

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION MEETING

MARCH 7, 2017

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, March 7, 2017 at 7:00 p.m. in the High School Library.

All Board Members Present:

John Antalek	Daniel Cohn	Matthew Nelson	Jeffrey Ouellette
Susan Ramos	Regina Rose	Michael Stead	Cheryl Trefzger
Anthony Welcome	Student member: Alexis Hoffmann		

School Officials Present: George Zini, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Anthony Marturano, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:02 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board member Matthew Nelson read the District Mission Statement:

*"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."*

MOTION RAMOS            2<sup>ND</sup> COHN

To approve the present agenda with modifications as presented including moving Consent Agenda item 11(N) to discussion action

Carried, 9-0

MOTION NELSON            2<sup>ND</sup> TREFZGER

To approve the minutes of the 02/07/17 – Regular Meeting

Carried, 9-0

Meeting Open For Public Participation

Four members of the public addressed the Board on the following topics:

- Linda Ziskind – issues facing the Latino community
- Elaine Khosrova – issues facing the Latino community
- Anita Kliment – Crane Acting Troupe Production 42<sup>ND</sup> Street
- Jim DiGioia – tax cap

Board Discussion Items

- Superintendent Search Update and Appointment

Board President Anthony Welcome outlined the process the district used to search for a Superintendent.

MOTION RAMOS 2<sup>ND</sup> ROSE

BE IT RESOLVED, that pursuant to Education Law, Section 1711, the Board of Education does hereby appoint and employ Michael Vanyo as Superintendent of Schools for the period July 1, 2017 to June 30, 2021 and further approves the Employment Agreement dated March 7, 2017 setting forth the terms and conditions of such appointment and employment.

BE IT FURTHER RESOLVED, that the President of the Board of Education is hereby authorized to execute such Employment Agreement on behalf of the Board.

Carried 9-0

Prior to the meeting Michael Vanyo and the Board President toured the district and a "meet and greet" event was held for the community to meet the new Superintendent. Mr. Vanyo also attended the Board meeting and stated he was looking forward to being a Rider!

Presentations

Director of Maintenance Steven Marotta gave background on the Facilities Report Card which is required by SED.

- Facilities Report Card

MOTION TREFZGER 2<sup>ND</sup> RAMOS *(full report card contained in the Supplemental File)*

To accept the Facilities Report Card as presented

Carried, 9-0

Superintendent Report

Superintendent George Zini reported on the following:

- Update Water Testing: The district is looking into ways to mitigate the few remaining lead and/or copper level issues in the district
- Update Elementary Feasibility Study: The report presented gives possible improvements at the Elementary School, however, Superintendent George Zini recommends the consideration of any capital project would not be decided until December of 2018 at the earliest.
- 2017-2018 Budget Development Update  
Superintendent George Zini updated the Board on the 2017-2018 budget development

Committee Reports

▪ Policy Committee

Board member Daniel Cohn briefly reported and answered questions on the policies discussed at the February 28 Policy Committee meeting. The following policies are considered to have had one reading:

First Reading:

- 8416 Special Use of Buses (reviewed: no changes)
- 8416-E Special Use of Buses Exhibit (reviewed: no changes)
- 9125/9320 Drug-Free Workplace (revised and number change)
- 9125-R/9320-R Drug-Free Workplace Regulation (reviewed: no changes, number change)
- 9401 Negotiations Goals and Objectives (delete)
- 9411 Board Negotiating Agents (delete)
- 9412 Superintendent's Role in Negotiations (delete)
- 9500 Fingerprinting (revised)

B. Facilities Committee (meeting 2/15/17)

Board member Matthew Nelson briefly reported and answered questions on the Facilities Committee meeting held on February 15, 2017.

Audit/Finance Committee (no March meeting)

Treasurer's Report and Acceptance Of Warrants: *(full report contained in the Supplemental File)*

MOTION OUELLETTE 2<sup>ND</sup> TREFZGER

To accept the Treasurer's Report and Warrants as presented

Carried, 9-0

Consent Agenda

MOTION TREFZGER 2<sup>ND</sup> NELSON

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Samantha Heffner, Food Service Helper, effective March 1, 2017

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Kitty Babendreier, Teaching Assistant, effective March 28, 2017

11(C) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2016-2017 & the 2017-2018 school year as follows: Meeting Dates of: 01/25/17, 02/07/17, 02/14/17, 02/16/17, 02/17/17, 02/28/17, and 03/02/17

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Doug Kelley, as Interim High School Assistant Principal, at a rate of \$400/day, effective February 28, 2017

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Joanne Capelli	Uncertified Substitute TA	March 7, 2017
Katherine Minahan	Certified Substitute TA	March 6, 2017
Jeannie Graham	Uncertified Substitute Teacher	March 7, 2017
Emmie Hagadone	Uncertified Substitute TA	March 7, 2017

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the NON-teaching substitute listing for 2016-2017 school year:

Name	Position	Effective
Emily Maresca	Substitute Food Service Helper	February 15, 2017
Lina Baker-Cortes	Language Interpreter	03/07/17

11(G) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent, STUDENT TEACHERS/INTERNS for the period of time listed as follows:

STUDENT TEACHER	ASSIGNMENT	DATES
Anthony Gerace	Gosia Geiger	March 13-May 5, 2017

11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Alissa Weaver, as Permanent Substitute in the Elementary Education tenure area, effective February 2, 2017 through the end of the 2016-2017 school year

11(I) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Howe Caverns

DATE: May 25, 2017

PARTICIPANTS: 115 Sixth Grade Earth Science Students

CHAPERONES: 11 (including Barbara Ireland and 6<sup>th</sup> Grade Teachers)

11(J) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Nature's Classroom, Silver Bay Lake, NY

DATE: April 17-20, 2017

PARTICIPANTS: approximately 70 students

11(K) CONSIDERATION FOR APPROVAL

To approve Michael Brennan as District Chaperone and Liaison for Nature's Classroom Field Trip with a stipend of \$500

11(L) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, *additional* EXTRA-CLASS ACTIVITY ADVISORS for the 2016-2017 school year as listed:

Position	Name
Nature's Classroom Volunteer Coordinators	Robin Siter and Michele Herber
Nature's Classroom Volunteer Chaperones	Robin Siter, Michele Herber, Michael Brennan, Michael Nack, Scott Holzauer, Thomas Perito, Alissa Mullins, Lisa Marie Slade

11(M) CONSIDERATION FOR APPROVAL

To approve an FMLA leave of absence for employee #1700 effective on or about October 16, 2017 through May 13, 2018

11(N) moved to discussion action

11(O) CONSIDERATION FOR APPROVAL & AUTHORIZATION

*(executed agreement contained in the Supplemental File)*

To approve a 2016-2017 Health Services Contract in accordance with Education Law Section 912, with the North Greenbush Common School District for twelve (12) students attending a private school within the district (LaSalle) in the amount of \$2,841.60 and to authorize the president of the Board to execute the contract

11(P) CONSIDERATION FOR APPROVAL & AUTHORIZATION

*(executed agreement contained in the Supplemental File)*

To approve a 2016-2017 Health Services Contract in accordance with Education Law Section 912, with the Averill Park Central School District for four (4) students attending a private school within the district (Robert C Parker) in the amount of \$2,149.12 and to authorize the president of the Board to execute the contract

11(Q) CONSIDERATION FOR ACCEPTANCE *(Full Report contained in the Supplemental File)*

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

	<u>AS OF 01/31/17</u>
Account Balance:	\$ 186,776.55
	<u>AS OF 02/28/17</u>
Account Balance:	\$ 136,008.34

11(R) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of \$459 from NYS APHERD and approve an increase in the 2016-2017 budget from \$ 38,147,107 to \$38,147,566 into the following Appropriation Code:  
A2110.510-99-2300 - in the amount of \$459

- 11(S) CONSIDERATION FOR APPROVAL AND AUTHORIZATION  
 To approve and authorize the Superintendent of Schools to make the following budget transfer:

FROM: A2060.490.00-0000 \$9,700  
 TO: A2110.480.80-0000 \$9,700  
 Non-public school textbook code correction

- 11(T) CONSIDERATION FOR ACCEPTANCE *(Full Report contained in the Supplemental File)*  
 To accept the Internal Claims Auditor Report as presented

- 11(U) CONSIDERATION FOR ACCEPTANCE AND APPROVAL  
 To accept, upon the recommendation of the Audit/Finance Committee, the proposal submitted by West & Co. for the years ending June 30, 2017 through June 30, 2021 *(Request for Proposal (RFP) opened 2/7/17)*

Proposals:

Date	Fee
Year ending June 30, 2017	\$15,950
Year ending June 30, 2018	\$16,450
Year ending June 30, 2019	\$16,950
Year ending June 30, 2020	\$17,500
Year ending June 30, 2021	\$17,950

- 11(V) CONSIDERATION FOR APPOINTMENT  
 To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2016-2017 school year:

Position	Name
Non-Paid Varsity Softball Asst Coach	Chris Saccento
Non-Paid Modified Softball Asst Coach	Gosia Geiger

- 11(W) CONSIDERATION FOR APPROVAL  
 To approve the following field trip request and chaperones per Board Policy #4531:  
 DESTINATION: Doubleday Field, Cooperstown  
 DATE: May 8, 2017  
 PARTICIPANTS: 15 Baseball Players  
 CHAPERONES: 4 (including baseball coaches)

- 11(X) CONSIDERATION FOR APPROVAL  
 To approve the following field trip request and chaperones per Board Policy #4531:  
 DESTINATION: New York City  
 DATE: April 1, 2017  
 PARTICIPANTS: 25 Humanities Class Students  
 CHAPERONES: 5 (including Megan Yeats and Laura Canamela)

11(Y) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, additional EXTRA-CLASS ACTIVITY ADVISORS for the 2016-2017 school year as listed:

Position	Name
Odyssey of the Mind coaches and co-coaches	Head Coaches: Jeff Lockmer, Laura Michell Regan, Linda Michalek, Dan Balon and Nikki Barmen Co-Coaches: Erica Balon, Jo-anna Michalek, Christie Doria, Melissa Heartquist

End of Consent Agenda  
Carried 9-0

MOTION NELSON 2<sup>ND</sup> ANTALEK

To approve, per Part 174 of the Regulations of the Commissioner of Education, Tuition Rates Actual for 2015-2016 and Estimated Tuition Rates for 2016-2017 as follows:

<u>TUITION RATES ACTUAL - 2015-2016</u>	<u>TUITION RATES ESTIMATED - 2016-2017</u>
FULL DAY GRADES K-6 - \$7,615	FULL DAY GRADES K-6 - \$5,639
GRADES 7-12 - \$8,782	GRADES 7-12 - \$8,090
<u>SPECIAL EDUCATION STUDENT</u>	<u>SPECIAL EDUCATION STUDENT</u>
GRADES K-6 - \$30,486	GRADES K-6 - \$31,564
GRADES 7-12 - \$31,653	GRADES 7-12 - \$ 34,015

Carried, 9-0

Retirements

MOTION NELSON 2<sup>ND</sup> ROSE

To accept the resignation for the purpose of retirement, Christianne Schertel, Teaching Assistant, effective July 1, 2017 *(employed with ICC 2002)*

Carried, 9-0

MOTION NELSON 2<sup>ND</sup> ROSE

To accept the resignation for the purpose of retirement, Mary Frances Faso, School Nurse, effective June 30, 2017 *(employed with ICC 1995)*

Carried, 9-0

MOTION ROSE 2<sup>ND</sup> COHN

To accept the resignation for the purpose of retirement, Charles Daniel Schoonover, Special Education Teacher, effective June 30, 2017 *(employed with ICC 1994)*

Carried, 9-0

Public Participation

No one from the public wished to address the Board at this time.

Executive Session

MOTION NELSON 2<sup>ND</sup> TREFZGER

To adjourn to Executive Session at 8:36 to discuss collective negotiations pursuant to Article 14 of the Civil Service Law and to discuss the employment history of a particular individual

Carried, 9-0

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem. There was no dissention from the rest of the Board.

Board members Susan Ramos and Cheryl Trefzger did not attend the Executive Session

Others present at Executive Session: George Zini, Superintendent and Michael Brennan, Business Manager

The meeting was reconvened in open session at 9:30pm

MOTION NELSON 2<sup>ND</sup> STEAD *(terms and conditions contained in Supplemental File)*

To appoint, upon the recommendation of George Zini, Superintendent, Daniel Doyle to the probationary position of Transportation Supervisor, effective March 8, 2017 at an annual salary of \$79,000 (prorated for 2016-2017)

ANTALEK - YES

COHN - YES

NELSON – YES

OUELLETTE- NO

RAMOS - ABSENT

ROSE – YES

STEAD – YES

TREFZGER - ABSENT

WELCOME – YES

Carried, 6-1

MOTION ROSE 2<sup>ND</sup> ANTALEK

To adjourn the meeting at 9:40pm

Carried, 7-0

Board Meetings:

04/04 (Tue) – Regular Meeting – 7:00pm – High School Library

04/25 (Tue) – Special Meeting – 7:00pm – High School Library

Committee Meetings:

03/09 (Thu) – Academic Committee – 5:30pm- Central Office

03/13 (Mon) – Calendar Committee – 3:30 - Central Office

03/15 (Wed) – Communication/Public Affairs Committee – 5:30 p.m. – Central Office

03/28 (Tue) – Policy Committee – 5:00pm- Central Office

04/04 (Tue) – Audit/Finance Committee – 5:30pm – Central Office

Other Meeting(s):

04/05/17 (Wed) – Annual Meeting and Dinner - Questar III Administrative Building - 5:30 pm

X

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Anthony Welcome  
Clerk Pro Tem

X

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Mindy M. Potts  
District Clerk