

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

AUGUST 16, 2016

MINUTES

A Special Meeting of the Ichabod Crane Board of Education was held on Tuesday, August 16, 2016 at 7:00 p.m. in the High School Library.

Board Members Present:

John Antalek

Tracy Farrell

Jeffrey Ouellette

Susan Ramos *(left at 8:25pm)*

Regina Rose

Cheryl Trefzger

Anthony Welcome

Board Members Absent:

Matthew Nelson

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:00 p.m.

Board President Anthony Welcome announced the Fire Exits and conducted the Pledge of Allegiance.

Board Member Cheryl Trefzger read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION ROSE 2ND RAMOS

To approve the agenda with modifications as presented

Carried, 7-0

Student Member on the Board

The Board discussed the Student Member on the Board, Alexis Hoffmann, who was introduced by High School Principal Craig Shull.

MOTION ROSE 2ND FARRELL

To appoint, in accordance with policy #2245, Alexis Hoffmann to serve as Student Representative to the Board of Education for the 2016-2017 school year

Carried, 7-0

Board Clerk administered the Oath of Office to Alexis Hoffman

Public Hearing - Board Policies

Board President Anthony Welcome declared the Public Hearing open at 7:06 p.m.

A. Discussion of Proposed Policies

Superintendent George Zini reviewed the Code of Conduct which had a few revisions to clarify language and also included a change for high school students to not carry backpacks or large bags during the school day. The Superintendent also reviewed the Attendance Policy which has no changes from the prior year.

- Review of Code of Conduct Policy #5310
- Review of Attendance Policy #5100

The Board had discussion and clarified the intention behind the changes.

B. Hearing Open for Public Discussion

One member of the public asked for clarification on the changes to the Code of Conduct in regards to the backpacks at the High School.

C. Public Hearing Closed

Board President Anthony Welcome declared the Public Hearing closed at 7:32 p.m.

MOTION TREFZGER 2ND RAMOS

To adopt the following mandated policies:

- Code of Conduct Policy #5310
- Attendance Policy #5100

Carried, 7-0

MOTION FARRELL 2ND TREFZGER

To approve the minutes of the 08/02/16 – Regular Meeting

ANTALEK - YES

FARRELL – YES

NELSON - ASBSENT

OUELLETTE - YES

RAMOS - YES

ROSE - YES

TREFZGER - ABSTAIN

WELCOME – YES

Carried, 6-0-1

Meeting Open For Public Participation

One member of the public addressed the Board:

- Jim DiGioia – Athletic Field Lights

Board Discussion

The Board discussed the following items:

- Board Vacancy

As Board Vice-President John Chandler resigned effective August 8, 2016, creating a vacancy, the Board discussed options for filling the vacancy. The Board chose to solicit interest from the community with a deadline of September 1, 2016 and meeting potential candidates at the September 8 Regular Board meeting.

Additionally the vacancy caused the Vice-Presidency to be unfilled. Board President Anthony Welcome called for nominations for the office of Vice-President.

Board member Susan Ramos nominated Cheryl Trefzger and Board member Regina Rose nominated John Antalek. John Antalek did not accept the nomination. Cheryl Trefzger did accept the nomination.

Board President called for the vote on the nomination of Cheryl Trefzger as Vice-President.
Carried, 7-0

- Superintendent Search Process

Because Superintendent George Zini will not renew his contract after June 30, 2017, the Board discussed the search for a new Superintendent. The Board decided to contact Dr. Gladys Cruz, District Superintendent of Questar III to begin the search as soon as possible.

Reports/Presentations/Updates:

- Fire Inspection Reports

Safety Specialist Patrick Paratore of Questar III reviewed the Fire Inspection Reports. Fire Inspections are conducted every 11 months and the buildings of the district had no significant issues.

MOTION FARRELL 2ND ROSE *(reports contained in the Supplemental File)*

To accept the Fire Inspection Reports as presented

Carried, 7-0

- High School Back Pack Program and Ichabod's Closet

High School Principal Craig Shull and Teaching Assistant Robin Sullivan presented information regarding a new program through the Northeastern Regional Food Bank to make sure 15 High School Students have enough food on the weekends. Additionally, Ichabod's Closet will discreetly provide other necessities for students at the High School including clothing and prom dresses and toiletries.

Board Member Susan Ramos left the meeting.

- Tax Rate Calculation

Business Manager Michael Brennan reported and answered questions regarding the tax rate calculation, tax freeze credit and the STAR program.

MOTION ANTALEK 2ND TREFZGER

To adopt a tax levy, inclusive of STAR reimbursement, at \$22,451,460 with the tax levy to be at 0.67% over last year's actual levy;

AND WHEREAS, the Board of Education of the Kinderhook Central School District at the Annual District Vote and Election held on May 17, 2016, was authorized by the voters of the district to expend sums in the total amount of \$ 38,133,987 during the 2016-2017 school year, and to levy the necessary tax therefor;

AND BE IT HEREBY DIRECTED, that the tax warrant of the Board of Education, inclusive of STAR reimbursement, dated August 16, 2016 in the amount of \$22,451,460 is hereby executed and the collection of said taxes to begin on September 1, 2016 and to end on October 30, 2016 giving the Tax Warrant an effective period of 60 days, at the expiration of which time said Tax Collector shall make an account in writing to the Board of Education;

AND BE IT FURTHER DIRECTED that the delinquent tax penalties shall be fixed as follows:

1 st month - Sept 1 to Sept 30	No Penalty
2 nd month - Oct 1 to Oct 30	2% Penalty

AND TO ESTABLISH the date of July 26, 2017 as the last date for accepting applications for third party notification of Real Property Taxes in accordance with Chapter 758 of the Laws of 1986

Carried, 6-0

MOTION FARRELL 2ND TREFZGER

To authorize the President of the Board of Education to execute the following documents:
Uncollected Levy for Rensselaer and Columbia Counties

Carried, 6-0

Consent Agenda

MOTION TREFZGER 2ND ROSE

To adopt the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Robert Samaniuk, Foreign Language Teacher, effective August 1, 2016

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Kelley Fahey, Special Education Teacher, effective August 23, 2016

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Ashley Burke, Teaching Assistant, effective August 11, 2016

11(D) CONSIDERATION FOR ACCEPTANCE

To accept CPSE and CSE Recommendations for 2016-2017 school year as follows: Meeting Date(s) of: 08/11/16 and 8/16/16

11(E) CONSIDERATION FOR APPOINTMENT *(listings contained in the Supplemental File)*

To appoint, upon the recommendation George Zini, Superintendent, the teaching substitute list for the 2016-2017 school year:

- Substitute Teachers
- Substitute Teaching Assistants
- Tutors

To appoint, upon the recommendation George Zini, Superintendent, **additional** teaching substitutes for the 2016-2017 school year:

Name	Position
Jean Hacker	Uncertified Substitute TA
Tara Sanders	Uncertified Substitute TA
Katherine Gardner	Certified Substitute Teacher & TA
Tara Patterson	Certified Substitute Teacher & TA

11(F) CONSIDERATION FOR APPOINTMENT *(listings contained in the Supplemental File)*

To appoint, upon the recommendation of George Zini, Superintendent, the following non-teaching substitute lists for 2016-2017 school year:

- Clerical Support/Substitutes
- Maintenance Support/Substitutes
- Food Service Helper Substitutes
- Registered Nurse Substitutes
- Bus Drivers and Attendants Substitutes
- Substitute Aides, Substitute Monitors and Interpreters

To appoint, upon the recommendation George Zini, Superintendent, **additional** non-teaching substitutes for the 2016-2017 school year:

Name	Position
Louisette Dugan	Substitute Bus Attendant
Christine March	Substitute Bus Driver
Laurie Austin-Michaud	Substitute Bus Driver

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS for the 2016-2017 school year:

High School Position	Staff
Regents Review Classes	Randy Goold, Cadie Cargile, Emily Lock
Regents Exam Proctors and Graders	Angela Pemberton, Maureen VanTassel, Patrick Sanger, Brent Pemberton, Linda Knight, Meredith Grizzaffi, David Vona, Emily Lock

To appoint, upon the recommendation of George Zini, Superintendent, the following **additional** EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS for the 2016-2017 school year:

Position	Staff
Special Areas Team Leader	Remove: Robert Samaniuk Add: Jennifer Edwards
Extended Day Teacher	Remove: Robert Samaniuk Add: Shari Dowling
K-12 Instructional Technology Curriculum Co-Liaisons	Julianne Rulison and Greg Miller

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, based upon the recommendation of George Zini, Superintendent, Adult Education Instructors, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed:

Teacher	Course
Linda Renken	5 Hour Pre-Licensing
Thomas Dingley, Michael Sleasman, Frank Finch	Financial Planning
Mena Mazure, Abby Boothby	Exercise Class
Raul DeLeon, John White, Will Ferguson, and Josh Wisniewski	Basketball
Joyce Flower	Basketweaving
Liz Hamlin-Berninger	Yoga
Katie Snyder	Zumba
Melissa Falkner	Paint with Friends
Victor Bujanow	Notary Review

11(I) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Crystal First, part-time Health Office Aide, for the purpose of accepting another position in the within the district

11(J) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of George Zini, Superintendent, Crystal First to the position of Instructional Aide, effective August 31, 2016

11(K) CONSIDERATION FOR ACCEPTANCE
 To accept the resignation of Dina Nowiki, ELL Teacher, for the purpose of accepting another position in the within the district

11(L) CONSIDERATION FOR APPOINTMENT
 Whereas Dina Nowicki who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Spanish 7 – 12

Whereas George Zini, Superintendent of the Ichabod Crane Central School District, recommends Dina Nowicki be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Dina Nowicki to the position of professional educator in the tenure area(s) of Academic Foreign Language for a probationary period of four (4) years to commence on August 30, 2016 and to expire on June 30, 2020.

11(M) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of George Zini, Superintendent, Donna Williams to the probationary position of Cleaner, effective September 1, 2016

11(N) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of George Zini, Superintendent, Cody Shaw to the probationary position of Cleaner, effective September 1, 2016

11(O) AUTHORIZATION FOR PRESIDENT TO SIGN *(agreement contained in the Supplemental File)*
 To authorize the President of the Board of Education to execute the following document:

- Northern Rivers Family Services

11(P) AUTHORIZATION FOR PRESIDENT TO SIGN *(agreement contained in the Supplemental File)*
 To authorize the President of the Board of Education to execute the following document:

- COARC

11(Q) AUTHORIZATION FOR PRESIDENT TO SIGN *(agreement contained in the Supplemental File)*
 To authorize the President of the Board of Education to execute the following document:

- MOU with OK Kids 2016-2017 school year

11(R) CONSIDERATION FOR ACCEPTANCE
 To accept the resignation of Donna Williams. Cook, for the purpose of accepting another position within the district, effective September 1, 2016

11(S) CONSIDERATION FOR APPROVAL
 To establish the hourly rate of pay for the 2016-2017 school year as follows:

POSITION	2016-2017
SEIT	\$ 38.00/hour

11(T) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Berit Erikson, Elementary Teacher, for the purpose of accepting another position within the district, effective September 1, 2016

11(U) CONSIDERATION FOR APPOINTMENT

Whereas Berit Erikson who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Students With Disabilities, Grade 1 - 6

Whereas George Zini, Superintendent of the Ichabod Crane Central School District, recommends Berit Erikson be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Berit Erikson to the position of professional educator in the tenure area(s) of Special Education for a probationary period of one (1) year to commence on August 30, 2016 and to expire on June 30, 2017.

11(V) CONSIDERATION FOR APPROVAL

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the following equipment:

Barcode/ID Number	Building	Description
1230	HS	Amana Microwave
001676	HS	GE Stove
001679	HS	Kitchen Aide Dishwasher
001734	HS	Large Range Cabinet

11(W) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of George Zini, Superintendent, Barbara Grott as Part-time Aide (2.5 hours/day), effective August 30, 2016

11(X) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of George Zini, Superintendent, David Stickles to the probationary position of Head Bus Mechanic/Driver, effective August 29, 2016

End of Consent Agenda

Carried, 6-0

Public Participation – Agenda Items Only

Two members of the public addressed the Board on the following topics:

Christine Radez –Superintendent Search

Jim DiGioia – Tax Credit

The Board also mentioned the Superintendent Search and NYSSBA Summer Law Conference attended by Regina Rose.

MOTION TREFZGER 2ND FARRELL

To adjourn the meeting at 8:50 p.m.

Carried, 6-0

X

Mindy M. Potts
District Clerk