

**ICHABOD CRANE CSD
2019-20 BUDGET CALENDAR**

DATE	ACTION
Tuesday, December 4, 2018	Board of Education Meeting - 7:00 PM - High School Library <i>Presentation: Timeline</i>
Friday, December 14, 2018	Budget materials distributed to administrators
Tuesday, December 18, 2018	Budget/Finance Committee Meeting - 5:30 PM - Central Office Conference Room <i>Agenda Item: Rollover Budget</i>
Thursday, January 3, 2019	Board of Education Workshop - 6 PM - High School Library <i>Topic: Budget Objectives and Goals</i>
Friday, January 4, 2019	Principals to submit 3-year Academic Plan to Support Rider 2021 Goals
1/14/2019 - 1/18/2019	Budget Development Meetings between Central Office and Principals
Tuesday, January 8, 2019	Board of Education Meeting - 7 PM - High School Library <i>Presentation: Rollover Budget</i>
Tuesday, January 22, 2019	Board of Education Workshop - 6 PM - High School Library <i>Topic: 3-Year Academic Plan</i>
Tuesday, January 29, 2019	Budget/Finance Committee Meeting - 5:30 PM - BOE Conference Room <i>Agenda Item: Non-Instructional Budget</i>
Tuesday, February 5, 2019	Board of Education Meeting - 7:00 PM - High School Library <i>Presentation: Non-Instructional Budget</i>
Friday, February 15, 2019	Building principals submit final budget requests to Business Office
Tuesday, February 26, 2019	Budget/Finance Committee Meeting - 5:30 PM - BOE Conference Room <i>Agenda Item: Instructional budget</i>
Thursday, March 1, 2018	Submit information to calculate Tax Levy Limit on Office of State Comptroller's website
Tuesday, March 5, 2019	Board of Education Meeting - 7:00 PM - High School Library <i>Presentation: Instructional budget</i>
Thursday, March 28, 2019	Public notice of election & budget vote (publish 4 times in prior 7 weeks - first notice 45 days before election).
Tuesday, March 26, 2019	Budget/Finance Committee Meeting - 6:00 PM - BOE Conference Room <i>Agenda Item: Revenues</i>
Tuesday, April 2, 2019	Board of Education Meeting - 7:00 PM - High School Library <i>Presentation: Revenue & Final Budget Presentation</i>
Tuesday, April 16, 2019	Board of Education Meeting - 7:00 PM - High School Library <i>BOCES Vote and Election</i> <i>Adopt 2018-2019 Budget</i>
Wednesday, April 17, 2019	Submit Property Tax Report Card to SED and local newspaper (day after budget adopt) Submission of salary disclosure to SED (last day to file 24 days prior to vote)
Thursday, April 18, 2019	Public notice of election budget vote (second notice)
Monday, April 22, 2019	Last day to file petitions to run for the Board of Education (must be 30 days before the election)
Tuesday, April 23, 2019	Drawing for ballot positions - 1PM office of the District Clerk Mail absentee ballots
Tuesday, April 30, 2019	Budget documents to district building offices and community libraries (1 week prior to budget hearing)
Thursday, May 2, 2019	Public notice of election & budget vote (third notice)
Tuesday, May 7, 2019	Budget Hearing - 7:00 PM Board of Education Meeting - 7:15 PM (following Budget Hearing) - High School Library
Wednesday, May 8, 2019	Mail Budget Newsletter to residents (after budget hearing but no later than 6 days prior to vote)
Tuesday, May 14, 2019	Last day to request absentee ballot if ballot to be mailed
Thursday, May 16, 2019	Public notice of election & budget vote (fourth notice)
Monday, May 20, 2019	Last day to request absentee ballot if ballot to be returned in person
Tuesday, May 21, 2019	Election Day and Vote on 2018-2019 Budget Polls open 8 AM - 9 PM in the High School Gymnasium Absentee ballots must be received in the Office of the District Clerk by 5 PM