

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION MEETING

October 3, 2017

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, October 3, 2017 at 7:00 p.m. in the High School Library.

Board Members Present:

John Antalek	Brendan Caluneo	Daniel Cohn	Matthew Nelson
Jeffrey Ouellette	Susan Ramos	Regina Rose	Anthony Welcome
Jessica Alessi – Student Member on the Board			

Board Members Absent: Tammy Crawford

School Officials Present: Michael Vanyo, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Andrea Williams, Primary School Principal, Suzanne Guntlow, Principal Responsible for APPR and Curriculum and Instruction, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, Dan Doyle, Transportation Director, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:07 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board Vice-President Matthew Nelson read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION ROSE 2ND CALUNEO

To approve the agenda as presented

Carried, 8-0

MOTION COHN 2ND NELSON

To approve the minutes of the 09/12/17 – Regular Board Meeting

Carried, 8-0

Meeting Open For Public Participation

One member of the public addressed the Board:

Jim DiGioia – holding the November Board meeting on election day

Board Discussion Items

The Board discussed the following:

- Drug and Alcohol Use Prevention and Education

The Superintendent provided information on the work and education the district provides for students

- Committee Reports – Audit

Board Member John Antalek briefly discussed the Audit Committee meeting which was held on September 18. West and Co. will discuss the report in more detail later in the meeting.

- Student Liaison Committee with the Superintendent
- Goals Planning Meeting open to the public

Reports

Senior Class Trip – Permission to Plan

Senior Class Advisors Greg Miller and Clarise Robinson with Senior Class representatives, Janelle Benn and Dell Potts presented initial plans for the Senior Class Trip. The Board had no objections

Academic Report: K-12 English Language Arts (ELA)

ELA Curriculum Liaison Teachers: Maryann Gorkey, Jennifer Rickert, Anne Fleming and Connie Melone reported to the Board on the ELA program from Kindergarten through high school including college courses offered in the district

Audit Report: West and Co.

Amy Pedrick from West and Co. thanked the district and reported briefly on the unmodified, clean opinion given to the district after the external audit

Student Board Member Report

Student Board member Jessica Alessi reported on events at the High School including

- Spirit Week events
- Success of sports teams
- Student Liaison Committee meeting with the Superintendent

Superintendent Report

Superintendent Michael Vanyo reported on the following items:

- Additional Communications Committee meeting scheduled for October 11 prior to the Policy Committee meeting
- Facilities Committee meeting regarding Capital project
- Rachel's Challenge, a District-wide program to promote kindness and compassion in students, started this week
- Master Calendar for the District
- Thanks to the Business Office for the work in preparing for the Audit
- BEDs Day, which accounts for all students in the district is October 4
- Fall Sports

Business Office and Treasurer's Report

Michael Brennan Business Manager briefly reported on the following items from the Business Office:

- Request for Proposal Architect: RFPs to be sent out in October with interviews in November and anticipated award at the Regular December Board meeting.

Consent Agenda

MOTION RAMOS 2ND ANTALEK

To approve the following items contained under the Consent Agenda:

- 11(A) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*
To accept the Treasurer's Report and Warrants as presented

- 11(B) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*
To accept the AUDIT REPORT (Audited Financial Statements and Supplemental Schedules) as presented by West & Company and Corrective Action Plan as presented

- 11(C) CONSIDERATION FOR APPROVAL
To approve a change in the 2017-2018 calendar:
Move November 17, 2017 half day and parent conference day to November 9, 2017

- 11(D) CONSIDERATION FOR ACCEPTANCE
To accept the CPSE and CSE Recommendations for the 2017-2018 school year as follows:
Meeting Dates of: 09/20/17, 09/21/17, and 09/26/17

- 11(E) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Michael Vanyo, Superintendent, the following addition(s) to the non-teaching substitute listing for 2017-2018 school year:

Name	Position	Effective
Emmie Hagadone	Food Service Helper Substitute	09/13/17
Emma Buono	Clerical Substitute	10/03/17
Jennifer Bopp	Clerical Substitute	10/03/17
Walter Kubow	Cleaning Substitute	09/12/17
Melissa Knapp	Substitute Food Service Helper	09/19/17
Laura Zimmerman	Substitute Bus Driver	09/21/17
Carman Esposito	Substitute Bus Attendant	09/28/17
Jonathan Horowitz	Substitute Bus Attendant	09/28/17
Chelsea Clark	Substitute Clerk/Typist and Substitute Food Service Helper	10/03/17

- 11(F) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of Michael Vanyo, Superintendent, the following addition(s) to the teaching substitute listing for 2017-2018 school year:

Name	Position	Effective
Jennifer Johnson	Certified TA Substitute	09/13/17
Emma Buono	Certified Teacher and TA Substitute	10/03/17
Alicia Cowan	Uncertified Teacher and TA Substitute	09/13/17
Jennifer Bopp	Uncertified Teacher and TA Substitute	09/13/17
Jessica May	Uncertified TA Substitute	10/03/17
Britney Firstiun	Tutor	09/27/17
Bruce Linsey	Uncertified Teacher and TA Substitute	10/03/17
Courtney Ryan	Uncertified TA Substitute	10/03/17
Lori Beth Torok	Uncertified Teacher and TA Substitute	10/03/17

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, the following EXTRA-CLASS ADVISORS AND ANNUAL APPOINTMENTS for the 2017-2018 school year:

Position	Name
School Store Advisor	Robert Richburg
Marching Band Chaperone	Dana Thimm

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, Erin Verenazi to the probationary position of Bus Attendant at Step 1 on the CSEA contract, effective October 3, 2017

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, Kenneth Stowell to the probationary position of Bus Driver (2 Hrs) at Step 1 of the CSEA Contract, contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 3, 2017

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, Daniel Garvansites to the probationary position of Bus Driver (2 Hrs) at Step 1 of the CSEA Contract, contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 3, 2017

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, Dawn Richardson to the probationary position of Bus Driver (2 Hrs) at Step 1 of the CSEA Contract, contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 3, 2017

11(L) CONSIDERATION FOR APPOINTMENT

To appoint Amy Baker, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Bus Driver

11(M) CONSIDERATION FOR APPOINTMENT

To appoint Willard Welch, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Bus Driver

11(N) CONSIDERATION FOR APPOINTMENT

To appoint Cliff Konkle, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Bus Driver

11(O) CONSIDERATION FOR APPOINTMENT

To appoint Barbara Kay, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Bus Driver

11(P) CONSIDERATION FOR APPOINTMENT

To appoint Cynthia Osias, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Bus Driver

11(Q) CONSIDERATION FOR APPOINTMENT

To appoint Laurie Austin-Michaud, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Bus Driver

11(R) CONSIDERATION FOR APPOINTMENT

To appoint Tamara Bashford, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Bus Attendant

11(S) CONSIDERATION FOR APPOINTMENT

To appoint Louissette Dugan, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Bus Attendant

11(T) CONSIDERATION FOR APPOINTMENT

To appoint Michelle Hauser, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Cook

11(U) CONSIDERATION FOR APPOINTMENT

To appoint Joyce Hoffman, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Cook

11(V) CONSIDERATION FOR APPOINTMENT

To appoint Deborah Halloran, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Food Service Helper

11(W) CONSIDERATION FOR APPROVAL

To approve the increase in hours for Deborah Halloran, Food Service Helper, from 3 hours to 5 hours, effective September 5, 2017

11(X) CONSIDERATION FOR APPOINTMENT

To appoint Agnes Kirchner, having successfully completed a 52 week probationary period which ends, October 3, 2017, to the permanent position of Bus Driver

11(Y) CONSIDERATION FOR APPROVAL

To approve the increase in hours for Agnes Kirchner, Bus Driver, from 2 hours to 4 hours, effective October 3, 2017

11(Z) CONSIDERATION FOR APPROVAL

To approve the increase in hours for Barbara Coons, Bus Driver, from 2 hours to 4 hours, effective October 3, 2017

11(AA) CONSIDERATION TO AMEND

To amend the appointment of Lori Jeanne Kruger (09/08/15 BOE Meeting) from a 4-year probationary appointment (effective 8/31/15-06/30/19) to a 3-year probationary appointment (effective 8/31/15-06/30/18) due to tenure acquired in a previous district

11(BB) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent,
additional EXTRA-CLASS ACTIVITY ADVISORS for the 2017-2018 school year as listed:

Position	Name
School Store Advisor	Robert Richburg
Pawsitive Peers	Remove: Kathryn Walter Add: Elizabeth Leonard

11(CC) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance: AS OF 7/31/17
\$ 133,914.91

Account Balance: AS OF 8/31/17
\$ 133,989.22

11(DD) CONSIDERATION FOR APPROVAL

To establish petty cash funds for the 2017-2018 school year as follows:
(Pursuant to State Education Law, Section 1709, Subdivision 29 & Commissioner's Regs 170.4)

In Custody of:	AMOUNT OF FUNDS:
Food Service Director	\$100

11(EE) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of \$1,000 from IC PTA and approve an increase in the 2017-2018 budget from \$39,192,687 to \$39,193,687 into the following Appropriation Code:

- A2110.501-00-0000 - in the amount of \$1,000

11(FF) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of recorders (musical instruments) from Mary Claire Halliday

11(GG) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the Internal Claims Auditor's Report for September 2017

11(HH) CONSIDERATION FOR AUTHORIZATION *(agreement contained in Supplemental File)*

To authorized the Superintendent to execute the following agreement:

- Intermunicipal Agreement – Columbia County Department of Human Services - Satellite Clinic

11(II) CONSIDERATION FOR APPROVAL AND AUTHORIZATION *(full agreement contained in Supplemental File)*

To approve an MOA with ICTA and to authorize the Superintendent to execute the document

End of Consent Agenda

Carried, 8-0

MOTION CALUNEO 2ND RAMOS

To accept the resignation for purpose of retirement of Chris Ingham, Mechanic, effective November 25, 2017

Carried, 8-0

MOTION CALUNEO 2ND ROSE

To accept the resignation for purpose of retirement of Howard Gregg, Cleaner, effective September 30, 2017

Carried, 8-0

Public Participation – Agenda Items Only

No one wished to address the Board at this time.

MOTION RAMOS 2ND

To adjourn the meeting at 8:22 p.m.

Carried, 8-0

Meetings:

Regular/Special Meetings:

10/23 – Special Meeting – Goals – 5:00pm – High School Library

11/07 – Regular Board Meeting – 7:00pm – High School Library

Committee Meetings:

10/11 – Communications Committee – 5:0pm – Central Office

10/11 – Policy Committee – 6:0pm – Central Office

11/07 – Facilities Committee – 5:30pm – Central Office

X

Mindy M. Potts
District Clerk