

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

May 6, 2014

MINUTES

A regular meeting of the Ichabod Crane Board of Education was held on Tuesday, May 6, 2014 at 7:00 p.m. in the High School Library.

Board members present:

John Chandler	Tricia Gerkman	Barbara-anne Johnson-Heimroth
Bruce Naramore	Jeffrey Ouellette	Susan Ramos
Cheryl Trefzger	Anthony Welcome	

Board members absent: Kyle Aschenbrenner

School Officials present:

George Zini, Superintendent, Michael Brennan, Business Manager, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Craig Shull, Middle/Elementary School Assistant Principal, Suzanne Guntlow Primary School Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:01 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board member Barbara-anne Johnson-Heimroth read the District Mission Statement:

"The Ichabod Crane Central School District is dedicated to preparing students to become contributing members of society in an ever-changing world by valuing diversity; providing a safe environment; and promoting unique talents, a desire for life-long learning, a strong spirit of community, and Rider pride."

MOTION NARAMORE 2ND TREFZGER

To approve the agenda for the meeting as presented.

Carried, 8-0

MOTION CHANDLER 2ND RAMOS

To approve the minutes of the 04/01/14 - Regular Board Meeting

Carried, 8-0

MOTION RAMOS 2ND GERKMAN

To approve the minutes of the 04/08/14 - Special Board Meeting

KYLE ASCHENBRENNER - ABSENT	CHANDLER - YES	GERKMAN - ABSTAIN
JOHNSON-HEIMROTH - YES	NARAMORE - YES	OUELLETTE - YES
RAMOS - YES	TREFZGER - YES	WELCOME - YES

Carried, 7-0-1

MOTION RAMOS 2ND TREFZGER

To approve the minutes of the 04/22/14 - Special Board Meeting

KYLE ASCHENBRENNER - ABSENT	CHANDLER - YES	GERKMAN - ABSTAIN
JOHNSON-HEIMROTH - ABSTAIN	NARAMORE - YES	OUELLETTE - YES
RAMOS - YES	TREFZGER - YES	WELCOME - YES

Carried, 6-0-2

Meeting Open For Public Participation

No one wished to address the Board at this time.

Board Comments

The Board discussed the following topic:

- Superintendent Evaluation Tool
The Board will complete the evaluation document and send to Board President Anthony Welcome who will compile the comments and ratings.

Superintendent's Report – Administrator's Comments

Superintendent George Zini discussed the following topics:

- Budget vote on May 20 in the High School Auditorium. Registered voters will vote on the budget which includes a 2% increase on the levy, a bus purchase proposal, a capital project proposal, a proposal to add a student member on the Board and a proposal to offer the registration of voters in the office of the District Clerk.
- Technology Report on changes within the district, from the internal technology upgrades to usage of iPad, teaching strategies and staff training for use of the upgraded technology.

Committee MeetingsPolicy Committee

The following policies are considered to have had one reading:

Second Reading:

- 5500 & R - Student Records and Regulation (revised)
- 5455 & E - Notification of Rights Under FERPA and Exhibit (delete)
- 1120 & R - School District Records(revised)
- 1525 Tobacco Policy (delete)
- 1530 Smoking and Other Tobacco Use on School Premises (new)

Audit/Finance Committee ReportCommittee Meeting Report:

Board Vice-President John Chandler reported on the meeting of May 6 which was held directly prior to the regular Board of Education meeting which included discussion of the following topics:

- The refunding of debt will save the district over \$104 thousand over the next four years
- The district is on track for the tax freeze certification
- The fund balance is at a healthy 4%
- The internal claims auditor will be in to present to the Board on the process for his report each month

Treasurer's Report and Acceptance Of Warrants:

MOTION TREFZGER 2ND RAMOS

To accept the Treasurer's Report and Warrants as presented

Carried, 8-0

Consent Agenda

MOTION OUELLETTE 2ND NARAMORE

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Laura Zimmerman, Bus Driver, effective April 8, 2014

11(B) CONSIDERATION FOR ACCEPTANCE

To accept the CPSE and/or CSE Recommendations for the 2013-2014 school years as follows: Meeting Dates of: 04/01/14, 04/03/14, 04/08/14, 04/09/14, 04/10/14, 04/22/14, 04/23/14, 04/24/14 and 04/29/14

11(C) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Connie Nooney	Non-certified Substitute Teacher	4/8/14
Cortney DiGrigoli-Crannell	Certified Substitute Teacher/TA	5/6/14
Angelique Hebert	Non-certified Substitute Teacher	4/11/14
Christina Bradley	Certified Substitute Teacher	5/6/14
Erin Kelly	Certified Substitute Teacher/TA	5/6/14
Stephanie Carty	Certified Substitute Teacher/TA	5/6/14
Anthony Mancini	Non-Certified Substitute Teacher	5/6/14

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Sarah Cotsonas as a Term Substitute, effective Monday, April 28, 2014 through June 30, 2014

11(E) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the NON-teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Anna Barker	Substitute Registered Nurse	5/6/14
Peter Pesano	Substitute Cleaner	5/6/14
Paul Winslow	Substitute Cleaner	5/6/14
Spencer Allen	Substitute Cleaner	5/6/14

11(F) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, additional/ EXTRA-CLASS ACTIVITY ADVISORS for the 2013-2014 school year as listed:

Position	Name
Senior Class Trip Chaperones	Maureen Van Tassel, Cadie Alhgren, David Vona, Curt Barford and William Schneider

11(G) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent of Schools, Emily Lock, as a professional educator in the Mathematics tenure area for a probationary period of two years, effective September 1, 2014 and ending June 30, 2016.

11(H) CONSIDERATION FOR RECALL

To recall Catrina (Wilson) Scully, English Teacher, per the preferred eligibility list, effective for the 2014-2015 school year

11(I) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Carol Schmiemann, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective April 22, 2014

11(J) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Steve Berry to the position of Part-Time Bus Driver (2.0 Hrs) contingent upon the successful completion of the 30 hour Bus Driver Course, effective May 6, 2014

11(K) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, Rich McLoughlin, as a Substitute Bus Driver, contingent upon successful completion of all 19A requirements, effective April 29, 2014

11(L) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent STUDENT TEACHERS/INTERNS for the period of time listed as follows:

NAME	ASSIGNMENT	DATES
Alexander Becher	Shari Dowling	October 20 - December 5, 2014

11(M) CONSIDERATION FOR APPOINTMENT

To appoint Inspectors, Assistant Clerks, and Custodian of Machines for the 2014-2015 Annual Budget Vote & Board of Education Election to be held on Tuesday, May 20, 2014 as follows:

Position	Name(s)
Custodian of Machines	Jack Taylor
Inspectors	Shirley McThenia (<i>Chief Inspector</i>), Maureen Bonacker, Gail Foster, Pat McDermott, Bev Hamecher, Arlene Oldrich, Lisa Schmitt, Nancy Connors, Angelique Hebert, Michele Webb
Alternate Inspector	Mindy Potts
Assistant Clerks	Mary Geiger, Penny Gutto, Pamela Ward, Karen Altomer, Marilyn Ryan, Kara Udway, Mike Udway, Rebecca Fingar, Mary Sager, Mary Eckel, Mary Kay Pawlows, Pat Catalina, Tami Myers
Alternate Assistant Clerks	Mena Mazure, Mindy Potts

11(N) CONSIDERATION FOR APPOINTMENT

To appoint WILLIAM SCHNEIDER, as permanent Chairman for the Annual Budget Hearing on Tuesday, May 13, 2014 and the 2014-2015 Annual Budget Vote & Election to be held on Tuesday, May 20, 2014

11(O) CONSIDERATION FOR APPROVAL

To approve the date of the 2014-2015 Organizational meeting as July 1, 2014

11(P) CONSIDERATION FOR APPROVAL

To approve transportation lease agreement requests submitted by Denise Holzauer, Program Director of O.K. KIDS, INC., for the use of two (2) school buses for the purpose of providing transportation for field trips for "Camp O.K. Kids" for the summer of 2014

11(Q) CONSIDERATION FOR APPROVAL & AUTHORIZATION (*mailed w/agenda*)

To approve a 2013-2014 Health Services Contract in accordance with Education Law Section 912, with the RENSSELAER CITY SCHOOL DISTRICT for 12 students (full year) and 1 student (half-year) attending a private schools within the district (Doane Stuart School) in the amount of \$5,458.25 and to authorize the president of the Board to execute the contract

11(R) CONSIDERATION FOR APPROVAL & AUTHORIZATION

To approve a 2013-2014 Health Services Contract in accordance with Education Law Section 912, with the NORTH COLONIE CENTRAL SCHOOL DISTRICT for four (4) students attending private schools within the district (Loudonville Christian and St. Gregory's) in the amount of \$1,834.80 and to authorize the president of the Board to execute the contract

- 11(S) CONSIDERATION FOR APPROVAL & AUTHORIZATION
To approve a 2013-2014 Health Services Contract in accordance with Education Law Section 912, with the AVERILL PARK CENTRAL SCHOOL DISTRICT for seven (7) students attending a private schools within the district (Robert C. Parker School) in the amount of \$3,630.20 and to authorize the president of the Board to execute the contract
- 11(T) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane School District of \$2,691 from the Booster Club (wrestling tournament) and approve an increase in the 2013-2014 budget from \$34,918,961 to \$ 34,921,652 into the following Appropriation Code:
A2855.441-00-3400 – in the amount of \$2,691
- 11(U) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Elementary School of \$42 from Hannaford Helps Schools and approve an increase in the 2013-2014 budget from \$34,921,652 to \$ 34,921,694 into the following Appropriation Code:
A2110.510-02-0000 - in the amount of \$42
- 11(V) CONSIDERATION FOR ACCEPTANCE
To accept, per Board Policy #1800 Gifts from the Public, a donation to the Ichabod Crane Middle School of \$426 from Hannaford Helps Schools and approve an increase in the 2013-2014 budget from \$34,921,694 to \$34,922,120 into the following Appropriation Code:
A2110.510-04-0000 - in the amount of \$426
- 11(W) CONSIDERATION FOR ACCEPTANCE
To accept the High School and Middle School Extra-classroom Activity Fund Report as of the following date(s):

Account Balance: AS OF 3/31/14
\$ 101,702.17
- 11(X) CONSIDERATION FOR ACCEPTANCE
To accept the Internal Claims Auditor Report as presented
- 11(Y) CONSIDERATION FOR AUTHORIZATION
To authorize the Board President to execute the following document:
- Agreement – Early Intervention – Pre-School Services
 - Agreement – Early Intervention – Pre-School Related Services

End of Consent Agenda

Carried, 8-0

MOTION OUELLETTE 2ND RAMOS

To accept the resignation of William J. Schneider, Principal, for the purpose of retirement, effective June 30, 2014 (*employed 7/1/1986*)

Carried, 8-0

MOTION RAMOS 2ND NARAMORE

CONTRACT NO. 7 – WINDOW CONSTRUCTION:
CONSIDERATION FOR APPROVAL

To award bid of Contract No. 7 Window and Door Construction to the lowest responsible bidder, Hoosick Valley Construction with a total contract award amount of \$553,000 (*per the bid opening held on 05/01/14*)

Carried, 8-0

MOTION CHANDLER 2ND RAMOS

To approve the 2014-2015 Estimated Final Service Request for the QUESTAR III Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, in the amount of \$2,824,400 and to authorize the President of the Board of Education, to sign the Final Service Request and AS-7 upon receipt

Carried, 8-0

Public Participation – Agenda Items Only

No one from the public wished to address the Board at this time.

Executive Session

MOTION NARAMORE 2ND RAMOS

To adjourn to Executive Session at 7:45 p.m. to discuss the employment history of a particular person and to discuss collective negotiations pursuant to Article 14 of the Civil Service Law

Carried, 8-0

Board President Anthony Welcome volunteered to serve as Clerk Pro Tem. There was no dissent from the rest of the Board.

Others present in Executive Session: Superintendent George Zini and Business Manager Michael Brennan

The District Clerk left the meeting.

The meeting was reconvened in open session at 9:10 p.m.

MOTION CHANDLER 2ND RAMOS

To adjourn the meeting at 9:15 p.m.

Carried, 8-0

Meetings

Regular Meetings:

06/03/14 (Tue) Regular Board Meeting – 7:00 pm – HS Library

Budget Meetings:

05/13/14 (Tue) Budget Hearing – 7:00 pm – HS Auditorium
and Meet the Candidates-7:30 pm

05/20/14 (Tue) Annual Meeting – Budget Vote and Election – 8am-9 pm – High School

Committee Meetings:

05/29 (Thu) Policy Committee Meeting – 5:00 pm – Central Office

06/03 (Tue) Audit/Finance Committee – 5:30 pm – Central Office

X

Anthony Welcome
Clerk Pro Tem

X

Mindy M. Potts
District Clerk