

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

SEPTEMBER 6, 2016

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, September 6, 2016 at 7:00 p.m. in the High School Library.

Board Members Present:

Tracy Farrell Matthew Nelson Jeffrey Ouellette Susan Ramos
Regina Rose Cheryl Trefzger (arrived 7:13pm) Anthony Welcome
Alexis Hoffmann – Student Member on the Board

Board Members Absent: John Antalek

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Daniel Doyle Head Bus Driver, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:01 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board Member Regina Rose read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION NELSON 2ND RAMOS

To approve the agenda with modifications including items 11Q and 11R from the Consent Agenda to Discussion Action

Carried, 6-0

MOTION RAMOS 2ND FARRELL

To approve the minutes of the 08/16/16 – Special Meeting

Carried, 6-0

MOTION RAMOS 2ND FARRELL

To approve the minutes of the 08/23/16 – Special Meeting

ANTALEK – ABSENT

NELSON - YES

ROSE - YES

Carried, 5-0-1

OUELLETTE - YES

TREFZGER - ABSENT

FARRELL – YES

RAMOS - ABSTAIN

WELCOME – YES

Meeting Open For Public Participation

Three members of the public addressed the Board on the following topics:

- Devin McConnell- New Backpack Policy
- Erin McConnell – New Backpack Policy
- Remi Schneider – New Backpack Policy

While not intending to begin a dialog, the administration explained changes to the policy were to increase safety in the building and that this policy has been in practice at the Middle, Elementary and Primary schools and is only newly instituted at the High School level.

Board Vice President Cheryl Trefzger arrived at 7:15p.m.

Board Discussion Items

- Board Goals 2016-2017

MOTION ROSE 2ND NELSON

To adopt the Board Goals as presented:

Board Goals 2016-2017
(Regular Reports to the Board)

The district will continually work to provide a positive cultural and academic environment in all district buildings through the use of training, staff development, communication, collegial approaches, and regular school climate surveys through the adoption of the following goals:

- By June 30, 2017 the district will continue to implement the communications action plan to further enhance communication to all stakeholders by monitoring feedback from all forms of media and enhance outreach and engagement to make informed future decisions.
- By June 30, 2017, the District will review and analyze the results of the feasibility study for reconfiguration of the grades as defined in the Best Use of Physical Space Action Plan which will meet the students' developmental needs and maximize efficiency of resources.
- By June 30, 2017, the District will continue to implement the Technology Action Plan to ensure all Ichabod Crane students possess the requisite skills upon graduation for competing in an ever-changing technological world.
- By June 30, 2017, the District will continue to implement the Health and Well Being of Students Action Plan that promotes the physical and emotional well-being of all students in collaboration with community experts.
- By June 30, 2017, the District will continue to implement the Student Engagement Action Plan to engage students both inside and outside of the traditional classroom setting and curriculum, to help all students attain a well-balanced perspective and to prepare them for post-graduate life.
- By June 30, 2017 the district will facilitate dialog between administration and the board for the purpose of analyzing and establishing academic goals for the 2017-18.
- By December 31, 2016 the Board will develop and implement a leadership succession plan with the intent of a July 1, 2017 start date.

Carried, 7-0

- Superintendent Vacancy Meeting with Questar III

The Board discussed when was the best time to meet with the Administration from Questar III as they would be facilitating the Superintendent search. The Board agreed a separate meeting to be held on September 20 was the preferred date.

- Board Vacancy - Candidates

The Board met with candidates, Brendan Caluneo, Michael Stead and Daniel Cohn and asked questions of them. The Board intended to enter into executive session at the end of this evening’s meeting to discuss the candidates with the anticipated appointment to take place at the September 20 meeting in order for the new member to take part in the discussion of the process for searching for the next Superintendent.

Reports/Presentations/Updates

- District Professional Development Plan

Melissa Murray Principal Responsible for APPR and Curriculum and Instruction briefly reported and answered questions on the Professional Development Plan

MOTION RAMOS 2ND TREFZGER *(full plan contained in the Supplemental File)*

To approve the Professional Development Plan as presented

Carried, 7-0

Superintendent’s Report – Administrator’s Comments

- Staff Development/Opening Day
The principals of the buildings reported that opening day went well except for a delayed exit of the students. ConnectEd messages went out to parents to notify of the delay.
- School Resource Deputy (SRD)
School Resource Deputy Toby VanAlstyne who is part of the sheriff’s briefly reported and answered questions regarding his role in the ICC district
- Capital Project Update
Facilities Director Steve Marotta briefly reported and answered questions regarding the Capital project: secure vestibules and additional classrooms
- Water Testing Results
Facilities Director Steve Marotta briefly reported and answered questions regarding the testing of all water sources in the district. All water is safe however some outlets had slightly elevated levels of lead or copper. A letter will be sent home to parents.

Facilities Committee Report

Board Member Matthew Nelson briefly reported on the Facilities committee meeting of August 30 which included discussion of water testing and the recently conducted feasibility study for the configuration of grades in each building.

Audit/Finance Committee Report

The Audit/Finance Committee did not meet prior to the Regular Board meeting tonight as planned due to member unavailability.

Treasurer’s Report and Acceptance of Warrants: *(Full Report Contained in the Supplemental File)*

MOTION TREFZGER 2ND NELSON

To accept the Treasurer’s Report and Warrants as presented

Carried, 7-0

Consent Agenda

MOTION FARRELL 2ND NELSON

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Michael Pirozzi, Bus Driver, effective August 22, 2016

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of LoriBeth Torok, Teaching Assistant, effective August 25, 2016

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Jessica Madden, Teaching Assistant, effective August 15, 2016

11(D) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Amanda Daley, Teaching Assistant, effective August 30, 2016

11(E) CONSIDERATION FOR ACCEPTANCE *(mailed with agenda)*

To accept CPSE and/or CSE Recommendations for 2016-2017 school year as follows: Meeting Date(s) of: 08/25/16

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the non-teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Daniel Farley, Jr	Seasonal Summer 2016 Cleaner	08/19/16
Jennifer Sweet	Substitute Cleaner	09/06/16

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Sarah Cooke	Certified Substitute Teacher, TA and Tutor	9/6/16
Lynn Hotaling	Uncertified Substitute Teacher	9/6/16

11(G) Additional:

Teaching Substitute for 2016-2017 school year:

Name	Position	Effective
Amber Porpa	Uncertified Substitute Teacher	9/6/16

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2016-2017 school year:

Position	Name
Modified Field Hockey Head Coach	Phil Leader

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS for the 2016-2017 school year:

Position	Name
Music Director for the Crane Acting Troupe	Richard Lapo
District-Wide Tech/Business/Practical Arts Dept Chair	Steve Leader

11(I) Additional:

EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS for the 2016-2017 school year:

Position	Name
Music Department Chaperones	Colleen Bartle, Nina Kahn, Lisa Klepeis, Anita Kliment, Dawn LeMoi, Melissa Leo, Bridget Malanowski, Melissa Miller, Melanie Moon, Dan Murdie, Dawn Murdie, Karen Saunders, Donna Smith, Brenda Tamez, Kara Udway

11(J) CONSIDERATION FOR APPOINTMENT

WHEREAS ANNA KEMP who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of ESOL

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends ANNA KEMP be appointed to a position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint ANNA KEMP to the position of professional educator in the tenure area(s) of ELL Teacher for FOUR (4) years to commence on August 30, 2016 and to expire on June 30, 2020

11(K) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Katherine Daggett who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12) tenure area for a probationary period of (4) four years to commence on August 30, 2016 and to expire on June 30, 2020 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Katherine Daggett during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT.

11(L) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Katherine Johnson who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12) tenure area for a probationary period of (4) four years to commence on August 30, 2016 and to expire on June 30, 2020 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Katherine Johnson during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT.

11(M) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Eugene Ringwood who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12) tenure area for a probationary period of (4) four years to commence on September 14, 2016 and to expire on June 30, 2020 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Eugene Ringwood during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT.

11(N) CONSIDERATION FOR APPOINTMENT

WHEREAS CHRISTINE HAMM who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of SPECIAL EDUCATION

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends CHRISTINE HAMM be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint CHRISTINE HAMM to the position of professional educator in the tenure area(s) of Special Education for a probationary period of FOUR (4) YEARS to commence on August 30, 2016 and to expire on June 30, 2020

11(O) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Carly Wills to the probationary position of Head Cook effective, September 1, 2016

11(P) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Louissette Dugan to the probationary position of Bus Attendant effective, September 1, 2016

11(Q) item moved to discussion action

11(R) item moved to discussion action

11(S) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following people to provide after school instruction, per the ICTA contract, for Special Education Itinerant Services (SEIT):

Name	Effective Date
Wendy Spendiff	9/6/16
Joanna Stegmann	9/6/16

11(T) CONSIDERATION FOR APPROVAL

Whereas, Melissa Murray has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of, Superintendent of schools, Melissa Murray be certified as a Lead Evaluator of TEACHERS

11(U) CONSIDERATION FOR APPROVAL

Whereas, Tim Farley has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of, Superintendent of schools, Tim Farley be certified as a Lead Evaluator of TEACHERS

11(V) CONSIDERATION FOR APPROVAL

Whereas, Suzanne Guntlow has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Suzanne Guntlow be certified as a Lead Evaluator of TEACHERS

11(W) CONSIDERATION FOR APPROVAL

Whereas, Anthony Marturano has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Anthony Marturano be certified as a Lead Evaluator of TEACHERS

11(X) CONSIDERATION FOR APPROVAL

Whereas, that Daniel Farley has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Daniel Farley be certified as a Lead Evaluator of TEACHERS

11(Y) CONSIDERATION FOR APPROVAL

Whereas, Craig Shull has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Craig Shull be certified as a Lead Evaluator of TEACHERS

11(Z) CONSIDERATION FOR APPROVAL

Whereas, that Robert McCloskey has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, Robert McCloskey be certified as a Lead Evaluator of TEACHERS

11(AA) CONSIDERATION FOR APPROVAL

Whereas, George Zini has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of TEACHERS, therefore

Be it resolved, that, upon recommendation of George Zini, Superintendent of schools, George Zini be certified as a Lead Evaluator of TEACHERS

11(BB) CONSIDERATION FOR APPROVAL

Whereas, George Zini has completed training which meets the requirements of 8 NYCRR 30-2.9 and the Ichabod Crane Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of PRINCIPALS, therefore

Be it resolved, that, George Zini be certified as a Lead Evaluator of PRINCIPALS

11(CC) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Middle School of \$100 from The National Union Bank of Kinderhook and approve an increase in the 2016-2017 budget from \$38,135,467 to \$38,135,567 into the following Appropriation Code:

A2110.501-05-0000 - in the amount of \$100

11(DD) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Middle School of \$73 from Target and approve an increase in the 2016-2017 budget from \$38,135,567 to \$38,135,640 into the following Appropriation Code:

A2020.501-05-0000 - in the amount of \$73

11(EE) CONSIDERATION FOR ACCEPTANCE *(mailed with agenda)*

To accept the Internal Claims Auditor's Report for August 2016

11(FF) AUTHORIZATION FOR PRESIDENT TO SIGN *(mailed with agenda)*

To authorize the President to execute the following document:

- Advanced Therapy

End of Consent Agenda

Carried, 7-0

MOTION TREFZGER 2ND FARRELL

To appoint, upon the recommendation of George Zini, Superintendent, Daniel Doyle to the PROBATIONARY position of Head Bus Driver effective August 22, 2016

Carried, 7-0

MOTION FARRELL 2ND TREFZGER

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Cheryl Fitzgibbons as Transportation Consultant, effective August 24, 2016, at a rate of \$50/hour

ANTALEK - ABSENT
NELSON - YES
ROSE - YES
Carried, 6-1

OUELLETTE - NO
TREFZGER - YES

FARRELL – YES
RAMOS - YES
WELCOME – YES

Public Participation – Agenda Items Only

One member of the public commented on the following topic:

- Emilia Teasdale – Late transportation home for the first day of school

Executive Session

MOTION TREFZGER 2ND RAMOS

To adjourn to Executive Session at 8:51 p.m. to discuss matters leading to the appointment of particular individuals

Carried, 7-0

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem.

There was no dissent from the rest of the Board.

The District Clerk left the meeting.

The meeting was reconvened at 9:32 p.m.

MOTION NELSON 2ND RAMOS

To adjourn the meeting at 9:35 p.m.

Carried, 7-0

X

Mindy M. Potts
District Clerk

X

Anthony Welcome
Clerk Pro Tem