

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

MARCH 4, 2014

MINUTES

A regular meeting of the Ichabod Crane Board of Education was held on Tuesday, March 4, 2014 at 7:00 p.m. in the High School Library.

Board Members Present:

John Chandler	Tricia Gerkman	Bruce Naramore
Jeffrey Ouellette	Susan Ramos	Cheryl Trefzger
Anthony Welcome		

Board Members Absent:

Kyle Aschenbrenner	Barbara-anne Johnson-Heimroth
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School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Craig Shull, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:00 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board member Susan Ramos read the District Mission Statement:

*"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."*

MOTION NARAMORE 2<sup>ND</sup> GERKMAN

To approve the agenda with modifications as presented  
Carried, 7-0

MOTION TREFZGER 2<sup>ND</sup> RAMOS

To approve the minutes of the 02/04/14 – Regular Meeting  
Carried, 7-0

MOTION TREFZGER 2<sup>ND</sup> RAMOS

To approve the minutes of the 02/25/14 – Special Meeting

KYLE ASCHENBRENNER - ABSENT	CHANDLER - YES	GERKMAN - ABSTAIN
JOHNSON-HEIMROTH - ABSENT	NARAMORE - ABSTAIN	OUELLETTE – YES
RAMOS - YES	TREFZGER - YES	WELCOME - YES

Carried, 5-2

Meeting Open For Public Participation

One member of the public addressed the Board:

- Bob Cramer, representing the Tri-Village Rod and Gun Club, addressed the Board in response to a member of the public who addressed the Board at the 2/25 BOE meeting. The community member expressed concerns about the safety of shooting practice at the Tri-Village Rod and Gun Club in the afternoons when buses may be driving in the area. Cramer stated "All is safe."

Superintendent Report

Superintendent George Zini reported on the following topics:

- Marching Band Trip to Six Flags  
Officers Rachel Amaroso and Jeff Winklerek with Marching Band Advisor Bob Richburg addressed the Board and answered questions regarding permission for a trip to Six Flags, which the Board will consider approving under the Consent Agenda.
- Radon Testing  
Director of Facilities and Maintenance Steve Marotta reported that radon testing had been completed and that radon was not an issue to be concerned about in the district.
- Facilities Report Card  
Director of Facilities and Maintenance Steve Marotta briefly reported on the annual report which is on file in the Central Office
- 2014-2015 Budget Development Update  
Superintendent George Zini gave initial information on the 2014-2015 budget which was also discussed in the Audit/Finance Committee meeting held prior to the Regular Board meeting. Updated information will be provided at the March 25<sup>th</sup> meeting at which the initial draft of the budget will be presented.

Committee ReportsPolicy Committee

Reading of Policies

The following policies are considered to have had one reading:

Second Reading:

- 9520.2 and 9520.0-R Family Medical Leave Act and Regulation (revised)
- 6231 Chapter 1/PSEN Programs and Services (delete)
- 6440 NIMAS (Purchase of Alternative/Electronic Texts for Students) (reviewed – no changes)

Communications Committee

Board member Cheryl Trefzger briefly reported on the meeting of February 11 at which time the Committee discussed the Board Handbook and Voter Exit Survey for 2014.

Audit/Finance Committee (meeting of 3/4/14)

Board member Susan Ramos briefly reported and answered questions on the meeting held just prior to the regular Board meeting. The committee discussed the following items:

- Cafeteria collections and the process for collecting unpaid accounts
- Report on GASB to be done in June 2014
- Corrective Action Report
- Budget 2014-2015
- Claims Auditor Report
- Refunding of Bonds

Treasurer’s Report and Acceptance Of Warrants

MOTION CHANDLER 2<sup>ND</sup> TREFZGER

To accept the Treasurer’s Report and Warrants as presented  
Carried, 7-0

Consent Agenda

MOTION GERKMAN 2<sup>ND</sup> NARAMORE

To approve the following items contained under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and CSE Recommendations for the 2013-2014 & the 2014-2015 school year as follows: Meeting Dates of: 02/04/14, 02/07/14, 02/11/14, 02/24/14, 02/25/14, 02/26/14, 02/27/14 and 02/28/14

11(B) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint David Ames who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12 ) tenure area for a probationary period of three (3) years to commence on March 4, 2014 and to expire on March 3, 2017 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that David Ames, during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers’ Association and the Board of Education, as being the salary for a TEACHING ASSISTANT, plus undergraduate credits that are eligible for reimbursement.

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Jennifer Johnson to the position of Monitor (Lunch Room), effective February 24, 2014

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Sharon Thorsey to the position of Head Bus Driver, effective March 5, 2014

11(E) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent STUDENT TEACHERS/INTERNS for the period of time listed as follows:

NAME	ASSIGNMENT	DATES
Stephanie Carty	Linda Knight	March 10- May 2, 2014

11(F) CONSIDERATION FOR APPROVAL

To approve the following dates for voter registration:

- Monday, April 28, 2014 – 3pm - 7pm – Central Office
- Thursday, May 15, 2014 – 3pm - 7pm – Central Office

## 11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Megan Wenk	Non-Certified Teacher Substitute	2/12/14
Nicole Canuteson	Non-Certified Substitute Teacher	2/12/14

## 11(H) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2013-2014 school year:

Position	Name
Will Richard	Resign* Assistant Track and Field Coach
Jennifer Pulver	Assistant Track and Field Coach
Ryan Taylor	Assistant Track and Field Coach
Jason Mavrides	Volunteer Baseball Asst. Coach
Ryan Heimroth	Unpaid Baseball Assistant Coach
James Shook	Unpaid Baseball Assistant Coach
Brian Leggett	Unpaid Track & Field Assistant Coach

## 11(I) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: Six Flags New England, Agawam, MA

DATE: May 31, 2014

PARTICIPANTS: 34 Students

CHAPERONES: 6 w/ Robert Richburg

## 11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the non-teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Wendy O'Leary	Substitute Monitor (lunch)	3/4/14

## 11(K) CONSIDERATION FOR APPROVAL

To approve a request submitted by Melissa Vooris for an extension of Child Rearing Leave continuing through the 2013-2014 school year

*(original approval for 12 weeks, 01-07-14 BOE mtg)*

## 11(L) CONSIDERATION FOR APPROVAL

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the following items:

Item Name	Item Number
Miscellaneous IT Equipment	Per the attached listing <i>(mailed with agenda)</i>
LCD Projectors	Per the attached listing <i>(mailed with agenda)</i>
Access Points	Per the attached listing <i>(mailed with agenda)</i>

## 11(M) CONSIDERATION FOR APPROVAL

To approve, per Part 174 of the Regulations of the Commissioner of Education, Tuition Rates Actual for 2012-2013 and Estimated Tuition Rates for 2013-2014 as follows:

TUITION RATES ACTUAL - 2012-2013	TUITION RATES ESTIMATED - 2013-2014
FULL DAY GRADES K-6 - \$7,302	FULL DAY GRADES K-6 - \$8,552
GRADES 7-12 - \$7,143	GRADES 7-12 - \$8,103
<u>SPECIAL EDUCATION STUDENT</u>	<u>SPECIAL EDUCATION STUDENT</u>
GRADES K-6 - \$25,228	GRADES K-6 - \$28,714
GRADES 7-12 - \$25,069	GRADES 7-12 - \$28,265

- 11(N) CONSIDERATION FOR APPROVAL & AUTHORIZATION  
To approve a 2013-2014 Health Services Contract in accordance with Education Law Section 912, with the Lansingburgh Central School District for four (4) students attending a private school within the district (Catholic Central) in the amount of \$1,822.84 and to authorize the president of the Board to execute the contract
- 11(O) CONSIDERATION FOR ACCEPTANCE  
To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):  
AS OF 01/31/14  
Account Balance: \$ 103,506.53
- 11(P) CONSIDERATION FOR ACCEPTANCE  
To accept the Internal Claims Auditor Report as presented
- 11(Q) CONSIDERATION FOR APPROVAL  
To approve the Financial Risk Assessment Report as presented by Michael Wolff Advisory Services
- 11(R) CONSIDRATION FOR ACCEPTANCE  
To accept the Facilities Report Card as presented  
End of Consent Agenda  
Carried, 7-0

Discussion Action

- MOTION TREFZGER 2<sup>ND</sup> GERKMAN  
To accept the resignation for the purpose of retirement of Helen Pollock, Teaching Assistant, effective June 30, 2014 (*employed 10/1/1987*)  
Carried, 7-0
- MOTION NARAMORE 2<sup>ND</sup> TREFZGER  
To accept the resignation for the purpose of retirement of Sharon Wall, Teacher, effective June 30, 2014 (*employed 9/1/1978*)  
Carried, 7-0
- MOTION OUELLETTE 2<sup>ND</sup> RAMOS  
To accept the resignation for the purpose of retirement of John Wall, Teacher, effective June 30, 2014 (*employed 9/1/1983*)  
Carried, 7-0
- MOTION GERKMAN 2<sup>ND</sup> TREFZGER  
To accept the resignation for the purpose of retirement of Jeanne Cass, Teacher, effective June 30, 2014 (*employed 9/1/1992*)  
Carried, 7-0
- MOTION RAMOS 2<sup>ND</sup> NARAMORE  
To accept the resignation for the purpose of retirement of Barbara D'Alberto, Teaching Assistant, effective June 27, 2014 (*employed 9/8/1986*)  
Carried, 7-0

Public Participation – Agenda Items Only

Bob Cramer added more information about the Rod and Gun Club’s community activities.

Executive Session

MOTION NARAMORE 2<sup>ND</sup> RAMOS

TO ADJOURN TO EXECUTIVE SESSION at 8:02 to discuss the employment history of particular individuals

Carried, 7-0

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem. There was no dissention from the rest of the Board.

Others present in Executive Session: Superintendent George Zini

The District Clerk left the meeting.

The meeting was reconvened in open session at 8:45 p.m.

MOTION TREFZGER 2<sup>ND</sup> GERKMAN

To adjourn the meeting at 8:50 p.m.

Carried, 7-0

Regular Meetings:

03/04/14 (Tue) Regular Board Meeting – 7PM – HS Library

04/01/14 (Tue) Regular Board Meeting – 7PM – HS Library

Budget Meetings:

03/25/14 (Tue) Budget Development – Draft Budget Presentation – 7PM – HS Auditorium

04/08/14 (Tue) Budget Development and Tentative Budget Adoption – 7PM – HS Auditorium

Committee Meetings:

03/04 (Tues) – Audit/Finance Committee – 5:30pm – Central Office

03/10 (Mon) – Communication Committee – 4:30 – Central Office

03/27 (Thu) – Policy Committee – 5:00pm – Central Office

Other Meeting(s):

04/09/14 (Wed) – Annual Meeting and Dinner - Questar III Administrative Building - 5:45 pm

X

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Anthony Welcome  
Clerk Pro Tem

X

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Mindy M. Potts  
District Clerk