

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

October 6, 2015

MINUTES

A regular meeting of the Ichabod Crane Board of Education was held on Tuesday, October 6, 2015 at 7:00 p.m. in the High School Library.

Board Members Present:

John Antalek	John Chandler	Tracy Farrell
Barbara-anne Johnson-Heimroth	Regina Rose	Michael Stead
Anthony Welcome	Alexander Mangione-Smith – Student Member on the Board	

Board Members Absent:

Susan Ramos Cheryl Trefzger

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Tim Farley, Middle/Elementary School Principal, Suzanne Guntlow Primary School Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:03 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board member Tracy Farrell read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION ROSE 2ND ANTALEK

To approve the agenda with modifications as presented

Carried, 5-0

New Board Members

MOTION ANTALEK 2ND FARRELL
To appoint Barbara-anne Johnson-Heimroth as a member of the Ichabod Crane Board of Education effective October 6, 2015 through May 17, 2016
Carried, 5-0

MOTION ROSE 2ND CHANDLER
To appoint Michael Stead as a member of the Ichabod Crane Board of Education effective October 6, 2015 through May 17, 2016
Carried, 5-0

District Clerk to administer Oath of Office to newly appointed Board Members

Board Committee Membership as distributed by Board President *(full listing contained in Supplemental File)*

MOTION FARRELL 2ND CHANDLER
To approve the minutes of the 09/08/15 – Regular Board Meeting
ANTALEK - YES CHANDLER - YES FARRELL – YES
JOHNSON-HEIMROTH – ABSTAIN RAMOS - ABSENT ROSE – YES
STEAD – YES TREFZGER - ABSENT WELCOME – YES
Carried, 6-0-1

Meeting Open For Public Participation

One member of the public, Jake Patnaude, addressed the Board, inviting them to view a documentary, Education Inc. which will be shown at the High School on October 22.

Board Discussion Items

The Board discussed no additional items.

Superintendent Report

Audit Report – West and Company

Jill Thaisz briefly reported to the Board and answered questions on the external audit report prepared by West and Company. Overall, the district had a very good audit report.

MOTION FARRELL 2ND CHANDLER *(full report contained in Supplemental File)*
To accept the AUDIT REPORT (Audited Financial Statements and Supplemental Schedules) as presented by West & Company and corrective action plan as presented
Carried, 7-0

Superintendent's Report

The Superintendent reported on the following items:

- Scott Payne, advisor of the High School French Club requested permission to plan a trip to Quebec and Montreal in May 2016. The Board had no reservations regarding the planning.
- Tim Farley, Middle and Elementary School Principal reported on the results of the Climate Survey in his building. Students, parents and staff responded to various questions. Although individual questions had negative answers, the overall responses were positive.
- The District has prepared an Instructional Technology Plan which must be submitted to the state in order to take advantage of the \$1.3 million in Smart Bond money.

MOTION ROSE 2ND FARRELL *(full plan contained in Supplemental File)*

To accept the Instructional Technology Plan for the 2015-2018 school years as presented
Carried, 7-0

Committee Meeting Reports

Superintendent Goals/Evaluation Committee

John Chandler, Board Vice-President, briefly reported on the Superintendent Goals Committee meeting held on September 22, 2015

MOTION CHANDLER 2ND FARRELL *(full listing contained in Supplemental File)*

To approve the Superintendent's Priority Objectives for the 2015-2016 school year as presented
Carried, 7-0

Policy Committee

Board President, Anthony Welcome, briefly reported on the Policy Committee Meeting held on September 29, 2015. The following policies are considered to have had one reading:

First Reading:

- 8123 Hygiene Precautions and Procedures (revised)
- 8123-R Hygiene Precautions and Procedures Regulation (revised)
- 8132 Fire Drills (reviewed – no changes)
- 8700 Insurance (revised)
- 1800 Donations (revised)

Audit/Finance Committee Report

Board Vice President, John Chandler briefly reported on the Audit/Finance Committee Meeting held just prior to tonight's regular Board meeting.

Treasurer's Report and Acceptance of Warrants: *(full report contained in Supplemental File)*

MOTION FARRELL 2ND ANTALEK

To accept the Treasurer's Report and Warrants as presented
Carried, 7-0

Consent Agenda

MOTION FARRELL 2ND ROSE

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Jack Matteis, Head Custodian, effective September 29, 2015

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Leslie Coons, Clerk-Typist, effective October 13, 2015

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2015-2016 school year as follows:
Meeting Dates of: 09/09/15, 09/10/15, 09/15/15, 09/22/15, 09/25/15, 09/29/15 and 09/30/15

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *addition(s)* to the non-teaching substitute listing for 2015-2016 school year:

Name	Position	Effective
Jeane La Porta	Registered Nurse Substitute	10/06/15
Samantha Heffner	Food Service Substitute and Clerical Substitute	10/06/15
Debbie Halloran	Cleaner Substitute	10/06/15
Ryan Dugan	Cleaner Substitute	10/06/15
Walter Kubow	Cleaner Substitute	10/06/15
Greg Westover	Cleaner Substitute	10/06/15
Joanne Capelli	Translator	10/06/15

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *addition(s)* to the teaching substitute listing for 2015-2016 school year:

Name	Position	Effective
Kate Turrin	Tutor	10/06/15
Janel Walsh	Uncertified Teacher and TA Substitute	10/06/15
Cathy Draper	Uncertified Teacher Substitute and Certified TA Substitute	10/06/15
Jesse Law	Tutor	10/06/15
Donald Egan	Uncertified Substitute Teacher	10/06/15
Sabine Murphy	Tutor	10/06/15
Lynn MacGowan	Certified Teacher Substitute	10/06/15

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Tami Barlow to the position of Assistant Head Bus Driver, effective September 16, 2015 and continuing through the end of the 2015-2016 school year

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, based upon the recommendation of George Zini, Superintendent, Adult Education Instructors, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed:

Teacher	Course
Tracy Freeman and Greg Bayduss	Pickleball
Resign: Stan Smith and Appoint: Josh Wiznewski	Basketball

11(H) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent STUDENT TEACHERS/INTERNS for the period of time listed as follows:

NAME	ASSIGNMENT	DATES
Brianne Doty	Angela Shevy	August 31, 2015 - October 23, 2015

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, *additional* EXTRA-CLASS ACTIVITY ADVISORS for the 2015-2016 school year as listed:

Position	Name
Marching Band Parade Parent Volunteers Chaperones	Karen Saunders, Dana Thimm, Dawn Murdie, Dan Murdie, Melanie Moon, Bridget Malinowski, Dawn Van Vorst, Christine Foote, Kara Udvary, Karen Saunders, Anthony Malinowski, Lynnett Barret, Nina Kahn, Mike Foote Sr., Stephanie Foote
After School Supervision Substitute	Anne Krizar
Extended Day Substitute	Julianne Montross (Mink)

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, *additional* ANNUAL APPOINTMENTS for the 2015-2016 school year as listed:

Position	Name
Generalist Mentors	Kathryn Bernarde, MaryAnn Gorke, Barbara Ireland, Judith Ooms, Maureen Sgambelluri, Vikki Skarzynski, Joan White

11(K) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent of Schools to make the following budget transfer:

From: A.1620.423.00.0000 \$50,000
To: A.1620.466.00.7001 \$50,000

11(L) CONSIDERATION FOR APPOINTMENT

To appoint Bruce Moore, having successfully completed a 52 week probationary period which ended, October 6, 2015, to the permanent position of Part-Time Bus Driver (2 Hrs)

11(M) CONSIDERATION FOR APPOINTMENT

Appoint Michael Pirozzi, having successfully completed a 52 week probationary period which ended, October 6, 2015, to the permanent position of Part-Time Bus Driver (2 Hrs)

11(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2015-2016 school year:

Position	Name
Varsity Wrestling	Dustin Olsen
Varsity Girls Basketball Head Coach	Melissa Vooris
JV Girls Basketball Head Coach	Phil Leader
Modified Girls Basketball Head Coach	Tahnee Heins
Varsity Boys Basketball Head Coach	Will Ferguson
JV Boys Basketball Head Coach	Bruce VanWormer

11(O) CONSIDERATION FOR APPROVAL

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Primary School of \$198 from ICC PTA and to approve an increase in the 2015-2016 budget in the amount of \$198 from \$37,556,918 to \$37,557,116 and to increase the following Appropriation Codes:

A2020-501-01-0000 – in the amount of \$198

11(P) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the Internal Claims Auditor's Report for September 2015

11(Q) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance: AS OF 8/31/15
\$ 118,911.17

11(R) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Shirley McThenia to the position of Substitute Claims Auditor for the 2015-2016 school year.

11(S) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance: AS OF 9/30/15
\$ 137,326.20

11(T) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Harold Hutchinson, General Mechanic, in order to accept another position within the district

11(U) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Harold Hutchinson to the probationary position of Building Mechanic, effective October 21, 2015

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11(V) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Camille Praga, Cleaner, in order to accept another position within the district

11(W) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Camille Praga to the probationary position of Custodian, effective October 7, 2015

11(X) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Steven Sigler to the probationary position of General Mechanic, effective October 21, 2015

11(Y) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Lynn Nardacci, to the position of Term Substitute, effective October 22, 2015 through January 4, 2016 (for employee #761)

11(Z) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Lonie Sharp, Bus Driver, effective November 30, 2015

11(AA) CONSIDERATION FOR APPROVAL

To extend the appointment of Nicholas Ronca, Term Substitute, for an additional 4 weeks (original appointment effective 8/31/15 and continuing for 8 weeks – *approved 8/18/15 BOE mtg*) (for employee #1625)

End of Consent Agenda

Carried, 7-0

MOTION ROSE 2ND ANTALEK

To approve and authorize expending district funds associated with the participation of Tracy Farrell at the following NYSSBA Training:

- Fiscal Oversight Fundamentals – Online – at a cost of \$99
- Essentials of School Board Governance – Online – at a cost of \$99
(*fulfills mandatory 12 hour training for new School Board members*)

Carried, 7-0

Public Participation – Agenda Items Only

One member of the public addressed the Board on the following topic:

- Jim DiGioia – Audit Report

Executive Session

MOTION FARRELL 2ND ROSE

To adjourn to executive session at 8:07 p.m. to discuss matters leading to the suspension of a particular individual

Carried, 7-0

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem. There was no dissent from the rest of the Board.

Board Vice President John Chandler left the meeting

The District Clerk left the meeting.

Others in attendance at Executive Session:

George Zini, Superintendent

The meeting was reconvened at 8:33 p.m.

MOTION STEAD 2ND JOHNSON-HEIMROTH

To adjourn the meeting at 8:34 p.m.

Carried, 7-0

Meetings:

Regular Meetings:

11/03 (Tue) – Regular Board Meeting – 7:00pm – High School Library

11/03 (Tue) – Tenure Reception – 6:00pm – High School Library

Committee Meetings:

10/14 (Wed) Facilities Committee – 5:00pm – Central Office

10/28 (Tue) Policy Committee – 5:00pm – Central Office

11/03 (Tue) Audit/Finance Committee – 5:30pm – Central Office

X

Anthony Welcome
Clerk Pro Tem

X

Mindy M. Potts
District Clerk