

ICHABOD CRANE CENTRAL SCHOOL

Board Of Education

AUGUST 6, 2013

MINUTES

A regular meeting of the Ichabod Crane Central School Board was held on Tuesday, August 6, 2013 at 7:00 p.m. in the Middle School Library.

All Board Members Present:

Kyle Aschenbrenner	John Chandler	Tricia Gerkman
Barbara-anne Johnson-Heimroth	Bruce Naramore	Jeffrey Ouellette
Susan Ramos	Cheryl Trefzger	Anthony Welcome

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, Mena Mazure, Treasurer, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Craig Shull, Middle/Elementary School Assistant Principal, Shannon Shine, Primary School Principal, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, Juan González, IT Coordinator and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:02 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance

Board member Susan Ramos read the District Mission Statement:

"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."

MOTION OUELLETTE 2<sup>ND</sup> TREFZGER

To approve the agenda with modifications as presented

Carried, 9-0

Executive Session

MOTION NARAMORE 2<sup>ND</sup> TREFZGER

To adjourn to Executive Session to discuss the employment history of particular individuals at 7:09 pm

Carried, 9-0

The meeting was reconvened in public session at 8:09 p.m.

Public Hearing

At this time, a Public Hearing was conducted on revisions/changes to the Code of Conduct Policy #5310.

Superintendent George Zini reviewed the changes to the policy and answered questions regarding the changes. The Policy Committee had reviewed the Code of Conduct Policy at a meeting prior to this Board meeting. Both the Code of Conduct and the Attendance Policies will be available for review on the District website and all district students will be given a parental sign-off sheet for both policies.

Board President Anthony Welcome opened the meeting for public discussion. Seeing no one wishing to speak, President Welcome closed the Public Hearing.

Consideration for Approval of Minutes of:

MOTION CHANDLER 2<sup>ND</sup> OUELLETTE

To approve the minutes of the 06/18/13 – Special Meeting

Carried, 9-0

MOTION CHANDLER 2<sup>ND</sup> OUELLETTE

To approve the minutes of the 07/09/13 - Organizational and Regular Meeting

KYLE ASCHENBRENNER - YES CHANDLER - YES GERKMAN - YES

JOHNSON-HEIMROTH - YES NARAMORE - YES OUELLETTE – YES

RAMOS - YES TREFZGER - ABSTAIN WELCOME - YES

Carried, 8-0-1

Meeting Open For Public Participation

Two members of the public addressed the Board:

- Dominick Lizzi, Valatie Village Historian regarding the Martin H Glynn Portrait
- Jim DiGioia regarding Executive Sessions

Board Open Discussion

- Martin H Glynn Portrait  
The Board discussed loaning the Martin H Glynn portrait to the Village of Kinderhook for the 100 year anniversary of Glynn’s governorship.
- Board Retreat – will be held on August 8 and a draft agenda is available with the Board President

Superintendent’s Report

Superintendent George Zini reported and answered questions on the following topics:

- Climate Survey at the Primary School- Primary School Principal Shannon Shine gave a powerpoint presentation and answered questions on the survey results.
- Principal Search - Because Shannon Shine has accepted the Superintendency in Galway the District will be conducting a search for a Primary School Principal. An interim Principal will be hired and a Principal Search will begin with an anticipated start date of January 1, 2014 for the new principal. Melissa Murray will facilitate the formation of a search committee.
- Capital Project Update – The Central Office is in the process of moving to the High School and Steve Marotta reported that Phase 1 has had preconstruction meeting. The roofing work begins next week and the masonry work should be completed by the end of August
- Transportation Bus Passes – Superintendent George Zini recommends for this year to implement 2 permanent pick up and drop off spots, same throughout the week and requests to ride is emergency only and with the principal’s prior approval. The Board agreed with the recommendation.

Committee Meetings

Policy Committee

Board Member Bruce Naramore reported on the Policy Committee meeting of July 18, 2013. The following policies are considered to have had one reading:

First Reading:

- 2245 - Student Member on the Board (new)
- 6130 - Budget Adoption (delete)
- 6140 - Budget Implementation (delete)
- 6200 - Revenue (delete)
- 6900 - Disposal of District Property (revise)
- 6210 - Petty Cash (reviewed – no changes)

Audit/Finance Committee

Board Member Susan Ramos reported on the Audit/Finance Committee meeting held just prior to the regular Board meeting.

Treasurer's Report and Acceptance of Warrants:

MOTION CHANDLER 2<sup>ND</sup> TREFZGER

To accept the Treasurer's Report and Warrants as presented

Carried, 9-0

Consent Agenda

MOTION GERKMAN 2<sup>ND</sup> ASCHENBRENNER

To approve the following items listed under the Consent Agenda:

11(A) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Shannon Shine, Primary School Principal, effective August 28, 2013

11(B) CONSIDERATION FOR ACCEPTANCE

To accept CPSE and/or CSE Recommendations for 2013-2014 school year as follows: Meeting Date(s) of: 07/09/13

11(C) CONSIDERATION FOR APPOINTMENT

To approve changes, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2013-2014 school year:

Position	Name
Girls' JV Field Hockey	Kate Maresca* resigned
Varsity Wrestling	Steve Burke

11(D) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following District-Wide Department Chairs, Curriculum Liaisons, Team Leaders & Grade Level Appointments for the 2013-2014 school year:

Position	Staff
District-Wide Art Department Chair	Laura Cannamela
District-Wide ESOL K-12 Department Chair	Jennifer Thompson
District-Wide Languages Other than English Department Chair	Lisa Duffek
District-Wide Guidance Department Chair	Joan White
District-Wide Library Department Chair	Jennifer Two-Axe
District-Wide Music Department Chair	David Bulan
District-Wide Physical Education/Health Department Chair	Tracy Nytranski
District-Wide Special Education K-6 Department Chair	Linda Wheeler
District-Wide Special Education 7-12 Department Chair	Mary Beth Watrous
District-Wide Technology/Business/Practical Arts Department Chair	Stephen Leader
Adult Education Coordinators	Amy Boothby, Mindy Potts
Athletic Director	Tim Stewart
Chatham Fair Coordinators	Gayle Himmelstein, Elizabeth Leonard
Nurse Coordinator K-12	Mary Fran Faso
Student Wellness Coordinator	Mary Fran Faso
Primary School Teacher-In-Charge	Amy Stephenson
Elementary/Middle School Teacher-In-Charge	Jason Jause/Dale Tuczinski
High School Teacher-In-Charge	Dan Funk and Justin Pangie
English Language Arts 9-12 Department Chair	Connie Melone
Math 9-12 Department Chair	Linda Knight
Science 9-12 Department Chair	Barbara Byrne
Social Studies 9-12 Department Chair	Patrick Sanger
Kindergarten Grade Level Chair	Patricia Westover
Grade 1 Grade Level Chair	Lisa LaBrie
Grade 2 Grade Level Chair	Jennifer Welcome
Grade 3 Grade Level Chair	Erin Shull
Grade 4 Grade Level Chair	Kim Palmer
Grade 5 Grade Level Chair	Susan Jermain
Grade 6R Team Leader	Jennifer Rickert
Grade 7F Team Leader	Anne Fleming
Grade 7/8 Team Leader	Marianne Noll, Karen Brink
Grade 8 Team Leader	Terry Petroccione
Special Areas Department Chair	Jennifer Edwards
ELA K-3 Curriculum Liaison	Marianne Gorke
Math K-3 Curriculum Liaison	Melanie Moon
Social Studies K-3 Curriculum Liaison	Jennifer Welcome
Science K-3 Curriculum Liaison	Megan Loefke/Julie Eckholm
ELA 4-8 Curriculum Liaison	Jennifer Rickert
Math 4-8 Curriculum Liaison	Barbara Ireland
Science Studies 4-8 Curriculum Liaison	Steve Fielman
Social Studies 4-8 Curriculum Liaison	Lara Marotta, Bob Hanna
AIS/Reading/Math Grade K-3 Curriculum Liaison	Vikki Skarzynski
AIS/Reading/Math Grade 4-8 Curriculum Liaison	Pat Rathke

11(E) CONSIDERATION FOR APPOINTMENT

WHEREAS JODI GAJADAR who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of SOCIAL STUDIES 7 - 12

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends JODI GAJADAR be appointed to a probationary position, conditionally, pending New York State Education Department certification and safety clearance, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint JODI GAJADAR to the position of professional educator in the tenure area(s) of Social Studies for a probationary period of three (3) years to commence on September 1, 2013 and to expire on August 31, 2016.

11(F) CONSIDERATION FOR APPOINTMENT

WHEREAS JENNIFER CRAMER who is eligible for a New York State Public School Teacher Certificate in the certification area(s) of Childhood Education (1-6); Literacy Birth – 6

WHEREAS George Zini, Superintendent of the Ichabod Crane Central School District, recommends JENNIFER CRAMERS' appointment as a permanent substitute professional educator, now therefore

BE IT RESOLVED that the Board of Education of the Ichabod Crane Central School District in compliance with Education Law 3012 and 8 NYCRR Part 30.3 does hereby appoint JENNIFER CRAMER to the position of permanent substitute professional educator in the tenure area(s) of Remedial Reading to commence on September 2, 2013 and to expire on January 24, 2014.

11(G) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Ashley Burke who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12 ) tenure area for a probationary period of three (3) years to commence on July 1, 2013 and to expire on June 30, 2016 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Ashley Burke , during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT, plus undergraduate credits that are eligible for reimbursement.

11(H) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Emily Zeh who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12 ) tenure area for a probationary period of three (3) years to commence on July 1, 2013 and to expire on June 30, 2016 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Emily Zeh , during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT, plus undergraduate credits that are eligible for reimbursement.

11(I) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Margaret Bortugno who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12 ) tenure area for a probationary period of three (3) years to commence on July 1, 2013 and to expire on June 30, 2016 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Margaret Bortugno , during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT, plus undergraduate credits that are eligible for reimbursement.

11(J) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Christine Hamm who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12 ) tenure area for a probationary period of three (3) years to commence on July 1, 2013 and to expire on June 30, 2016 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Christine Hamm , during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT, plus undergraduate credits that are eligible for reimbursement.

11(K) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Nancy Dolan who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12 ) tenure area for a probationary period of three (3) years to commence on July 1, 2013 and to expire on June 30, 2016 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Nancy Dolan , during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT, plus undergraduate credits that are eligible for reimbursement.

11(L) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Megan Sherwood who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12 ) tenure area for a probationary period of three (3) years to commence on July 1, 2013 and to expire on June 30, 2016 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Megan Sherwood , during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT, plus undergraduate credits that are eligible for reimbursement.

11(M) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Ashley Dawson who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12 ) tenure area for a probationary period of three (3) years to commence on July 1, 2013 and to expire on June 30, 2016 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Ashley Dawson , during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT, plus undergraduate credits that are eligible for reimbursement.

11(N) CONSIDERATION FOR APPOINTMENT

RESOLVED that the Board of Education of the Ichabod Crane Central School (Kinderhook Central School District), pursuant to Sections 3012 and 3009 Subdivision 2b of the Education Law and in compliance with Part 30.3 and 80.33b of the Rules of the Board of Regents, upon the recommendation of George Zini, Superintendent of Schools, does hereby appoint Kathryn Babendrier who holds a TEACHING ASSISTANT CERTIFICATE in the Special Subject :Teacher Assistant (K -12 ) tenure area for a probationary period of three (3) years to commence on July 1, 2013 and to expire on June 30, 2016 conditionally, pending New York State Education Department certification and safety clearance

AND BE IT FURTHER RESOLVED that Kathryn Babendrier, during this year of appointment be paid at the annual salary as outlined in the Agreement between Ichabod Crane Central School Teachers' Association and the Board of Education, as being the salary for a TEACHING ASSISTANT, plus undergraduate credits that are eligible for reimbursement.

11(O) CONSIDERATION FOR AUTHORIZATION

To authorize the following personnel to issue working papers for the 2013-2014 school year:

Name	Location
Beth Demers	High School

11(P) CONSIDERATION FOR APPROVAL

To approve, upon the recommendation of George Zini, Superintendent, additional 2013 Seasonal Maintenance Staff, (*conditionally, pending SED safety clearance*):

Name	Position
Maria Wuchte	Seasonal Summer Cleaner

11(Q) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following non-teaching substitute lists for 2013-2014 school year:

- Occasional Central Office Support/Substitutes
- Clerical Support/Substitutes
- Maintenance Support/Substitutes
- Food Service Helpers
- Registered Nurses
- Bus Drivers and Attendants

11(R) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation George Zini, Superintendent, the teaching substitute list for the 2013-2014 school year:

- Substitute Teachers
- Substitute Teaching Assistants
- Substitute Tutorial
- Instructional Aides

11(S) CONSIDERATION FOR ADOPTION

To adopt the following mandated policies:

- Code of Conduct Policy #5310
- Attendance Policy #5100



11(T) CONSIDERATION FOR APPROVAL

To approve a transportation lease agreement request submitted by the Questar III BOCES for use of three (3) school buses on September 4, 2013 for Questar III staff to attend Questar III's Orientation Day

11(U) CONSIDERATION FOR APPROVAL

To approve the following on-line auction site to be used to dispose of items declared surplus and obsolete:

- Auctions International

11(V) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: Woonsocket, RI (Autumnfest Parade)

DATE: 10/14/13

PARTICIPANTS: 70 Students

CHAPERONES: 10 (including Robert Richburg)

11(W) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: North Adams, MA (Fall Foliage Parade)

DATE: 10/06/13

PARTICIPANTS: 70 Students

CHAPERONES: 10 (including Robert Richburg)

11(X) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: Foxborough, MA (U-Mass Band Day)

DATE: 10/12/13

PARTICIPANTS: 70 Students

CHAPERONES: 10 (including Robert Richburg)

11(Y) CONSIDERATION FOR ACCEPTANCE

To accept the Internal Claims Auditor's Report for July 2013

11(Z) CONSIDERATION FOR APPROVAL

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the following items:

Item Name	Item Number
Airco Stick Welder (Transportation)	Serial#S414384

11(AA) CONSIDERATION FOR APPROVAL

To approve per Board Policy #6900-(Disposal of District Property), as Surplus & Obsolete, the following items per the attached listing:

- Maintenance Department

11(BB) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve an agreement between the Ichabod Crane Board of Education and Northland Computers, to provide appropriate technology support for the 2013-2014 school year and to authorize the President of the Board to execute the agreement.

11(CC) CONSIDERATION FOR AUTHORIZATION

To authorize the Board President to execute the following document:

- MOU - OK Kids

11(DD) CONSIDERATION FOR ACCEPTANCE

To accept the resignation of Jessica Gardella, Teaching Assistant, effective July 29,  
Carried, 9-0

Public Participation – Agenda Items Only

No one wished to address the Board at this time

Adjournment

MOTION NARAMORE 2<sup>ND</sup> TREFZGER

To adjourn the meeting at 9:13 p.m.

Carried, 9-0

Meetings

Regular Meetings:

08/08 (Thu) - Board Retreat – 5-9 pm – MS Library

08/20 (Tue) - Special Board Meeting – HIGH SCHOOL Library – 7 PM (Tax Warrant)

09/03 (Tue) - Regular Board Meeting – HIGH SCHOOL Library – 7PM

Committee Meetings:

08/29 (Thu) – Policy Committee – 5:00 pm – Central Office (new location at HS)

09/03 (Tues) – Audit/Finance Committee – 5:30pm – Central Office (new location at HS)

X

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Mindy M. Potts  
District Clerk