

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

FEBRUARY 7, 2017

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, February 7, 2017 at 7:00 p.m. in the High School Library.

Board Members Present:

John Antalek	Daniel Cohn	Matthew Nelson	Jeffrey Ouellette
Susan Ramos	Regina Rose	Cheryl Trefzger	Anthony Welcome

Board Members Absent:

Michael Stead Alexis Hoffmann – Student Member on the Board

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:00 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board Member Susan Ramos read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION TREFZGER 2ND ANTALEK

To approve the agenda as presented with modifications as presented including a change to the order of Discussion Action items and Executive Session

Carried, 8-0

MOTION COHN 2ND RAMOS

To approve the minutes of the 01/09/17 – Special Meeting

Carried, 8-0

MOTION NELSON 2ND RAMOS

To approve the minutes of the 01/10/17 – Regular Meeting

ANTALEK - YES	COHN - YES	NELSON – YES
OUELLETTE- ABSTAIN	RAMOS - YES	ROSE – YES
STEAD – ABSENT	TREFZGER - YES	WELCOME – YES

Carried, 7-0-1

MOTION RAMOS 2ND COHN

To approve the minutes of the 01/30/17 – Special Meeting

ANTALEK - YES

COHN - YES

NELSON – YES

OUELLETTE- YES

RAMOS - YES

ROSE – YES

STEAD – ABSENT

TREFZGER - ABSTAIN

WELCOME – YES

Carried, 7-0-1

Meeting Open For Public Participation

One member of the public addressed the Board:

- Vikki Skarzynski – AIS Teacher congratulated Melissa Murray in her retirement and supported Suzanne Guntlow for replacing Melissa Murray in that position

Board Discussion Items

- Nomination of Betsy DeVos

The Board briefly discussed the nomination of Betsy DeVos, Education Secretary. The Board will draft a letter via the Communications/Public Affairs Committee to send to our elected officials regarding the appointment.

Reports/Presentations/Updates

- Greg Miller High School science teacher requested permission to plan a field trip to Six Flags

MOTION TREFZGER 2ND COHN

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Six Flags New England, Agawam, MA

DATE: May 19, 2017

PARTICIPANTS: approximately 89 students

CHAPERONES: 7 (including Greg Miller)

Carried, 8-0

Public Hearing – Smart Schools Investment Plan

A Public Hearing was declared open at 7:21 p.m.

A. Discussion of Proposed Plan – George Zini, Superintendent 7:21pm

- Smart Schools Investment Plan

Superintendent George Zini briefly the described the Smart Schools Investment Plan which had been presented as “preliminary” at the January Board meeting.

B. Hearing Open For Public Discussion

No one from the public wished to address the Board on this topic.

C. Board Questions/Discussion

Board members questioned the reimbursement and financial issues with the plan which were answered by Business Manager Michael Brennan.

D. Public Hearing Closed

The Public Hearing was declared closed at 7:29 p.m.

MOTION TREFZGER 2ND RAMOS

To approve the Smart Schools Investment Plan as presented *(full plan contained in Supplemental File)*

Carried, 8-0

Superintendent's Report

- Update Strategic Operating Plan
Superintendent George Zini updated the Board on each action plan step in the Strategic Operating Plan
- Fiscal Stress Report
Business Manager Michael Brennan reported on the district's Fiscal Stress Report which was given a "no designation," meaning the district is not in fiscal stress, a good finding.
- 2017-2018 Budget Update
Superintendent George Zini updated the Board on the development of the 2017-18 budget which would allow for a 1.47% increase to the levy

Committee Meetings

- Academic Committee

Board member Regina Rose reported and answered questions on the Academic Committee meeting held on January 12. High School Principal Craig Shull elaborated on the report regarding High School academic matters including graduation rates and testing.

- Communications/Public Affairs Committee

Board member Jeff Ouellette reported on the Communications/Public Affairs Committee meeting held on February 1.

- Policy Committee
Reading of Board of Education Policies

The following policies are considered to have had one reading and will be considered for adoption under the Consent Agenda.

Third Reading:

- 8417 Student Transportation in Private Vehicles (revise)
- 8330 Authorized Use of School-Owned Materials and Equipment (revise)
- 8333 Use of Mobile Communication Devices While Operating District Vehicles (delete)
- 4855 Therapy Dog Policy (new)
- 4855-E Therapy Dog Exhibit (new)

Audit/Finance Committee

Committee Meeting Report

Board Member Susan Ramos reported and answered questions on the Audit/Finance Committee meeting held just prior to the evenings Board meeting.

Treasurer's Report and Acceptance Of Warrants: *(full report contained in Supplemental File)*

MOTION NELSON 2ND TREFZGER

To accept the Treasurer's Report and Warrants as presented

Carried, 8-0

Consent Agenda

MOTION NELSON 2ND TREFZGER

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2016-2017 school years as follows:
Meeting Dates of: 01/12/17, 01/19/17, 01/26/17, 02/02/17 and 02/03/17

11(B) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the NON-teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Kristin Castle	Clerical Substitute	02/07/17

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Kristin Castle	Uncertified Substitute TA	02/07/17
Kazimierz Jakiela	Uncertified Substitute Teacher and TA	02/07/17

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following people to provide after school instruction, per the ICTA contract, for Special Education Itinerant Services (SEIT):

Name	Effective Date
Allison Doan	2/8/17

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Patrick Wemitt, as Interim Assistant Principal, at a rate of \$400/day, effective January 30, 2017

11(F) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Abrayshka Ortiz	Lisa Duffek	March 13-May 5, 2017

11(G) CONSIDERATION FOR APPOINTMENT

Whereas Katherine Lindemann who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of ENGLISH, 7-12;

Whereas George Zini, Superintendent of the Ichabod Crane Central School District, recommends Katherine Lindemann be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Katherine Lindemann to the position of professional educator in the tenure area(s) of Academic: English for a probationary period of four (4) years to commence on January 24, 2017 and to expire on January 23, 2021

- 11(H) CONSIDERATION FOR APPOINTMENT
To appoint, upon the recommendation of George Zini, Superintendent of Schools, Barbara Coons, to the probationary position of Bus Driver (2 hours) and contingent upon the successful completion of the 30 hour Bus Driver Course, effective January 17, 2017
- 11(I) CONSIDERATION FOR APPOINTMENT
To appoint Tania Yearwood, having successfully completed a 52 week probationary period which ends, February 24, 2017, to the permanent position of Clerk-Typist
- 11(J) CONSIDERATION FOR APPROVAL
To approve the following field trip request and chaperones per Board Policy #4531:
DESTINATION: New York City
DATE: April 7 or 8, 2017
PARTICIPANTS: approximately 20 students
CHAPERONES: 1-2 (including Lisa Duffek)
- 11(K) CONSIDERATION FOR ADOPTION
To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:
- o 8417 Student Transportation in Private Vehicles (revise)
 - o 8330 Authorized Use of School-Owned Materials and Equipment (revise)
 - o 8333 Use of Mobile Communication Devices While Operating District Vehicles (delete)
 - o 4855 Therapy Dog Policy (new)
 - o 4855-E Therapy Dog Exhibit (new)
- 11(L) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of \$1,000 from ICC PTA (Arts in Education) and approve an increase in the 2016-2017 budget from \$38,135,982 to \$38,136,982 into the following Appropriation Code:
A2110.490-00-0000 - in the amount of \$1,000
- 11(M) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of \$9,425 from Berkshire Taconic and approve an increase in the 2016-2017 budget from \$38,136,982 to \$ 38,146,407 into the following Appropriation Code:
A2010.400-00-0000 - in the amount of \$9,425
- 11(N) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of \$700 from Target and approve an increase in the 2016-2017 budget from \$38,146,407 to \$ 38,147,107 into the following Appropriation Code:
A2110.400-04-0000 - in the amount of \$700
- 11(O) CONSIDERATION FOR ACCEPTANCE *(full report contained in the Supplemental file)*
To accept the Internal Claims Auditor Report as presented
- 11(P) CONSIDERATION FOR AUTHORIZATION *(executed agreement contained in the supplemental file)*
To authorized the President to execute the following agreement:
- Education Inc.

11(Q) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(executed agreement contained in supplemental file)*
 To approve a 2016-2017 Health Services Contract in accordance with Education Law Section 912, with the Bethlehem School District for one (1) student attending a private school within the district (St Thomas) in the amount of \$752.00 and to authorize the president of the Board to execute the contract

11(R) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(executed agreement contained in supplemental file)*
 To approve a 2016-2017 Health Services Contract in accordance with Education Law Section 912, with the South Colonie Central School District for two (2) students attending a private school within the district (Christian Brothers Academy) in the amount of \$1,376.14 and to authorize the president of the Board to execute the contract

11(S) CONSIDERATION FOR APPROVAL & AUTHORIZATION *(executed agreement contained in supplemental file)*
 To approve a 2016-2017 Health Services Contract in accordance with Education Law Section 912, with the North Colonie Central School District for four (4) students attending a private school within the district (Loudonville Christian & St. Pius) in the amount of \$2,387.88 and to authorize the president of the Board to execute the contract

11(T) CONSIDERATION FOR APPOINTMENT
 To appoint, upon the recommendation of George Zini, Superintendent, the following DISTRICT-WIDE DEPARTMENT CHAIRS, CURRICULUM LIAISONS, TEAM LEADERS & GRADE LEVEL APPOINTMENTS for the 2016-2017 school year:

Position	Staff
Mentor	Meredith Grizzaffi

11(U) CONSIDERTION FOR APPOINTMENT
 To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2016-2017 school year:

Position	Name
Varsity Softball	Tracy Nytransky
JV Softball	Mike Smith
Modified Softball	Phil Leader
Non-Paid Varsity Softball Assistant	Jason Jause
Non-Paid Varsity Softball Assistant	Bob Wheeler
Varsity Baseball	Brian McComb
JV Baseball	Cole Moon
Modified Baseball	Robert Hanna
Non-Paid Varsity Baseball Assistant	JJ Suafoa
Non-Paid Varsity Baseball Assistant	Dan Yankowski
Non-Paid Varsity Baseball Assistant	Ryan Heimroth
Non-Paid JV Baseball Assistant	Jim Wolfe
Varsity Boys Tennis Head Coach	Megan Yeats
Girls Varsity Track & Field Head Coach	Patrick Sanger
Boys Varsity Track & Field Head Coach	Devyn Fernandez
Modified Girls Track & Field Head Coach	Tahnee Heins
Varsity Track & Field Asst Coach	Kolbi Smith
Varsity Track & Field Asst Coach	Lisa Bodratti
Non-Paid Varsity Track & Field Asst Coach	Austin Leonard

11(V) CONSIDERATION FOR APPOINTMENT

Resolved that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Angelique Hebert who holds a Teaching Assistant Certificate in the Special Subject :Teacher Assistant (K -12) tenure area for a probationary period of (4) four years to commence on February 6, 2017 and to expire on February 5, 2021 conditionally, pending New York State Education Department certification and safety clearance

And be it further resolved that Angelique Hebert during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a Teaching Assistant

11(W) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Jennifer Dunn as a Term Substitute, effective on or about March 3, 2017 through June 30, 2017 (for employee #1274)

11(X) CONSIDERATION FOR APPOINTMENT

Whereas Heather Carpenter who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Childhood Ed 1 – 6;

Whereas George Zini, Superintendent of the Ichabod Crane Central School District, recommends Heather Carpenter be appointed to a permanent substitute position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

Be it resolved that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint Heather Carpenter to the position of professional educator in the tenure area(s) of Elementary Education to commence on March 17, 2017 and to expire on January 2, 2018 (for employee #336)

End of Consent Agenda

Carried, 8-0

MOTION TREFZGER 2ND OUELLETTE

To adjourn to Executive Session at 8:25pm to discuss the employment history of a particular individual and to discuss collective negotiations pursuant to Article 14 of the Civil Service Law

ANTALEK - YES

COHN - YES

NELSON – YES

OUELLETTE- YES

RAMOS - YES

ROSE – YES

STEAD – ABSENT

TREFZGER - YES

WELCOME – ABSTAIN

Carried, 7-0-1

The Board reconvened in public session at 9:00 p.m.

Retirements

MOTION TREFZGER 2ND COHN

To accept the resignation for the purpose of retirement, Seymour Balsen, Psychologist, effective June 30, 2017 (*employed with ICC 1994*)

Carried, 8-0

MOTION TREFZGER 2ND RAMOS

To accept the resignation for the purpose of retirement, Melissa Murray, Principal, effective June 30, 2017 (*employed with ICC 1983*)

Carried, 8-0

MOTION TREFZGER 2ND RAMOS

To reassign Suzanne Guntlow from Primary School Principal to Principal responsible for Annual Professional Performance Review (APPR) and Curriculum and Instruction with no change in salary or other terms and conditions of employment effective July 1, 2017

ANTALEK - YES

COHN – YES

NELSON – YES

OUELLETTE- ABSTAIN

RAMOS - YES

ROSE – YES

STEAD – ABSENT

TREFZGER - YES

WELCOME – YES

Carried, 7-0-1

Public Participation

One member of the public addressed the Board:

- Jim Digioia: 2017-18 budget questions

Regular Meetings:

03/07 (Tue) – Regular Board Meeting – 7:00pm – High School Library

04/04 (Tue) – Regular Board Meeting – 7:00pm – High School Library

04/25 (Tue) – Special Board Meeting – 7:00pm – High School Library

Committee Meetings:

02/28 (Tue) Policy Committee – 5:00pm – Central Office

03/07 (Tue) Audit/Finance Committee – 5:30pm – Central Office

03/09 (Thu) Academic Committee – 5:15pm- Central Office

Other Meeting(s):

04/05/17 (Wed) – Annual Meeting and Dinner - Questar III Administrative Building - 5:30 pm

MOTION TREFZGER 2ND COHN

To adjourn the meeting at 9:18 p.m.

Carried, 8-0

X

Mindy M. Potts
District Clerk