

ICHABOD CRANE CENTRAL SCHOOL

REGULAR BOARD OF EDUCATION

SEPTEMBER 9, 2014

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, September 9, 2014 at 7:00 p.m. in the Middle School Library.

All Board Members Present:

Kyle Aschenbrenner	John Chandler	Tricia Gerkman
Barbara-anne Johnson-Heimroth	Bruce Naramore	Jeffrey Ouellette (<i>arrived 7:13pm</i>)
Susan Ramos	Cheryl Trefzger	Anthony Welcome
Samantha Hesler		

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:02 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Student Board Member Samantha Hesler read the District Mission:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION NARAMORE 2ND CHANDLER

To approve the agenda with modifications as presented
Carried, 8-0

MOTION ASCHENBRENNER 2ND GERKMAN

To approve the minutes of the 08/05/14 – Regular Meeting

Meeting Open For Public Participation

No one signed up to address the Board.

Board Discussion Items

The Board requested the Board Academic Committee hold a meeting in the next 2-3 weeks.

Superintendent's Report – Administrator's Comments

Superintendent George Zini reported on the following items:

- Opening Day: With approximately 1850 students registered opening day had no significant incidents. The High School will need patience as work continues on the Capital Project and the Middle School changed the bus drop off procedures improving efficiency in the mornings.
- Capital Project Update: The High School Guidance and Nurse's Offices and the new lobby are complete while work continues in the locker rooms and gymnasium with a focused effort on the completion of the library.

Board member Jeffrey Ouellette arrived at 7:13 p.m.

Committee Reports

Board Retreat

The Board met on August 26 to hear reports from the Strategic Plan Action Planning Committees and to discuss goals for the district. Board Vice President John Chandler explained the development of the Strategic Plan and that the District goals are driven by the Strategic Plan.

MOTION NARAMORE 2ND TREFZGER

To approve the 2014-2015 goals:

By June 30, 2015, the District will develop a comprehensive communication plan that will provide the entire Ichabod Crane community with information to make informed decisions.

By June 30, 2015, the District will develop, using the results of the demographic study, a plan for the district's physical space which will meet the students' developmental needs and maximize efficiency of resources.

By June 30, 2015, the District will develop a comprehensive district-wide technology plan that will ensure all Ichabod Crane students possess the requisite technological skills upon graduation for college and career readiness.

By June 30, 2015, the District will develop a district-wide plan that promotes the physical and emotional well-being of all students and includes articulation of present district-wide health curriculum.

By June 30, 2015, the District will develop a comprehensive plan to engage the students both inside and outside of the traditional classroom setting and curriculum, to help the students attain a well-balanced perspective and to prepare them for college, career and life.

By April, 30 2015, using the study of post-graduation results of the class of 2009, the District will review the structure and scope of the academic program at the high school and make recommendations that will best support the college and career readiness of our students. As part of its review, the District will develop an action plan to evaluate ICC's preparation of its students for post-secondary success.

The district will work to maintain, and continually improve upon, a positive cultural environment in all district buildings through the use of training, staff development, collegial approaches, and regular school climate surveys.

Carried, 9-0

Policy Committee

Board President Anthony Welcome reported briefly on the Policy Committee meeting of September 4.

The following policies are considered to have had one reading:

First Reading:

- 9211.2 Incidental Teaching (delete)
- 9230 Professional Staff Recruiting and Hiring (delete)
- 9240 Part-time and Substitute Professional Staff Employment (delete)
- 6625 Capital Assets Accounting (delete)
- 6640 Inventories (new)

Second Reading:

- 5275 Athletic Code of Conduct (revised)
- 7200 Financing Facilities Development (revised)
- 7810 Closing of Facilities (reviewed – no changes)

Audit/Finance Committee Report

Board Vice-President John Chandler briefly reported on the meeting held prior to tonight’s regular meeting which included positive information from the auditors, West and Co., who will be reporting to the full Board at the next Regular Board meeting.

Treasurer’s Report and Acceptance of Warrants:

MOTION RAMOS 2ND TREFZGER

To accept the Treasurer’s Report and Warrants as presented

Carried, 9-0

Facilities committee

Board Vice President John Chandler reported on the Facilities Committee meeting which was held just prior to tonight’s Regular Board meeting. The brief meeting was held to discuss the schematic drawings for the electronic sign.

Consent Agenda

MOTION NARAMORE 2ND RAMOS

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Deborah Binder, Bus Attendant, effective September 3, 2014

11(B) CONSIDERATION FOR ACCEPTANCE

To accept CPSE and/or CSE Recommendations for 2014-2015 school year as follows: Meeting Date(s) of: 08/26/14, 08/21/14

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the non-teaching substitute listing for 2014-2015 school year:

Name	Position	Effective
Rhonda Conover	Clerical	09/02/14
Bob Benson	Clerical	09/09/14
Michele Robillard	Clerical	09/09/14
Meg Duso	Clerical	09/09/14

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the teaching substitute listing for 2014-2015 school year:

Name	Position	Effective
Julie Eckholm	Certified Substitute Teacher	09/09/14
Christine Rifenburgh	Certified Substitute Teacher	09/09/14

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2014-2015 school year:

Position	Name
Boys’ Varsity Soccer	Gustavo DaCosta
Boys’ JV Soccer	John Knight
Boys’ Modified Soccer	Robert Hanna
Unpaid Volunteer Assistant Soccer	Sean Dugan Spencer Johnston

11(F) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent STUDENT TEACHERS/INTERNS for the period of time listed as follows:

NAME	ASSIGNMENT	DATES
Alyson Yoder	Michelle Kizaur	September 10-December 5, 2014

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following DISTRICT-WIDE DEPARTMENT CHAIRS, CURRICULUM LIAISONS, TEAM LEADERS & GRADE LEVEL APPOINTMENTS for the 2014-2015 school year:

Position	Staff
Generalist Mentors	Melissa Welcome Kathryn Bernarde Meredith Grizzaffi

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS for the 2014-2015 school year:

Position	Staff
Crane Acting Troupe Artistic Director	Gail Helfer
Crane Action Troupe Producer	Gail Helfer
Extended Day Teachers	Remove: Elisa McNeil Add: Robert Samaniuk
Extended Day Substitutes (Middle and Elementary School)	Add: Ashley Hughes, Elisa McNeil
Freshman Class Co-Advisors	Gregory Miller and Clarise Darcy

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Camille Praga, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective September 9, 2014

11(J) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation George Zini, Superintendent, Barbara McGivney as piano accompanist with an honorarium of \$200 for the 2014-2015 school year

11(K) CONSDIERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Sara Kane to the position of Term Substitute, effective September 2, 2014 to on or about October 15, 2014

11(L) CONSDIERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Sarah Cotsonas to the position of Term Substitute, effective August 27, 2014 for an unspecified amount of time up to 90 days

11(M) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Crystal First-Nabozny to the position of Part-time Aide (2.5 hours) effective September 2, 2014

11(N) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Alexandria Wait who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12) tenure area for a probationary period of three (3) years to commence on July 1, 2014 and to expire on June 30, 2017 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Alexandria Wait during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT.

11(O) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Sabrina Hartley who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K - 12) tenure area for a probationary period of three (3) years to commence on July 1, 2014 and to expire on June 30, 2017 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Sabrina Hartley, during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT.

11(P) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Michelle Turek to the position of Monitor effective August 28, 2014

11(Q) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following addition(s) to the non-teaching substitute listing for 2014-2015 school year:

Name	Position	Effective
Dina Nowicki	Translator	9/9/14

11(R) CONSIDERATION FOR APPROVAL

To approve an increase in the hours of the Food Service Helper position held by Joyce Hoffman from 3 hours/day to 5 hours/day effective September 9, 2014

11(S) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent, Lori Kolb-Speer as Parent Advocate for Special Education for the 2014-2015 school year

11(T) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:
 DESTINATION: Rochester, NY (McQuaid Invitational)
 DATE: 09/27/14
 PARTICIPANTS: Girls and Boys Cross-Country Team
 CHAPERONES: 2 coaches (Justin Pangie, Cadie Ahlgren)

11(U) CONSIDERATION FOR ACCEPTANCE
 To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance: AS OF 7/31/14
 \$ 109,299.41

Account Balance: AS OF 8/31/14
 \$ 109,112.81

11(V) CONSIDERATION FOR ACCEPTANCE
 To accept the Internal Claims Auditor’s Report for August 2014

11(W) CONSIDERATION FOR APPROVAL AND AUTHORIZATION
 To approve and authorize the Superintendent of Schools to make the following budget transfers:

ACCOUNT FROM:	ACCOUNT TO:	AMOUNT
A.2110.160.01.0000	A.2110.160.23.0000	\$13,000.00

11(X) AUTHORIZATION FOR PRESIDENT TO SIGN
 To authorize the President to execute the following document:

- Wildwood for the 2014-2015 School Year

11(Y) CONSIDERATION FOR AUTHORIZATION
 To authorize the President to execute the following:

- Questar III Classrooms – Lease Agreement

11(Z) CONSIDERATION FOR APPROVAL
 To approve a request submitted by Jennifer Edwards for a Child Rearing Leave beginning on or about January 30, 2015 and continuing through the end of the 2014-15 school year

11(AA) CONSIDERATION FOR APPROVAL
 To accept, per Board Policy #1800 Gifts from the Public, a donation to the Middle/Elementary School of \$66 from Target (Take Charge of Education) and to approve an increase in the 2014-2015 budget in the amount of \$66 from \$35,784,506 to \$ 35,784,572 and to increase the following Appropriation Codes:
A2110-510-04-0000 – in the amount of \$66

11(BB) CONSIDERATION FOR APPROVAL
 To accept, per Board Policy #1800 Gifts from the Public, a donation to the Middle/Elementary School of \$68 from Target (Take Charge of Education) and to approve an increase in the 2014-2015 budget in the amount of \$68 from \$35,784,572 to 35,784,640 and to increase the following Appropriation Codes:
A2110-510-04-0000 – in the amount of \$68

End of Consent Agenda
 Carried, 9-0

MOTION RAMOS 2ND ASCHENBRENNER

To approve and authorize expending district funds associated with the attendance of the following Board member at the following NYSSBA Workshops:

Barbara-anne Johnson-Heimroth:

- NYSSBA Leadership Academy - at a cost of \$260

KYLE ASCHENBRENNER - YES	CHANDLER - YES	GERKMAN - YES
JOHNSON-HEIMROTH - ABSTAIN	NARAMORE - YES	OUELLETTE – YES
RAMOS - YES	TREFZGER - YES	WELCOME - YES

Carried, 8-0-1 BAHA abstained

Public Participation – Agenda Items Only

No one wished to address the Board.

Executive Session

MOTION NARAMORE 2ND TREFZGER

To adjourn to Executive Session at 7:37 p.m. to discuss the employment history of a particular employee and to discuss matters leading to the dismissal of a particular person

Carried, 9-0

Others present in Executive Session:

- District Clerk Mindy Potts
- Superintendent George Zini
- Business Manager Michael Brennan

The meeting was reconvened in open session at 8:29 p.m.

MOTION CHANDLER 2ND TREFZGER

To adjourn the meeting at 8:29 p.m.

Carried, 9-0

Meetings:

Regular Meetings:

- 10/07 (Tue) – Regular Board Meeting – 7:00pm – High School Library
- 11/04 (Tue) – Regular Board Meeting – 7:00pm – High School Library

Committee Meetings:

- 10/07 (Tue) Audit/Finance Committee – 5:30pm – Central Office
- 10/14 (Tue) Policy Committee – 5:00pm - Central and November 18- 5pm
- 11/04 (Tue) Audit/Finance Committee – 5:30pm – Central Office

X

Mindy M. Potts
District Clerk