

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION MEETING

FEBRUARY 5, 2019

MINUTES

A Regular Meeting of the Ichabod Crane Board of Education was held on Tuesday, February 5, 2019 at 7:00 p.m. in the High School Library.

Board Members Present:

John Antalek Jessica Berner Tammy Crawford Matthew Nelson
Jeffrey Ouellette Regina Rose Anthony Welcome
Olivia Chandler – Student Member on the Board

Board Members Absent:

Daniel Cohn Susan Ramos

School Officials Present:

Michael Vanyo, Superintendent, Michael Brennan, Business Manager, Craig Shull, High School Principal, Anthony Marturano, Assistant High School Principal, Marcella Sanchez, Middle/Elementary School Assistant Principal, Suzanne Guntlow, Principal Responsible for APPR and Curriculum and Instruction, Peg Warner, Special Education Director, Steve Marotta, Director of Facilities, Dan Doyle, Transportation Director, and Mindy Potts, District Clerk

Board President Matthew Nelson called the meeting to order at 7:03 p.m.

Board President Matthew Nelson announced the fire exits and conducted the Pledge of Allegiance.

Board Vice President Anthony Welcome read the District Mission Statement:

“The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride.”

MOTION WELCOME 2ND CRAWFORD

To approve the agenda as presented with modifications as presented including moving item 11(D) to discussion action

Carried, 7-0

MOTION BERNER 2ND CRAWFORD

To approve the following minutes as presented:
01/08/19 – Regular Meeting Minutes
01/22/19 – Workshop Meeting Minutes

Carried, 7-0

Meeting Open For Public Participation

The following members of the public addressed the Board on the following topic:

- Rachel Stead – in support of Foreign Language Programs
- Jay Radez – petition to the Board
- Jim DiGioia – SED Capital Project approval times

Board Discussion Items

Committee meetings:

- Policy Committee
Board President Matthew Nelson reported on the Policy Committee meeting of January 8. The following policies are considered to have had their first readings:
First Reading:
 - 4311.1 Display of the Flag (revised)
 - 4311.1 Display of the Flag Regulation (revised)
 - 2160 School District Officer and Employee Code of Ethics (revised)
 - 2160 School District Officer and Employee Code of Ethics Regulation (revised)
 - 2330 Executive Sessions (revised)
 - 2340 Notice of Meetings (revised)
 - 1400 Public Complaints
 - 4773 Diploma and Credential Options for Students with Disabilities
 - 5225 Student Expression
- Budget Finance Committee
Board member Tammy Crawford briefly discussed the Budget and Finance Committee meeting of January 31 which would be discussed in more detail by Business Manager Michael Brennan
- Communication Committee
Board member Tammy Crawford briefly discussed the Communications Committee meeting of February 4

Reports

- Update Capital Project - CS Arch
CS Arch architects addressed the Board regarding planning meetings for the Capital project approved in December 2018

Student Board Member Report

Student Board Member Olivia Chandler briefly reported to the Board on events happening at the High School

Superintendent's Report

Superintendent Michael Vanyo reported to the Board on the following topics:

- Personnel Proposals: recommends a change in title for Suzanne Guntlow from "Principal in Charge of APPR and Curriculum and Instruction" to "Assistant Superintendent"
- Follow-up Budget Workshop: recommends the full Board participate in the Budget and Finance Committee meeting, creating a workshop meeting of the full Board, to be held on February 26

Business Office and Treasurer Report

Business Manager Michael Brennan reported to the Board on the following topics:

- Office of the State Comptroller's Audit: report has been release and will be posted on the district website. Consideration of acceptance of Report and Corrective Action Plan under the Consent Agenda.
- Fiscal Stress
- 2019-2020 Budget Development: Non-Instructional Budget presentation

Consent AgendaMOTION ROSE 2ND BERNER

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR AMENDMENT

To amend the Board approved minutes of 4/10/18 for mis-type of probationary appointment expiration dates for the following:

Laura Franzese from August 30, 2015 to August 30, 2018

Kristin LaBarge from August 29, 2015 to August 29, 2018

Jennifer Gecewicz from August 29, 2015 to August 29, 2018

Adam Vooris from August 29, 2015 to August 29, 2018

11(B) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the Treasurer's Report and Warrants as presented

11(C) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the Office of the State Comptroller Audit and Corrective Action Plans as presented

11(D) *moved to discussion action*

11(E) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the NON-teaching substitute listing for 2018-2019 school year:

Name	Position	Effective
Laurie Carr	Substitute Attendant	01/31/19
Amy Mitchison	Substitute Clerk, Substitute Monitor, Substitute Instructional Aide, Substitute Cleaner, Substitute Attendant	01/24/19
Hope Williams	Substitute Attendant	02/05/19
Richard Brown	Substitute Driver	01/25/19
Darlene Alecksynas	Substitute Driver	02/05/19

11(F) CONSIDERATION FOR APPOINTMENT

To appoint the following additions to the teaching substitute listing for 2018-2019 school year:

Name	Position	Effective
Joslyn Cowan	Uncertified Teacher Substitute, Uncertified Substitute TA	2/5/19
Katherine Gardner	Tutor	2/5/19
Pace Abrams	Uncertified Teacher Substitute, Uncertified Substitute TA	2/5/19
Rachel Weisman	Uncertified Teacher Substitute, Uncertified Substitute TA, Tutor	2/5/19
Sarah Lant	Certified Teacher Substitute, Certified Substitute TA	

11(G) CONSIDERATION FOR APPOINTMENT

To appoint additional EXTRA-CLASS ACTIVITY ADVISORS for the 2018-2019 school year as listed:

Position	Name
Crane Acting Troupe Financial Advisor	John Wilary (during Bob Richburg's Leave of Absence 1/14/19 - 4/15/19)

11(H) CONSIDERATION FOR APPROVAL

To approve the establishment of the following club for the 2018-2019 School Year:

Club	Unpaid Advisor(s)
Ichabod Crane Sports Reporters	Dave Ames

11(I) CONSIDERATION FOR APPOINTMENT

To appoint the following ANNUAL APPOINTMENTS for the 2018-2019 school year:

Position	Name
Mentor	Gayle Abrams (prorated: 1/23/19-6/30/19)

11(J) CONSIDERATION FOR APPROVAL

To approve STUDENT TEACHERS/INTERNS for the period of time listed as follows:

Name	Assignment	Dates
Kevin Koberger	Nancy Matusiak	March 1, 2019-May 31, 2019

11(K) CONSIDERATION FOR APPOINTMENT

To appoint Colleen Russell, having successfully completed a 52 week probationary period which ends, February 4, 2019, to the permanent position of Food Service Helper

11(L) CONSIDERATION FOR APPOINTMENT

To appoint Michelle Malchow, having successfully completed a 52 week probationary period which ends, February 4, 2019, to the permanent position of Food Service Helper

11(M) CONSIDERATION FOR APPOINTMENT

To appoint Adult Education Instructors, with such appointments to take effect if there is sufficient enrollment to offer the courses of study to which a teacher is appointed:

Teacher	Course
Jessica Nichols	Pound (<i>fitness course</i>)

11(N) CONSIDERATION FOR APPROVAL

To approve a leave of absence for Melissa Vooris effective on or about May 29, 2019 through the 2019-2020 school year

11(O) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Gordon Ringer as a short term substitute to fill the position held by Robert Richburg who is out on a leave of absence. Mr. Ringer's appointment will be effective on January 11, 2019 and, provided he renders satisfactory service, is intended to continue no later than April 15, 2019. No term of employment is conferred by this resolution of appointment and Mr. Ringer's employment may be terminated at any time.

11(P) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Sawyer Spohler as a short term substitute to fill the position held by Maureen Sgambelluri who is out on a leave of absence. Mr. Spohler's appointment will be effective January 8, 2019 and, provided he renders satisfactory service, is intended to continue but no later than April 1, 2019. No term of employment is conferred by this resolution of appointment and Mr. Spohler's employment may be terminated at any time.

11(Q) CONSIDERATION FOR APPOINTMENT

BE IT RESOLVED, that the Board of Education of the Ichabod Central School District hereby appoints Mary Kapusinsky as a short term substitute to fill the position held by Elizabeth Rossback who is out on a leave of absence. Ms. Kapusinsky's appointment will be effective January 17, 2019 and, provided she renders satisfactory service, is intended to continue but no later than June 30, 2019. No term of employment is conferred by this resolution of appointment and Ms. Kapusinsky's employment may be terminated at any time.

11(R) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

	<u>AS OF 12/31/18</u>
Account Balance:	\$ 116,088.00

11(S) CONSIDERATION FOR ACCEPTANCE *(full report contained in Supplemental File)*

To accept the Internal Claims Auditor Report as presented

11(T) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Six Flags Great Escape

DATE: June 7-8, 2019

PARTICIPANTS: approximately 60 students of the senior class

CHAPERONES: 3-5 including Senior Class Advisors Bernadette Torre and Sabrina Hartley

11(U) CONSIDERATION FOR APPROVAL

To approve the following field trip request and chaperones per Board Policy #4531:

DESTINATION: Metropolitan Museum of Art/Lincoln Center, New York City

DATE: April 6, 2019

PARTICIPANTS: approximately 45 students of the Humanities Class

CHAPERONES: 5 including Megan Yeats and Laura Cannamela Humanities Teachers

End of Consent Agenda

Carried, 7-0

MOTION ROSE 2ND CRAWFORD

To accept the resignation for the purpose of retirement of Kelly Nicoletta, Teaching Assistant, effective April 26, 2019

Carried, 7-0

MOTION ROSE 2ND WELCOME

Be it resolved, that the qualifications of Edmund Brooks, the candidate nominated by the Board President, has been reviewed by the Ichabod Crane Central School District Board of Education and deemed qualified to serve; and

It is further resolved that the Board approves the nomination of Edmund Brooks to the Rensselaer-Columbia-Green BOCES Board

Carried, 7-0

MOTION ANTALEK 2ND WELCOME

Bond resolution dated February 5, 2019 of the Board Of Education Of The Kinderhook Central School District authorizing not to exceed \$26,115,200 aggregate principal amount of serial general obligation bonds, and the expenditure of \$1,000,000 from available funds to finance the construction of additions to and reconstruction of various district buildings and facilities, including site work thereat, the acquisition of original furnishings, equipment, machinery or apparatus and payment of the incidental costs related thereto at an estimated maximum cost of \$27,115,200, levy of tax in annual installments in payment thereof, the expenditure of such sums for such purpose, and determining other matters in connection therewith.

Whereas, the qualified voters of the Kinderhook Central School District, New York (the "District"), at a special meeting of such voters duly held on the 12th day of December, 2018, duly approved a proposition authorizing the issuance of serial general obligation bonds in an aggregate principal amount not to exceed \$26,115,200 and the expenditure of \$1,000,000 from available funds to finance the construction of additions to and reconstruction of various District buildings and facilities, including site work thereat, and the acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings and facilities are to be used, the expenditure of such sums for such purposes, and the levy of a tax to be collected in installments in payment thereof;

Now therefor be it resolved by this Board of Education that:

Section 1. The District shall construct additions to and reconstruct various District buildings and facilities, including site work thereat, acquire original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings and facilities are to be used pay incidental costs related thereto, at a maximum cost of \$27,115,200, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the District at the special District meeting on December 12, 2018.

Section 2. The District is hereby authorized to (A) issue its serial general obligation bonds (the "Bonds") in the aggregate principal amount of not to exceed \$26,115,200 pursuant to the Local Finance Law of New York, and (B) expend \$1,000,000 from available funds, in order to finance the class of objects or purposes described herein,.

Section 3. The class of objects or purposes to be financed pursuant to this Resolution (the "Purpose") is the construction of additions to and reconstruction of various District buildings and facilities, including site work thereat, acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings and facilities are to be used and payment of incidental costs related thereto.

Section 4. It is hereby determined and declared that (a) the maximum cost of the Purpose, as estimated by the Board of Education, is \$27,115,200, (b) no money has heretofore been authorized to be applied to the payment of the cost of the Purpose, and (c) the District plans to finance the cost of the Purpose from funds received from the State of New York as

building aid, funds raised by the issuance of the Bonds and bond anticipation notes hereinafter referred to and the expenditure of \$1,000,000 from available funds.

Section 5. It is hereby determined that the Purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of the Purpose is thirty (30) years.

Section 6. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the sale of the Bonds, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 7. The power to further authorize the issuance of the Bonds and bond anticipation notes and to prescribe the terms, form and contents of the Bonds (including the use of substantially level or declining annual debt service as provided by Section 21 of the Local Finance Law) and bond anticipation notes, including the consolidation with other issues, subject to the provisions of this Resolution and the Local Finance Law, and to sell and deliver the Bonds and bond anticipation notes, is hereby delegated to the President of the Board of Education. The President of the Board of Education is hereby authorized to sign and the District Clerk is hereby authorized to attest any Bonds and bond anticipation notes issued pursuant to this Resolution, and the District Clerk is hereby authorized to affix to such Bonds and bond anticipation notes the corporate seal of the District.

Section 8. The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on the Bonds and bond anticipation notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. After taking into account building aid received by the District and the amount expended from available funds, there shall be levied annually on all taxable real property of the District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 9. This Resolution shall constitute the declaration of the District's "official intent" to reimburse expenditures authorized by Section 1 with proceeds of the Bonds and notes, as required by United States Treasury Regulation Section 1.150-2.

Section 10. This Resolution, or a summary thereof, shall be published by the District Clerk together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the District. The validity of the Bonds or of any bond anticipation notes issued in anticipation of the sale of the Bonds may be contested only if such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or the provisions of law which should be complied with at the date of publication of this Resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 11. Barclay Damon LLP, is hereby appointed bond counsel to the School District in connection with the issuance of the Bonds and bond anticipation notes authorized herein.

Section 12. This Resolution shall take effect immediately upon its adoption.
(*estoppel notice to be published*)

Carried, 7-0

MOTION ANTALEK 2ND BERNER

To accept the CPSE and CSE Recommendations for the 2018-2019 school years as follows:
Meeting Dates of: 01/10/19, 01/31/19 and 01/29/19

Carried, 7-0

Public Participation

Two members of the public addressed the Board on the following topics:

- Jay Radez: foreign language and petition
- Tony Marturano: Special Education Director

Regular Meetings:

03/05 – Regular Board Meeting – 7:00pm – High School Library

Committee Meetings:

02/26 – Budget and Finance Committee – 5:30pm – Central Office

Executive Session

MOTION BERNER 2ND WELCOME

To adjourn to executive session at 9:39 p.m. to discuss the medical history of a particular individual

Carried, 7-0

MOTION ANTALEK 2ND NELSON

To appoint Anthony Welcome as Clerk Pro Tem

Carried, 7-0

Others present in Executive Session:

Superintendent Michael Vanyo and Business Manager Michael Brennan

The District Clerk left the meeting.

The meeting was reconvened in open session at 9:55 p.m.

MOTION ANTALEK 2ND ROSE

To adjourn the meeting at 9:56 p.m.

Carried, 7-0

X

Mindy M. Potts
District Clerk

X

Anthony Welcome
Clerk Pro Tem