

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

October 7, 2014

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, October 7, 2014 at 7:00 p.m. in the High School Library.

Board Members Present:

Kyle Aschenbrenner John Chandler Barbara-anne Johnson-Heimroth
Jeffrey Ouellette Cheryl Trefzger Anthony Welcome
Samantha Hessler – Student Member on the Board

Board Members Absent:

Tricia Gerkman Bruce Naramore Susan Ramos

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Others Present:

Amy Pedrick, West & Co. Auditors

Board President Anthony Welcome called the meeting to order at 7:01 p.m.

Board President announced the fire exits and conducted the Pledge of Allegiance.

District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION TREFZGER 2ND CHANDLER

To approve the agenda with modifications as presented

Carried, 6-0

MOTION CHANDLER 2ND JOHNSON-HEIMROTH

To approve the minutes of the 08/19/14 – Special Meeting

Carried, 6-0

MOTION CHANDLER 2ND JOHNSON-HEIMROTH

To approve the minutes of the 08/26/14 – Board Retreat Meeting

KYLE ASCHENBRENNER - YES	CHANDLER - YES	GERKMAN - ABSENT
JOHNSON-HEIMROTH - YES	NARAMORE - ABSENT	OUELLETTE – YES
RAMOS – ABSENT	TREFZGER - ABSTAIN	WELCOME - YES

Carried, 5-0-1

MOTION CHANDLER 2ND JOHNSON-HEIMROTH

To approve the minutes of the 09/09/14 – Regular Board Meeting

Carried, 6-0

Meeting Open For Public Participation

No one from the public wished to address the Board.

Board Discussion Items

The Board discussed the following items:

- Extra-class activities and concern over possible lowered student participation
- The newly installed scoreboard donated by the Booster Club

Superintendent Report

The Superintendent reported briefly on the following topics:

- Amy Pedrick, from West and Company, gave a detailed report to the Audit/Finance Committee last month and was present to answer questions from the full Board on the annual Audit Report. The District, once again, has a clean audit report.
- Karen Vecellio, ICTA President along with Amy Giammattei, Chair of the Local Action Project, a NYSUT sponsored organization which seeks to build better relationships with teachers, parents and the community.
- After BEDs Day on October 1, 2014, District Enrollment Report showed little change to the total number of students in the District.
- Business Manager Michael Brennan reported that District has fulfilled requirements for a "Tax Freeze" for tax payers in the district. Those who see an increased school tax bill will receive a check from NYS for the difference between last year's bill and this year's bill.

Committee Meeting ReportsSuperintendent Goals/Evaluation Committee

Board Vice-President John Chandler reported briefly on the meeting of September 24, 2014 where the committee reviewed the Superintendent's Priority Objectives which align with the District Goals approved last month.

MOTION CHANDLER 2ND TREFZGER

To approve the Superintendent's Priority Objectives for the 2014-2015 school year as presented (*full listing contained in Supplemental File*)

Carried, 6-0

Academic Committee

Board Vice-President John Chandler reported briefly on the meeting of September 24, 2014. The Board would like to have leaders of different departments and academic areas report out regularly at Board meetings.

Policy Committee

There was no Policy Committee meeting. The following policies are considered to have had one reading:

Second Reading:

- 9211.2 Incidental Teaching (delete)
- 9230 Professional Staff Recruiting and Hiring (delete)
- 9240 Part-time and Substitute Professional Staff Employment (delete)
- 6625 Capital Assets Accounting (delete)
- 6640 Inventories (new)

Third Reading:

Adoption of the following policies for consideration under Consent Agenda:

- 5275 Athletic Code of Conduct (revised)
- 7200 Financing Facilities Development (revised)
- 7810 Closing of Facilities (reviewed – no changes)

Audit/Finance Committee Report

Board Vice-President John Chandler reported briefly on the meeting held just prior to the Regular Board meeting.

Treasurer's Report and Acceptance of Warrants

MOTION TREFZGER 2ND ASCHENBRENNER

To accept the Treasurer's Report and Warrants as presented (*full report contained in Supplemental File*)
Carried 6-0

Consent Agenda

MOTION TREFZGER 2ND CHANDLER

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2014-2015 school year as follows: Meeting Dates of: 09/10/14, 09/24/14, 09/25/14, 09/30/14 and 10/02/14

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Eric Carey as a Bus Driver/Mechanic, effective September 22, 2014

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Victoria Frisbee as a Term Substitute, effective September 25, 2014 and continuing through on or about January 15, 2015

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Robert Benson, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective September 17, 2014

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *addition(s)* to the non-teaching substitute listing for 2014-2015 school year:

Name	Position	Effective
Jennifer Brennan	Clerical substitute	10/07/14
Stephanie Coons	Clerical substitute	10/07/14
Emmie Hagadone	Food Service Helper Substitute	10/07/14
Jacquelyn Farrell	Food Service Helper Substitute	10/07/14
Kathy Perito	Monitor Substitute	10/07/14
Lynn Gundlach	Food Service Helper Substitute	10/07/14

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following addition(s) to the teaching substitute listing for 2014-2015 school year:

Name	Position	Effective
Theresa Longhi-Chirlin	Tutor	10/07/14
Amanda DeAloe	Tutor	10/07/14
Marci Davis	Uncertified Substitute Teacher, Teaching Assistant and Tutor	10/07/14
Lauren Osterhoudt	Uncertified Teacher and Teaching Assistant	10/07/14
Michael Pierce	Certified Substitute Teacher	10/07/14
Scott Burger	Certified Substitute Teacher	10/07/14
Chris Cain	Certified Substitute Teacher (Retired Teacher)	10/07/14
Emmie Hagadone	Uncertified Substitute Teaching Assistant	10/07/14
Dina Nowicki	Certified Substitute	10/06/14

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, additional/EXTRA-CLASS ACTIVITY ADVISORS for the 2014-2015 school year as listed:

Position	Name
Extended Day Substitutes (Middle and Elementary School)	Add: Dan Schoonover
Co-Coordiators for the Nature's Classroom field trip	Courtney Wood and Sandi VanWormer
Parent Volunteers/Chaperone's the Fall Marching Band Events	Dan & Dawn Murdie, Tony & Bridgette Malinowski, Nick & Michele Amoroso Brian Fores

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following DISTRICT-WIDE POSITIONS AND ANNUAL APPOINTMENTS for the 2014-2015 school year:

Position	Staff
Enrichment Coordinator	Jaime Stickle

11(I) removed

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini Superintendent, Bruce Moore to the position of Part-Time Bus Driver (2 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 7, 2014

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini Superintendent, Michael Pirozzi to the position of Part-Time Bus Driver (2 Hrs) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective October 7, 2014

11(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Deborah Anthony to the position of choreographer, with remuneration in the amount of \$900.00, which shall be reimbursed to the district by Crane Acting Troupe following the Spring Production

11(M) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2014-2015 school year:

Position	Name
Varsity Girls Basketball Head Coach	Melissa Vooris
JV Girls Basketball Head Coach	Phil Leader
Modified Girls Basketball Head Coach	Tahnee Heins
Varsity Boys Basketball Head Coach	Will Ferguson
JV Boys Basketball Head Coach	Christopher Muller
Modified Boys Basketball Head Coach	Robert Hanna
Varsity Wrestling Co-Head Coaches	Hugh Sarno & Dustin Olsen
Modified Wrestling Head Coach	Anthony Barnes
Varsity Boys Volleyball Head Coach	Sean Connors
JV Boys Volleyball Head Coach	Dan Funk
Indoor Track & Field Head Coach	Justin Pangie
Winter Cheerleading	Shameeka Pompey
Unpaid Girls Basketball Assistant Coach	Adam Vooris Robert Donahue
Unpaid Boys Basketball Assistant Coach	Michael Hoose Dave Dellehunt Steven Rybka
Unpaid Indoor Track & Field Assistant Coach	Lisa Bodratti
Varsity & JV Football Assistant Coach	Anthony Barnes
Unpaid Indoor Track & Field Assistant Coach	Kate Parsons

11(N) CONSIDERATION FOR APPROVAL

To amend the 2014-2015 school calendar to reflect a change in the date of the parent-teacher conference day:

- Monday, November 17, 2014 – early dismissal day and parent-teacher conferences in the afternoon and evening
- Thursday, November 20, 2014 – regular school hours and no parent-teacher conferences

11(O) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 5275 Athletic Code of Conduct (revised)
- 7200 Financing Facilities Development (revised)
- 7810 Closing of Facilities (reviewed – no changes)

11(P) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: Washington DC

DATE: November 18-22, 2014

PARTICIPANTS: 8th Grade Class (140 students)

CHAPERONES: 15 (with Lara Marotta, DC Club Advisor)

11(Q) CONSIDERATION FOR APPROVAL

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Primary School of \$464 from Target (Take Charge of Education) and to approve an increase in the 2014-2015 budget in the amount of \$464 from \$35,784,640 to \$35,785,104 and to increase the following Appropriation Codes:

A2110-510-01-0000 – in the amount of \$464

11(R) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent of Schools to make the following budget transfers:

ACCOUNT FROM:	ACCOUNT TO:	AMOUNT
A.2250.470.00.3000	A.2250.471.00.3000	\$6,280.00

11(S) CONSIDERATION FOR APPROVAL

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, as follows:

Building or Department	Qty	ID Number	Description
Middle/Elementary School	1	# 937	HP LaserJet 4250tn

11(T) CONSIDERATION FOR ACCEPTANCE

To accept the Internal Claims Auditor's Report for September 2014 *(full report contained in Supplemental File)*

11(U) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, from the Ichabod Crane Booster Club a donation in the amount of \$10,000 for deposit into the district's Trust and Agency Fund, and subsequent allocation into the general fund (as recommended by the Superintendent to the Board of Education) to be used to fund the Football Program in the 2014-2015 school year

11(V) CONSIDERATION FOR ACCEPTANCE

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s): *(full report contained in Supplemental File)*

	<u>AS OF 9/30/14</u>
Account Balance:	\$ 90,796.25

11(W) CONSIDERATION FOR APPROVAL

To approve Michael Brennan as District Chaperone and Liaison for Nature's Classroom Field Trip with a stipend of \$500

End of Consent Agenda

Carried, 6-0

MOTION OUELLETTE 2ND TREFZGER

To accept the AUDIT REPORT (Audited Financial Statements and Supplemental Schedules) as presented by West & Company *(full report contained in Supplemental File)*

Carried, 6-0

Public Participation – Agenda Items Only

No one wished to address the Board.

Executive SessionMOTION TREFZGER 2ND JOHNSON-HEIMROTH

To adjourn to Executive Session at 7:47 p.m. to discuss employment history of particular individuals

Carried, 6-0

Others present at Executive Session: George Zini, Superintendent

Board member Jeffrey Ouellette left Executive Session at 8:55 p.m.

The meeting was reconvened at 8:55 p.m.

MOTION TREFZGER 2ND ASCHENBRENNER

To amend the following agreements and to authorize the President of the Board of Education to execute the documents: *(fully executed documents contained in Supplemental File)*

- Todd DiGrigoli
- Steven Marotta
- Lori Creeron
- Michael Gleason
- Michael Brennan

Carried, 5-0

MOTION TREFZGER 2ND ASCHENBRENNER

To amend the Terms and Conditions for Confidential Non-Bargaining Employees located in Central Office *(adopted on 9/13/05) (fully executed documents contained in Supplemental File)*

- Amy Boothby
- Angela Cowan
- Wilhelmena Mazure
- Mindy Potts
- Karen Wied-Carpenter
- Nancy Matusiak

Carried, 5-0

MOTION TREFZGER 2ND ASCHENBRENNER

To adjourn the meeting at 9:00 p.m.

Carried, 5-0

Meetings:

Regular Meetings:

- 11/04 (Tue) – Regular Board Meeting – 7:00pm – High School Library
- 11/18 (Tue) – Veteran Tax Exemption Hearing – 7:00 p.m. – High School Library
- 12/02 (Tue) – Regular Board Meeting – 7:00pm – High School Library

Committee Meetings:

- 10/14 (Tue) Policy Committee – 5:00pm - Central
- 11/04 (Tue) Audit/Finance Committee – 5:30pm – Central Office

X

Mindy M. Potts
District Clerk