

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

JANUARY 7, 2014

MINUTES

A regular meeting of the Ichabod Crane Board of Education was held on Tuesday, January 7, 2014 at 7:00 p.m. in the High School Library.

All Board members present:

| | | |
|----------------------------------------------------|-----------------|-------------------|
| Kyle Aschenbrenner | John Chandler | Tricia Gerkman |
| Barbara-anne Johnson-Heimroth <i>(left 7:52pm)</i> | Bruce Naramore | Jeffrey Ouellette |
| Susan Ramos | Cheryl Trefzger | Anthony Welcome |

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Craig Shull, Middle/Elementary School Assistant Principal, Suzanne Guntlow, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:03 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board member Kyle Aschenbrenner read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION NARAMORE 2ND TREFZGER

To approve the agenda with modifications including moving Consent Agenda items 11(Q) and 11(R) to Discussion Action

Carried, 9-0

MOTION NARAMORE 2ND ASCHENBRENNER

To approve the minutes of the 11/19/13 – Special Workshop Meeting

| | | |
|----------------------------|----------------|-----------------|
| KYLE ASCHENBRENNER - YES | CHANDLER - YES | GERKMAN - YES |
| JOHNSON-HEIMROTH - ABSTAIN | NARAMORE - YES | OUELLETTE – YES |
| RAMOS - YES | TREFZGER - YES | WELCOME - YES |

Carried, 8-0-1

MOTION NARAMORE 2ND ASCHENBRENNER

To approve the minutes of the 12/03/13 - Regular Meeting

| | | |
|-----------------------------|----------------|-----------------|
| KYLE ASCHENBRENNER- ABSTAIN | CHANDLER - YES | GERKMAN - YES |
| JOHNSON-HEIMROTH - ABSTAIN | NARAMORE - YES | OUELLETTE – YES |
| RAMOS - YES | TREFZGER - YES | WELCOME - YES |

Carried, 7-0-2

Meeting Open for Public Participation

No one wished to address the Board at this time.

Board Discussion Items

The Board discussed the following items:

- Strategic Plan

MOTION CHANDLER 2ND GERKMAN

To approve and accept the mission, vision and strategic goals developed by the Strategic Planning Committee. The Committee was comprised of parents, community members and district staff and presented these to the Board of Education at the December 3, 2013 meeting.

Carried, 9-0

The Strategic Plan is the first step and will continue with Action Plan teams being created to focus on each initiative identified in the Strategic Plan. One administrator and one Strategic Plan Committee member will co-chair each 8-10 member team. The Strategic Plan will be posted on the District website. George Zini, Superintendent and Anthony Welcome, Board President thanked the members of the Strategic Planning Committee for their hard work and dedication to the District.

- Peter Pan Jr. is the Spring Production of the Crane Acting Troupe and will be performed on March 20-22, 2014

Superintendent's Report

Superintendent George Zini reported on the following topics:

- New Courses – High School
Special Education Teacher, Andrew Mead, presented a proposition for an Individual Learning Program (ILP) World History Course for which students could earn one credit. Math Teacher, David Vona, presented a proposition for a Computer Programming Elective at the High School. Consideration of both courses are under the Consent Agenda.
- Advocacy Initiative
On January 30, regional stakeholders are invited to an advocacy event entitled, "*New York schools STILL in fiscal peril: Our kids can't wait another year*" to be held at Colonie High School. Principals, teachers and Board members are scheduled to attend the event.
- Budget Development
The budget development for the 2014-2015 school year will have fewer community forums with discussions taking place in Audit Finance Committee meetings and reports at the Regular Board meetings. Mike Brennan, Business Manager, added that he will have more detailed information regarding the District's status in February. At the March 25 Board meeting, members will see a draft of the budget with a final presentation and potential adoption scheduled for April 8.
- Nature's Classroom
The annual trip for 5th grade students which takes place over April vacation was historically a District field trip but over-time has been taken over by parents of each fifth grade class. The district provides oversight through screening of chaperones and sending a District Chaperone and Liaison. The approval of the trip and District Chaperone will be considered under Discussion Action.

Committee Meeting ReportsPolicy Committee Meeting

Reading of Board of Education Policies

The following policies are considered to have had one reading:

Second Reading:

- 6420 Wire Transfers (reviewed – no changes)
- 6150 Budget Transfers - (reviewed – no changes)
- 4321 Programs for Students with Disabilities Under the IDEA and New York's Education Law (revised)
- 8210.1 Use of Surveillance Cameras on School Property (new)
- 8520 Free and Reduced Price Food Services (new)

Third Reading:

(Consideration for adoption of the following policies contained under the Consent Agenda)

- 4773 Diploma and Credential Options for Students with Disabilities (revised)
- 5405 Student Wellness Policy (reviewed - number change only from 5600 to 5405)
- 6240 Investments (revised)
- 6240-R Investments Regulation (new)
- 6240-E Investments Exhibit (delete)
- 6245 Fund Balance Policy in Accordance with GASB 54 (reviewed)

Board member Barbara-anne Johnson-Heimroth left the meeting at 7:52.

Audit Finance Committee

Board Member Susan Ramos reported on the Audit Finance Committee meeting held directly prior to the Regular Board meeting. In addition to monthly items, one additional topic of the Audit Finance Committee agenda dealt with the options for creating more space at the Primary School. Consideration for a Bond Vote to be included at the Annual Budget Vote in May begins with Board approval in February. The Board would need to add a meeting, proposed for February 25, 2014, to consider the referendum.

Treasurer's Report and Acceptance of Warrants:

MOTION NARAMORE 2ND GERKMAN

To accept the Treasurer's Report and Warrants as presented

Carried, 8-0

Consent Agenda

MOTION CHANDLER 2ND OUELLETTE

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Robert Allard, Teaching Assistant, effective January 10, 2014

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Courtney McDonald, Clerk/Typist, effective December 24, 2013

11(C) CONSIDERATION FOR APPROVAL

To accept the CPSE and CSE Recommendations for the 2013-2014 school year as follows:
Meeting Dates of: 12/05/13, 12/19/13, 12/20/13

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the NON-teaching substitute listing for 2013-2014 school year:

| Name | Position | Effective |
|-----------------|-----------------------|-----------------|
| Michael Pirozzi | Substitute Bus Driver | January 7, 2014 |
| Thomas Clinton | Substitute Bus Driver | January 7, 2014 |
| Tami Myers | Substitute Cleaner | January 7, 2014 |

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following *additions* to the teaching substitute listing for 2013-2014 school year:

| Name | Position | Effective |
|------------|-------------------------|-----------------|
| Sue Pienta | Certified Substitute | January 7, 2014 |
| Megan Wenk | Certified Substitute TA | January 7, 2014 |

11(F) CONSIDERATION FOR APPROVAL

To approve a request submitted by Holly Vincent for Maternity Leave beginning on or about March 3, 2014 followed by Child Rearing Leave continuing through the end of the 2013-14 school year

11(G) CONSIDERATION FOR APPROVAL

To approve a request submitted by Angela Shevy for Maternity Leave beginning on or about April 1, 2014 followed by Child Rearing Leave continuing through the end of the 2013-14 school year

11(H) CONSIDERATION FOR APPROVAL

To approve a request submitted by Megan Loefke for Maternity Leave beginning on or about March 8, 2014 followed by Child Rearing Leave continuing through the end of the 2013-14 school year

11(I) CONSIDERATION FOR APPROVAL

To approve a request submitted by Melissa Vooris for Maternity Leave beginning on or about February 24, 2014 followed by Child Rearing Leave continuing for a total of 12 weeks

11(J) CONSIDERATION FOR APPROVAL

To approve a request submitted by Kelly Bifano for Maternity Leave beginning on or about February 19, 2014 followed by Child Rearing Leave continuing through the end of the 2013-14 school year

11(K) CONSIDERATION FOR APPROVAL

To approve a request submitted by Maureen Sgambelluri for Maternity Leave beginning on or about May 2, 2014

11(L) CONSIDERATION FOR APPROVAL

To approve a request submitted by Anastassia Gonyea for Maternity Leave beginning on or about May 19, 2014 followed by Child Rearing Leave continuing through the end of the 2013-14 school year

11(M) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2013-2014 school year:

| Position | Name |
|----------------------------------------|--------------------------------------------|
| Resign: Varsity Indoor Track Assistant | Patrick Sanger |
| Resign: Modified Boys' Basketball | Robert Allard |
| Modified Boys' Basketball | Tahnee Heins (effective January 6, 2014) |
| Winter Cheerleading | Jessica Heeder (effective January 6, 2014) |

11(N) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, DEBORAH ANTHONY to the position of choreographer, with remuneration in the amount of \$900.00, which shall be reimbursed to the district by Crane Acting Troupe following the Spring Production

11(O) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent STUDENT TEACHERS/INTERNS for the period of time listed as follows:

| NAME | ASSIGNMENT | DATES |
|-------------|----------------|-----------------------------------|
| Ashley Fuda | Jaime Eastman | January 14, 2014 – March 28, 2014 |
| Sarah Clark | Patty Westover | March 10, 2014 - May 2, 2014 |

11(P) CONSIDERATION FOR APPROVAL

To establish the mileage reimbursement rate, effective January 1, 2014- June 30, 2014 in accordance with the IRS rate as follows: \$.560/Mile (*\$.565 established at the 7/9/13 BOE mtg*)

11(Q) moved to Discussion Action

11(R) moved to Discussion Action

11(S) CONSIDERATION FOR ACCEPTANCE

To accept the Internal Claims Auditor Report as presented

11(T) CONSIDERATION FOR APPROVAL

To approve a special education course, World History, in the Individual Learning Program as a one credit course

11(U) CONSIDERATION FOR APPROVAL

To approve a high school elective course, Computer Programming Elective

11(V) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Music Department a trombone from Kenneth Noll

11(W) CONSIDERATION FOR ACCEPTANCE

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

AS OF 11/30/13

Account Balance: \$ 89,428.59

11(X) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 4773 Diploma and Credential Options for Students with Disabilities (revised)
- 5405 Student Wellness Policy (reviewed - number change only from 5600 to 5405)
- 6240 Investments (revised)
- 6240-R Investments Regulation (new)
- 6240-E Investments Exhibit (delete)
- 6245 Fund Balance Policy in Accordance with GASB 54 (reviewed)

11(Y) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

Resolved, to approve entering into an agreement with Public Sector HR Consultants LLC to investigate certain personnel complaints and to authorize the Board President to execute the agreement on behalf of the district

11(Z) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, designated staff members as Dignity Act Coordinators:

- Amy Stephenson - Primary School
- Dale Tuczinski - Middle and Elementary Schools
- Dan Farley, Penny Barlow and Jean Barford - High School

11(AA) CONSIDERATION FOR AUTHORIZATION

To authorize the President to execute the following agreement:

- COARC Agreement – School to Work

End of Consent Agenda

Carried, 8-0

MOTION CHANDLER 2ND OUELLETTE

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Nature’s Classroom, Silver Bay Lake, NY

DATE: April 14-17, 2014

PARTICIPANTS: approx. 80 students

CHAPERONES: TBD

Carried, 8-0

MOTION NARAMORE 2ND ASCHENBRENNER

To approve Todd DiGrigoli as District Chaperone and Liaison for Nature’s Classroom Field Trip with a stipend of \$500

Carried, 8-0

Public Participation

No one wished to address the Board

Executive Session

MOTION RAMOS 2ND TREFZGER

To adjourn to executive session at 8:18 p.m. to discuss the employment history of particular individuals and to discuss pending or proposed litigation

Carried, 8-0

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem. There was no dissent from the rest of the Board.

Others present in Executive Session: Superintendent George Zini

The District Clerk left the meeting.

The meeting was reconvened in open session at 9:30 p.m.

MOTION CHANDLER 2ND ASCHENBRENNER

To adjourn the meeting at 9:35 p.m.

Carried, 8-0

X

Anthony Welcome
Clerk Pro Tem

X

Mindy M. Potts
District Clerk