

ICHABOD CRANE CENTRAL SCHOOL

Board of Education Meeting

November 1, 2016

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held Library on Tuesday, November 1, 2016 at 7:00 p.m. in the High School Library.

Board Members Present:

Daniel Cohn Matthew Nelson Jeffrey Ouellette Susan Ramos
Michael Stead Cheryl Trefzger Anthony Welcome
Alexis Hoffmann – Student Member on the Board

Board Members Absent: John Antalek Regina Rose

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:00 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board Member Alexis Hoffmann read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

School Board Recognition Week

October 24-28, 2016

Superintendent George Zini thanked the Board members for their service and informed them that for School Board Recognition week, he had donated on behalf of the Board to the High School Backpack program funding food for one student for the entire school year.

All Board members and members of the public were welcome to cake served in the Board's honor.

MOTION OUELLETTE 2ND TREFZGER

To approve the agenda with modifications as presented
Carried, 7-0

MOTION STEAD 2ND COHN

To approve the minutes of the following meetings:

09/30/16 – Special Board Meeting

10/04/16 – Regular Board Meeting

10/18/16 – Special Board Meeting

ANTALEK - ABSENT

COHN - YES

NELSON – YES

OUELLETTE- YES

RAMOS - YES

ROSE – ABSENT

STEAD – YES

TREFZGER - ABSTAIN

WELCOME – YES

Carried, 6-0-1

Meeting Open For Public Participation

No one requested to address the Board at this time.

Board Discussion Items

- Superintendent Search - Questar III

Gladys Cruz from Questar III briefly reported and answered questions regarding the search for a new superintendent. Application deadline for the position is November 21, 2016. The Board is providing Questar III with a list of stakeholders to assist with the interview process.

Superintendent's Report – Administrators' Comments

- Update on Water Testing

Superintendent George Zini briefly reported and answered questions with Maintenance Director Steve Marotta on the retesting of water outlets which were found to have high levels of lead and/or copper.

- French Club Trip

Scott Payne French Club Advisor explained the proposed trip to Montreal for French Club students in May. Consideration for authorization of the trip is under the Consent Agenda

Reports/Presentations/Updates

- HS Climate Survey Report

Craig Shull HS Principal presented summary of the findings of the survey

Committee Meeting Reports

Policy Committee

Superintendent George Zini briefly reported on the Policy Committee meeting held on October 25. The following policies are considered to have had one reading:

Reading of Board of Education Policies

First Reading:

- 6690 Audit/Finance Committee Policy (new)
- 6690-E Audit/Finance Committee Exhibit (new)
- 8132 Fire Drills (revise and name change)
- 8130 School Safety Plans and Teams (revised)
- 2120.1 Candidates and Campaigning (revised)
- 1930 Education of Homeless Children (delete)
- 5151 Homeless Children (new)

Academic Committee

Board member Susan Ramos briefly reported on the Academic Committee meeting held on October 26 with committee members and district administration.

Audit/Finance Committee Report

Board Vice-President Cheryl Trefzger briefly reported on the meeting of the Audit/Finance Committee which was held just prior to tonight's regular Board meeting.

Treasurer's Report and Acceptance of Warrants:

MOTION TREFZGER 2ND RAMOS 7-0

To accept the Treasurer's Report and Warrants as presented
Carried, 7-0

Consent Agenda

MOTION RAMOS 2ND NELSON

To accept the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2016-2017 school year as follows:
Meeting Dates of: 10/06/16, 10/11/16, 10/18/16, 10/20/16, 10/25/16 and 10/28/16

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Graham Button	Un-certified Substitute Teacher	11/01/16
Kolbi Smith	Un-certified Substitute Teacher and TA	11/01/16
Lindsay Becker	Certified Substitute TA	11/01/16
Michele Schmidt	Un-certified Substitute Teacher	11/01/16

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the Non-teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Heather Sundwall	Substitute Food Service Helper	10/14/16
Jackie Stigi	Substitute Clerical	11/01/16
Barbara Coons	Substitute Bus Attendant	11/01/16

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2016-2017 school year:

Position	Name
Girls Varsity Basketball Head Coach	Melissa Vooris
Non-Paid Girls Basketball Assistant Coach	Adam Vooris
Girls JV Basketball Head Coach	Phil Leader
Girls Modified Basketball Head Coach	Tahnee Heins
Boys Varsity Basketball Head Coach	Will Ferguson
Boys JV Basketball Head Coach	Tom Call
Boys Modified Basketball Head Coach	Patrick Sanger
Varsity Boys Basketball Non-Paid Assistant Coach	Christopher Mueller
Varsity Boys Basketball Non-Paid Assistant Coach	Mike Hoose
Varsity Boys Basketball Non-Paid Assistant Coach	Dave Dellehunt
Varsity Wrestling Head Coach	Dustin Olsen
Non-Paid Wrestling Assistant Coach	Hugh Sarno
Boys Volleyball Head Coach	Sean Connors
Indoor Track Head Coach	Devyn Fernandez
Indoor Track Assistant Coach	Alden Race
Non-Paid Girls Basketball Assistant Coach	Robert Donohue
Non-Paid Girls Basketball Volunteer	Bruce Decker
Modified Wrestling Head Coach	Anthony Barnes

11(E) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent STUDENT TEACHERS/INTERNS for the period of time listed as follows:

NAME	ASSIGNMENT	DATES
Troy Fitchette	Amy Giammattei	January 18 – March 10, 2017

11(F) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Michele Robillard who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject: Teacher Assistant (K -12) tenure area for a probationary period of (4) four years to commence on October 11, 2016 and to expire on June 30, 2020 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Michele Robillard during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT.

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Maureen Wisniewski to as Term Substitute effective on or about October 21, 2016 through January 23, 2017 (employee #1701)

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Lisa Samsel, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, October 20, 2016

11(I) CONSIDERATION FOR APPOINTMENT

To appoint Heather Dorval, having successfully completed a 52 week probationary period, ending November 2, 2016, to the permanent position of Bus Attendant

11(J) CONSIDERATION FOR APPOINTMENT

To appoint Priscilla Shaw, having successfully completed a 52 week probationary period, ending November 29, 2016, to the permanent position of Cleaner

11(K) CONSIDERATION FOR APPROVAL

To approve the establishment of the following clubs for the 2016-2017 School Year:

Club	Unpaid Advisor(s)
5/6 Pops	Amy Giammettei

11(L) CONSIDERATION FOR APPROVAL

To approve the following field trip requests, per Board Policy #4531:

DESTINATION: Area All-State Music Festival

LOCATION: Arlington HS, LaGrangeville, NY

DATE: Friday, November 18, 2016

PARTICIPANTS: 17

CHAPERONES: David Bulan and Robert Richburg

11(M) CONSIDERATION FOR APPROVAL

To approve the following field trip requests, per Board Policy #4531:

DESTINATION: Area All-State Music Festival

LOCATION: Arlington HS, LaGrangeville, NY

DATE: Saturday, November 19, 2016

PARTICIPANTS: 17

CHAPERONES: David Bulan and Robert Richburg

11(N) CONSIDERATION FOR APPROVAL

To approve the following field trip requests, per Board Policy #4531:

DESTINATION: French Club Trip -

LOCATION: Montreal, Canada

DATE: May 20, 2017

PARTICIPANTS: French Club Students

CHAPERONES: Scott Payne

- 11(O) CONSIDERATION FOR APPROVAL *(full plan contained in the Supplemental File)*
RESOLVED, that the form of amended Cafeteria Plan including a Health Reimbursement Account (HRA) effective July 1, 2016, presented to this meeting is hereby approved and adopted and that as an authorized representative of Ichabod Crane, Michael Brennan, Business Manager, is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

Furthermore the attached hereto as Exhibit A is a true copy of the Ichabod Crane Central School Districts HRA SPD as amended and restated, and the Summary Plan Description approved and adopted in the foregoing resolutions. *(Item amended; memorializing the 90 day submission limit from the end of the plan year (June 30) for ALL claims)*

- 11(P) CONSIDERATION FOR ACCEPTANCE *(full report contained in the Supplemental File)*
To accept the Internal Claims Auditor's Report for October 2016

- 11(Q) CONSIDERATION FOR APPROVAL
To approve the following field trip requests, per Board Policy #4531:
DESTINATION: Envirothon Training Trip
LOCATION: Esopus, NY
DATE: The Mount Academy
PARTICIPANTS: 6 Envirothon Competitors
CHAPERONES: Alissa Ferlito

- 11(R) CONSIDERATION FOR APPROVAL
To approve the resignation of Emily Zeh, Teaching Assistant, effective November 18, 2016
End of Consent Agenda
Carried, 7-0

MOTION TREFZGER 2ND STEAD
WHEREAS SUZANNE GUNTLOW commenced probationary service on December 9, 2013 as a Primary School Principal, and

WHEREAS Suzanne Guntlow's probationary appointment will expire on December 8, 2016 and

WHEREAS Suzanne Guntlow holds a valid New York State Public School Teacher Certificate No. and

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends Suzanne Guntlow's appointment to tenure, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law §3012 and 8 NYCRR Part 30.3 does hereby grant and appoint on tenure Suzanne Guntlow, effective December 9, 2016 to the position of Primary School Principal, in the tenure area(s) of Principal.

Carried, 7-0

Public Participation – Agenda Items Only

One member of the public addressed the Board but was deferred to December as the topics were not current meeting agenda items.

Executive Session

MOTION RAMOS 2ND TREFZGER

To adjourn to Executive Session to discuss collective negotiations pursuant to Article 14 of the Civil Service Law

Carried, 7-0

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem.

There was no dissent from the rest of the Board.

The District Clerk left the meeting.

The meeting was reconvened at 8:55 p.m.

MOTION NELSON 2ND COHN

To adjourn the meeting at 9:00 p.m.

Carried, 7-0

X

Mindy M. Potts
District Clerk

X

Anthony Welcome
Clerk Pro Tem