

ICHABOD CRANE CENTRAL SCHOOL

BOARD OF EDUCATION

SEPTEMBER 3, 2013

MINUTES

A Regular meeting of the Ichabod Crane Board of Education was held on Tuesday, September 3, 2013 at 7:00 p.m. in the High School Library.

Board Members Present:

John Chandler	Tricia Gerkman	Barbara-anne Johnson-Heimroth	
Bruce Naramore	Jeffrey Ouellette	Susan Ramos	Anthony Welcome

Board Members Absent:

Kyle Aschenbrenner      Cheryl Trefzger

School Officials Present:

George Zini, Superintendent, Michael Brennan, Business Manager, William Schneider, High School Principal, Daniel Farley, Assistant High School Principal, Tim Farley, Middle/Elementary School Principal, Brian Aylward, Primary School Interim Principal, Melissa Murray, Principal Responsible for APPR and Curriculum and Instruction, Robert McCloskey, Special Education Director, Steve Marotta, Director of Facilities, and Mindy Potts, District Clerk

Board President Anthony Welcome called the meeting to order at 7:02 p.m.

Board President Anthony Welcome announced the fire exits and conducted the Pledge of Allegiance.

Board member Susan Ramos read the District Mission Statement:

*"In our quest for excellence, the Ichabod Crane Central School District is dedicated to preparing all students to meet the challenges of our future and to appreciate the value of their own lives by nurturing each individual's unique talents, instilling a desire for life-long learning, and fostering a strong spirit of community."*

MOTION NARAMORE      2<sup>ND</sup> GERKMAN

To approve the agenda with modifications as presented  
Carried, 7-0

MOTION CHANDLER      2<sup>ND</sup> NARAMORE

To approve the minutes of the 07/23/13 – Special Meeting

KYLE ASCHENBRENNER - ABSENT	CHANDLER - YES	GERKMAN – YES
JOHNSON-HEIMROTH – YES	NARAMORE - YES	OUELLETTE – ABSTAIN
RAMOS - ABSTAIN	TREFZGER - ABSENT	WELCOME - ABSTAIN

Failed, 4-0-3

MOTION CHANDLER      2<sup>ND</sup> NARAMORE

To approve the minutes of the 08/06/13 – Regular Meeting  
Carried, 7-0

Meeting Open For Public Participation

No one wished to address the address the Board.

Board Discussion Items

The Board discussed the following topics:

- Board member Bruce Naramore updated the Board on the work of the Kinderhook Educational Foundation, which needs to raise \$14,000 by the end of the year
- Board President Anthony Welcome presented Board member Susan Ramos with a certificate recognizing time spent attending NYSSBA trainings

Superintendent's Report – Administrator's Comments

Superintendent George Zini reported on the following topics:

- Introduced Brian Aylward, newly hired interim principal at the Primary School
- Opening Day is Thursday and commended the staff for the work done this summer
- Applications/Nominations are being accepted for the Strategic Planning Committee which will meet in October and November of this year.
- Steve Marotta, Director of Facilities updated the Board on the three projects in the first phase of the Capital Project. Repair of the roof at the High School was completed last week. The track resurfacing is currently 90% complete. Masonry repair will be completed in approximately 2-3 weeks.
- The Cross Country Team requested approval of a trip to the Festival of Champions in Belfast Maine. The coaches were available to answer questions if necessary.
- State testing scores, as predicted by Commissioner King, were low and the Superintendent is drafting a letter to parents explaining the scores

Committee ReportsGoals Committee

Board Vice-President John Chandler briefly reported on the Goals Committee meeting of August 20, 2013. The Board reviewed the draft goals.

MOTION NARAMORE 2<sup>ND</sup> OUELLETTE

To approve the 2013-2014 Board goals:

Maintenance:

The district will develop a comprehensive plan by the end of 2013 to address the need for additional space at the primary school.

The district will develop a comprehensive plan by the end of 2013 to insure the technology component of the current capital improvement project will be implemented and maintained in such a manner that will maximize the use of the technology and its positive impact on instruction, student achievement, and administrative efficiencies.

Community Engagement:

The district will establish a strategic planning team comprised of a diverse group of stakeholders by October 7, 2013 for the purpose of identifying future directions of the school district, and the strategies necessary to get there.

Academics:

The district will develop a comprehensive plan by the end of June 2014 to insure the continuous improvement of graduation rates.

The district will review the structure and scope of the academic program at the high school and make recommendations that will best support the college and career readiness of our students. As part of its review, the District will develop an action plan to evaluate ICC's preparation of its students for post-secondary success.

Leadership:

The district will work to maintain, and continually improve upon, a positive cultural environment in all district buildings through the use of training, staff development, collegial approaches, and regular school climate surveys.

Carried, 7-0

Policy Committee

Board President Anthony Welcome reported on the Policy Committee meeting of August 29, 2013. The following policies are considered to have had one reading:

First Reading:

- o 6220 Extra Class Activity Fund (delete)
- o 5252 Student Activities Fund Management (revised)
- o 8332 (8331) Remote Access to Network (number change only)
- o 6300 (8332) Cell Phone (Revise and number change)
- o 6410 Authorized Signatures (revised)
- o 6400 Depositories of Funds (revised)
- o 6500 Bonded Employees (revised)

Third Reading:

- o 2245 - Student Member on the Board (new)
- o 6130 - Budget Adoption (delete)
- o 6140 - Budget Implementation (delete)
- o 6200 - Revenue (delete)
- o 6900 - Disposal of District Property (revise)
- o 6210 - Petty Cash (reviewed – no changes)

Audit/Finance Committee Report

Board member Susan Ramos briefly reported on the Audit/Finance Committee meeting held just prior to the regular Board meeting.

Treasurer’s Report and Acceptance of Warrants:

MOTION RAMOS 2<sup>ND</sup> CHANDLER  
 To accept the Treasurer’s Report and Warrants as presented  
 Carried, 7-0

Consent Agenda

MOTION NARAMORE 2<sup>ND</sup> GERKMAN

11(A) CONSIDERATION FOR ACCEPTANCE  
 To accept CPSE and/or CSE Recommendations for 2013-2014 school year as follows: Meeting Date(s)  
 of: 08/28/13

11(B) CONSIDERATION FOR APPOINTMENT  
 To appoint upon the recommendation of George Zini, Camille Praga, as Bus Attendant, effective  
 September 4, 2013

11(C) CONSIDERATION FOR APPOINTMENT  
 To appoint, upon the recommendation of George Zini, Superintendent, the following addition(s) to the  
 non-teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Jo-Ann Cappelli	Monitor Substitute, Clerical Substitute	9/4/13

11(D) CONSIDERATION FOR APPROVAL  
 To approve an increase to the Speech Pathologist position from .6 to 1.0 FTE

11(E) CONSIDERATION FOR APPROVAL  
 To approve an increase to the part-time Chemistry Teacher position from .6 to .8 FTE

11(F) CONSIDERATION FOR ADOPTION

To adopt the following policies pursuant to Board Policy #2410 – Formulation, Adoption and Amendment of Policies:

- 2245 - Student Member on the Board (new)
- 6130 - Budget Adoption (delete)
- 6140 - Budget Implementation (delete)
- 6200 - Revenue (delete)
- 6900 - Disposal of District Property (revise)
- 6210 - Petty Cash (reviewed – no changes)

11(G) CONSIDERATION FOR APPROVAL

To approve a request submitted by Kari Lane for a Child Rearing Leave beginning on or about January 6, 2014 and continuing through the end of the 2013-14 school year

11(H) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, from ICTA a donation in the amount of \$200 for deposit into the district's Special Aid Fund to be used for Project Linus

11(I) CONSIDERATION FOR ACCEPTANCE

To accept, per Board Policy #1800 Gifts from the Public, from Foofsique a donation in the amount of \$50 for deposit into the district's Special Aid Fund to be used for Project Linus

11(J) CONSIDERATION FOR APPROVAL

To establish fees related to the leasing of School Buses, per Board Policy #8416-E, effective 7/01/13, as follows:

	2012-2013	2013-2014	
		Rate A	Rate B
BUS DRIVER	\$ 44.39/Hour	\$32.00/hour	\$44.00/hour
MILEAGE	\$ 1.97/Mile	\$ 1.97/Mile	\$ 1.97/Mile

11(K) CONSIDERATION FOR ACCEPTANCE

To accept the Internal Claims Auditor’s Report for August 2013

11(L) CONSIDERATION FOR APPROVAL AND AUTHORIZATION

To approve and authorize the Superintendent of Schools to make the budget transfers per the attached listing

11(M) AUTHORIZATION FOR PRESIDENT TO SIGN

To authorize the President to execute the following document:

- Wildwood for the 2013-2014 School Year

11(N) CONSIDERATION FOR APPOINTMENT

To appoint upon the recommendation of George Zini, Superintendent, Leslie Coons, as Clerk-Typist effective September 3, 2013

11(O) CONSIDERATION FOR APPROVAL

To approve the following field trip request, per Board Policy #4531:

DESTINATION: Festival of Champions in Belfast Maine - Cross Country Team

DATE: October 4-5, 2013

PARTICIPANTS: 30 Students

CHAPERONES: 2 (including Rosina Schulrud)

11(P) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Interscholastic Coaches Appointments for the 2013-2014 school year:

Position	Name
Modified Field Hockey Coach	Melissa Vooris

11(Q) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following Extra-Class Advisors and Annual Appointments for the 2013-2014 school year:

Middle School Position	Staff
Extended Day Teachers	Anne Fleming and Julianne Mink

11(R) CONSIDERATION FOR APPOINTMENT

To appoint, upon the recommendation of George Zini, Superintendent, the following additions to the teaching and non-teaching substitute listing for 2013-2014 school year:

Name	Position	Effective
Rachel Gevlin	Non-Certified Substitute Teacher/TA/Tutor and Clerical Substitute	9/5/13

End of Consent Agenda  
Carried, 7-0

MOTION CHANDLER 2<sup>ND</sup> RAMOS

To approve and authorize expending district funds associated with the attendance of the following Board members at the following NYSSBA Workshops:

Kyle Aschenbrenner and Tricia Gerkman

- Mandated Training through NYSSBA – On-Line - at a cost of \$260 per person  
*(fulfills mandatory 12 hour training for new School Board member)*

Carried, 7-0

Public Participation – Agenda Items Only

One member of the public, Jim DiGioia, commented on the bus leasing and rates established in the Consent Agenda

MOTION RAMOS 2<sup>ND</sup> GERKMAN

To adjourn the meeting at 7:50 p.m.

Carried, 7-0

**X**

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Mindy M. Potts  
District Clerk