

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

May 5, 2015

MINUTES

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, May 5, 2015 at 7:00 p.m. in the High School Library.

Board Members Present:

John Chandler Barbara-anne Johnson-Heimroth Jeffrey Ouellette
Susan Ramos Anthony Welcome Samantha Hesler – Student Member on the Board

Board Members Absent:

Kyle Aschenbrenner Tricia Gerkman Bruce Naramore Cheryl Trefzger

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, Robert McCloskey, Special Education Director, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:01 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Student Board member Samantha Hesler read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION RAMOS 2ND OUELLETTE

To approve the agenda with modifications as presented

Carried, 5-0

MOTION CHANDLER 2ND RAMOS

To approve the minutes of the 03/31/15 - Regular Board Meeting *(draft mailed w/agenda)*5-0

Carried, 5-0

MOTION CHANDLER 2ND RAMOS

To approve the minutes of the 04/14/15 - Special Board Meeting

KYLE ASCHENBRENNER- ABSENT	CHANDLER - YES	GERKMAN - ABSENT
JOHNSON-HEIMROTH - YES	NARAMORE - ABSENT	OUELLETTE – ABSTAIN
RAMOS - YES	TREFZGER - ABSENT	WELCOME - YES

Failed, 4-0-1

MOTION CHANDLER 2ND RAMOS

To approve the minutes of the 04/21/15 – Special Board Meeting

KYLE ASCHENBRENNER- ABSENT

CHANDLER - YES

GERKMAN - ABSENT

JOHNSON-HEIMROTH - YES

NARAMORE - ABSENT

OUELLETTE – ABSTAIN

RAMOS - YES

TREFZGER - ABSENT

WELCOME - YES

Failed, 4-0-1

Meeting Open For Public Participation

No one from the public wished to address the Board.

Board Comments

The Board discussed the evaluation of the Superintendent and the process to be used in the evaluation.

Superintendent's Report – Administrator's Comments

Superintendent George Zini reported briefly on the following items:

- Drug Awareness Evening: Organized by the Drug Task Force, a Drug Awareness Evening was held on Thursday and was well-received.
- Virtual Building Tour: To enhance safety in the district, the Superintendent proposes purchasing a virtual building tour which will give law enforcement more information on the building in the event of an emergency
- Field Testing: The district is being asked by the State Education Department to conduct field tests district-wide. Tests will only be given at the High School where teachers have expressed value in administering the exams.
- Update on APPR: The Superintendent briefly reported on the timeline from SED for APPR Plans due to the State Education Department.
- Strategic Operating Plan Report: The Superintendent gave a presentation on the work of the Strategic Plan Committees and the plan for the future for the district. (Consideration for approval under Consent Agenda)

Committee Meetings

Board Vice-President John Chandler reported briefly on the Policy Committee meeting of April 21, 2015.

Policy Committee:

Reading of Policies

First Readings:

- 8120.2 – Safe Use of Hazardous Chemicals (reviewed)
- 8110 – School Building Safety (new)
- 8220 – Buildings And Grounds Maintenance And Inspection (new)
- 5450 - Student Safety (to be deleted)
- 8100 – Safety Program (to be deleted)
- 8111 – Reporting of Hazards (to be deleted)
- 8120 – Accident Prevention and Safety Procedures (to be deleted)

Second Readings:

- 5150 School Admissions (revised)
- 4321.2 School-Wide Pre-Referral Approaches (revised)
- 4321.2-R School-Wide Pre-Referral Approaches Regulation (delete)
- 4321.13 Preschool Special Education (new)
- 8115 Integrated Pest Management Program (revised)

Facilities Committee:

Board member Jeffrey Ouellette reported briefly on the Facilities Committee meeting held on April 22, 2015 in the Middle School library

Audit/Finance Committee Report

Committee Meeting Report:

Board Vice-President John Chandler and Board member Susan Ramos reported briefly on the Audit/Finance Committee Meeting held just prior to this night's Board meeting.

Treasurer's Report and Acceptance Of Warrants: *(full report contained in the Supplemental File)*

MOTION CHANDLER 2ND RAMOS

To accept the Treasurer's Report and Warrants as presented
Carried, 5-0

Consent Agenda

MOTION RAMOS 2ND CHANDLER

To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR AMENDMENT

To amend the appointment of Heather Dorval from the position of Bus Attendant, listed on the March 31, 2015 Board agenda, to the position of Substitute Bus Attendant, retroactive to March 16, 2015

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and/or CSE Recommendations for the 2014-2015 and 2015-2016 school years as follows: Meeting Dates of: 03/30/15, 03/31/15, 04/01/15, 04/13/15, 04/14/15, 04/15/15, 04/22/15, 04/23/15, 04/24/15, 04/27/15 and 04/28/15

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2014-2015 school year:

Name	Position
Megan Yeats	Boys' Varsity Tennis Coach
Tim Stewart and Tom Call	Intramural Flag Football

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following people to provide after school instruction, per the ICTA contract, for Special Education Itinerant Services (SEIT):

Name	Effective Date
Karen Purvis	4/22/15

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the NON-teaching substitute listing for 2014-2015 school year:

Name	Position	Effective
Joann Capelli	Substitute Recess Monitor	4/16/15
Ryan Dugan	Substitute Cleaner	5/5/15
Donna LaTorre	Substitute Bus Attendant	5/11/15

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, *additional*/ EXTRA-CLASS ACTIVITY ADVISORS for the 2014-2015 school year as listed:

Position	Name
Extended Day Substitute	Darcy Burns (effective 3/12/15)

11(G) CONSIDERATION FOR APPROVAL

To approve an extension of FMLA leave of absence for employee #716 for the 2015-2016 school year

11(H) CONSIDERATION FOR APPROVAL

To approve an extension of FMLA leave of absence for employee #1274 for the 2015-2016 school year

11(I) CONSIDERATION FOR APPROVAL

To approve an FMLA leave of absence for employee #642 effective on or about May 15, 2015 and continuing through the end of the 2014-2015 school year

11(J) CONSIDERATION FOR RECALL

To recall Jodie Luhrsen, Music Teacher, per the preferred eligibility list, effective for the 2015-2016 school year

11(K) CONSIDERATION FOR RECALL

To recall Camille Praga, Cleaner, per seniority list pursuant to Civil Service Law, effective May 11, 2015

11(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Adam Vooris, as a professional educator in the Physical Education tenure area for a probationary period of three years, effective August 30, 2015 and ending June 30, 2018

11(M) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Dina Nowicki, as a professional educator in the English Language Learner tenure area for a probationary period of three years, effective August 30, 2015 and ending June 30, 2018

11(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Jennifer Dunn, as a permanent substitute professional educator in the tenure area of Teaching Assistant, effective for the 2015-2016 school year (for employee #1308)

11(O) CONSIDERATION FOR APPROVAL

To approve a Leave of Absence from Ashley Burke, Teaching Assistant, for the 2015-2016 school year for the purpose of accepting another position within the district

- 11(P) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent of Schools, Ashley Burke, as a permanent substitute professional educator in the tenure area of Elementary K-6, effective for the 2015-2016 school year (for employee #1274)
- 11(Q) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent of Schools, Nicole Canuteson, Certified Teaching Assistant Substitute, effective on or about May 11, 2015 and continuing through the end of the 2014-2015 school year (for employee #1850)
- 11(R) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent of Schools, Barbara D'Alberto, Certified Teaching Assistant Substitute, effective on or about May 25, 2015 and continuing through the end of the 2014-2015 school year (for employee #1923)
- 11(S) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Helen Park as a permanent substitute professional educator in the tenure area of Music K-12, effective for the 2015-2016 school year (for employee #716)
- 11(T) CONSIDERATION FOR APPOINTMENT
To appoint Inspectors, Assistant Clerks, and Custodian of Machines for the 2015-2016 Annual Budget Vote & Board of Education Election to be held on Tuesday, May 19, 2015 as follows:

Position	Name(s)
Custodian of Machines	Jack Taylor
Inspectors	Shirley McThenia (<i>Chief Inspector</i>), Mary Sager, Gail Foster, Pat McDermott, Bev Hamecher, Arlene Oldrich, Lisa Schmitt, Nancy Connors
Alternate Inspector	Mindy Potts
Assistant Clerks	Mary Geiger, Penny Gutto, Pamela Ward, Phyllis Shafer, Marilyn Ryan, Kara Udway, Mike Udway, Rebecca Fingar, Angelique Hebert, Mary Kay Pawlows, Amy Melino, Tami Myers, Michele Webb
Alternate Assistant Clerks	Mena Mazure, Mindy Potts

- 11(U) CONSIDERATION FOR APPOINTMENT
To appoint Timothy Farley, as permanent Chairman for the Annual Budget Hearing on Tuesday, May 12, 2015 and the 2015-2016 Annual Budget Vote & Election to be held on Tuesday, May 19, 2015
- 11(V) CONSIDERATION FOR APPROVAL
To approve the date of the 2015-2016 Organizational meeting as July 7, 2015
- 11(W) CONSIDERATION FOR APPROVAL & AUTHORIZATION
To approve a 2014-2015 Health Services Contract in accordance with Education Law Section 912, with the NORTH COLONIE CENTRAL SCHOOL DISTRICT for three (3) students attending private schools within the district (Loudonville Christian and St. Gregory's) in the amount of \$1,697.22 and to authorize the president of the Board to execute the contract

11(X) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of \$2,762 from the Booster Club (wrestling tournament) and approve an increase in the 2014-2015 budget from \$35,790,087 to \$ 35,792,849 into the following Appropriation Code:
A2855.441-00-3400 – in the amount of \$2,762

11(Y) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Middle and Elementary Schools of \$750 from Hannaford Helps Schools and approve an increase in the 2014-2015 budget from \$ 35,792,849 to \$ 35,793,599 into the following Appropriation Code:
A2110.510-04-0000 - in the amount of \$750

11(Z) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Primary School of \$174 from Hannaford Helps Schools and approve an increase in the 2014-2015 budget from \$ 35,793,599 to \$35,793,773 into the following Appropriation Code:
A2110.510-01-0000 - in the amount of \$174

11(AA) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Elementary School of \$1000 from Hannaford Helps Schools and approve an increase in the 2014-2015 budget from \$35,793,773 to \$35,794,773 into the following Appropriation Code:
A2110.510-04-0000 - in the amount of \$1000

11(BB) CONSIDERATION FOR APPROVAL

To approve the following field trip request per Board Policy #4531:
DESTINATION: Washington D.C
DATE: October 27-30, 2015
PARTICIPANTS: 135 DC Club (8th Grade Students)
CHAPERONES: 15
ADVISORS: Lara Marotta and Dara Rexhouse

11(CC) CONSIDERATION FOR ACCEPTANCE

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

	<u>AS OF 3/31/15</u>
Account Balance:	\$ 119,955.76

11(DD) CONSIDERATION FOR ACCEPTANCE

To accept the Strategic Operating Plan as presented

11(EE) CONSIDERATION FOR ACCEPTANCE

To accept the Internal Claims Auditor Report as presented

11(FF) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the teaching substitute listing for 2014-2015 school year:

Name	Position	Effective
Danielle Ooms	Non-Certified Substitute Teacher and TA	5/5/15

End of Consent Agenda

KYLE ASCHENBRENNER- ABSENT

CHANDLER - YES

GERKMAN - ABSENT

JOHNSON-HEIMROTH -ABSTAIN

NARAMORE - ABSENT

OUELLETTE – YES

RAMOS - YES

TREFZGER - ABSENT

WELCOME - YES

Failed, 4-0-1

MOTION CHANDLER 2ND RAMOS

CONTRACT NO. 1 – General Construction (2014 Capital Improvements Phase I)

To award bid of Contract No. 1 General Construction to the lowest responsible bidder,

Wainschaf Associates with a total contract award amount of \$84,200 (*per the bid opening held on 04/30/15*)

KYLE ASCHENBRENNER- ABSENT

CHANDLER - YES

GERKMAN - ABSENT

JOHNSON-HEIMROTH - YES

NARAMORE - ABSENT

OUELLETTE – ABSTAIN

RAMOS - YES

TREFZGER - ABSENT

WELCOME - YES

Failed, 4-0-1

MOTION CHANDLER 2ND JOHNSON-HEIMROTH

CONTRACT NO. 2 – Electrical Construction (2014 Capital Improvements Phase I)

CONSIDERATION FOR APPROVAL (*supplemental file*)

To award bid of Contract No. 2 Electrical Construction to the lowest responsible bidder,

McBain Electric with a total contract award amount of \$33,857 (*per the bid opening held on 04/30/15*)

Carried, 5-0

MOTION CHANDLER 2ND RAMOS (*supplemental file*)

To approve the 2015-2016 Estimated Final Service Request for the QUESTAR III Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, in the amount of \$2,780,285 and to authorize the President of the Board of Education, to sign the Final Service Request and AS-7 upon receipt

Carried, 5-0

Public Participation – Agenda Items Only

No one from the public wished to address the Board.

Executive Session

MOTION RAMOS 2ND CHANDLER

To adjourn to Executive Session to discuss the employment history of a particular person and to discuss collective negotiations pursuant to Article 14 of the Civil Service Law

Carried, 5-0

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem. There was no dissent from the rest of the Board.

The District Clerk left the meeting.

Others Present at Executive Session: Superintendent George Zini and Business Manager Michael Brennan

The meeting was reconvened in open session at 8:45 p.m.

MOTION OUELLETTE 2ND CHANDLER

To adjourn the meeting at 8:50 p.m.
Carried, 5-0

X

Mindy M. Potts
District Clerk

X

Anthony Welcome
Clerk Pro Tem