

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

October 4, 2016

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, October 4, 2016 at 7:00 p.m. in the High School Library.

Board Members Present:

John Antalek (<i>arrived 7:02pm</i>)	Daniel Cohn	Matthew Nelson
Jeffrey Ouellette	Susan Ramos (<i>left 8:55pm</i>)	Regina Rose
Michael Stead	Anthony Welcome	Alexis Hoffmann – Student Member

Board Member Absent: Cheryl Trefzger

School Officials Present: George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, Robert McCloskey, Special Education Director, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:00 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board member Susan Ramos read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION ROSE 2ND RAMOS
To approve the agenda as presented
Carried, 7-0

Board member John Antalek arrived 7:02 p.m.

MOTION COHN 2ND RAMOS
To approve the minutes of the 09/06/16 – Regular Board Meeting
Carried, 8-0

MOTION NELSON 2ND RAMOS
To approve the minutes of the 09/20/16 – Special Board Meeting
Carried, 8-0

Meeting Open For Public Participation

One member of the public, Jim DiGioia spoke on the remote broadcast of the Board meetings

Audit Report

Jill Thaisz briefly reported to the Board and answered questions on the external audit report prepared by West and Company. Overall, the district had a very good audit report. The Superintendent thanked Mena Mazure, Treasurer and Michael Brennan, Business Manager for their work preparing for the annual audit and for the diligence of the entire business office staff which facilitates a clean audit report.

MOTION RAMOS 2ND NELSON (*full report contained in Supplemental File*)

To accept the AUDIT REPORT (Audited Financial Statements and Supplemental Schedules) as presented by West & Company and Corrective Action Plan as presented

Carried, 8-0

Questar III – Superintendent Search Discussion

Board member Matthew Nelson briefly reported on the meeting from September 20th. The Board with Questar III created a community survey for input on the Superintendent Search. The survey is available on our website and in hard copy in the Central Office until 5:00 p.m. on October 18th at which time the Board will hold a community forum to gain input, review the survey and finalize superintendent application information.

Board Discussion Items

The Board discussed a number of items:

- Feasibility of electric buses
- Feasibility of a solar program in the district
- Additional veterans exemptions
- Retesting of lead in water sources within the district
- Common Core draft revision on SED website
- NYSSBA informational meeting on ESSA

Superintendent Report

Superintendent George Zini briefly reported and answered question on the following topics:

- Futures Report/Update – efficiencies in areas of Transportation and Special Education
- Strategic Operating Plan Update (*Updated Plan contained in Supplemental File*)

Board Member Susan Ramos left 8:55pm

MOTION COHN 2ND STEAD

To accept the Updated Strategic Operating Plan as presented

Carried, 7-0

Committee Meeting Reports

- Communications/Public Affairs Committee

Board members Regina Rose and Matthew Nelson briefly reported and answered questions on the Communications/Public Affairs Committee meeting held on 9/22/16

- Audit/Finance Committee Report

Board member Matthew Nelson briefly reported on the Audit/Finance Committee meeting held just prior to tonight's Board meeting

Treasurer’s Report and Acceptance of Warrants: (full report contained in Supplemental File)

MOTION ROSE 2ND COHN
 To accept the Treasurer’s Report and Warrants as presented
 Carried, 7-0

Consent Agenda

MOTION NELSON 2ND ROSE
 To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE
 To accept the resignation of Carly Wills, Cook, for the purpose of accepting another position within the district, effective September 1, 2016

11(B) CONSIDERATION FOR ACCEPTANCE
 To accept the resignation of Michelle Weaver, Bus Driver, effective August 30, 2016

11(C) CONSIDERATION FOR ACCEPTANCE
 To accept the resignation of Lori Fenoff, Teaching Assistant, effective October 7, 2016

11(D) CONSIDERATION FOR ACCEPTANCE (mailed w/agenda)
 To accept the CPSE and CSE Recommendations for the 2016-2017 school year as follows:
 Meeting Dates of: 09/15/16, 09/20/16, and 09/29/16

11(E) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of George Zini, Superintendent, the following *addition(s)* to the non-teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Tamara Bashford	Food Service Substitute	09/15/16
Michelle Malchow	Substitute Food Service and Substitute Clerical	10/04/16

11(F) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of George Zini, Superintendent, the following *addition(s)* to the teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Robert Allard	Certified TA Substitute	10/04/16
Barbara Johnson-Heimroth	Certified Teacher and TA Substitute	10/04/16
Aldan Race	Uncertified Teacher, TA Substitute and Tutor	09/13/16
Kristy King	Uncertified Teacher Substitute	10/04/16
Michelle Schmidt	Uncertified Substitute TA	10/04/16
Stephen Ruzbacki	Uncertified Substitute Teacher	10/03/16

11(G) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of George Zini, Superintendent, Tami Barlow to the permanent position of Assistant Head Bus Driver, effective July 1, 2016, as Tami Barlow served a one-year probationary term during the 2015-2016 school year

11(H) CONSIDERATION FOR APPROVAL
 To approve the increase in hours for Tom Clinton, Bus Driver, from 2 hours to 4 hours

- 11(I) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Amy Baker to the probationary position of Bus Driver (4 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 4, 2016
- 11(J) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Willard Welch to the probationary position of Bus Driver (4 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 4, 2016
- 11(K) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Cliff Konkle to the probationary position of Bus Driver (4 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 4, 2016
- 11(L) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Barbara Kay to the probationary position of Bus Driver (4 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 4, 2016
- 11(M) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Cynthia Osias to the probationary position of Bus Driver (4 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 4, 2016
- 11(N) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Laurie Austin-Michaud to the probationary position of Bus Driver (4 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 4, 2016
- 11(O) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Agnes Kirchner to the probationary position of Bus Driver (2 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 4, 2016
- 11(P) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Tamara Bashford to the probationary position of Bus Attendant (4 Hrs), effective October 4, 2016
- 11(Q) CONSIDERATION FOR AMENDMENT AND APPOINTMENT
To amend the appointment of Louissette Dugan (appointed 9/6/16):
Effective September 1, 2016 appoint as Substitute Bus Attendant
Effective October 4, 2016 appoint as Probationary Bus Attendant

- 11(R) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Michelle Hauser, Food Service Helper, for the purpose of accepting another position within the district
- 11(S) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Michelle Hauser to the probationary position of Cook (6 Hrs), effective October 4, 2016
- 11(T) CONSIDERATION FOR ACCEPTANCE
To accept the resignation of Joyce Hoffman, Food Service Helper, for the purpose of accepting another position within the district
- 11(U) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Joyce Hoffman to the probationary position of Cook (6 Hrs), effective October 4, 2016
- 11(V) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Samantha Heffner to the probationary position of Food Service Helper (6 Hrs), effective October 4, 2016
- 11(W) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent, Deborah Halloran to the probationary position of Food Service Helper (3 Hrs), effective October 4, 2016
- 11(X) CONSIDERATION FOR APPROVAL
To approve the increase in hours for Jennifer Minahan, Food Service Helper, from 3.5 hours to 5.5 hours
- 11(Y) CONSIDERATION FOR APPOINTMENT
RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Nikki Canuteson who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12) tenure area for a probationary period of (4) four years to commence on October 5, 2016 and to expire on June 30, 2020 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Nikki Canuteson during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT

11(Z) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Jayne Ferguson who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12) tenure area for a probationary period of (4) four years to commence on October 5, 2016 and to expire on June 30, 2020 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Jayne Ferguson during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers’ Association and the Board of Education, as being the salary for a TEACHING ASSISTANT

11(AA) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Alissa Weaver to the position of Term Substitute to commence on September 19, 2016 and ending TBD (employee #852)

11(BB) CONSIDERATION FOR APPROVAL

To approve a request submitted by Employee #1274 for a Child Rearing Leave beginning on or about March 5, 2017 and continuing through the end of the 2016-17 school year

11(CC) CONSIDERATION FOR APPROVAL

To approve a request submitted by Employee #1701 for an FMLA Leave beginning on or about December 5, 2016 and continuing for six weeks

11(DD) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, *additional* EXTRA-CLASS ACTIVITY ADVISORS for the 2016-2017 school year as listed:

Position	Name
Marching Band Parade Parent Volunteers Chaperones	Matt Klepeis
Co-Advisor for the Friends of Rachel club	Mary Middleton <i>(with Jackie Purificato appointed 7/5/16)</i>
Advisor Chess Club – Middle School	David Manarell <i>(club established 2015-2016 school year)</i>
Extended Day Teacher	Patti Tollerton, Chris Soulia Remove: Susan Jermain
Social Studies Curriculum Liaison K-3	Remove: Jennifer Beebe Add: Berit Erickson

11(EE) CONSIDERATION FOR APPROVAL *(club description contained in Supplemental File)*

To approve the establishment of the following clubs for the 2016-2017 School Year:

Club	Unpaid Advisor(s)
Sala Latina – International Student Organization	Theresa Longhi

11(FF) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following people to provide after school instruction, per the ICTA contract, for Special Education Itinerant Services (SEIT):

Name	Effective Date
Maureen McDonald	10/04/16

11(GG) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

- Senior Class Trip
- DESTINATION: Virginia Beach, VA
- DATE: May 2017
- PARTICIPANTS: approximately 60
- CHAPERONES: 6 (including Mel Vooris and Cadie Cargile Senior Class Advisors)

11(HH) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent of Schools to make the following budget transfers:

- From: A.1620.466.00.7001 \$20,000
- To: A.5530.400.00.0000 \$20,000

- From: A.2110.510.00.0000 \$11,312
- To: A.1620.419.00.0000 \$11,312

- From: A.2110.480.80.0000 \$12,500
- From: A.2330.490.00.9001 \$49,031
- To: A.2110.490.00.0000 \$61,531

11(II) CONSIDERATION FOR APPOINTMENT

To appoint Harold Hutchinson, having successfully completed a 52 week probationary period which ends, October 20, 2016, to the permanent position of Building Mechanic

11(JJ) CONSIDERATION FOR APPOINTMENT

Appoint Steven Sigler, having successfully completed a 52 week probationary period which ends, October 20, 2016, to the permanent position of General Mechanic

11(KK) CONSIDERATION FOR APPROVAL

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Library of 47 DVDs from Peggy Snyder

11(LL) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane High School of \$342 from Hannaford Helps Schools and approve an increase in the 2016-2017 budget from \$38,135,640 to \$38,135,982 into the following Appropriation Code:
A2110.510-05-0000 - in the amount of \$342

11(MM) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the Internal Claims Auditor’s Report for September 2016

11(NN) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance: AS OF 7/31/16
\$ 125,515.79

Account Balance: AS OF 8/31/16
\$ 126,766.42

End of Consent Agenda
Carried, 7-0

MOTION ROSE 2ND ANTALEK

To approve and authorize expending district funds associated with the participation of Matthew Nelson at the following NYSSBA Training:

- Fiscal Oversight Fundamentals – Online – at a cost of \$99
- Essentials of School Board Governance – Online – at a cost of \$99
(fulfills mandatory 12 hour training for new School Board members)

Carried, 7-0

Public Participation – Agenda Items Only

Deborah Halloran, newly appointed Food Service Helper, thanked the Board for her appointment.

Meetings:

Regular Meetings:

11/01 (Tue) – Regular Board Meeting – 7:00pm – High School Library

Committee Meetings:

10/18 (Tue) – Academic Committee – 5:00pm – Central Office

10/20 (Thu) – Communications Committee – 5:15pm – Central Office

11/01 (Tue) – Audit/Finance Committee – 5:30pm – Central Office

MOTION COHN 2ND STEAD

To adjourn the meeting at 9:39 p.m.

ANTALEK - YES

COHN - YES

NELSON – YES

OUELLETTE - YES

RAMOS - ABSENT

ROSE – YES

STEAD – YES

TREFZGER - ABSENT

WELCOME – ABSTAIN

Carried, 6-0-1