

Policy Committee:

The following policies are considered to have had one reading. Consideration for adoption of policies with a third reading contained under the Consent Agenda:

Second Readings:

- 9160 (9510) Personnel Records (revision and number change)
- 9140.1 (9520) Staff Complaints and Grievances (revision and number change)
- 9140.1-R Staff Complaints and Grievances Regulation (new)
- 9520.1 Staff Complaints and Grievances Procedures (delete)
- 9550 Termination Agreements (delete)
- 9600 Defense and Indemnification of Board Members and Employees (reviewed – no change)

Third Readings:

- 8416 Special Use of Buses (reviewed: no changes)
- 8416-E Special Use of Buses Exhibit (reviewed: no changes)
- 9125/9320 Drug-Free Workplace (revised and number change)
- 9125-R/9320-R Drug-Free Workplace Regulation (reviewed: no changes, number change)
- 9401 Negotiations Goals and Objectives (delete)
- 9411 Board Negotiating Agents (delete)
- 9412 Superintendent's Role in Negotiations (delete)
- 9500 Fingerprinting (revised)

Communications Committee

Board Vice President Cheryl Trefzger briefly reported on the Communications/Public Affairs Committee meeting held on May, 24, 2017.

- Board members will sign the finalized letter to Education Secretary Devos

Audit/Finance Committee Report

Board Vice President Cheryl Trefzger briefly reported on the Audit/Finance Committee Meeting held prior to tonight's Board meeting.

Treasurer's Report and Acceptance Of Warrants: *(Full Report Contained in the Supplemental File)*

MOTION NELSON 2ND TREFZGER

To accept the Treasurer's Report and Warrants as presented

Carried 5-0

Consent Agenda

MOTION TREFZGER 2ND ROSE

To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and/or CSE Recommendations for the 2016-2017 and 2017-2018 school years as follows: Meeting Dates of: 04/04/17, 04/06/17, 04/07/17, 04/11/17, 04/13/17, 04/24/17, 04/25/17 and 04/26/17

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the non-teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Tara Silverman	Translator	04/24/17
Cody Yates	Substitute Cleaner	05/02/17

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Jennifer Newman	Uncertified Substitute Teacher and TA	05/02/17

11(D) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

Student Teacher	Assignment	Dates
Jeffrey Montague	Jacob Patenaude	October 23 – December 8, 2017

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Daniel Garvansites, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective May 2, 2017

11(F) CONSIDERATION FOR APPOINTMENT
 To appoint Timothy Farley, as permanent Chairman for the 2017-2018 Annual Budget Vote & Election to be held on Tuesday, May 16, 2017

11(G) CONSIDERATION FOR APPOINTMENT
 To appoint Mindy Potts, as Alternate Inspector for the 2017-2018 Annual Budget Vote & Election to be held on Tuesday, May 16, 2017

11(H) CONSIDERATION FOR APPROVAL *(description of club in Supplemental File)*
 To approve the establishment of the following club for the 2017-2018 School Year:

Club	Unpaid Advisor(s)
Pawsitive Peers	Laura Sarno and Kathryn Walter

11(I) CONSIDERATION FOR ADOPTION
 To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 8416 Special Use of Buses (reviewed: no changes)
- 8416-E Special Use of Buses Exhibit (reviewed: no changes)
- 9125/9320 Drug-Free Workplace (revised and number change)
- 9125-R/9320-R Drug-Free Workplace Regulation (reviewed: no changes, number change)
- 9401 Negotiations Goals and Objectives (delete)
- 9411 Board Negotiating Agents (delete)
- 9412 Superintendent’s Role in Negotiations (delete)
- 9500 Fingerprinting (revised)

11(J) CONSIDERATION FOR APPROVAL
 To approve a request submitted by Employee #1274 for an extension of Child Rearing Leave for the 2017-2018 school year *(original Child Rearing Leave beginning on or about 3/5/17-6/30/17 approved at the 10/4/16 Boe Mtg)*

11(K) CONSIDERATION TO AMEND
 To amend the previously approved leave of absence for employee #1961 with revised effective dates: October 3-13, 2017 *(original approval 4/4/17 BoE mtg for effective dates of 9/6/17-10/16/17)*

11(L) CONSIDERATION FOR APPROVAL
 To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the following items:

Item Name	Item Number
HS Milling Machine	No tag number
Upright Piano	Tag No: 000314
Upright Piano	Tag No. 000315

11(M) CONSIDERATION OF APPROVAL

To establish, in accordance with the provision under Article 3 of the Ichabod CSEA Contract and Article IV of the IC Administrators Association Contract, Summer Hours for Clerical Staff and Administrators as 8 a.m. to 4 p.m. Monday through Thursday and 8 a.m. to 11 a.m. on Fridays, effective July 3, 2017 through September 1, 2017 and to authorize the Superintendent of Schools to approve summer hours for the confidential staff in Central Office from July 3, 2017 through September 1, 2017

11(N) CONSIDERATION FOR APPROVAL & AUTHORIZATION

(executed agreement contained in the Supplemental File)

To approve a 2016-2017 Health Services Contract in accordance with Education Law Section 912, with the Rensselaer City School District for 11 students attending private schools within the district (Doane Stuart) in the amount of \$6,055.39 and to authorize the president of the Board to execute the contract

11(O) CONSIDERATION FOR APPROVAL & AUTHORIZATION

(executed agreement contained in the Supplemental File)

To approve a 2016-2017 Health Services Contract in accordance with Education Law Section 912, with the Lansingburgh Central School District for two (2) students attending a private school within the district (Catholic Central School) in the amount of \$923.80 and to authorize the president of the Board to execute the contract

11(P) CONSIDERATION FOR APPROVAL & AUTHORIZATION

(executed agreement contained in the Supplemental File)

To approve a 2016-2017 Health Services Contract in accordance with Education Law Section 912, with the East Greenbush Central School District for 14 students attending private schools within the district (Holy Spirit and Montessori) in the amount of \$10,307.64 and to authorize the president of the Board to execute the contract

11(Q) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the High School of \$504 from the Hannaford Helps Schools and to approve an increase in the 2016-2017 budget in the amount of \$504 from \$38,149,308 to \$ 38,149,812 and to increase the following Appropriation Code:

A 2020.411-05-0000 – in the amount of \$504

11(R) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Primary School of \$342 from the Hannaford Helps Schools and to approve an increase in the 2016-2017 budget in the amount of \$342 from \$38,149,812 to \$ 38,150,154 and to increase the following Appropriation Code:

A 2110.510-01-0000 – in the amount of \$342

- 11(S) CONSIDERATION FOR APPROVAL AND AUTHORIZATION
To approve the 2017-2018 Estimated Final Service Request for the QUESTAR III Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, in the amount of \$3,277,176 and to authorize the President of the Board of Education, to sign the Final Service Request and AS-7 upon receipt
- 11(T) CONSIDERATION FOR ACCEPTANCE *(Report contained in the Supplemental File)*
To accept the Internal Claims Auditor Report as presented
- 11(U) CONSIDERATION FOR APPOINTMENT AND AUTHORIZATION
(executed agreement contained in the Supplemental File)
To appoint, upon the recommendation of George Zini, Superintendent, Leonard Bates, Jr. to position of Computer Operator, effective July 1, 2017 and to authorize the President of the Board of Education to execute the employment agreement
- 11(V) CONSIDERATION FOR APPROVAL
Whereas it has been determined that unsafe conditions exist on the physical education fields, the school board has determined it to be prudent to apply a selective broadleaf herbicide to reduce weed populations on the fields. The unevenness of the various weeds constitutes a safety hazard, in that the uneven surface can potentially cause injuries by twisting ankles and other joints.
Therefore, it is recommended that a selective broadleaf weed control application be made to reduce broadleaf weeds. To reduce further applications of these products, the board is suggesting the following actions be taken:
1. Future overseedings of these fields will include endophyte enhanced Perennial ryegrasses and turf type fescues. These seed types are to be used, as endophyte enhances ryegrasses and fescues will not be damaged by insect pests.
 2. Routine fertilizations are to be made that will help maintain turf vigor and density, which will reduce invasive broadleaf weeds.
 3. Other cultural practices including mowing, irrigation, and aerations following standard horticultural practices will be followed to promote a dense turf stand and minimize invasive weeds and insect pests.
 4. Any materials used for pest control under this Emergency Declaration will be "Caution" label only, the lowest risk category.

End of Consent Agenda
Carried, 5-0

MOTION TREFZGER 2ND NELSON *(MOA contained in the Supplemental File)*
To ratify the 2017-2018, 2018-2019, 2019-2020 & 2020-2021 contractual agreement between the Ichabod Crane Central School District and the Ichabod Crane Administrators Association, and to authorize the President of the Board of Education to execute the contract
Carried, 5-0

MOTION ROSE 2ND TREFZGER *(MOA contained in the Supplemental File)*
To ratify the 2017-2018, 2018-2019, 2019-2020 & 2020-2021 contractual agreement between the Ichabod Crane Central School District and the Ichabod Crane Nurses Association, and to authorize the President of the Board of Education to execute the contract
Carried, 5-0

Tenure

MOTION TREFZGER 2ND ROSE

WHEREAS BERIT ERICKSON commenced probationary service on September 1, 2016 as a probationary professional educator, and

WHEREAS Berit Erickson's probationary appointment will expire on August 31, 2017, and

WHEREAS Berit Erickson holds a valid New York State Public School Teacher Certificate in the certification area(s) Student's with Disabilities, Grade 1-6

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends Berit Erickson's appointment to tenure, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Berit Erickson effective September 1, 2017, to the position of professional educator in the tenure area(s) of Special Education.

Carried, 5-0

Public Participation – Agenda Items Only

No one from the public wished to address the Board at this time.

Executive Session

MOTION TREFZGER 2ND NELSON

To adjourn to Executive Session at 7:33 p.m. to discuss the employment history of a particular individual and to discuss matters leading to the discipline of a particular individual

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem. There was no dissent from the rest of the Board.

The District Clerk left the meeting.

The meeting was reconvened at 8:20 p.m.

MOTION TREFZGER 2ND ROSE

To adjourn the meeting at 8:25 p.m.

Carried, 5-0

X

Anthony Welcome
Clerk Pro Tem

X

Mindy M. Potts
District Clerk