

# ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

NOVEMBER 7, 2017

## MINUTES

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, November 7, 2017 at 7:00 p.m. in the High School Library.

### Board Members Present:

Brendan Caluneo	Daniel Cohn	Tammy Crawford
Matthew Nelson	Susan Ramos	Regina Rose
Jessica Alessi – Student Member on the Board		

### Board Members Absent:

John Antalek	Jeffrey Ouellette	Anthony Welcome
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### School Officials Present:

Michael Vanyo, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Andrea Williams, Primary School Principal, Suzanne Guntlow, Principal Responsible for APPR and Curriculum and Instruction, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, Dan Doyle, Transportation Director, and Mindy Potts, District Clerk

Board Vice President Matthew Nelson called the meeting order at 7:00 p.m.

Board Vice President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board member Regina Rose read the District Mission Statement:

*"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."*

MOTION COHN                      2<sup>ND</sup> RAMOS

To approve the agenda as presented  
Carried, 6-0

MOTION RAMOS                      2<sup>ND</sup> CALUNEO

To approve the minutes of the 10/03/17 – Regular Board Meeting  
Carried, 6-0

MOTION RAMOS                      2<sup>ND</sup> CALUNEO

To approve the minutes of the 10/23/17 – Special Board Meeting  
Carried, 6-0

Meeting Open For Public Participation

No one wished to address the Board at this time.

Board Discussion Items

- NYSSBA Convention  
Board Member Regina Rose briefly reported on her attendance of the NYSSBA Convention held October
- Questar III Workshop with Commissioner Elia  
Board member Brendan Caluneo reported briefly on the Questar III workshop at which a representative from Commissioner Elia's office attended. Brendan Caluneo was selected to sit on a committee being created by Commissioner Elia to examine high school graduation requirements and entrance level requirements at SUNY schools
- Academic and Curriculum Committee  
Board Member Regina Rose briefly reported on the Academic and Curriculum Committee meeting which was held on 10/3/17
- Communications/Public Affairs Committee  
Board member Brendan Caluneo briefly reported on the Communications/Public Affairs Committee meeting which was held on 10/11/17
- Policy Committee  
Board member Tammy Crawford briefly reported on the Policy Committee meeting of 10/11/17  
The following policies are considered to have had one reading:  
First Readings: *(mailed w/agenda)*
  - 2410 Formulation, Adoption and Amendment of Policies (revised)
  - 8505 Charging School Meals (new)
  - 1230 Public Participation at Board Meetings (reviewed no changes)
  - 1530 Smoking and Other Tobacco on School Property (reviewed no changes)
  - 4526.1 & R Internet Safety Policy (reviewed no changes) and Regulation (revised)
  - 5460 Child Abuse, Maltreatment or Neglect in a Domestic Setting (reviewed no changes)
- Facilities Committee  
Board Vice President Matt Nelson reported that a meeting of the facilities committee was held prior to the Regular Board meeting.

Reports

- Academic Report: K-12 Math  
Suzanne Guntlow , Principal Responsible for APPR and Curriculum and Instruction and Math Liaisons: Linda Knight, Barbara Ireland, and Melanie Moon gave an overview of the Math program K-12
- French Club Field Trip  
Scott Payne, French Club Advisor requested permission to plan a trip to Canada with the French Club students. The Board gave permission to plan.

Student Board Member Report

Student Board Member Jessica Alessi briefly reported on events with the student body.

Superintendent Report

Superintendent Michael Vanyo reported on the following:

- School Board Recognition Week - October 23-27, 2017  
Thanks to all the Board members for their service
- Single Bus Run/ Single Bell  
Business Manager Michael Brennan and Transportation Supervisor Dan Doyle presented on the topic of a single bell system at Ichabod. Although this has been recommended as a system to work toward, it will not be put in place for the next school year
- Graduation Rate Update  
High School Principal Craig Shull updated the Board on the anticipated graduation rate for the Class of 2018.

Business Office and Treasurer's Report

Business Manager Michael Brennan briefly reported: Tax collection is done and a full report will be brought to the Board at the December meeting.

Consent Agenda

MOTION ROSE                      2<sup>ND</sup> COHN

To approve the following items contained under the consent agenda:

11(A) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*  
To accept the Treasurer's Report and Warrants as presented

11(B) CONSIDERATION FOR ACCEPTANCE  
To accept the resignation of Colleen Dorval, Food Service Helper, effective September 12, 2017

11(C) CONSIDERATION FOR ACCEPTANCE  
To accept the CPSE and CSE Recommendations for the 2017-2018 school year as follows:  
Meeting Dates of: 09/26/17, 10/03/17, 10/10/17, 10/11/17, 10/13/17, 10/19/17 and 11/01/17

## 11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, the following additions to the teaching substitute listing for 2017-2018 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Sara Paul	Un-certified Substitute Teacher and TA	11/07/17
Samantha Moses	Certified Substitute Teacher, TA and Tutor	11/07/17
Dennis Shields	Un-certified Substitute TA	09/28/17
Alicia Cowan	Un-certified Substitute Teacher	09/20/17
Brenda Warrington	Tutor	11/07/17
Carly Martin	Un-certified Substitute Teacher and TA	11/07/17
Meghan Brown	Un-certified Substitute TA	10/18/17
Melissa Knapp	Un-certified Substitute TA	10/24/17
Sarah Blasi	Un-certified Substitute Teacher and TA	10/26/17
Ashley Pasco	Certified Substitute Teacher and TA	11/7/17

## 11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, the following additions to the Non-teaching substitute listing for 2017-2018 school year:

<b>Name</b>	<b>Position</b>	<b>Effective</b>
Howard Gregg	Substitute Cleaner (retired)	09/30/17
Chris Ingham	Maintenance/Mechanic Substitute (retired)	11/25/17
Melissa Knapp	Substitute Clerk/Typist	10/3/17
Shari Cordato	Substitute Food Service	10/16/17
Jennifer Sweet	Substitute Food Service	10/18/17
Meghan Brown	Substitute Clerk/Typist	10/18/17
Karen Altomer	Substitute Clerk/Typist (retired)	10/23/17

## 11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, the following people to provide after school instruction, per the ICTA contract, for Special Education Itinerant Services (SEIT):

<b>Name</b>	<b>Effective Date</b>
Wendy Spendiff	2017-2018 school year
Joanna Stegmann	2017-2018 school year
Allison Doan	2017-2018 school year
Maureen McDonald	2017-2018 school year

## 11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, the following Interscholastic Coaches Appointments for the 2017-2018 school year:

<b>Position</b>	<b>Name</b>	<b>Step</b>
Girls Varsity Basketball Head Coach	Adam Vooris	1
Non-Paid Girls Basketball Assistant Coach	Shawna Shafer	n/a
Non-Paid Girls Basketball Assistant Coach	Catie Farrell	n/a
Girls JV Basketball Head Coach	Phil Leader	10
Girls Modified Basketball Head Coach	Tahnee Heins	10
Boys Varsity Basketball Head Coach	Will Ferguson	10
Boys JV Basketball Head Coach	Tom Call	4
Varsity Boys Basketball Non-Paid Assistant Coach	Christopher Mueller	n/a
Varsity Boys Basketball Non-Paid Assistant Coach	Mike Hoose	n/a
Varsity Boys Basketball Non-Paid Assistant Coach	Dave Dellehunt	n/a
Varsity Wrestling Head Coach	Hugh Sarno	10
Modified Wrestling Head Coach	Dan Cremo	10
Non-Paid Wrestling Assistant Coach	Dustin Olsen	n/a
Non-Paid Wrestling Assistant Coach	Anthony Barnes	n/a
Non-Paid Wrestling Assistant Coach	Brandon Gardner	n/a
Boys Volleyball Head Coach	Sean Connors	10
Modified Boys Volleyball Head Coach	Dennis Shields Jr	2
Indoor Track & Field Head Coach	Devyn Fernandez	2
Indoor Track & Field Assistant Coach	Kolbi Smith	2
Indoor Track & Field Assistant Coach	Austin Leonard	1
Non-Paid Indoor Track & Field Assistant Coach	Hannah White	n/a
Non-Paid Indoor Track & Field Assistant Coach	Isaiah Turek	n/a

## 11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, Jonathon Horowitz as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective November 1, 2017

## 11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, Erin Everett as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective November 7, 2017

## 11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent Warren Wills to the probationary position of Cleaner, Step 1, effective November 7, 2017

## 11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of Michael Vanyo, Superintendent George (Ross) Cox to the probationary position of General Mechanic, Step 1, effective November 7, 2017

## 11(L) CONSIDERATION FOR APPROVAL

To approve paid FMLA for employee #1625 effective on or about 11/13/17 through 1/4/18

## 11(M) CONSIDERATION FOR APPROVAL

To approve paid FMLA for employee #1476 effective on or about 1/2/18 through 2/13/18 and unpaid FMLA effective on or about 2/14/18 through 2/27/18

## 11(N) CONSIDERATION TO APPOINT

To appoint, upon the recommendation of Michael Vanyo, Superintendent, Abreyshka Ortiz as a Permanent Substitute in the Academic Foreign Language tenure area, effective November 28, 2017 through February 7, 2018 with a prorated salary at a Bachelors step 1 on the ICTA Contract (for employee #209)

## 11(O) CONSIDERATION FOR APPROVAL

To approve a merger with the Schodack Central School District for the formation of a Boys' Lacrosse Team in Section II for Spring 2018 season

## 11(P) CONSIDERATION FOR APPOINTMENT

To appoint, based upon the recommendation of Michael Vanyo, Superintendent, Adult Education Instructors, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed:

Teacher	Course
Barbara Fischer	AED, CPR, First Aid

## 11(Q) CONSIDERATION FOR APPROVAL

To approve the following field trip requests, per Board Policy #4531:

DESTINATION: French Club Trip

LOCATION: Quebec, Canada

DATE: May 25-27, 2018

PARTICIPANTS: French Club Students

CHAPERONES: Scott Payne

11(R) CONSIDERATION FOR APPROVAL *(full listing contained in Supplemental File)*

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the attached lists:

- Musical Instruments

## 11(S) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of \$1,473 from ICHS Art Club and approve an increase in the 2017-2018 budget from \$39,193,687 to \$39,195,160 into the following Appropriation Code:

- A2110.510-99-2000 - in the amount of \$1,473

11(T) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the Internal Claims Auditor's Report for October 2017

11(U) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance: AS OF 9/30/17  
\$ 98,827.56

## 11(V) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent of Schools to make the following budget transfers:

ACCOUNT	Transfer In	Transfer Out
A1621.463-00-0000 Itinerant Repairs		7,400
A1620.466-00-7001 Non Capital Repairs		4,700
A5530.400-00-0000 Contractual – Bus Garage Bld	12,100	
Totals	12,100	12,100

## 11(W) CONSIDERATION FOR APPROVAL

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

WHEREAS, *Ichabod Crane School District* (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

WHEREAS, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

NOW THEREFORE, BE IT RESOLVED, that this Board hereby determines that it is in the interests of the *Ichabod Crane School District* to participate in the NYSMEC, and authorizes and directs Michael Brennan, Business Manager to sign the Agreement and/or the Billing Schedule and Agreement for electricity on its behalf; and

BE IT FURTHER RESOLVED, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.1048 (dollars) per kWh for a term of at least one year and no more than three years commencing May 1, 2018, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

End of Consent Agenda

Carried, 6-0

MOTION CALUNEO 2<sup>ND</sup> ROSE

To accept the resignation for purpose of retirement of Michelle Pullen, Clerk-Typist, effective November 24, 2017

Carried, 6-0

Public Participation

Two people spoke on the following:

- Jim DiGioia – one bell system
- Tim Farley – Lobbying as a district

Executive Session

MOTION RAMOS 2<sup>ND</sup> CRAWFORD

To adjourn to Executive Session to discuss the employment history of a particular individual

Carried, 6-0

Board Vice President Matthew Nelson volunteered to serve as Clerk Pro Tem.  
There was no dissention from the other Board members

Others present in Executive Session:

Michael Vanyo, Superintendent

Michael Brennan, Business Manager

Suzanne Guntlow, Principal Responsible for APPR and Curriculum and Instruction

The District Clerk left the meeting.

The meeting was reconvened in open session at 9:22 p.m.

MOTION RAMOS 2<sup>ND</sup> COHN

To adjourn the meeting at 9:23 p.m.

Carried, 6-0

Meetings:

Regular Meetings:

12/05 – Regular Board Meeting – 7:00pm – High School Library

Committee Meetings:

11/21 - Communications/Public Affairs Committee – 5:30pm - Central Office

12/05 – Budget and Finance Committee – 5:30pm – Central Office

X

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Mindy M. Potts  
District Clerk

X

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Matthew Nelson  
Clerk Pro Tem